

# JERSEY CHURCH

## Job Description for Worship & Sunday Morning Experience Director

### Purpose

The **Worship & Sunday Morning Experience Director** helps people feel *at home* each week at Jersey. This role leads the way in creating meaningful worship environments and warm, welcoming Sunday experiences where everyone can belong and grow. With a blend of organization, creativity, and heart, this person helps ensure that from the parking lot to the platform, every detail reflects the love of Jesus and the spirit of Jersey.

### Hours

Full-Time (Exempt)

### Reports to

Executive Pastor

### Direct Reports

Worship Volunteers, Tech/AV Team, Welcome Team

### Duties and Responsibilities

#### Worship Ministry Leadership

- Oversee Worship Team to plan and lead engaging, Christ-centered services.
- Coordinate scheduling, communication, and volunteer support through Planning Center.
- Oversee rehearsals, stage setup, and Sunday morning worship flow.
- Support creative elements such as lighting, design, and worship environment preparation.
- Manage worship logistics, budgets, and resources with excellence.
- Help grow and manage the Jersey Worship social media presence.
- Assist with special events and services (Christmas, Easter, Nights of Worship, etc.).

#### Sunday Morning Experience Coordination

- Lead volunteer Welcome Team for parking, greeting, ushers, and hospitality.
- Ensure every environment feels warm, inviting, and distraction-free.
- Oversee signage, cleanliness, and accessibility across the campus.
- Coordinate service logistics such as communion, baptisms, and seating.
- Serve as the Sunday on-site lead to ensure smooth flow and quick problem-solving.

#### Volunteer Leadership & Care

- Recruit, train, and schedule volunteers for worship, tech, and Sunday morning teams.
- Foster a culture where volunteers feel known, valued, and equipped.
- Provide regular encouragement, communication, and appreciation.
- Identify and develop emerging leaders.

To glorify God in reaching the lost by discipling the believer  
and sending them out to begin Kingdom movements.

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## Qualifications

- A growing relationship with Jesus Christ and alignment with Jersey's mission and values.
- Experience in worship ministry, hospitality, or event coordination.
- Strong organizational, interpersonal, and leadership skills.
- Creative, collaborative, and committed to excellence
- Agreement with the Baptist Faith and Message; willing to become a member of Jersey Church.

## Core Competencies

- **Heart for Worship:** Helps lead others to encounter God.
- **Hospitality Mindset:** Helps people feel at home.
- **Servant Leadership:** Leads with Humility.
- **Team Builder:** Equips and empowers volunteers.
- **Organized & Reliable:** Handles details with excellence.
- **Collaborative Spirit:** Works smoothly across teams.
- **Adaptable:** Responds calmly and creatively under pressure.

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