

FACILITIES DIRECTOR

Department: *Operations*

Reports To: *Head of Operations*

Status: *Full Time · 40+ Hours/Week*

Compensation: *\$40,000 - \$70,000 per year*

THE OPPORTUNITY

Every weekend at SCG, hundreds of people walk onto our campus looking for something — and the environment they walk into either opens that door or closes it. The Facilities Director makes sure that door is always wide open.

This role is for someone who takes pride in excellence behind the scenes, who understands that a clean, safe, well-run campus is a form of ministry. You'll oversee everything physical — buildings, grounds, equipment, safety, and the volunteer facilities team — so that nothing gets in the way of what God wants to do on our campus.

WHAT YOU'LL DO

- *Manage and perform all maintenance and repair of facilities — HVAC, plumbing, electrical, custodial, landscape, waste management, and security*
- *Ensure all facilities and grounds are fully prepared for weekend services and mid-week events*
- *Serve as the primary contact for facility-related emergencies, including evenings and weekends as needed*
- *Oversee event setup and teardown for services, special events, weddings, and memorial services*
- *Ensure compliance with OSHA regulations and applicable government codes*
- *Manage the facilities budget; coordinate with outside contractors and inspectors*
- *Build, schedule, and develop a volunteer facilities team*
- *Work with leadership to report facility needs, project costs, and annual budget input*

WHO YOU ARE

- *Hands-on and highly competent across plumbing, electrical, HVAC, carpentry, and general maintenance*
- *Organized, proactive, and able to manage multiple priorities in a fast-paced environment*
- *A committed follower of Jesus who aligns with SCG's mission and lives above reproach*
- *Experienced in facilities management, preferably in a church or nonprofit setting*
- *Strong communicator who can lead volunteers and coordinate with contractors effectively*
- *Able to lift up to 50 lbs regularly and 75 lbs occasionally; physically mobile for extended periods*
- *Computer literate with knowledge of applicable office and scheduling software*

WORK SCHEDULE

Minimum 40 hours/week including Sundays. Easter and Christmas are required work days. Schedule varies based on events and may include evenings and weekends.

WHY SCG

The SCG campus is growing — our Community Life Center is coming online and there's real momentum here. The right Facilities Director won't just maintain what exists; they'll help build the physical foundation for what SCG is becoming. If you want your skills to serve something bigger than a building, we'd love to talk.

HOW TO APPLY

We'd love to hear from you. To apply for this position, please submit your resume at scgchurch.org/jobs. Along with your resume, please print, sign, and upload the Vision, Beliefs & Leadership Commitment document beginning on the next page. Your signature confirms that you have read, understood, and agree with SCG Church's mission, core beliefs, and leadership expectations.

To apply: scgchurch.org/jobs

SCGCHURCH.ORG · (714) 761-5100 · INFO@SEACOASTGRACE.ORG

VISION, BELIEFS & LEADERSHIP COMMITMENT

SCG CHURCH · CYPRESS, CA

This document outlines what SCG Church believes and what we ask of every staff member. Please read it carefully, sign it honestly, and return it with your resume.

OUR VISION

SCG Church exists because Jesus Changes Everything. Everything we do flows from three convictions:

JESUS CHANGES EVERYTHING

Through faith in Jesus, we are not simply improved — we are made brand new. The old life marked by sin, shame, and separation is replaced with a new identity grounded in grace, freedom, and purpose. *2 Cor. 5:17*

SO WE LIVE DIFFERENTLY

Because Jesus has changed us, our lives no longer follow the patterns of the world. Our minds are continually renewed by God's truth, leading us to think, speak, and act in ways that reflect His character. *Rom. 12:2*

AND WE SEND IT

The new life we have in Christ is not meant to stay within the walls of the church. Jesus sends us into our communities, workplaces, and neighborhoods to carry His message through our words and our actions. *John 20:21*

We expect every staff member and leader to live this vision — attending services regularly, engaging in an SCG Discipleship Group, giving, serving, and living on mission in everyday life.

WHAT WE BELIEVE & HOW WE COMMIT TO LIVE

For each statement below, please read the belief and the corresponding commitment. Your signature represents your agreement to each.

Scripture *2 Tim. 3:16-17*

The Bible is the inspired, authoritative, and entirely trustworthy Word of God — our final authority for faith and practice.

I commit to: submit to the authority of Scripture as the final word on all issues of faith and practice.

God, Jesus Christ & The Holy Spirit *Matt. 28:19; Col. 1:15; John 16:13*

We believe in one God — Father, Son, and Holy Spirit. Jesus is fully God and fully human: born of a virgin, sinless, crucified, bodily risen, and coming again. The Holy Spirit indwells every believer, empowers holy living, and distributes spiritual gifts.

I commit to: affirm the historic Christian faith as summarized above and teach nothing that contradicts it.

Humanity, Sin & Salvation *Rom. 3:23; Eph. 2:8-9*

All people are made in God's image and possess inherent dignity. All have sinned and are separated from God — a problem no human effort can solve. Salvation is a free gift received by grace alone, through faith alone, in Christ alone.

I commit to: rest my hope in Christ alone and lead others toward Him as the only way to redemption.

The Church *Heb. 10:24-25*

The Church is the Body of Christ. Regular participation in the local church — gathering, serving, giving, and growing together — is not optional for followers of Jesus.

I commit to: participate fully in the life of SCG Church: attending services, engaging in community, serving, and stewarding my time, talents, and finances for God's Kingdom.

Marriage & Purity *Gen. 2:24; Matt. 19:4-6; 1 Cor. 6:18-20*

Marriage is a covenant between one man and one woman. All sexual expression is designed to be experienced within that covenant. SCG pastors may only officiate ceremonies that conform to this conviction.

I commit to: honor marriage through chastity (if unmarried) or fidelity (if married), and affirm the Biblical definition of marriage and sexuality.

Personal Conduct & Conflict *Matt. 18:15-17; James 5:16*

Leaders at SCG are called to pursue purity, avoid substances or behaviors that harm themselves or others, confess and repent of sin, and resolve conflict God's way — privately first, then with a witness, then with leadership.

I commit to: pursue holiness, respond rightly to sin in my own life, and follow the Matthew 18 model in all conflict.

SIGNATURE

By signing below, I affirm that I have read, understood, and agree with SCG Church's Vision, Beliefs, and Leadership Commitment.

FULL NAME

SIGNATURE

DATE

ROLE / POSITION APPLYING FOR

EMAIL ADDRESS

Please return this signed document with your resume at scgchurch.org/jobs

SCGCHURCH.ORG · (714) 761-5100 · INFO@SEACOASTGRACE.ORG