

St. Paul Lutheran Church
Employment Application
 TO BE PRINTED IN INK

Date: _____

This application will be valid for 90 days.
AN EQUAL OPPORTUNITY EMPLOYER

TO THE APPLICANT: St. Paul is in full agreement with the intent of the Civil Rights Laws. It is our firm belief that the basis of employee selection for hiring should be according to ability, not age, race, color, national origin, ancestry, sex, handicap or any other factors not considered pertinent to performance.

The exception to the Civil Rights Laws is when there is a contradiction to scripture (Acts 4:19-20; 5:29). Homosexuality (Genesis 19:1-13; Leviticus 18:22-30; Romans 1:26-27; 1 Corinthians 6:9) gender reclassification (Genesis 1:27-28a), sexual immorality (1 Thessalonians 4:1-8; 1 Corinthians 7:2-5) which includes adultery or those living together without marriage (Matthew 19:1-9; Hebrews 13:4) are not eligible for employment.

Because we are a church body, certain positions demand extensive understanding of and commitment to the doctrinal view of The Lutheran Church-Missouri Synod (LCMS). For such situations it is necessary for us to seek out individuals with specific religious training and synodical recognition. To the extent allowed by State Law, the congregation may give preference in hiring of persons who are members in good standing of a LCMS congregation or Christians.

FULL NAME (First, Middle, Last)	EMAIL ADDRESS
PRESENT ADDRESS (Street, City, State, Zip Code)	TELEPHONE (Area Code plus #)
PREVIOUS ADDRESS (Street, City, State, Zip Code)	FROM (Mo. Yr.) TO (Mo. Yr.)
NOTIFY IN EMERGENCY (Name, Address)	TELEPHONE (Area Code plus #)
Are you <u>UNDER</u> 18 years of age? ☐ Yes ☐ No Are you <u>UNDER</u> 16 years of age? ☐ Yes ☐ No Have you been convicted of a felony within the last 7 years? ☐ Yes ☐ No If yes, explain fully: Can you produce the documents necessary to verify that you are a citizen of the U.S.; or an alien authorized for employment in the U.S.? ☐ Yes ☐ No (i.e. U.S. Passport, Social Security Card, Drivers License with Photo, etc.) It is our policy to hire only authorized workers.	
POSITION DESIRED: ☐ FULL-TIME ☐ PART-TIME	DATE AVAILABLE:
WAGE OR SALARY EXPECTED \$ _____ per _____	
WHAT INTERESTED YOU IN APPLYING FOR THIS POSITION?	
Are there any other experiences, skills or qualifications in which you feel would especially fit you for work with this church?	
HAVE YOU EVER APPLIED FOR WORK AT THIS CHURCH? ☐ Yes ☐ No If yes, when	HAVE YOU EVER BEEN EMPLOYED BY THIS CHURCH? ☐ Yes ☐ No
HIGHEST GRADE COMPLETED:	
SCHOOL NAME / LOCATION:	COURSE / DEGREE
High School:	
College:	
Graduate School	
Technical:	
Other:	
EXTRACURRICULAR ACTIVITIES / HOBBIES:	

EMPLOYMENT HISTORY

PRESENT OR MOST RECENT EMPLOYER

NAME OF COMPANY	TYPE OF BUSINESS
ADDRESS (Street, City, State, Zip Code)	
EMPLOYMENT DATES (Month and Year) From: To:	Supervisor's name / title / phone no.
Position Title	Brief Description of Job
Starting Salary \$ per year \$ per hour	Present or Final Salary \$ per year \$ per hour
Reason for Leaving:	May we contact this employer? ☐ Yes ☐ No

FIRST PREVIOUS EMPLOYER

NAME OF COMPANY	TYPE OF BUSINESS
ADDRESS (Street, City, State, Zip Code)	
EMPLOYMENT DATES (Month and Year) From: To:	Supervisor's name / title / phone no.
Position Title	Brief Description of Job
Starting Salary \$ per year \$ per hour	Present or Final Salary \$ per year \$ per hour
Reason for Leaving:	May we contact this employer? ☐ Yes ☐ No

SECOND PREVIOUS EMPLOYER

NAME OF COMPANY	TYPE OF BUSINESS
ADDRESS (Street, City, State, Zip Code)	
EMPLOYMENT DATES (Month and Year) From: To:	Supervisor's name / title / phone no.
Position Title	Brief Description of Job
Starting Salary \$ per year \$ per hour	Present or Final Salary \$ per year \$ per hour
Reason for Leaving:	May we contact this employer? ☐ Yes ☐ No

PERSONAL REFERENCES (Not Former Employers or Relatives)

NAME	OCCUPATION	ADDRESS	TELEPHONE NUMBER
			()
			()
			()

I certify that the answers given herein are true and complete to the best of my knowledge. I understand that false or misleading facts or omission of information will be grounds for dismissal of employment or rejection of the application. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I also understand that, if hired, my employment is to be "at will" and that either I or my employer may terminate my employment at any time, with or without cause.

DATE: _____ SIGNATURE: _____