



Preparing for Accreditation

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The Accreditation Process

Dr. Cliff Churchill

What Does Accreditation Mean?

- The school has voluntarily chosen to seek external validation of its performance as a school
- The school has gone through a rigorous, impartial evaluation by FACCS, which included peer school administrators, and has met or exceeded the standards.
- The school has created and is committed to a dynamic School Improvement Plan, therefore it is always looking for ways to improve who they are and what they do.

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- STEPS:
Applicant to:

Candidate to:

Accredited!

- Typically, a K-12 Applicant school has been in continuous operation a minimum of one year.
- Candidate Visit (half day)
- Initial ACCREDITATION Visit (mini-review in 2 years)
- Continuing Accreditation Visits (every 5 years)

Self-Study Structure (for school)

People

Activity

Leadership

Gives oversight to self-study

Accreditation
Liaison

Reviews Self Study Documents, final editing
& communicate with Team Chair

Faculty & Staff

Prepares written report for each Standard



Accrediting Team

- Team Chair
- Team Co-chair(s)
- 1 to 10 accrediting team members representing all agencies

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SITE VISIT PROCESS

School receives portal login instructions **90** days prior to site visit.

“Sample Christian Academy” is scheduled for a FACCS accreditation site visit beginning on _____ Date. In preparation for upcoming visit, FACCS configures “Sample Christian Academy” for [FACCS Portal](#) access to the Accreditation module. When logging into the FACCS Portal, there will now be more options available in the **Accreditation Module**

Common FACCS Team Observations

Instructional Rigor (higher order thinking required)

3 most recent years of Profit & Loss Statements

Technology, Library/Media Center & Guidance department requirements

Completed Faculty/Staff Summary Forms

Full Audit (schools under 500 – every 5 years & over 500 – every 3 years)

Hyperlinks to evidence in Self-Study

Board Manual

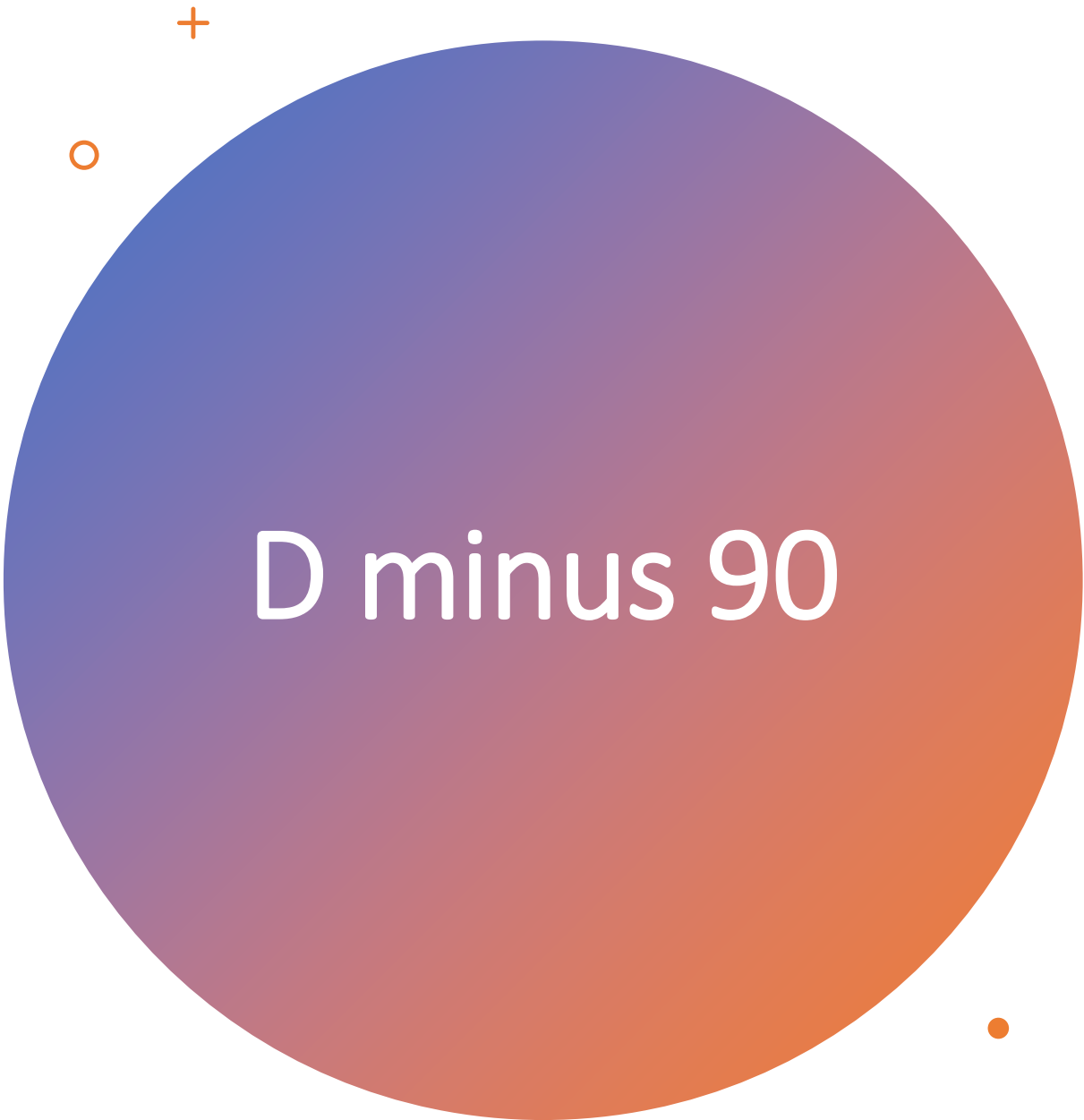


The Portal Process

Dr. Brent Jones

FACCS Accreditation

Portal Timeline



D minus 90

Accreditation module goes live for your school

- *To do list*
 - Create FACCS Portal accounts for all faculty
 - Complete Faculty/Staff Blanks
- 



D minus 45

All accreditation documentation due

- *To do list*
 - Submit the accreditation application
 - Pay the accreditation fee
 - Upload documentation into the Portal



D Day

- Survive accreditation visit
- 



D plus 30

Continuing Improvement Plan (CIP) due

- *To do list*
 - Upload CIP into the Portal
- 



D plus 45

Accreditation module deactivates for your school

- *To do list*
 - Celebrate!
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