



Outreach Grant Guidelines

TRINITY EPISCOPAL PARISH'S OUTREACH GRANT GIVING STATEMENT

Vision – The vision of outreach at Trinity's Episcopal Church is to model the love of Christ by helping the underserved, the disadvantaged, and others broken by life's circumstances. Through Outreach we live out our baptismal vows to seek and serve Christ in all persons, to love our neighbors as ourselves, to strive for justice and peace among all people, and to respect the dignity of every human being.

Mission – Trinity Outreach provides funds for needs such as food, clothing and shelter, and supports organizations that provide emotional and spiritual support through its outreach. Funding is targeted toward programs in the greater Clarksville area, especially those that are Christian and provide opportunities for our volunteers to build relationships through hands-on involvement.

Trinity Episcopal Church Priority Outreach Funding

Trinity gives priority to organizations that have many or all of these characteristics:

- Are faith based;
- Bring about systemic change for children, families, disadvantaged and underserved individuals;
- Provide basic needs such as food, clothing and shelter or the means to provide basic needs for oneself;
- Encourage involvement by Trinity's members.

Trinity Episcopal Church Does Not Provide Outreach Grants for:

- Individuals;
- Expenses for testimonial dinners, fundraising events, marketing events or symposiums,
- Political purposes either directly or indirectly;
- Government agencies;
- Fraternity or sorority purposes;
- Other grant making entities, for example *pass-through* companies;
- Coverage of past operating deficits or debts.

Types of Support – Outreach Grants

- Project or program support;
- Matching grants;
- Capacity building grant to further expand an agency's effectiveness;
- Physical, mental and emotional well-being of the underserved;
- Addressing hunger needs.

Eligibility

Trinity Episcopal Church makes grants to nonprofit, tax-exempt organizations or those under the umbrella of such organizations. Trinity awards grants quarterly, but recipients are eligible only once within a calendar year. Former grant recipients who have not timely submitted acceptable progress reports shall not be eligible for funding in the current year.

Grant Application, Deadline, and Process

You may submit a grant application by paper in this packet or online at trinityparish.com/engage/outreach. All organizations seeking a grant award must be approved by the Trinity Outreach Grants Committee.

Application Deadlines: Mailed/or emailed by 3 p.m. the end of each quarter.:

March 31, June 30, September 30, and December 31.

Completed applications will be considered by a meeting of the Trinity Outreach Grants Committee following each deadline.

Applications

Application and attachments can be emailed to the Outreach Committee Chairperson, Christie Crawford, christiec808@gmail.com. Use the subject line *Outreach Grant* followed by an identifier for your organization. If email is not available, completed applications can be mailed to:

Trinity Outreach Grants Committee
Trinity's Episcopal Church
317 Franklin Street
Clarksville, TN 37040

Applications must be received by the quarterly deadline listed including mailed applications. Applications that do not follow the requirements will not be considered. Incomplete applications will likely not be considered.

A grant reviewing committee member may contact the organization to schedule an interview. Applicants will be notified in writing regarding decisions taken by Trinity Episcopal Church within 30 days of the grant application deadline. If a grant is awarded, funds will be provided via the parish treasurer within 45 days of the application deadline.

Not All Projects Can Be Funded

Trinity Episcopal Church has the responsibility for the final approval of each grant. Since Trinity Episcopal Church receives funding requests that far exceed our grant budgets, we cannot fund every worthy project. A decision not to fund a proposal does not reflect on the merits of the proposal or the applicant's organization.

Due to the numerous requests that Trinity receives for worthy projects, and finite budgets, we encourage any organization not funded to reconsider applying in the future.

Grant Follow Up Form

Grant recipients will submit a report describing the process made and/or milestones achieved in furtherance of the purposes of the grant. Any further funding is contingent upon receipt of the follow-up report. The form will be emailed to the award recipient and is on our website at trinityparish.com/engage/outreach.