A Year in the Life of the UM Church

A quick guide to the major annual milestones and deadlines.



An Administrative Review

Baltimore-Washington Conference
The United Methodist Church

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January

- Statistical Reports due late January. Submitted through ACStats and verified by Finance.
- Final Mission Share Payments for the previous year due by the second Tuesday in January.

January - May

- The Bishop and Cabinet begin the appointment process.
- Weekly appointment announcements are posted on the BWC website.

April - May

- Certified Lay Minister (CLM) Applications: Collect signatures (Council Chair, SPRC Chair, Pastor, DS). Submit to the CLM office by July.

May

- Annual Conference takes place late May/early June—worship, voting, and gathering of clergy and lay members.

June

- Beginning Well Workshop for pastors beginning new appointments.
- College Student Report due June 30 (up to 10 students per submission).
- Fund Balance Reports due June 30 and uploaded to Arena.

July

- New Appointments begin on July 1 unless otherwise arranged.

July - August

- Prepare Church Conference Reports to meet the October 1 submission deadline.

October - November

- Church Conferences held in the fall; reports are due October 1.
- A UMC clergy presides over the meeting.

November - December

- Evaluations & Advisory Forms due November 15 (completed by pastors and church leadership).
- Itineracy Forms due November 15 for all provisional and full elders.

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Who We Are

Baltimore-Washington Conference
The United Methodist Church

Baltimore-Washington Conference



As of July 1, 2025, the Baltimore-Washington Conference implemented a new structure composed of hubs, Connecting Churches, and six new districts. To find out more about this new structure visit: https://www.bwcumc.org/100-at-100/. There are three district administrators who support the six district superintendents. The district administrators provide administrative support to the district superintendent, the churches and the clergy in their assigned districts. Additional support is provided to the district administrators by central administrators and the central administrative manager.

To learn more about the conference, go to www.bwcumc.org. Additional information from the Conference can be found in the e-connection.



Canal District

District Superintendent
John Wunderlich

District Administrator
Kayla Harkcom



Lakes District

District Superintendent
Jim Miller

District Administrator
Kayla Harkcom



Reservoir District

District Superintendent
Eliezer Valentin-Castanon

District Administrator
Charles Carrington



Harbor District

District Superintendent
Sarah Schlieckert

District Administrator
Charles Carrington



Tidal Basin District

District Superintendent
Ianther Mills

District Administrator
Sherrill Cole



Two Rivers District

District Superintendent
Johnsie Cogman

District Administrator
Sherrill Cole

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Levonne Wiseman
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United Methodist Church Agencies

Discipleship Ministries
General Board of Church and Society (GBCS)
General Board of High Education and Ministry (GBHEM)
General Commission of Archives and History (GCAH)
General Council on Finance and Administration (GCFA)
General Commission on Religion and Race (GCORR)
General Commission on the Status and Role of Women (GCSRW)
Global Ministries
Resource UMC
United Methodist Men (UMM)
United Women in Faith (UWFaith)
General Commission on Communication
Wespath Benefits

Connect with Intention

Baltimore-Washington Conference
The United Methodist Church

BWC Website

BWC & Pen-Del Area Website

Training Tuesdays

BWC Policy Manual

Local Church Resources

BWC Grants and Awards

Center for Vital Leadership

Certified Lay Development

Clergy Development

Leadership Development