



Title: Investment Options for Church Funds

Policy #: 55

EXPIRES: When Replaced

ISSUED BY: Church Council

SIGNED:

1 History

VERSION	DATE APPROVED	UPDATED BY	PURPOSE FOR CREATION/UPDATE
1.0	3/24/2021	DONNA FELCH	TO PROVIDE A ROADMAP FOR HOW TO HANDLE EXCESS CHURCH FUNDS

2 Scope

This policy is part of St. Paul Lutheran Church's organizational policies. This policy applies to the Church Council and the Church Administrator.

3 Policy

Church funds must remain liquid and easily accessible. They cannot be invested in the stock market. If significant cash is available, they can be placed into a Certificate of Deposit (CD).

4 Procedure

The Church Administrator, in conjunction with the Church Treasurer, are responsible for monitoring the cash balances of all bank accounts. Depending on the financial environment at the time, at least 3-6 months worth of expenses must remain in the checking/savings account for each ministry fund (St. Paul, The Early Childhood Center and The Gathering Place) prior to considering an investment.

Additional funds are then to be invested in CDs. A minimum of 3 financial institutions must be sought to determine interest rates and terms. The Church Administrator then has the authority to set up the CD, with the Church Treasurer as a second signer on the account.

If multiple CDs are held by the church, their maturity dates should be staggered throughout the year to allow for flexibility in the event cash is needed.

5 Forms

None
