



PALMETTO CHRISTIAN ACADEMY

Job Title: Middle School Writing Lab Teacher

Status: Full-time position for the 2026-27 school year
M, T, Th, F from 7:30am-3:30pm and Wednesdays from 7:30am-4pm
Instructional Day: 8:00am-3:15pm

Prepared by / Date: JD Zubia / February 2026

Reporting Structure: This position reports to the Upper School Principal.

Position Summary

Palmetto Christian Academy is seeking a full-time, Middle School Writing Lab Teacher to support strengthening writing skills through targeted instruction, guided practice, and collaboration with core subject teachers. Serving 6th and 8th grade students one day per week and 7th grade students daily, the Writing Lab focuses on developing clear ideas, strong organization, and effective revision across a variety of writing genres. The teacher partners closely with Middle School English Language Arts and History faculty to reinforce writing expectations connected to classroom assignments, while explicitly teaching foundational writing skills, editing strategies, and proper citation practices. Additionally, in 7th grade, students complete a full research paper, guiding them through the process of conducting research, outlining, drafting, and revising their work. Through individualized support and peer collaboration, the Writing Lab fosters confident, independent writers who take ownership of their work and grow in both skill and purpose.

Qualifications and Requirements

- Possess a Bachelor's degree or higher in English, Language Arts, Literature, or education from an accredited university. The preferred candidate will have 1-3 years of experience in teaching English to upper school students, preferably in a Christian School environment.
- Be willing to work toward an ACSI teacher certification.
- Must have a credible profession of faith and testimony, and be actively involved in a local church, as this person will serve as a role model in attitude, speech, and actions for the school community.
- Must be able to articulate his/her Christian worldview and philosophy of Kingdom education

- Must have thorough knowledge of English language concepts.
- Able to implement policy and procedures of the English department and school.
- Must possess strong communication and interpersonal skills.
- Must attend faculty meetings, professional development seminars, and devotions.
- Must be proficient with Google Workspace.
- Must have familiarity or willingness to learn Veracross software for student management.

Candidates must be in agreement with the PCA Core Beliefs which can be found [HERE](#) and must demonstrate a strong, personal relationship with Jesus Christ. If you believe you are qualified, we invite you to submit an [online application](#).

Please direct your questions to Mrs. Lane Hutchinson, Executive Assistant to the Principals, at lhutchinson@palmettochristianacademy.org.