

Revised Part time Interim Youth Coordinator

Synopsis of Role * **	
To assist the Senior Pastor by developing a comprehensive program to minister to the needs of the youth of our church and in the community.	
Principal Responsibilities	
<ul style="list-style-type: none"> • Implement student ministry initiatives that are designed to help youth know and grow in their relationships with Christ (middle school and high school) see attached student ministry initiatives. • Plan and oversee special events related to youth and families. • Recruit, develop and deploy youth ministry volunteers and manage adequate coverage. • Develop/discover curriculum consistent with the doctrinal convictions of the church. • Manage stock of snacks, supplies, and equipment 	
Qualifications and Skills	
Minimum Qualifications	Associates degree, Bachelor's degree preferred.
Unique Skills & Knowledge	Extensive Biblical knowledge; Excellent communication skills; Proficient in teaching; relates well to youth/parents
Problem Solving & Decision Making	Present facts in an organized manner. Provide detailed description of possible solutions. Positive attitude & positive approach to problem solving
Relational Connections	Pastor, parents, volunteers' staff, congregation, general public, unchurched
Competencies Critical to this Position	
Core Competencies	Technical Competencies
Highly self-motivated	Excellent report writing skills
Proactive	Proficient in Microsoft Word, Excel & Publisher
Teachable and humble spirit	
Understands and abides by confidentiality standards & policies	
Detail focused/Solution-minded	
Key Performance Measurements	
<ul style="list-style-type: none"> • Excellent communication skills • Relational and observant • Excellent physical condition • Punctuality 	<ul style="list-style-type: none"> • Prompt response to critical needs. • Seek constant quality improvement in service. • Professional appearance and attitude
Screening	
<ul style="list-style-type: none"> • Subject to drug screening • Subject to background screening 	

**Victory reserves the right to deviate from minimum qualifications when hiring interim/temporary positions.*

**This description is not all inclusive, and other duties may be assigned as necessary.*

Victory does not discriminate in employment opportunities or practices on the basis of race, color, sex, national origin, age, disability, or any other characteristic protected by law as it applies to churches. However, Victory does discriminate on the basis of religion.

Employment Requirement: *All Staff must be a member or become a member of Victory upon employment.*