



Kids Ministries Child Protection Policy

Purpose

We will uphold the integrity of security and safety within Kids Ministries to the highest level, by creating an environment where adults feel confident in dropping off and picking up their kids and where kids feel safe to be in the space. To best safeguard our Kids Ministries environments, we practice the following Child Protection Policies.

Rule of Two

- At no time should a volunteer ever be alone with a child in a Kids Ministries environment to protect all kids from physical and sexual harm and to protect volunteers from false accusation.
- Every Kids Ministries room should have at least two adults (18+) who are screened, approved, and not married to or related to one another serving in the space.

Bathrooms and Diapering

- During services, bathrooms located in Kids Ministries are for kids only.
- Before a child uses a bathroom in Kids Ministries, a volunteer should check and make sure the bathroom is empty.
- If a child requires assistance in the bathroom, doors must remain open and the volunteer must be visible to others.
- Volunteers who are assisting kids in the bathroom or changing a diaper must be an adult (18+).

Physical Contact

- Adults should not initiate physical contact beyond the holding of hands or the touch of a head. Inappropriate behavior includes, but is not limited to the following: massages, kissing, frontal hugging, sitting on legs or laps and contact with private areas of the body.
- When caring for a child within the nursery, often physical contact is required when reading books, playing with toys, and consoling a tired or upset baby or toddler.
- If a volunteer happens to witness inappropriate touching or questionable behavior by other staff or volunteers, volunteers must promptly intervene as appropriate and must report such instances to the kids staff on campus.

Media Policy

The only people authorized to take or publish photos and videos in Kids Ministries environments are Eagle Brook staff, unless permission is otherwise granted. Permission from Eagle Brook staff is required for anyone who wants to take or publish photos or videos of the Kid-O-Deo or Elevate environments. Permission is submitted through a written request.

With permission, the following guidelines must be used:



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- Eagle Brook staff will determine dates when photos or videos will be taken in Kids Ministries.
- Grown-ups are notified of the special photo day by using the “We are Filming” sign at each check-in station, giving grown-ups the option to designate their child as an individual who should not be photographed or filmed, by notifying a Kids Check In volunteer or Staff person.
- The child will be given a sticker of a purple camera to place next to their nametag to indicate that they have opted out. We will take great steps to ensure their child is protected from media being captured that day.

Release of Information

- Under no circumstance are we allowed to release attendance history of any child to anyone.
- Any Report (Behavior, Accident/Injury, Maltreatment Form, etc.) that is filled out, should never be given out. If a copy is requested, redirect the request to the Director of Security.