

Preschool Arrival & Dismissal

Preschool Hours

Toddler Class – 8:55 – 11:45

2 - 5 Year Old Classes – 8:55 – 12:00

Toddler Class Arrival – 8:55-9:05
Classroom Drop-Off & Health Check

Directions – For everyone's safety, you must park in the lot on the left side of the building. Walk up the hill towards front of the building and enter using the left walkway. See map below. This entrance will be unlocked from 8:55-9:05. Walk straight down the hall to room 118. Please exit this same way.

Older Sibling At Preschool? – 2 drop off choices:

1. Drop off older child in car line then loop back around and following directions above to drop off toddler.
2. Follow directions above. Drop off older child in lobby as you enter. Clear transfer of custody is required.

2-5 Year Old Class Arrival – 8:55-9:05
Outside Car Line Drop-Off & Health Check

Car Line Drop Off

- Use entrance at Quioccasin. Take first left and drive straight down to edge of parking lot. Turn right along edge then right again to pull up along front sidewalk. Pull up to 1st available cone. Map below.
- Wait in your car for a staff member to complete child's health check and take your child to his/her class.
- Please **DO NOT** cut across the parking lot or cut into the line.

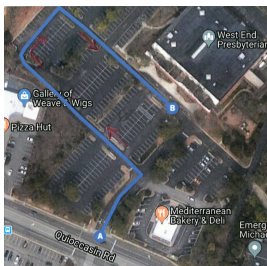
Walk Up Drop Off

- For safety reasons, only families who walk to preschool should walk up to the building at arrival.
- Walkers should wait at blue cone for a teacher to greet you and walk your child inside.
- Please talk with Casey Zollinhofer ahead of time if you have a situation that may need an exception.

Late Arrival

If you arrive after 9:05 and there are no preschool staff members outside, please walk your child to the main right door and ring the doorbell. A preschool or church staff member will let you in.

Drop Off Maps



Car Line Drop Off



Toddler Drop Off

Toddler Class Dismissal – 11:45

Outside Car Line Pick-Up

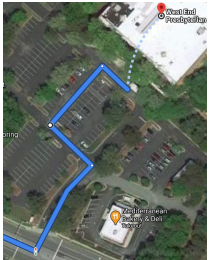
Toddler Class Pick-Up Time - 11:40-11:45

Car Line

- Display child's name card with provided clip on driver's side sun visor. Flip down so visible to staff.
- Use entrance at Quioccasin. Take first left then the second right into the front parking lot. Drive through parking lot then turn right to pull up along front sidewalk. This will make a mini car line loop, avoiding longer line for noon dismissal. See map below.
- Pull up to 1st available cone.
- Walk up to middle walkway to pick up your child.
- Quickly load child in car and pull out of line to make room for noon dismissal car line.

Older Sibling At Preschool? – After loading toddler in car, please stay in your car and wait for your older child to be walked out by his/her teacher.

Late Pick-Up – Please arrive on time as the toddlers are tired and ready to go home by 11:45. If you arrive after 11:53, join the longer noon car line (same map as car line drop off). You'll be charged a late fee (see below).



2-5 Year Old Class Dismissal – 11:55

Outside Car Line Pick-Up

2-5 Year Old Classes Pick Up Time – 11:55-12:05

Car Line

- Display child's name card with provided clip on driver's side sun visor. Flip down so visible to staff.
- Use main entrance at Quioccasin. Follow arrival directions above. Don't cut across parking lot or line.
- Wait in your car for a staff member to bring your child to your car.
- Preschool staff will help your child into your car but will not buckle them. Please pull up in front of playground or into a parking spot to buckle your child.

Walk Up Pick Up

- For safety reasons, only families who walk to preschool should walk up to the building at dismissal.
- Walkers should wait at blue cone for a teacher to bring your child to you.
- Please talk with Casey Zollinhofer ahead of time if you have a situation that may need an exception.

Late Pick Up Fee

Late Pick-Up Fee

If you arrive late to pick up your child and the car line is done, you will be charged \$5 for each 10-minute increment. You will receive a late fee slip on the next preschool day with amount and date due.

- Toddlers - \$5 if picked up between 11:50-12:00, \$10 if picked up between 12:01-12:10, etc.
- 2s, 3s & 4s – \$5 if picked up between 12:05-12:15, \$10 if picked up between 12:16-12:25, etc.