



Kids Care Volunteer Responsibilities

Drop Off:

- The parent/caregiver checks their child in as usual; be near the door to greet them.
- Ask for any new or pertinent information since the last service (behavior, health, etc.).
 - Is there anything new we should know about to best support them?
- Ask parent/caregiver to take their child to the bathroom before checking them in.
 - Parents are responsible for special toileting needs and any diapering beyond age 4; they will be paged.
- First time: We ask that a parent or guardian remain with the child on the first day with a side-by-side volunteer to provide a smoother transition and make child, parent, and volunteer feel at ease. If a room assistant is the type of assistance determined, we request that a parent consider at least attending for the first 5-10 minutes of Kids services on the first day.

During Service:

- Our support is not for behavior modification but rather to build relationship to know and affirm the child, not their behavior. Enjoy the journey!
- Make sure that each child feels comfortable and highly valued.
- Encourage them to participate at a pace and in a way that feels comfortable.
- Allow them the chance to engage with the curriculum or modify as needed within the space; celebrate and reinforce their efforts.
- You're there to care for them so that they can grow in their faith and participate in church.
- Use of electronics provided by parents (iPad, video player) is permitted and may be used inconspicuously within the classroom or in the hall for educational or calming purposes.
- If the child needs a quiet space outside of the room, work with a staff member or director to determine best plan for child to be safe, comfortable, and to still be able to hear about Jesus during service.
- If the child is feeling overwhelmed, you may take them out of the room for 5-10 minutes within the secured environment to help the child regulate themselves and calm down. If they are clearly agitated and having difficulty calming down have a staff member or director page the parent/guardian to have the child picked up. Always be sure to invite the child back next week.
- Pray out loud with or for them.

Pick Up:

- Follow checkout policy and procedures; they must always have their parent/child tag even if you know them.
- Follow the parent/guardian's cue (ask) how they would like to be communicated with after the service.
- Be discreet and confidential in verbal reports – lead with compassion and provide clarity.
- If further follow-up is needed to address action items, let them know staff will communicate with them during the week.