

JOB DESCRIPTION

CHILDREN'S MINISTRIES WORKER SUNTREE UNITED METHODIST CHURCH MELBOURNE, FLORIDA

Pay Rate: \$14 per hour

General Qualifications:

A candidate for the position of Children's Ministries Worker (Children & Nursery Age level) shall be grounded in basic Christian doctrine and profess faith in Jesus Christ. He/she shall agree to uphold the Suntree UMC Staff Covenant and Church Personnel Policies. He/she must have a desire to learn more and grow in understanding ministry to children. He/She shall be committed to personal growth.

Occupational Summary:

The mission of Suntree United Methodist Church is to invite seekers to follow Jesus.

A Children's Ministries Worker (CMW) is to provide dependable and nurturing care to children of all ages and stages, 6 weeks to 5th grade, in a clean, age appropriate, safe, and secure environment.

Reports to:

Director of Children's Ministries

Supervises:

N/A

General Responsibilities, including, but not limited to:

- Must adhere to the stated "Child and Youth Protection Policy," and attend annual training.
- Provides age appropriate care including feeding, changing diapers, escorting children to the bathroom, maintaining a safe environment, putting children down for naps, holding or sitting with and cheerfully interacting with children through games, stories, play and prayer that is provided to you.
- Maintain a polite, friendly, and courteous rapport with all children, parents, fellow staff and servants.
- Remains until all children are picked up by responsible adult with appropriate pick-up tag.
- Follow all safety and sanitary procedures as outlined in individual classrooms.
- Straighten the room upon conclusion of programming.
- Clean and sanitize toys before leaving. All toys that have had contact with saliva are to be given special attention and complete sanitization.

Qualifications:

- Must be a High School graduate and at least 18 years of age.
- Must satisfactorily complete extensive background check

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Skills and Certification:

- Prior experience in caring for children with the ability to adapt and interact with a variety of personalities and ages is preferable.

Stated Hours:

Hours can include:

Sundays: 8:30am-12:30pm; Wednesdays: 5:15pm-7:45pm

Optional Events include, but are not limited to:

Holy Week (week between Palm Sunday and Easter); Christmas Eve, Vacation Bible School special events including concerts, meetings, etc. CMWs will be notified as early as possible of these optional events.