

**St. Paul Lutheran Church**  
**Council Meeting Minutes**  
 Tuesday, September 29, 2020

Attendees via ZOOM: Donna Felch, Margaret Hand, Tom Splittgerber, John Rische, Michelle Bohm, Jeff Berg, Mark Sbrocco, Jane Marotz, Brad Ten Pas, Stefanie Trakel & Pr Kyle Backhaus

Guest: Pr Tom Gudmundson

Topic	Discussion	Action	Responsible Party
Call to Order		President Margaret Hand called the meeting to order at 7:25 pm.	
Opening Prayer		Pr Kyle opened with prayer.	
Spiritual Formation Update	<p>Pr Tom gave an update on his areas of ministry. He is mostly working from home, but coming into church to attend meetings, meet with people, lead Bible classes and Worship Services.</p> <p>Since July he has preached, officiated 2 weddings, led pre-marital sessions, counseled individuals, officiated 6 funerals and conducted 4 Baptism Classes. He has also recorded devotions for Morning Meditations and led two LHS Pastor's Friday classes. He's serving as the LOVE Inc representative, as well as the Pastoral Advisor for Night to Shine, which will be virtual in 2021. He is consulting small group leaders working to restart their groups.</p> <p>Moving forward, he plans to preach and lead worship one to two times/month. Pr Kyle will preach and lead worship 3 times/month.</p>	The Church Council again thanked Pr Tom for continuing to support the Congregation until we can Call another Pastor.	
Youth Mission Trip	Nicole Dollevoet submitted a proposal for a Youth Mission Trip to Nashville June 26-July 2. Additional costs have been included in the event additional pandemic precautions need to be taken. The mission trip company has also shared the precautions they will be taking.	A motion was made by Donna Felch to approve the Youth Mission Trip to Nashville in 2021. Michelle Bohm seconded the motion. Motion carried unanimously.	
Masks at Worship	The Director Team has made recommendations on how to handle masks, once the State mandate is lifted.	A motion was made by Donna Felch to approve the Mask Plan-Post Mandate as presented, with the exception of the Adult Choir. Brad Ten Pas seconded the motion. Motion carried unanimously.	

August Secretary Report		A motion was made by Margaret Hand via email on 8/19/20 to approve the August Secretary's Report. Jane Marotz seconded the motion. Motion carried unanimously.	
August Treasurer's Report		A motion was made by Margaret Hand via email on 9/17/20 to approve the August Treasurer's Report. Jane Marotz seconded the motion. Motion carried unanimously.	
Policy #38 – Building Fund	The revised policy was presented for approval.	A motion was made by Mark Sbrocco to approve the Building Fund as presented. John Rische seconded the motion. Motion carried unanimously.	
Roofing Project	Over the past 8 years, we've been working to replace the roof, as they deteriorate. The next section, over the 100 wing and youth room, can wait no longer. Water is significantly leaking in during rainstorms. There is concern if we don't replace this soon, additional damage will occur.	<p>A motion was made by Brad Ten Pas to invoke the Emergency Repair Policy #44, to approve the replacement of Roof Section C, not to exceed \$25,000 and be scheduled as soon as possible. Tom Splittgerber seconded the motion. Motion carried unanimously.</p> <p>The use of the Emergency Repair Policy allows the Council to get the project scheduled immediately. However, given that the Church Council would like to use the Building Fund for this expense, Congregation approval will be needed at the next Congregation Meeting. If not approved, the Capital Improvement Fund will need to be used.</p>	Stefanie Trakel
Undesignated Funds Discussion	The Undesignated Fund Policy # 41 is under review.	Donna and Stefanie will put together a revision based on the discussion.	Donna Felch
Elder Team Update	<p>The Elders have prepared a letter that will be sent to members that have had no activity at St. Paul in the past 5 years. If there is no response, those individuals will be removed from membership.</p> <p>The Elders are looking at attendance records pre-pandemic to find the regular attenders that are no longer attending. They will reach out to them to see if all their needs are being met spiritually.</p> <p>A focus will be on small group leaders, to see if they are meeting again, how we can support them and</p>		

	<p>what their capacity and demographics are. The Elders will then try to feed these small groups.</p> <p>Mark will also work with Margaret and Pr Kyle to delineate roles in terms of what topics and issues are handled by the Elder Team versus the Church Council.</p>		
Call Committee Update	We are awaiting a new Call List. Pr Kyle will submit the paperwork to the District Office for the Seminary Graduate.		
Senior Pastor Report	<p>Church Council Installation will be scheduled shortly.</p> <p>Pr Kyle is currently working on the preaching schedule and topic planning. He is working with the staff on pandemic planning and ministry adjustments as needed. He will be starting a new Men's Discipleship Group. Pr Tom is handling most funerals, while Pr Kyle is handling most upcoming weddings and marital counseling. Emergencies, visitations and private communions are being handled regularly by Pr Kyle. Finally, Pr Kyle and the staff are beginning to discuss the holiday services and what adjustments will need to be made.</p>	Pr Kyle will email the Church Council the installation date and service time.	Pr Kyle
Walk In Items	None		
Adjournment	The Church Council Meeting will be Tuesday, October 20 at 6:30 pm.	A motion was made by Jane Marotz to adjourn the meeting at 9 pm. Seconded by Jeff Berg. Motion carried unanimously.	
Closing Prayer		Mark Sbrocco closed in prayer.	