

Dear Parents,

January 1, 2026

This letter explains our registration process and provides the dates for **priority registration**.

Important note for Infant families: Because infant enrollment happens throughout the year, we generally assume families plan to continue into our Preschool program after their child turns **24 months**. If that is *not* the case—or if the number of days you want will change—please let us know.

Waitlist Families

If you have a child on our waitlist and do **not** plan to enroll yet, please notify us so we can update your information.

You should have already received a notification from our **Brightwheel** system. Please be sure to sign up so you receive the most up-to-date information. **Receiving a notification does not mean your child has a spot** for the fall; it means your child remains on our waitlist and may register when your turn comes.

Please double-check that we have the correct **phone number and email address** for you.

If you have any questions, please call the Preschool Office at **(619) 223-3327**.

Priority Registration Dates

January 26: Registration for **active Point Loma Community Presbyterian Church members**

- Registration for **all Preschool programs (ages 2–5 by the start of school)**
- Drop off or email your registration form; pay through Brightwheel (once a bill has been posted).
- If you have an infant, please let us know **when you would like care to begin** so we can check availability.

January 28: Currently enrolled **Extended Care** families

- You must be registering for the **Extended Care program for Fall 2026** as well.
- Drop off or email your registration form; pay through Brightwheel (once a bill has been posted).

- Extended Care hours: **8:00 AM–5:00 PM**

January 30: Remaining currently enrolled Preschool children

- Drop off or email your registration form; pay through Brightwheel (once a bill has been posted).
- **New siblings** may be added at this time.

February 2: Families not currently enrolled who have a child with an **alumni sibling**

- Drop off or email your registration form; pay through Brightwheel (once a bill has been posted).

February 3: We begin calling families on the waitlist for remaining openings

- We will go in the **order you were added** to the waitlist.
- You will be notified **by phone** when a space becomes available.
- Please ensure your phone is set up for **voicemail** and that we have the correct number.
- We will provide a deadline to respond. If we do not hear back by that time, we will offer the spot to the next family.

If you miss your assigned date, you may register any time after that date as long as space is available.

Registration Deposit and Payment Deadlines

At the time of registration, the following are due:

- **\$200 non-refundable registration fee**, and
- **½ of the first month's tuition**

The **remaining ½ of the first month's tuition is due by June 1, 2026**.

Payment is considered delinquent after **June 10, 2026**. If we have not received payment by **June 10, 2026**, we will offer your spot to the next name on the waitlist.

If you withdraw from our program for any reason, you forfeit your full deposit and registration fee.

Military families: We waive the **\$200 registration fee**.

Registration Procedures

- You may **not** register before the date assigned to your category (above).
- If you submit your registration form early, we will hold it until your appropriate registration date.
- You will know your child has a spot once you receive a **bill through Brightwheel** and you have **paid** it. Once the registration & deposit are paid, the spot is secured.

Please note:

Spaces will be filled on a first-come, first-served basis. Requests for specific teachers or friends will be considered; however, there are no guarantees.

Program Hours and Scheduling

- **Preschool program hours: 9:00 AM–1:00 PM**
- **Extended Care: 8:00 AM–5:00 PM**
- Preschool tuition is offered as a convenience in a **10-payment plan (late Aug–May)** covering the full school year.
- We also offer **two 4-week summer sessions**, not included in the 10-month payment plan.
- **Infants (under 24 months): year-round full-day care only, Monday–Friday, 8:00 AM–5:00 PM** (drop-off/pick-up any time during open hours).

INFANT PROGRAM (6 weeks–24 months)

Because infants enroll throughout the year, registration is a little different. We are licensed for **24 infants per day**, and spots are filled as they become available.

- If you are not ready when you are called, you may remain on the waitlist for the next opening.
- Once enrolled in the Infant Program, your child will have a spot in the next classroom when they turn **24 months**.
- Day changes may be possible if space is available.
- If you are currently enrolled in the Infant Program, please still complete the registration form so we know you plan to continue.

PRESCHOOL PROGRAM (2–5 years)

Families may choose:

- **Monday–Friday (M–F)**
- **Monday/Wednesday/Friday (MWF)**
- **Tuesday/Thursday (T/TH)**

Schedule details:

- Full-day option runs **8:00 AM–5:00 PM**.
- You may drop off between **8:00-9:30 AM** and pick up anytime **before 5:00 PM**.
- A **7:30 AM start time** may be offered if enough families need it (additional fee). Please indicate your interest on your registration form.

Potty training policy:

- Children over age 2 who are **not yet potty-trained** will be charged a monthly non-potty-trained fee.
- Once fully potty-trained, the fee will be removed the following month.
- All children in our **3–5-year-old preschool** classes must be potty-trained before they begin school.

Tuition Rates

Infant Annual Rate (12 months / full year)

- **M–F (8:00 AM–5:00 PM): \$24,420**

Infant Monthly Rate

- **M–F (8:00 AM–5:00 PM): \$2,035**

Preschool Annual Rates (10 months / school year)

Days / Full-Day Option (8:00 AM–5:00 PM)

- **5 days: \$15,620**
- **3 days: \$10,650**
- **2 days: \$8,010**

Preschool Monthly Rates (10-payment plan)

- **5 days: \$1,562**

- **3 days:** \$1,065
- **2 days:** \$ 801

Monthly non-potty-trained fee (if applicable)

- **5 days:** \$200
- **3 days:** \$150
- **2 days:** \$75

Tuition is evenly divided over 10 months (Preschool) and 12 months (Infant) as a convenience to families.

Classroom Assignments

- **RMs 1, 2 & 3:** Pre-K M–F or MWF/T&TH (3–4-year-olds)
- **RMs 4,5 & 8:** 2–3-year-olds (M–F or MWF/T&TH)
- **RM 7:** Infant Room (6 weeks–12+ months), M–F care
- **RM 6:** Older Infant Room (12+–24 months), M–F care

Children are typically grouped by birthdate from oldest to youngest, though mixed-age groupings may occur depending on enrollment. Children must be **2 years old** to enroll in our Preschool program. Children under 2 enroll in our Infant Program. Children who turn 2 during the year in our Infant Program will transition into Preschool once they turn 2 years old.

Class size and staffing (typical):

- Preschool classes: up to **15 children, 2 qualified teachers**
- 2-year-old classes: typically **10–12 children, 2 qualified teachers**
- Infant classrooms: up to **12 children, 3–4 qualified teachers**
- We also have **float teachers** who support classrooms as needed.

School Calendar and Closures

We are closed for major holidays and follow the **San Diego Unified School District (SDUSD)** for other breaks. We also offer:

- **8 weeks of summer camp**
- **1 week after school ends** (clean-up)
- **2 weeks at the end of summer** (set-up for the new year)

Final Note About Waitlists

If you do not get your first choice, please sign up on the waitlist for the class you want. Since there is still time before school begins, changes often occur. Please don't be discouraged—we will contact you as soon as an opening becomes available.

Health and Licensing

We follow all childcare regulations and guidelines from the CDC and Community Care Licensing. This includes (but is not limited to) policies regarding vaccinations, masks, and closures.

Tours and Contact Information

If you have questions or would like to schedule a tour, please contact:

Nicole Hage, Preschool Director
Red Brick Preschool Office: (619) 223-3327
Email: preschool@pointlomachurch.org
Website: www.redbrickpreschool.com

Tours are currently available between **9:15 AM–10:30 AM**.

Renovation Update

We are excited to announce that our renovation will be complete by March 2026! We will have all new classrooms and playgrounds.

For updates on construction: [Click here](#)

Sincerely,

Nicole Hage
Preschool Director