



Application for Employment

9008 Quioccasin Road • Richmond, VA 23229

Phone: (804)741-6562 • Fax: (804)741-8884

Personal Information

Name:		Date:
Social Security Number:		
Birthdate:		
Home Address:		
City, State, Zip:		
Email Address:		
Home Phone:	Cell Phone:	Work Phone:

What church do you attend?	
Denomination:	Pastor:
Are you a member in good standing?	For how many years?

Position Applying For

Title:	
Referred By:	Date Available:
How did you hear about this position?	

Education

High School (Name, City, State):	
Graduation Date:	
Military Experience or Technical School:	
Dates Attended:	Certifications:
Undergraduate College:	
Dates Attended:	Degree, Major:
Graduate School:	
Dates Attended:	Degree, Major:

Teacher Credentials

Do you have a teaching license?	From what state?
License Type:	Expiration Date:
Have you completed a different type of teaching preparation program (CDA, etc.)?	
If so, explain:	

References (Please provide: name, phone, relationship)

Please list 3 non-family references

1.
2.
3.

The following questions are part of our application process in order to help provide a safe and secure environment for our children. All information is held strictly confidential by the church.

Have you ever been convicted for use or sale of drugs?	Yes	No
Have you ever been arrested for any criminal offense excluding minor traffic violations?	Yes	No
Have you ever been accused, arrested, or convicted of any sexually related crimes?	Yes	No
Have you ever been accused, arrested, or convicted of any abuse related crimes?	Yes	No
Have you ever been a victim of physical abuse?	Yes	No
Have you ever been a victim of sexual abuse?	Yes	No
Have you ever been a victim of verbal abuse?	Yes	No
Are there any circumstances involving your lifestyle or your background that would in any way hinder you from your ability to work with children?	Yes	No

If you answered yes to any of the above questions, please explain:

--

I certify that all information is correct to the best of my knowledge.

Signature:

WEPC Community Preschool Mission Statement

West End Presbyterian Church's Preschool is a ministry which exists to serve the families, neighbors, and the surrounding community of West End Presbyterian Church. Believing that each child is a unique and precious gift from our loving God, we seek to nurture and care for children in Jesus' name. Through the use of a developmentally appropriate curriculum we strive to foster growth in children so that they may reach their highest potential--spiritually, emotionally, physically, socially, and cognitively.

Our goal is to offer a safe, Christ-centered environment in which children will:

- Develop an awareness of Jesus' love, the Gospel, and God's Creation;
- Learn to express feelings in healthy ways;
- Learn to work and play with others;
- Develop a healthy self-image and self-confidence;
- Form secure relationships with peers & adults;
- Develop listening & communication skills;
- Develop age appropriate gross and fine motor skills;
- Develop ability to think and solve problems.

Do you personally agree with the statements made in our mission statement?

If not, please explain:

Please attach the following:

1. Resume listing all education, prior work experience and your experience working with preschool age children.
2. Your testimony - Describe your personal relationship with Jesus and significant factors that have influenced your growth as a Christian.
3. A brief description of your personal core beliefs and what you believe are a few of the most important truths to communicate to young children about the gospel?
4. A list, and description if applicable, of any gifts, skills, training, experience or other factors that have prepared you for working with and teaching children.