



PALMETTO

CHRISTIAN ACADEMY

Job Title: Upper School Spanish Teacher

Status: Full-time position for the 2024-25 school year
M, T, Th, F from 7:30am-3:30pm and Wednesdays from 7:30am-4pm
Instructional Day: 8:00am-3:00pm

Prepared by / Date: JD Zubia / February 2024

Reporting Structure: This position reports to the Upper School Principal.

Position Summary

Palmetto Christian Academy is seeking a full-time Middle School (grades 7-8) Spanish teacher who can teach Spanish courses with a distinctly Biblical worldview integrated throughout the curriculum and instruction. The candidate must possess at least a bachelor's degree in Spanish with a minimum of one year of teaching in a high school setting. The preferred candidate will possess a Master's degree and an ACSI or South Carolina teaching certificate.

Primary Responsibilities

- Planning, creating and implementing lessons that promote an engaging, positive and interactive learning environment.
- Prepare, administer and evaluate tests and classroom assignments following curriculum guidelines
- Work closely with Upper School Instruction Coach to deliver approved curriculum
- Work closely with Upper School Instruction Coach to review textbooks
- Perform administrative duties under the direction of the Upper School Principal to include grading, discipline, attendance, dress code management, lunch/hall/dismissal supervision

Qualifications and Requirements

- Possess a Bachelor's degree or higher in Spanish from an accredited university and have a minimum of one year of experience in teaching Spanish to middle and/or high school students, preferably in a Christian School environment.
- Possess or be working toward an ACSI or state certification.
- Must have a credible profession of faith and testimony, and be actively involved in a local church, as this person will serve as a role model in attitude, speech, and actions for the school community.
- Must be able to articulate his/her Christian worldview and philosophy of Kingdom education

- Able to implement policy and procedures of the spanish department and school.
- Must possess strong communication and interpersonal skills.
- Must attend faculty meetings, professional development seminars, and devotions.
- Must be proficient with MS Office Suite and/or Google Workspace
- Must have familiarity or willingness to learn Blackbaud software for student management

Candidates for this position must demonstrate a strong, personal relationship with Jesus Christ, a passion for students, and an understanding of how to integrate biblical principles with the methodologies of effective teaching.

Candidates must be in agreement with the PCA Core Beliefs which can be found [HERE](#).

If you believe you are qualified, we invite you to submit an [online application](#).

Please direct your questions to Mrs. Casie Benton, Executive Assistant to the Principals, at cbenton@palmettochristianacademy.org.