

## **DUMC Preschool Scholarship Guidelines**

DUMC Preschool maintains and operates a tuition assistance fund to provide needs-based partial tuition scholarships to families enrolled in the preschool program. These funds are made available by fundraising efforts and church, preschool, and community members who care about children and believe that DUMC Preschool provides a strong Christian and academic preschool experience.

*Families currently enrolled at DUMC Preschool who experience job loss or other financial difficulties after the registration deadline or during the school year may request financial assistance at any time. Extenuating circumstances are considered on a case by case basis.*

### Program Details

1. The ability to offer tuition scholarships is dependent upon the following criteria.
  - The availability of scholarship funds and the number of applicants.
  - The circumstances for assistance such as job loss, health issues, and annual household income.
  - The age of the prospective student. (First priority goes to students closest to entering kindergarten.)
  - Currently enrolled students or alumni siblings receive priority.
2. Scholarship funds are available for 3-year-old, 4-year-old, and TK classes based on the minimum number of days offered for the age group.
3. The student's registration packet must be submitted, including the registration fee, to be considered for a scholarship. **The registration fee will be refunded if the scholarship is not accepted or a scholarship is unavailable.**
4. Scholarships are awarded for the current school year only.
5. Eligibility will be reviewed in December. A Review Form is due by December 1st.
6. The family's portion of tuition after the scholarship has been applied is due the 1st of each month.

### Application Process

1. Scholarship applications must be submitted with registration paperwork by the enrollment deadline.
2. Applicants must submit a copy of their most recent federal tax return (first page only) and paycheck stub(s). Scholarship requests will not be considered without documentation. If

appropriate documentation can not be provided, please include a letter of explanation with the application. If necessary, additional information may be requested.

3. All applicants will be notified by email at the end of February.
4. Scholarship applications are processed confidentially by the DUMC Preschool Scholarship Committee and all decisions are based in good faith.
5. Applicants approved for a scholarship will be asked to sign a scholarship contract and return it to the Director within two weeks of receiving the scholarship letter.
6. The scholarship fund is limited, and while all applications will be reviewed, there is no guarantee that all applicants will receive assistance.

*DUMC Preschool is an inclusive community that does not discriminate on the basis of race, color, national and ethnic origin, religion, age, disability, gender, or sexual orientation in administration of its educational policies, admission policies, scholarship programs or other school-administered programs.*

**DUMC Preschool Scholarship Application**  
2026-2027

Date: \_\_\_\_\_

Child's Full Name: \_\_\_\_\_ Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Preschool Class (age group, number of days): \_\_\_\_\_

Additional Child's Full Name: \_\_\_\_\_ Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Preschool Class (age group, number of days): \_\_\_\_\_

Additional Child's Full Name: \_\_\_\_\_ Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Preschool Class (age group, number of days): \_\_\_\_\_

Parent/Guardian's Full Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Address (including city and zip): \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Parent/Guardian's Full Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Address (including city and zip): \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Family Size: \_\_\_\_\_ Adults \_\_\_\_\_ Children

Child lives with (please circle): Mother Father Both Other: \_\_\_\_\_

Total Family Income: (including all members contributing to the income of the household)

\$ \_\_\_\_\_ per \_\_\_\_ year \_\_\_\_ month

Do you or anyone in your household receive additional financial assistance or other income? For example, child support, unemployment, social security, annuity, or alimony.

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How much are you able to contribute towards tuition each month? \$ \_\_\_\_\_

Is enrollment at DUMC Preschool contingent upon the receiving of scholarship funds? Yes No

Did you receive a scholarship in the previous school year? Yes No

If yes, the scholarship paid \$ \_\_\_\_\_ per month tuition for the \_\_\_\_ day \_\_\_\_ year-old class.

I was responsible for the balance of \$ \_\_\_\_\_ per month.

Please explain any special financial circumstances affecting the family's budget.

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Please tell us what a Christian preschool education would mean for you and your child.

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Applicants must submit a copy of their most recent federal tax return (first page only) and paycheck stub(s). Scholarship requests will not be considered without documentation. If appropriate documentation can not be provided, please include a letter of explanation with the application. If necessary, additional information will be requested.

I give permission to DUMC Preschool to verify my application information and to request a credit report if deemed necessary. I realize that all information, both personal and financial, will be kept in strict confidence. I certify that all the information contained in this application is true and correct. I also understand that any misrepresentation of the information contained in this document does constitute fraud and will, therefore, deem this application null and void.

Signature of Parent(s) or Guardian(s):

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY**

Date received: \_\_\_\_\_ Date reviewed by committee: \_\_\_\_\_

Amount Awarded: \_\_\_\_\_

Note: \_\_\_\_\_