



# PALMETTO

## CHRISTIAN ACADEMY

**Job Title:** Upper School English Teacher

**Status:** Full-time position for the 2026-27 school year  
M, T, Th, F from 7:30am-3:30pm and Wednesdays from 7:30am-4pm  
Instructional Day: 8:00am-3:15pm

**Prepared by / Date:** JD Zubia / January 2026

**Reporting Structure:** This position reports to the Upper School Principal.

### Position Summary

Palmetto Christian Academy is seeking a full-time Upper School (grades 7-12) English teacher who can teach English courses with a distinctly Biblical worldview integrated throughout the curriculum and instruction. The candidate must possess at least a bachelor's degree in English, Language Arts, Literature or education. The preferred candidate will possess an ACSI or South Carolina teaching certificate and 1-3 years of teaching experience.

### Primary Responsibilities

- Planning, creating and implementing English lessons that promote an engaging, positive, and interactive learning environment.
- Prepare, administer and evaluate tests and classroom assignments following curriculum guidelines.
- Work closely with Upper School Instructional Coach to deliver approved curriculum.
- Work closely with Upper School Instructional Coach to review textbooks.
- Perform administrative duties under the direction of the Upper School Principal to include grading, discipline, attendance, dress code management, lunch/hall/dismissal supervision.

### Qualifications and Requirements

- Possess a Bachelor's degree or higher in English, Language Arts, Literature, or secondary education from an accredited university. The preferred candidate will have 1-3 years of experience in teaching English to high school students, preferably in a Christian School environment.
- Be willing to work toward an ACSI teacher certification.
- Must have a credible profession of faith and testimony, and be actively involved in a local church, as this person will serve as a role model in attitude, speech, and actions for the school community.
- Must be able to articulate his/her Christian worldview and philosophy of Kingdom education.

- Must have thorough knowledge of English language concepts.
- Able to implement policy and procedures of the English department and school.
- Must possess strong communication and interpersonal skills.
- Must attend faculty meetings, professional development seminars, and devotions.
- Must be proficient with Google Workspace.
- Must have familiarity or willingness to learn Veracross software for student management.

Candidates must be in agreement with the PCA Core Beliefs which can be found [HERE](#) and must demonstrate a strong, personal relationship with Jesus Christ. If you believe you are qualified, we invite you to submit an [online application](#).

Please direct your questions to Mrs. Lane Hutchinson, Executive Assistant to the Principals, at [lhutchinson@palmettochristianacademy.org](mailto:lhutchinson@palmettochristianacademy.org).