



TEMPLE BAPTIST CHURCH

Production Intern

Job Description

Position Summary

The production internship works closely with the production director to facilitate live audiovisual events on campus. Production Intern will be trained to operate each station and piece of equipment that we have available. Interns should leave equipped to operate in a modern worship environment.

Responsibilities:

- Assisting in weekly services on campus ie: operating production elements (sound, video, computer graphics, or lights)
- Participate in pre and post production process, editing & posting of content.
- Assist with set-up/operation of various functions including special campus events.
- Shadow staff and volunteers through onboarding and training for various roles.
- Assist staff in producing multimedia content for other ministries and departments.
- Must be available on Sunday mornings
- Must be available on Wednesday afternoons & evenings
- Working on special events (camps, VBS, Night to Shine, baptism classes, etc.)
- Assisting with Wednesday night programming (fall and spring semesters)
- Running errands
- Help with set up and clean up
- Recruiting other college students to serve

Preferred Qualifications:

- Preferred Communication, Graphic Design, or Worship Leadership Major
- Experience operating AV equipment
- Experience with nonlinear editing software
- Experience using a digital audio workstation for audio editing
- Self-motivated and able to complete projects on deadline.