

# NOW HIRING

## Part-Time Position

### Desired character traits/ skills

#### Chemistry

- Passion to see young people grow as disciples of Jesus
- Desire to grow, develop and mature, both spiritually and professionally
- Creative and innovative to engage and inspire students in their faith journey

#### Competence

- Spiritual leader to shepherd both students and leaders
- Effective communicator to maintain healthy relationships with families and volunteers
- Collaborative team member for strategic planning, vision casting, and volunteer recruitment

#### Character

- A heart for God lived out daily
- A home life centered on Jesus
- A shepherd's heart to care for those they serve
- Living out Oikos and desiring to make disciples of Jesus Christ using giftings and skills



## G56 Coordinator

Lancaster Evangelical Free Church (LEFC) is seeking a part-time G56 Coordinator to serve up to 15 hours per week on our Student Ministries Team. The right candidate will have a heart to see students in 5<sup>th</sup> and 6<sup>th</sup> grade grow as disciples of Jesus.

Please read the complete job description below and prayerfully consider if God is calling you to this role at LEFC. If you have questions, contact Danielle Wittmaier at [wittmaier@lefc.net](mailto:wittmaier@lefc.net).

Interested candidates should respond by March 25, 2024. Please send your completed application (found below) and resume to [wittmaier@lefc.net](mailto:wittmaier@lefc.net) or by mail to:

Danielle Wittmaier  
LEFC Executive Administrator  
419 Pierson Road  
Lititz PA 17543

## **Meet Lancaster Evangelical Free Church**

LEFC is a multi-generational regional church located just outside the borough of Lititz. People of all ages come together from various communities in the northern Lancaster County area to worship and serve the King of Kings!

We recently celebrated two milestones, the dedication of expanded ministry space and the 40th anniversary of our church. LEFC began with a small group of people who believed the area needed an Evangelical Free Church, a church that would hold the Word of God in high regard and be a grace-filled place where people could “come as you are.” We have grown to a body of about 1,800 people who love God deeply, study his word, and share not only the gospel but our lives with the people that make up our relational worlds, a group the ancient Greeks identified by the word *oikos*. The very words of Christ are what unite and mobilize us in our mission to “make disciples of Jesus Christ.” We do this by loving God, loving people, living truth and proclaiming Jesus.

The Lord has blessed us with stable leadership and a growing staff team with low turnover. With the completion of our building expansion, titled *Creating Space / Expecting Harvest*, our focus is on the harvest of new believers that God will bring. We joyfully anticipate all God will do in and through us for the advancement of the gospel for his glory!

## **Welcome to Lititz**

With a well-preserved small-town culture, Lititz is a treasure spot in the heart of Lancaster County. Boasting a vibrant downtown, Main and Broad Street are lined with unique shops a short walking distance away from beautiful Lititz Springs Park. Lititz offers trendy eateries, pastry shops, a coffee roaster, award winning pubs and more.

Lititz hosts the longest continuously running fourth of July celebration in America, a massive craft fair, the chocolate walk, and countless other events and celebrations throughout the year.

Surrounded by rolling farmland and rooted in rich heritage, it has a steady heartbeat of tradition and history. This blending of old and new is what sets it apart from other small-town destinations; with residents and visitors alike relishing in its timeless and vibrant ambiance. It's no wonder Lititz was voted America's Coolest Small Town.

# G56 Coordinator

## Job Description

**Title:** G56 Coordinator  
**Reports to:** Assistant Director of Student Ministries  
**Purpose:** The G56 Coordinator is a part-time position that seeks to make disciples of Jesus Christ in G56. This will be accomplished by leading a team of volunteer leaders and relationally investing in the lives of families with students in 5<sup>th</sup> and 6<sup>th</sup> grade.

### Character Traits

- A demonstrated heart for God lived out daily through prayer, time in the word, and a solid personal relationship with Jesus
- A passion to see those at LEFC to fall in love with Jesus and live out their relationship with God in their OIKOS
- A leader of leaders. A leader who seeks success by empowering others to do great things to the glory of God
- Administrative leadership. A leader who can think through and plan out the organizational and systemic details of an effective care ministry
- Team player. A leader who wants to serve as part of a larger team of leaders, supporting the leadership of the elders in carrying out the ministry goals of the church
- A track record of personal OIKOS evangelism, sharing Christ in their relational world around them
- A shepherd's heart, caring for those they serve
- The desire to grow, develop and mature, both spiritually and professionally
- Fully invested in the ministry of LEFC. It is our expectation that the G56 Coordinator and their family will be involved in LEFC wherever appropriate.

### Job Responsibilities

- Provide leadership for G56 Ministry under the direction of the Assistant Director of Student Ministries
- Provide spiritual leadership and shepherding to all students and leaders within G56 through developing and maintaining healthy relationships
- Intentionally encourage, support, and connect with parents of students within the ministry area of influence
- Collaborate with the Assistant Director of Student Ministries in strategic planning and vision casting for G56
- Recruit volunteer teachers and other Sunday morning leaders as needed
- Plan and attend the annual G56 Retreat
- Regularly meet with the Assistant Director of Student Ministries and attend staff functions when available

## Requirements for the Position

- Demonstrates a genuine passion for working with young people and helping them grow spiritually
- A patient disposition to be able to love students and point others to Jesus
- The ability to be trusted with confidential information
- Biblical knowledge broad enough to provide spiritual counsel for a variety of concerns and issues LEFC students face
- Demonstrates empathy towards the unique challenges and experiences of 5th and 6th graders
- Incorporates creative and innovative approaches to engage and inspire pre-adolescents in their faith journey
- Enjoys talking with people, both in person and by phone

# Lancaster Evangelical Free Church (LEFC)

## Application For Part-Time Employment

Position Applied For: \_\_\_\_\_ Date: \_\_\_\_\_

### 1. Personal Information:

Last Name	First Name	Middle Name
Present Address		
Permanent Address (if different than above)		
Telephone	E-mail	

Is there any information we would need about your name or use of another name for us to be able to check your work record? Please specify:

Do you have any relatives who are presently (or have formerly been) employed by LEFC? If so, please give their name and the dates of their employment:

Have you at any time ever: *Please type "yes" or "no" in answer to each question*

Been arrested for any reason?	
Been convicted of, or pleaded no contest to, any crime?	
Engaged in any child molestation, exploitation, or abuse?	
Been accused of any child molestation, exploitation, or abuse?	

If the answer to any of these questions is "yes," please explain in detail:

### 2. Educational History:

	School Name/Location	# of Years Completed	Degree/Diploma
High School			
College/University			
Tech. Training			
Other			

**3. Employment Record:** *Please include information for your last two employers.*

1	Organization Name (current/most recent employer)	Position Held	
	Address	Dates Employed From	To
	Manager/Supervisor	Telephone	Wage/Salary
	Reason for Leaving		
2	Organization Name	Position Held	
	Address	Dates Employed From	To
	Manager/Supervisor	Telephone	Wage/Salary
	Reason for Leaving		

**4. Job Competencies:** What skills, areas of knowledge, or experiences do you have which lead you to believe you are competent to perform well in this position?

**5. Organization Fit:** Because LEFC is a church with the intent to exhibit and promote the Christian faith, please describe the relationship you have had with Christ and the Church over the past three years, and more specifically at the current time.

**6. Work Style:** Do you prefer to work hard behind closed doors or work hard as part of a team?

**7. Why do you want to work at LEFC?**

**8. How long have you been involved at LEFC?** Where do you connect best in our congregation?

**9. Personal References:** *Please do not include relatives.*

1	Name	Relationship to You	Years Known
	Address		Telephone
2	Name	Relationship to You	Years Known
	Address		Telephone

**Application Verification and Release:**

I recognize that LEFC is relying upon the accuracy of the information asked for in this application document. Accordingly, I attest and affirm that all of the information I have provided is true and correct.

I authorize LEFC to contact any person or entity I have listed herein and authorize the same to provide information related to my background, character, and qualifications. I further authorize LEFC to conduct a criminal and child abuse history background check if that is deemed necessary.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Please return your completed application along with your resume, or refer any questions you have to:**

*Danielle Wittmaier  
Executive Administrator  
Lancaster Evangelical Free Church  
419 Pierson Road  
Lititz, PA 17543  
(717) 626 5332  
wittmaier@lefc.net*