

August 12, 2024

*Victory MB Church
Trustee Nominating Committee
500 West Monroe Ave.
Las Vegas, NV 89106*

To whom it may concern:

My name is Marcia L. Washington and I have been a Las Vegas resident for 57 years. My husband and I raised our family here in our community and have since retired. I have lived, worked, and worshipped in this community and I've been a member of Victory Missionary Baptist Church for over 30 years off and on.

This is my letter of interest and is being submitted as consideration for a church board trustee position. It would be my honor to apply my skills, expertise and passion towards this church and helping to steer it towards even greater success. Throughout my years of work and service, teamwork is vitally important. I've learned valuable lessons in maintaining camaraderie. I've learned to negotiate and work well with both small and large groups to build and vote on issues of importance. I will demonstrate dedication to the role and can meet the time commitment to read all papers, prepare for, attending and contribute to meetings. I can also undertake to attend training and development and engage to become a better servant.

Lastly, my allegiance is to serve my Lord and Savior Jesus Christ, the church, and our congregation to the best of my ability. I have dedication, integrity, ethics and most of all commitment to serve the worshippers at Victory Missionary Baptist Church. I will vote on issues that are best for the congregation and there will be no conflict of interest. I eagerly anticipate your call and I am eager and ready to serve.

Attached you will find my resume. I have volunteered in my community over the years by serving as a former Nevada State Senator, Nevada State Board of Education member and I've been a member of numerous organizations such as Dr. Martin Luther King Jr. Committee, Clark County CDAC Committee, NAACP, etc.

Thank you for considering me for the position of trustee. If you have any questions or concerns, please feel free to contact me on my cell [REDACTED] or by email [REDACTED]. I look forward to hearing a positive response. Again, thank you for your time and attention and for allowing me the opportunity to serve.

Sincerely,



Marcia L. Washington

Attachment



BOARD TRUSTEE

Interest Info

Colossians 3:23-24

23 Whatever you do, work at it with all your heart, as working for the Lord, not for human masters, 24 since you know that you will receive an inheritance from the Lord as a reward. It is the Lord Christ you are serving.

Marcia L. Washington

RESUME

Marcia L. Washington



Professional Profile

State Senator Nevada - March 2019 – November 2020

Appointed to State Senator District 4. Served in one regular session and served in two Special Sessions. As a Legislative authority assisted in creating laws and establish a state budget during Covid. Also, as part of the Nevada State Senate included passing bills on public policy matters, setting levels for state spending, raising and lowering taxes, etc. Served on numerous committees: Senate Committees: Education (2019) Growth and Infrastructure (2019) Legislative Operations and Elections (2019) Interim Committees: Commission on Special License Plates (2019-2020) Committee on High-Level Radioactive Waste (2019-2020)

Administrative Assistant – 2014 – 2017

New Ventures CDC/MBDA Business Center

Answered phones, scheduled appointments for company president and other duties as assigned.

Fire Inspector - August 2005 – January 2008

Clark County Fire Department - Retired

Inspected general commercial, hotel, industrial, and public assembly buildings for fire hazards, efficiency of fire protection equipment, adequacy of fire escapes and fire exits and general compliance with fire prevention codes, laws, and regulations. Advised and instructed owners in the removal of fire hazards and made recommendations and reduce potential hazards. Provided written reports of violations of fire safety regulations and established safety standards to appropriate owners and occupants. Determined if buildings met fire regulations before business license were issued. Participate in Countywide prevention programs by giving talks and at schools. Prepared necessary records and reports, inspected new businesses and handled fire hazard complaints in businesses, apartments, etc. Reviewed and examined building plans for fire standards and fire systems. Attended classes in fire prevention, equipment maintenance and related subjects.

Administrative Secretary II - September 1981 – August 2005

Clark County School District

Committed and motivated with exceptional customer-relation and decision-making skills. Strong work ethic, professional demeanor, and great initiative; excellent communication and computer skills; ability to work independently or as part of a team to meet project deadlines; multicultural awareness with a high level of adaptability. Enthusiastic and well-organized with solid background in data entry, scheduled management and event planning. Responsible office manager with experience in mediating employee conflict and ensuring efficient daily business operations. Energetic and reliable office manager skilled with working with a diverse group of people.

Other positions held were Principal Clerk, Information Processor, Secretary III.

Qualifications

Demonstrated ability to interact effectively with the public and senior management. Outstanding interpersonal skills, quick learner, proficient in Microsoft Office Suite: Word, Excel, PowerPoint, and Publisher. Prepared, typed, formatted, and edited letters, documents, correspondence file/records maintenance, and memorandums.

EDUCATION

Clark County Uniform Fire Code Certification – 2005

Certificate in Fire Prevention

Completed Nevada State Fire Service Exam -2006

UNLV 1975 - Las Vegas, Nevada

Classes concentration in nursing, medical records and medical assisting

Krolak Business School – 1982

Certificates in Accounting & Shorthand

Valley High School – Graduated May 1971

Las Vegas, Nevada

COMMUNITY INVOLVEMENT

*Nevada State Senator – District 4
March 2019 – November 2020*

*Clark County Community Block Grant Board, At Large Member
January 2011 – March 2019*

Las Vegas Fanci Dancers – Member

Sigma Gamma Rho Sorority – Honorary Member

Women's Democratic Party of Clark County, Member

*Dr. Martin Luther King Jr. Committee, Volunteer/ Parade Consultant
Past Board Member, 1989-2023*

*Nevada State Board of Education, Member, Past President, 2000 – 2008
Elected and served two 4-year terms*

City of Las Vegas Community Block Grant Board, Former Chair 1999 - 2006

Las Vegas Natural History Museum, Past Board Member 2004 - 2006

NAACP, Former Vice President, Member 1989

Victory Missionary Baptist Church, Evangelist 1993

One Body In Christ Christian Church – Board Member 1998-2001

Victory Missionary Baptist Church - Member 2001-Present

REFERENCES

