



# PALMETTO CHRISTIAN ACADEMY

**Job Title:** Upper School Choir Director

**Status:** Full-time position for the 2026-27 school year  
M, T, Th, F from 7:30am-3:30pm and Wednesdays from 7:30am-4pm  
Instructional Day: 8:00am-3:15pm

**Prepared by/Date:** JD Zubia/February 2026

**Reporting Structure:** This position reports to the Upper School Principal.

## Position Summary

PCA is seeking a Choir Director to teach middle and high school vocal music classes, and to develop a program that leads to students performing in a variety of activities including musical events, chapels, drama performances, and music festivals.

## Primary Responsibilities

- Teach high school performance choir, middle school performance choir, and middle school music classes.
- Organize and direct all annual scheduled performances to include Coffee House, Christmas and Palmetto Show programs, spring concert, and commencement.
- Prepare both high school and middle school choirs for special performances such as for nursing home residents, church bible study groups, and grade-level events.
- Work closely with MS Drama teacher by providing and supervising talent for spring musical.
- Work closely with Band Director in organizing joint performances.
- Work closely with production team during rehearsals and performances.
- Assist with auditions and training for chapel worship team musicians.

## Qualifications and Requirements

- Must possess a Bachelor's degree or higher in Music Education from an accredited university and have a minimum of one year of experience in teaching choir to middle and/or high school students, preferably in a Christian School environment.
- Must have a credible profession of faith and testimony, and be actively involved in a local church, as this person will serve as a role model in attitude, speech, and actions for the school community. The ability to articulate his/her Christian worldview and philosophy of Kingdom education is critical.

- Knowledge of overall operation of vocal music program in a school setting.
- Ability to implement policy and procedures for the fine arts department.
- Strong communication, public relations, and interpersonal skills.
- Attend faculty meetings and devotions.
- Proficient with Google Workspace.
- Familiarity or willingness to learn Verascross software for student management.

Candidates must be in agreement with the PCA Core Beliefs which can be found [HERE](#) and must demonstrate a strong, personal relationship with Jesus Christ. If you believe you are qualified, we invite you to submit an [online application](#).

Please direct your questions to Mrs. Lane Hutchinson, Executive Assistant to the Principals, at [lhutchinson@palmettochristianacademy.org](mailto:lhutchinson@palmettochristianacademy.org).