

2026 SUMMER CAMP

PARENT REGISTRATION INSTRUCTIONS

CHURCH GROUP: Elmbrook Church

Hello Parents/Guardians!

To register your camper online with your church group, please visit the link below and follow the instructions to access the Lake Geneva Youth Camp (LGYC) registration system (Campwise).

If you're **NEW** to LGYC's registration system, you'll need to **create a new account**.

If you're a **RETURNER** to LGYC's registration system, simply **log in using your existing account**.

**** IF YOU'VE FORGOTTEN YOUR USERNAME OR PASSWORD, PLEASE CONTACT THE REGISTRATION TEAM. PLEASE DO NOT CREATE A NEW ACCOUNT IF YOU ALREADY HAVE ONE. ****

Your GHR ID: EBS2026

[CLICK HERE](#) to access the LGYC online registration system: www.lgyc.org

WHAT DO I (THE PARENT/GUARDIAN) NEED TO KNOW?

- **NAVIGATING THE PORTAL**

Always click the 'Login', 'Submit', or 'Save/Next' button within the system to move to the next screen. Pressing 'Enter' will not advance you to the next screen. Using your browser's back button will not return you to the previous screen—please use the 'Previous' or 'Back button' within the registration system instead when needing to return to the previous screen.

- **PAYMENTS (REGISTRATION FEE, OPTIONAL PAID ACTIVITIES, AND CAMP STORE CARD)**

Your church requires **parents to submit payment directly to LGYC during the online registration process for the registration fee, any selected optional Paid Activity fees, and/or any funds added to your Camper's Store Card.** Your group leader will notify you of any changes to payment instructions.

- **SUMMER CAMP T-SHIRT - *Included in the Registration Fee***

A Summer Camp T-Shirt is included with your registration fee. When registering in the LGYC online registration system, you can select your camper's T-Shirt size in the camper's required form titled, "**2026 Camper Required Information Form**".

Please select a T-Shirt size for your camper **at least 2–3 weeks before your camp session begins** to ensure we can provide the correct size to your camper.

Sizes: Youth Small – Youth Large and Adult Small – Adult XL

PLEASE NOTE: An Adult Small is comparable in size to a Youth Large, with a slightly longer overall length.

- **REGISTRATION FORMS**

Please complete all **required** registration forms **at least two weeks prior to arrival**.

These forms include the:

- 2026 Camper Required Information Form
- 2026 Activity Waiver
- 2026 Camper Code of Conduct
- 2026 Summer Camp Policies
- 2026 Camper Health Form

- **MEDICATIONS (PRESCRIBED AND OVER THE COUNTER)**

All medications must be turned in to our **Health Care Team** on Sunday at check-in. Your group leader will provide instructions on how medications will be collected and turned in, so please check with your church for more details.

Please ensure that **all medications—both prescribed and over-the-counter—are entered in the “Medical” section** of your registration, along with complete and accurate information for each medication that will be brought.

If you need to add medication at any time, please log in to your camper's LGYC online registration account (Campwise). From your account homepage, click **“Update Info”** or **“Complete Registration”** next to your camper's name to access their Dashboard.

Once there, select the **“Medical”** tab to enter and save the updated medication information.

PLEASE NOTE: Once a medication has been added to a camper's account, the system does not allow edits or updates to that medication submission. If you need to modify or correct any medication details, please contact us at registrar@lgyc.org with those details.

If you have any questions or concerns, please contact the LGYC Registration Team.

✉ registrar@lgyc.org | ☎ (262)-248-5500

Office Hours: 8:30 AM – 5:00 PM

- **DIETARY RESTRICTIONS**

We do our best to accommodate all dietary needs. Please list any restrictions on your camper’s online registration form titled **“2026 Camper Health Form”** at least two weeks prior to the event’s start date. This allows our Food Service Team time to plan, accommodate needs, and purchase any necessary items.

Alternative meals will be available at the kitchen window in the dining hall, with instructions provided on how to get the alternative meal during the first meal together. Our kitchen staff are available to assist and answer any questions throughout the week.

***Common LGYC accommodations include non-life-threatening allergies or sensitivities to peanuts/nuts, gluten, dairy, eggs, fish, shellfish, sesame, and vegetarian/vegan diets.*

- **CAMP STORE CARD (WRISTBANDS)**

When your camper arrives at camp, they will be assigned a wristband that serves as their Store Card for purchases at the Canteen and Handcraft Center throughout the week.

You may add funds to your camper’s store card at any time—either prior to arrival or while they are at camp—by logging into the LGYC online registration system (Campwise).

The wristband functions like a wallet and will be scanned by camp staff whenever your camper makes a purchase at the Canteen or Handcraft Center. We always recommend adding anywhere from \$15–\$50.

Adding Funds at a Later Time: After logging in, select **“Update Info”** or **“Complete Registration”** next to your camper’s name to access their Dashboard. From there, navigate to the **“Finance”** section and choose the **“Store”** tab to add funds. Please see **Step 8** for more details.

PLEASE NOTE: Funds must be loaded onto your camper’s Store Card in order for them to make purchases while at camp. We are **unable to accept cash** from campers during our summer programs.

All purchases at the Canteen and Handcraft Center are made using the camper’s wristband only.

If your camper has unused funds on their Camp Store Card at the end of the week, and you would like a refund, please contact our Registration Team (registrar@lgyc.org or 262-248-5500).

Any unclaimed Camp Store Card funds will be donated to our Camp Sponsorship Fund after August 1, 2026.

If you have any questions or concerns, please contact the LGYC Registration Team.

✉ registrar@lgyc.org | ☎ (262)-248-5500

Office Hours: 8:30 AM – 5:00 PM

- **OPTIONAL PAID ACTIVITIES (ADDITIONAL FEE)**

Optional Paid Activities may be offered depending on the camp program for your camper to register for. If available, these activities will appear in your online registration. Campers may sign up for multiple activities but may only participate in each activity once.

These activities have an additional fee, which will be reflected in your financial summary within the online registration portal if selected.

The number of spots available for each activity is limited and will be offered on a first-come, first-served basis.

Unable to Select a Paid Activity? If an activity appears unavailable (grayed out), it indicates that the activity is currently full, and no additional spots are available for that activity. You may contact registrar@lgyc.org to request placement on the waitlist. Please include your camper's name, the camp they are attending, and the specific activity you would like them to be waitlisted for.

PLEASE NOTE: DEPENDING ON THE CAMP PROGRAM AND THE CAMPER'S AGE, SOME ACTIVITIES MAY NOT BE AVAILABLE FOR SELECTION

OPTIONAL PAID ACTIVITIES OFFERED:

Horseback Riding (Ages 7+) — \$50

Campers will be transported (less than a 10-minute drive) to **Dan Patch's Stable at Grand Geneva** during one afternoon of free time. They will enjoy a **45-minute trail ride** around the Grand Geneva property, supervised by the stable's staff. Transportation to and from the stables is included.

Morning Waterskiing / Wakeboarding — \$40

Moderate experience strongly recommended

Rise and shine! Campers who are comfortable waking up early can head to the waterfront for morning waterskiing or wakeboarding on beautiful Geneva Lake with our certified lifeguards and boat staff. This activity takes place before breakfast one morning during the week. Moderate prior experience is strongly recommended.

Paintball (Ages 10+) — \$15

Campers will enjoy a **30-minute paintball experience**, playing on two teams under staff supervision.

Gellyball (All Ages) — \$15

A fun and exciting alternative to Paintball, **Gellyball** offers campers a **30-minute experience** using soft, water-based gel beads instead of paint. Designed to be safe and enjoyable for all ages!

If you have any questions or concerns, please contact the LGYC Registration Team.

✉ registrar@lgyc.org | ☎ (262)-248-5500

Office Hours: 8:30 AM – 5:00 PM

ENCOUNTER ISSUES WHILE REGISTERING?

If you encounter any issues or have questions regarding registration, please email our registration team at registrar@lgyc.org.

To help us assist you as efficiently as possible, please include the camp dates in the subject line of your email. In the body of your message, kindly provide your camper's first and last name, as well as the name of the church they will be attending with.

While registering, you will see a **Contact Us** button at the top of the screen that includes the technical support phone number and the camp phone number. If you are having issues with the system itself (i.e. not loading/spinning, not saving information, error messages, etc.), please **contact the technical support phone number**. For any questions regarding the registration itself, please **contact the camp phone number**. You may also email us at registrar@lgyc.org.

For the best registration experience, we strongly recommend using a desktop or laptop computer. We have also found that the system works most reliably when accessed through Google Chrome.

LOST YOUR PLACE DURING REGISTRATION?

If you lose your place during the registration process for any reason, *don't worry!* Simply log back in, and you should be directed back to the Home page with your camper's name listed (see *reference photo below*).

If you've already started the registration, click either **"Update Info"** or **"Complete Registration"** next to your camper's name (depending on how far you got) to access their dashboard. Once you are on the camper's dashboard, the **red notification bells** will alert you of any incomplete items.

Test Camper 1	!	Register (New)	Complete Registration
Test Camper 2		Register (New)	Update Info

If you don't see that page with your camper's name listed right after logging in, click the **"Home"** button to return to that page. If you run into any issues, please contact us (*see contact information below*).

If you have any questions or concerns, please contact the LGYC Registration Team.

✉ registrar@lgyc.org | ☎ (262)-248-5500

Office Hours: 8:30 AM – 5:00 PM

HOW TO REGISTER YOUR CAMPER:

[CLICK HERE](#) to access our online registration system: www.lgyc.org

EXISTING ACCOUNT: Please login using the link above and **SKIP TO STEP #4.** **Please do not create a new account if you already have one.**

**** IF YOU'VE FORGOTTEN YOUR USERNAME OR PASSWORD, PLEASE CONTACT THE REGISTRATION TEAM. PLEASE DO NOT CREATE A NEW ACCOUNT IF YOU ALREADY HAVE ONE.****

NEW ACCOUNT: If you are new and have never created an account with LGYC before, please continue to follow the steps below (Steps #1-7).

STEP 1 (NEW ACCOUNTS ONLY, STEPS 1-3): Click on the [LINK](#) above to go to the LGYC online registration page. Click the button “**Don’t have an account? Create one here.**”

LAKE GENEVA
LG
MINISTRIES

INSTRUCTIONS CONTACT US

Welcome to our online registration system!
Existing camper or guest? Choose the [LOGIN HERE](#) box below.
New camper or guest? Please follow the steps below to create a NEW ACCOUNT.
If you have forgotten your username or password, please contact registrar@lgyc.org.

Already have an online account? Login here

Username

Password

LOGIN

Forgot Username? Forgot Password?

Don't have an account? Create one here

Powered by CAMPWISE Camp Management Software | Privacy Policy

If you have any questions or concerns, please contact the LGYC Registration Team.

✉ registrar@lgyc.org | ☎ (262)-248-5500

Office Hours: 8:30 AM – 5:00 PM

STEP 2: On the first screen, you'll be asked to enter the **ADULT'S information** and create a username and password as the **account holder**. **Please use the ADULT'S name and information - *not* the camper's information.** **You will enter your camper's information later.**

Be sure to save your username and password in a secure place, as you'll need them to log in again, update information, or register for future camp sessions.

Once you have entered and confirmed the account holder's (the adult's) information, click **"SAVE/NEXT"**.

The screenshot shows a registration form titled "Create a New Account Here". The form is divided into several sections:

- Name Fields:** "First Name: *", "Middle Name:", and "Last Name: *".
- Account Creation:** "Create Your Username: *", "Create Your Password: *", and "Confirm Password: *".
- Additional Info:** "International Keyboard?" (toggle set to "No"), "Your Email Address: *", "Select a Security Question: *", "Answer to Security Question: *", "Country Code: *", and "Cell Phone #: *".

At the bottom, there are two buttons: "Previous" (with a left arrow) and "Save/Next" (with a right arrow). The "Save/Next" button is circled in red.

If you have any questions or concerns, please contact the LGYC Registration Team.

✉ registrar@lgyc.org | ☎ (262)-248-5500

Office Hours: 8:30 AM – 5:00 PM

STEP 3: Next, you'll be asked to complete and enter **information about the camper** – this should be **the CAMPER'S information only**. Please enter the camper's **current grade** (2025-2026 school year).

Click **“SAVE/NEXT”** when completed.

Progress indicator for Completing registration

Account Camper Registrations

Camper Personal Information

First Name: * Middle Name: Last Name: *

Preferred Name: Birth Date: (Click to display calendar) *

Sex: * Select...

SUMMER CAMP: Please enter the grade your camper will be entering in the Fall of 2026. WINTER CAMP: Please enter the grade your camper is currently in.

Grade: * None Camper Photo: (No Photo yet, click button below to add.) Choose File No file chosen

Camper Address Information

Address Type: * Permanent Address Make this the Primary Address?:

Address 1: * Address 2:

Country: United States Postal Code: * Enter ZipCode...

City: * Enter City... State: Enter State...

State/Country: State / Country Details...

Camper Phone Information

International? Home Phone: * Ex:

International? Cell Phone: * Ex:

International? Work Phone: Ex:

Camper Email Information

International Keyboard? Your Email Address: *

Previous Save/Next

If you have any questions or concerns, please contact the LGYC Registration Team.

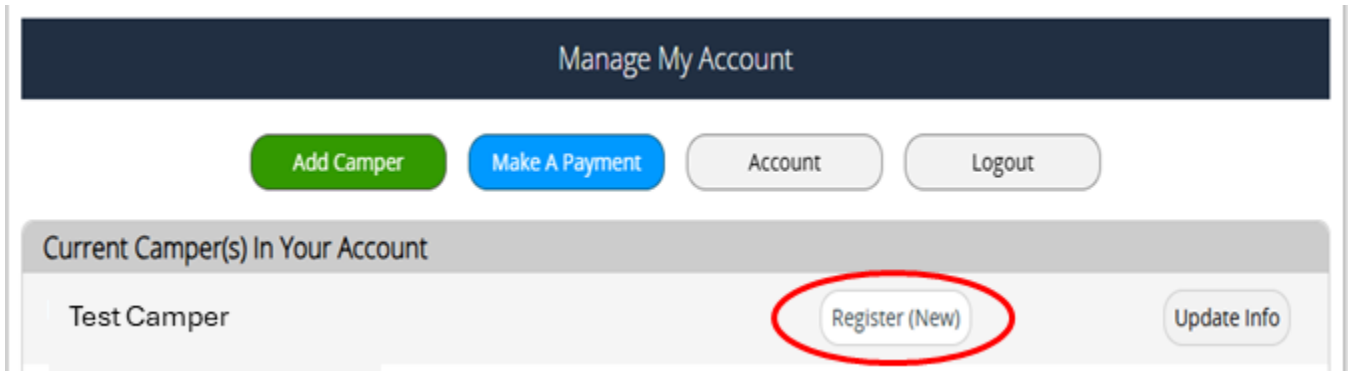
✉ registrar@lgyc.org | ☎ (262)-248-5500

Office Hours: 8:30 AM – 5:00 PM

STEP 4: After creating your camper profile (for new accounts) **or** logging in (for returning users), please click the “**Register (NEW)**” button next to your camper’s name to begin the registration.

If you just finished completing a camper profile, you may be automatically taken to the next step (Step #5).

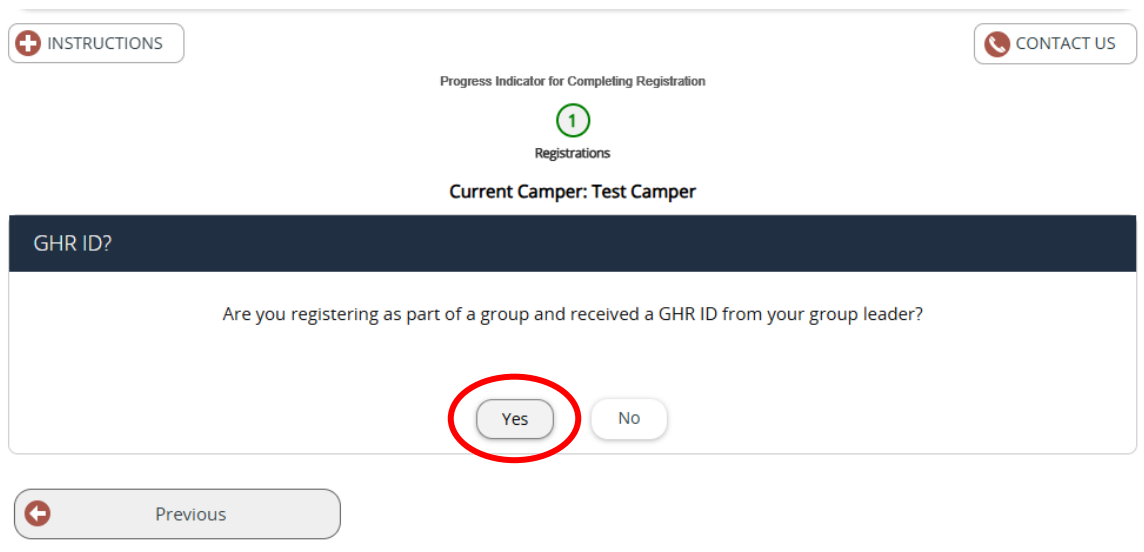
*** If you don’t see this option and only see tab buttons like Camper, Registration, Contacts, etc. (A.K.A. Your Dashboard), simply click “**Home**” on the top to return to the main screen shown below. ***



STEP 5: When asked “**Are you registering as part of a group and received a GHR ID from your group leader?**”, click “**YES**”.

You’ll then be prompted to enter the GHR ID (see below), which links your camper’s registration to your church group. After entering the GHR ID, click “**SAVE/NEXT**” to continue.

YOUR GHR ID: EBS2026

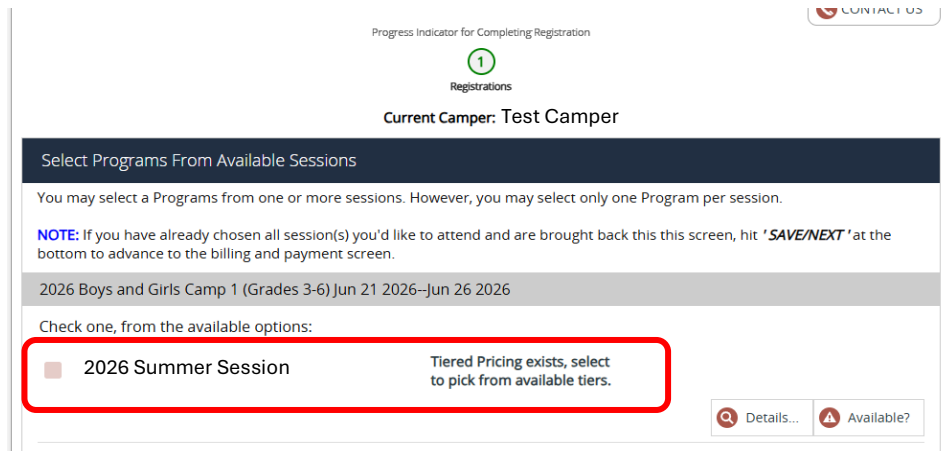


If you have any questions or concerns, please contact the LGYC Registration Team.

✉ registrar@lgyc.org | ☎ (262)-248-5500

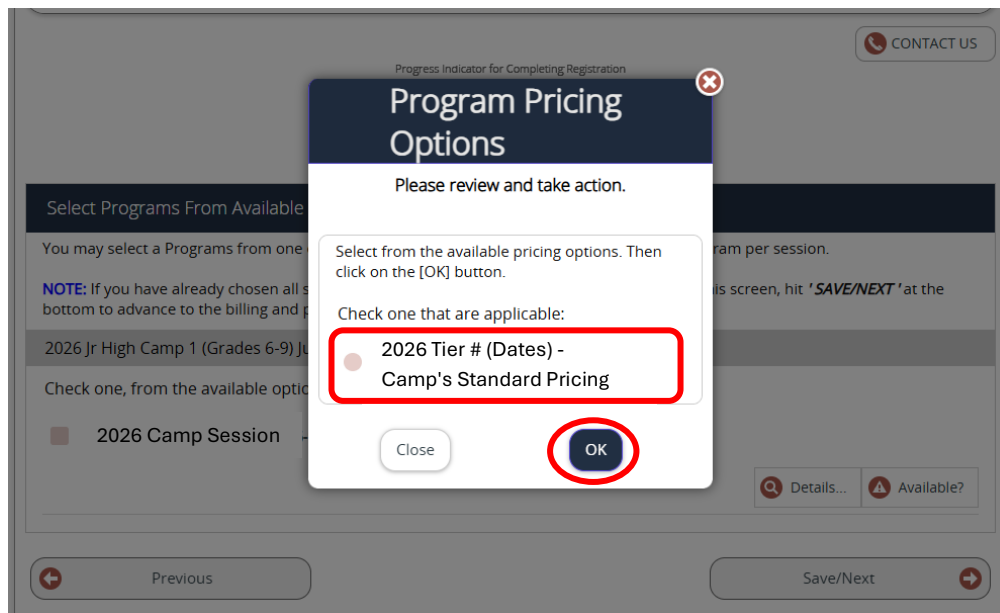
Office Hours: 8:30 AM – 5:00 PM

STEP 6: After entering the GHR ID, you will **select your camper's session** (2026 Name of Summer Camp Session – Camper). Once selected, a pop-up window will appear prompting you to choose from the available Tiered Pricing options.



IMPORTANT: When selecting Tiered Pricing during registration, the system will display the standard camp rate rather than your church group's discounted rate. **Please rest assured that your group's discounted rate will be applied automatically after you select the camp, provided you have entered the GHR ID.**

If your group's rate does **not** appear in your financial summary, please notify the Registration Team, and we will adjust it manually for you.



If you have any questions or concerns, please contact the LGYC Registration Team.

✉ registrar@lgyc.org | ☎ (262)-248-5500

Office Hours: 8:30 AM – 5:00 PM

STEP 7: Once you have selected the camp session and the available tiered pricing, click **“SAVE/NEXT”**.

You will then continue the registration process, including selecting any **optional Paid Activities**, completing all **required registration forms and medical information**, and **submitting your payment**, if applicable.

The screenshot shows a registration progress indicator with a green circle containing the number '1' and the text 'Registrations' below it. Above this indicator is the text 'Progress Indicator for Completing Registration'. To the right is a 'CONTACT US' button with a telephone icon. Below the progress indicator is the text 'Current Camper: Test Camper'. The main content area is titled 'Select Programs From Available Sessions' and contains the instruction: 'You may select a Programs from one or more sessions. However, you may select only one Program per session.' A blue note states: 'NOTE: If you have already chosen all session(s) you'd like to attend and are brought back this this screen, hit 'SAVE/NEXT' at the bottom to advance to the billing and payment screen.' Below this is a section header '2026 Arctic Blast # - Dates' and the instruction 'Check one, from the available options:'. A radio button is selected next to the text '2026 Camp Session Name - Camper'. To the right of this option are two buttons: 'Details...' with a magnifying glass icon and 'Available?' with a warning triangle icon. At the bottom of the screen are two buttons: 'Previous' with a left arrow icon and 'Save/Next' with a right arrow icon. The 'Save/Next' button is circled in red.

If you have any questions or concerns, please contact the LGYC Registration Team.

✉ registrar@lgyc.org | ☎ (262)-248-5500

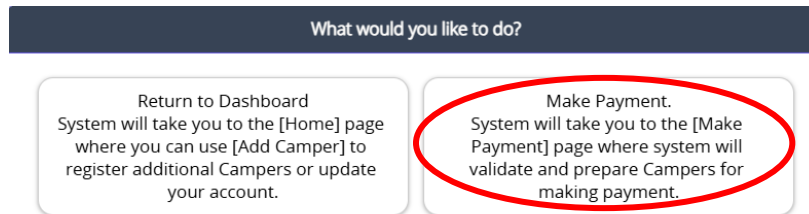
Office Hours: 8:30 AM – 5:00 PM

STEP 8 (PAGES 12-14):

PARENTS PAYING LGYC DIRECTLY FOR THE REGISTRATION FEE

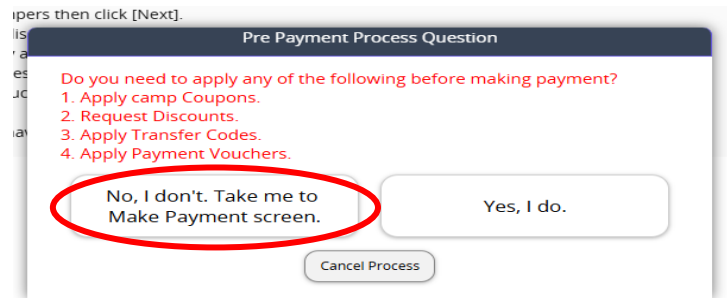
When you reach the end of registration, a pop-up screen will appear asking whether you would like to return to the dashboard or make a payment.

Because your church has requested that **parents pay LGYC directly during the online registration process**, please select **“Make Payment”** to complete your payment.



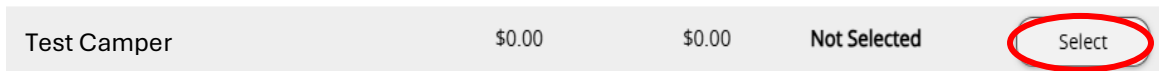
The system will then prompt you with the question: **“Do you need to apply any of the following before making payment?”**.

Please select: **“No, I don’t. Take me to Make Payment Screen.”**

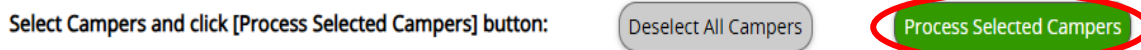


You will then be directed to a page where you must:

1. Click **“Select”** next to your camper’s name. De-select any names you do not need to process a payment for.



2. Click the **green “Process Selected Campers”** button. This will take you to the payment screen where you will make the deposit and add Camp Store Card funds.



PLEASE CONTINUE TO PAGE 13 TO COMPLETE STEP 8

If you have any questions or concerns, please contact the LGYC Registration Team.

✉ registrar@lgyc.org | ☎ (262)-248-5500

Office Hours: 8:30 AM – 5:00 PM

- After processing the selected camper, any applicable fees for optional Paid Activities will appear in the **“Registration”** tab along with your registration fee. You may edit the amount in the box to indicate how much you would like to pay at that time (**the deposit plus any optional Paid Activities fees are required at the time of registration**).
- Next, go to the **“Store”** tab (circled in green in the photo below) to add funds to your camper’s Camp Store Card, then proceed to enter your card information and complete the payment.

Your Progress Indicator For Completing Registration Payment

✓ 2 3 4 5 6

Select	Registration	Store	Donation	Payment	Confirmation
<p>Please enter how much you'd like to pay for each <%camp%> Program. You can enter the Minimum Deposit or pay a different amount. (The minimum deposit must be made to secure your camper's spot)</p> <p>Or - you can return to the dashboard by selecting the button at the bottom on the screen. Please note - registrations without a deposit are considered incomplete. You must make the deposit to complete your registration.</p> <p style="text-align: center;">Note: Only Sessions with Balance Due will be displayed.</p> <p style="text-align: center; color: blue;">Total Registration Payment: \$115.00</p>					
<p>Camp # (Dates) <input style="width: 80%;" type="text"/></p> <p style="font-size: small; color: blue;">[Min Pmt. Amt. is \$115.00 Enter Pmt. Amt. of \$115.00 to \$759.00]</p>					<p>Reg Bal: \$759.00</p> <p style="border: 1px solid gray; padding: 2px; display: inline-block;">115.00</p>

OPTIONAL PAID ACTIVITIES - *Please refer to Page 4 for more information*

If you selected an optional Paid Activity for your camper (such as Horseback Riding, Morning Waterskiing/Wakeboarding, Paintball, or Gellyball, depending on the camp program), the activity fee will appear in your financial summary.

Your required deposit will include the standard camp registration fee deposit **plus** any selected Paid Activity fees.

This **total deposit amount must be paid upfront** to secure your camper’s spot in both the camp program and the selected Paid Activities. To learn more about the Optional Paid Activities, please refer to **Page 4**.

CAMP STORE CARD FUNDS (WRISTBANDS) - *Please refer to Page 3 for more information*

If you would like to add funds to your camper’s **Camp Store Card** (used for purchases at the Canteen and Handcraft Center), please do so under the **“Store”** tab (circled in green in the photo above) during the payment process. For more information about the Camp Store Card and the handling of unused funds at the end of the camp week, please see **Page 3**.

PLEASE CONTINUE TO PAGE 14 TO COMPLETE STEP 8

If you have any questions or concerns, please contact the LGYC Registration Team.

✉ registrar@lgyc.org | ☎ (262)-248-5500

Office Hours: 8:30 AM – 5:00 PM

PLEASE NOTE:

- Your camper is **not fully registered until a deposit has been made.**
- You are **not required to pay the full balance at the time of registration.** We ask that you **submit a deposit** when registering, with the **remaining balance due at least one week** prior to your camper's arrival.
- Don't forget to add funds to your camper's Camp Store Card for purchases at the Canteen or Handcraft Center.
- After completing your payment, return to your dashboard to confirm that all required registration items have been completed. **Red notification bells** on your dashboard will indicate any incomplete items.
- If payment instructions change, your group leader will notify you.

If you have any questions or concerns, please contact the LGYC Registration Team.

✉ registrar@lgyc.org | ☎ (262)-248-5500

Office Hours: 8:30 AM – 5:00 PM

2026 SUMMER CAMP THEME



We look forward to welcoming your camper to Summer Camp here at Lake Geneva Youth Camp!

Your primary or head group leader will share important details with you prior to camp, including travel arrangements, check-in procedures, and any additional information you may need.

Please ensure that all required registration forms and medical information—including details about any medications your camper will bring—are completed by the specified deadlines. All prescribed and over-the-counter medications must be turned in to our Health Care Team upon arrival.

If any items on your registration are incomplete before arrival, we will contact you using the email or phone number listed on your account to notify you.

If you have any questions or concerns, please let us know – we are happy to assist!

- LGYC Registration Team -



If you have any questions or concerns, please contact the LGYC Registration Team.

✉ registrar@lgyc.org | ☎ (262)-248-5500

Office Hours: 8:30 AM – 5:00 PM