

St. Paul Lutheran Church
Council Meeting Minutes
 Tuesday, July 21, 2020

Attendees via ZOOM: Donna Felch, Margaret Hand, Tom Splittgerber, Brad Ten Pas, John Rische, Michelle Bohm & Pr Kyle Backhaus

Excused: Stefanie Trakel, Jane Marotz, Tim Allman

Guests:

Topic	Discussion	Action	Responsible Party
Call to Order		President Margaret Hand called the meeting to order at 6:30 pm.	
Opening Prayer		Pr Kyle opened with prayer.	
June Secretary Reports		<p>A motion was made by Tim Allman via email on 6/5/20 to approve the June 2 Secretary's Report. Donna Felch seconded the motion. Motion carried unanimously.</p> <p>A motion was made by Donna Felch via email on 6/24/20 to approve the June 23 Secretary's Report. Tim Allman seconded the motion. Motion carried unanimously.</p>	
May Treasurer's Report		A motion was made by Donna Felch via email on 6/10/20 to approve the May Treasurer's Report. Michelle Bohm seconded the motion. Motion carried unanimously.	
June Treasurer's Report	Year end results were reviewed and discussed. St. Paul ended the year with a surplus of \$31,841, which has been added to the Ministry Development Fund. The Gathering Place ended the year with a \$50,028 deficit, which was funded by its dedicated account. The year end results do not reflect the impact of the Payroll Protection Plan loan funds. While the funds were fully utilized before year-end, the loan is not yet "forgiven". Information on the mechanics of loan forgiveness is not yet known.	A motion was made by Brad Ten Pas to approve the June Treasurer's Report. John Rische seconded the motion. Motion carried unanimously.	
2020-21 Housing	At the start of the fiscal year each "called" employee attributes a portion of wages to housing. The decisions, based on individual circumstances and tax status, do not impact the cost to the church. These allocations are subject to Council review and approval.	A motion was made by Margaret Hand to approve the Housing Allocations as presented. Michelle Bohm seconded the motion. Motion carried unanimously.	

Policy #54 – Ministry Development Fund	This policy describes that the fund is intended for any and all of the following purposes: 1) ministry expansion; 2) providing “giving gap” funding should a deficit occur in general operations at year end; and 3) a source of payroll funding should another pandemic shutdown of all or portions of the ministry be necessary. Church employees are excluded from WI Unemployment Insurance coverage.	After a slight alteration in wording in Section Three, Part, three, a motion was made by Michelle Bohm to approve the Ministry Development Fund as presented. Brad Ten Pas seconded the motion. Motion carried unanimously.	
Policy #5 – Capital Improvement Fund	Ministry expansion funding, which now resides in the Ministry Development Fund, has been deleted from this policy. Land and building acquisitions has also been deleted as a fund use as such purchases should be covered by the Building Fund.	A motion was made by Brad Ten Pas to approve the updated Capital Improvement Fund as presented. Margaret Hand seconded the motion. Motion carried unanimously. The Building Fund Policy should be altered to include land and building acquisitions.	Stefanie Trakel
2020-21 Home Missions	Pastor Kyle informed Council FY 19-20 closed with some unspent funds which have now been allocated to various worthy causes. He also presented allocations for the FY 20-21 and answered questions on recommendations made.	A motion was made by Brad Ten Pas to approve the 2019-2020 final allocations, John Rische seconded the motion. A motion was made by Brad Ten Pas and seconded by Michelle Bohm to approve. 2020-21 Home Missions and Mission Partner Scrip Allocations as presented. John Rische seconded the motion. Motion carried unanimously.	
Youth & Family Ministry Update	Nicole Dollevoet submitted a written update.	The Council is most grateful for Nicole’s ministry, which remains strong in spite of these difficult circumstances.	
Activity Sponsorship Request – Night to Shine 2021	Questions have arisen as to whether the Covid-19 pandemic will prevent NTS 2021.	Council has tabled the sponsorship request until more information is available.	
Vice President Position	Rob Danforth, elected to VP position in spring election, has resigned. Tom Splittgerber has been identified as an appropriate VP candidate and is willing to accept the position. Tom Splittgerber’s appointment as VP creates an open Member at Large position. Council discussed a number of potential candidates for the position.	A motion was made by Margaret Hand to appoint Tom Splittgerber as VP. Michelle Bohm seconded the motion. The appointment will be affirmed at the next congregational meeting. The council will rank the potential candidates to determine the order in which candidates will be contacted regarding the open position. When the order is determined, Pr. Kyle will make the contact calls.	Pr Kyle

Elder Team Update	Tim Allman, Head Elder, will soon vacate the position temporarily. He will appoint a member of the Elder Team to assume the lead position for the interim.		Tim Allman
Call Committee Update	The Elders recommends to Council that the Congregation expand its call efforts to include both an associate pastor and a new seminary grad. Pr. Kyle spoke to Rev. Wylie and was told such an effort was possible with Congregational approval. To access seminarians at the proper time, it would be necessary to get Congregational approve this fall. Four names of associate pastor candidates have been received from Synod.	Council decided to re-assemble the Call Committee to work on the four names received. A motion was made by Michelle Bohm to bring the dual approach (seminary & experienced) to the congregation for approval. Tom Splitgerber seconded the motion.	Pr. Kyle
Senior Pastor Report	Questions exist as to what Fall activities will look like. Staff has discussed possibilities within current Covid 19 guidelines. Some temporary program reductions are expected. Plans are fluid due to circumstances. Church council installation	Plans will be announced when more information is known. Installation is on hold while we seek a new member at large.	
Walk In Items	None		
Adjournment	The next Church Council meeting will be Tuesday, August 18, 2020.	A motion was made by John Rische to adjourn the meeting at 8:28 pm. Seconded by Michelle Bohm. Motion carried unanimously.	
Closing Prayer		Pr. Kyle closed in prayer.	