

FLATIRONS LEADERSHIP INSTITUTE DIRECTOR

Flatirons Church | Support and Development

REPORTS TO:

Director of Leadership and Development Formation

CLASSIFICATION:

FULL-TIME//SALARY//PASTORAL//ON-SITE//MON-FRI//INCLUDES HOLIDAY, WEEKEND, AND EVENING HOURS.

WHY THIS ROLE MATTERS

Flatirons isn't just another church, and this isn't just another job. We're building something that demands attention and drives action. If you have a desire to help build a "No Matter What, No Matter Where" culture that inspires others to follow Jesus, we want to hear from you.

RAW AND REAL. FUN. INNOVATIVE

The Flatirons Leadership Institute (FLI) Director provides academic and programmatic leadership for the Leadership Institute, a certificate-granting program designed to equip participants for spiritual formation and leadership development. This role collaborates closely with Flatirons leadership and the Director of Leadership Development and Formation to develop, implement, and oversee the Institute's curriculum, course structure, and academic standards. The Director ensures the Leadership Institute functions as a rigorous, accessible, and well-designed learning program that aligns with Flatirons' mission, values, and leadership development goals.

WHAT YOU BRING

PERSONAL QUALIFICATIONS:

- Submits your life to God and the authority of His Word.
- Model a commitment to developing the character of Christ.
- Understand and support Flatirons' vision and values; filters decisions through that lens.
- Embrace key values integral to Flatirons staff culture: integrity, honor, mission.
- Exemplify qualities core to Flatirons DNA: humility, vulnerability, authenticity, humor.
- Willingness to take calculated risks or try unconventional ideas to yield impactful results.
- Committed to continual growth—spiritual, personal, and professional—and invests in the growth of others
- Uses humor and relational connection to lead well and build a strong team culture.
- Agreement with the Flatirons Community Church Staff Lifestyle Covenant.

PROFESSIONAL QUALIFICATIONS:



- Must have 5 years' experience in full-time ministry.
 - Bachelor's Degree in an area of concentration that has equipped them for vocational ministry. Seminary preferred but not mandatory.
 - Must possess these key spiritual gifts: Leadership, Administration, Counseling and Teaching.
 - Experience in academic program leadership, curriculum development, or leadership formation.
 - Strong organizational and administrative skills.
 - Ability to oversee curriculum, instructors, program systems, and marketing collaboration.
 - Clear communication and collaborative leadership style.
 - Alignment with the mission, values, and theological convictions of Flatirons Church.
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WHAT YOU'LL DO

Curriculum and Program Oversight

- Collaborate with Flatirons leadership and the Director of Leadership Development and Formation to design and maintain the Leadership Institute curriculum.
- Oversee course development, learning objectives, and program outcomes for certificate completion.
- Ensure courses are academically coherent, spiritually grounded, and aligned with leadership development goals.
- Evaluate and refine curriculum and instructional methods to support effective learning.

Program Administration

- Oversee the structure, calendar, and delivery of the Leadership Institute program.
- Maintain clear requirements for participation, course completion, and certificate eligibility.
- Ensure consistency and quality across all courses and instructors.
- Support documentation, policies, and processes related to program delivery.

Faculty, Coaches and Instructional Support

- Recruit, train, and support instructors, facilitators, and coaches involved in course delivery.
- Ensure instructors understand curriculum goals, learning outcomes, and assessment expectations.
- Foster collaboration among instructors to maintain program alignment.

Enrollment, Marketing and Student Support

- Lead enrollment and selection processes for Leadership Institute participants.
- Partner with advising and leadership teams to support student progress and retention.
- Work closely with the Flatirons Marketing and Communications (Marcomm) team to develop promotion plans and marketing initiatives that increase program visibility and grow enrollment.
- Monitor student engagement and completion toward certificate requirements.

Collaboration and Alignment

- Work collaboratively with College, Young Adults, Residency, and other ministry teams to align Leadership Institute offerings with broader leadership pathways.
- Serve as a thought partner to Flatirons leadership on leadership development programming.

COMPENSATION & BENEFITS:

- **STARTING SALARY** \$70,000 - \$80,000 – We recognize the value of your skills and dedication as we work together to bring the awesome life of Christ to a lost and broken world. Our salary range is designed to reflect your expertise and commitment to our mission.
- **HEALTH COVERAGE** – Enjoy peace of mind knowing you're covered. We offer 100% paid Health, Dental, and Disability Insurance for you and your family through Flatirons. You can also customize your coverage with optional buy-up options, including voluntary insurance coverages, ensuring you're supported in every aspect of life.
- **TIME OFF** – We believe in the importance of rest and renewal. You'll receive 3 weeks of Paid Time Off (PTO) each year to recharge, plus an extra week after Christmas services so you can truly unwind and spend time with loved ones.
- **RETIREMENT** – Your future matters as we work together to share Christ's love. Take advantage of our 403(b)-retirement plan with a generous matching contribution of up to 10% of your salary, so you can plan for tomorrow, today.
- **ACADEMY DISCOUNT** – We're committed to your growth of and the growth of your family. That's why we offer a tuition discount at Flatirons Academy to develop your kids' faith and knowledge.