

Join Zoom Meeting:

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- 1) Opening prayer
- 2) Call to Order - Jim Stark - 7:04 PM.
- 3) Attendance – establish quorum (need 5 Council members).
Nancy Brown, Sarah Richter, Karen Rogers, Jim Stark, Erik Storlie, Naomi Tetzlaff, Pastor Marty Wyatt, Pastor Tori Kraus, Pam McCulloch, Dot Probst, Andrew Olson.
- 4) Approval of current agenda - m/s Jim/Karen - motion approved.
- 5) Approval of prior month's minutes - m/s Jim/Karen - motion approved.
- 6) New Business:
 - a) pRAISE RLC planning. 2024 campaign done mainly by Associate Pastors. Discussion held regarding council and lay leadership working with staff/Pastors to plan and execute pRAISE 2025. Will have further meetings to develop collaborative plan. Will bring back ideas to 1/2025 meeting.
- 7) Items for Discussion
 - a) Council Job Descriptions - again. New insights to add to your job description?
 - b) Childcare House sale process.
Well capped 12/19/2024. So far 1 bid from Habitat 4 Humanity, and three relators have given bids to sell house. Bids range from 292,000 to 350,000. Discussion regarding if ready to sell to H4H or if go with one of the relators.

Decision made to have congregational informational meeting in next month. Recommendation made from relators to put house on market in mid February 2025, if not sold to H4H. H4H offer is good for 6 months.
- 8) Monthly staff reports
 - a) Finance – Jim Stark.
 - Budget Process. Starting to look at this. Council members to talk to their committees to check on budgetary needs.
 - b) Senior Pastor – Eric Leshner - stands as written
 - c) Associate Pastor – Marty Wyatt. Faithful Hospitality. Need people to sign up. On sign up genius.
 - d) Associate Pastor- Tori Kraus
 - e) Church Administrator – Mary Johnson. Stands as written.
- 9) Committee Liaison & Project Team Reports
 - a) Mission & Outreach – Karen Rogers - Stands as written
 - b) Endowment – Sarah Richter. Highlight 1/12/2025 for endowment report preview for council/staff. Lunch 11:45 - 12:15, and report 12:45-2:45. RSVP and come to hear and give feedback.

12/19/2024, 7:00 pm

- c) Justice & Congregational Learning - Andrew Olson - Stands as written.
- d) Small Groups and Care Team - Pam McCulloch. 268 items made by Quilters. Donated to multiple organizations.
- e) Children, Youth & Families - Nancy Brown. Report stands as written.
- f) Community Engagement - Dot Probst. Report stands as written. Looking into parking assistants for church services and special events
- g) Finance Committee - Jim Stark. Motion made and seconded for housing allowances for Pastors Marty and Tori. Exec committee and finance committee have reviewed and approve. Pastors' responsibility to comply with IRS rules. m/s by Jim/Naomi. Approved by all.

Carol - will continue as financial manager until new pastor starts.

Will look at outsourcing payroll - finance committee approved this.

Budget shows Receipts > Budget, Income > expenses, offerings 2024 < offering 2023

Expenses < Budget. Will know more about budget/financial performance in Jan/Feb 2025.
- h) Nominating – Naomi Tetzlaff. Report stands as written.
- i) Organ Project Team - Erik Storlie. 1/12/2025 last Sunday for Moller organ.
- j) Campus and Facilities Task Force - Jim Stark. Solar has been recommended by committee. Federal govt rebates present, could pay for itself in 5 yrs. We use 40,000 of electricity per year. Committee presented to finance committee, and will present plans to the council. Discussion around financing - 500,000-600,000 cost, and other needs for the building - boilers, sprinklers etc. Will look at big picture with task force, and consider the needs of the church now and in the future Sarah and Andrew question capital campaign, and the need for funding and financing needs to be aligned with vision of church into the future.
- k) Call Committee - Erik Storlie. Have interviewed 3 candidates and on pause for Advent/Christmas.
- l) Early Childhood Programming Task Force - Erik Storlie and Pastor Eric. First meeting done and will be working on further plans in upcoming months.

10) Annual calendar of asks**11) Upcoming dates**

- a) Jan-Feb: Faithful Hospitality.
- b) Christmas Eve services 3:00pm, 4:30pm, and 9pm
- c) Christmas Day worship 10am
- d) December 29th - one service at 10:00 AM.
- e) Dresser build Jan 15 and 19

12) Headlines – Recap key communications messages for next 30 days.

Faithful Hospitality sign up for January and February.

House sale - Habitat 4 Humanity vs test market with realtors. Zoom informational meeting for congregation - time/date TBD

Quilters group made 268 items for Bridging, Women and Baby, and multiple nursing homes.

13) Adjournment -m/s Pam/Naomi - approved 8:16 PM.

14) Closing prayer - Pam -

Respectfully Submitted - Naomi P Tetzlaff

Pr. Eric's Council Report

Just a few items for this month.

- 1) We have received another bid for the fire sprinkler system extension project.
Summit Fire Protection: \$86k for installation
New Fire Control Panel: \$20k
Johnson Control: \$10k for hookup
Total: \$116,000

This is \$104,532 less than the first bid. Bob is checking into the possibility of installing the extension on the upper level only which would reduce the installation cost by half. Nothing final just exploring cost options.

- 2) Meeting with Brian Johnson from Edina Realty on Monday. Brian lives in Roseville, knows the market and his children attended our preschool many years ago. He believes our net should be above \$300k and recommends putting the childcare house on the market after the Super Bowl. This is the beginning of the Spring shopping season. He also has some easy staging ideas that might help speed up the sale.

- 3) Ryan Kotajarvi is doing great in his new role as Communications Manager. Still learning but very eager. He would have been here tonight for a quick meet and greet but is leaving town Thursday for a family Christmas celebration this weekend.

- 4) Attended the Christmas Concert. Very impressed with the number of musicians and the effort that goes into such a concert. Just the staging alone is many hours of work plus all the rehearsing before the concert adds up to a lot of work. John needs a vacation and will taking one after New Year's Jazz Concert.

That's it for now. I won't be attending the meeting this month. I am attending a Christmas concert. Have a blessed Christmas.

Associate Pastor, Marty Wyatt

December 2024

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- Kids Christmas Program had good participation and was well received. Fun was had by all.
- Weekly worship, transitions in staff, pastoral care visits, meetings, and day-to-day operations have taken much time and energy in the past months
- Getting set to host Faithful Hospitality-setting things up with the city-got approved for the first 4 weeks, continuing to work with the city and Interfaith Action to seek approval for the second 4 weeks.
- Working on Guatemala trip details: Itinerary, booking flights, check requests, scholarship details, etc. We have 7 committed to the trip: Bev Bybee, Tessa Chase, Val and Sam Velde, Shannon Chase, Tanner and Marty Wyatt

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- Christmas Eve Services 12/24: 3, 4:30, 9pm,
- Christmas Day: 12/25 10am
- 12/29: One Worship Service at 10am!
- Sharing Tree-this is the last weekend to bring your gifts- Mission and Outreach Partnerships Team will be delivering on 12/23
- Hosting Faithful Hospitality in January and February. Sign up to be a host [here](#)! We need two overnight hosts each night, 7pm to 7am (8am on weekends). There are LOTS of opportunities to sign up still!
- Dresser Build January 15 and 19, 2025

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?

None at this time

Associate Pastor

December 2024

Pastor Tori Kraus

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- Contemplative and Spiritual Practice Group
 - Met on Dec. 16
- Confirmation
 - Continuing to meet weekly on Wednesdays
 - Confirmation Christmas Party was on Dec. 18
- Open Gym
 - Offering throughout the winter for community when Activity Center is not in use
 - Sign up via sign-up genius link
- Strudel Sale – Nov. 17 & 24
 - Raised over \$900
 -
- Advent & Christmas Planning
 - Theme: The Weary World Rejoices by Kate Bowler
 - Devotionals available
- Candy Cane Breakfast
 - Youth Fundraiser – Made half of what we made last year on it
 - A 44% decrease in attendance compared to 2023.
 - Lowest attendance we ever had since 2018 including 2021 during the pandemic.
 - Believe part of the reason is the preschool/child care closure and lack of communications position.
 - Communicated it in the CYF Update, weekly emails, and congregational update

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- Advent – Dec. 22
- Christmas Eve – 3:00 & 4:30pm, Family Service & 9:00pm, Candle Service
- Christmas Day – One service at 10:00am

Staff Report to Council

- First Call Retreat – Jan. 6 & 7
- Dresser Build – Jan. 15 & 19

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?

<u>Account #/Description</u>	<u>Actual for Period</u>	<u>Budget for Period</u>	<u>Actual for Period</u> <u>Last Year</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Budget Annual</u>	<u>Actual YTD Last Year</u>
Department Name: 1 RECEIPTS							
RECEIPTS							
OFFERINGS							
40100 General Offering	\$82,220.20	\$89,975.00	\$99,411.97	\$347,355.22	\$385,155.00	\$1,046,075.00	\$377,285.03
40110 Special Gifts to Budget	\$2,769.14	\$416.67	\$10,247.00	\$102,477.40	\$2,083.31	\$5,000.00	\$11,922.00
40120 Spring Fundraiser	\$0.00	\$0.00	\$0.00	\$45.00	\$0.00	\$110,000.00	\$70.00
40150 Building Fund Offering	\$519.00	\$416.67	\$0.00	\$3,090.00	\$2,083.31	\$5,000.00	\$0.00
40200 Loose Offerings	\$1,349.00	\$1,050.00	\$1,057.00	\$4,146.00	\$4,115.00	\$12,675.00	\$5,012.00
40300 Christmas Offering	\$55.00	\$0.00	\$130.00	\$80.00	\$0.00	\$11,700.00	\$130.00
40400 Lenten Offering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,400.00	\$0.00
40500 Easter Offering	\$0.00	\$0.00	\$25.00	\$25.00	\$0.00	\$13,650.00	\$75.00
40600 Initial Envelope Offering	\$0.00	\$125.00	\$25.00	\$25.00	\$250.00	\$500.00	\$50.00
40900 Gain (Loss) on Sale of Stock	\$0.00	\$0.00	\$210.00	\$0.00	\$0.00	\$0.00	\$210.00
TOTAL OFFERINGS	\$86,912.34	\$91,983.34	\$111,105.97	\$457,243.62	\$393,686.62	\$1,209,000.00	\$394,754.03
OTHER RECEIPTS							
49010 Thrivent Choice	\$170.00	\$208.34	\$31.00	\$287.00	\$1,041.62	\$2,500.00	\$71.00
49020 Interest Income	\$1,046.04	\$458.34	\$135.39	\$5,495.17	\$2,291.62	\$5,500.00	\$560.61
49030 Hospitality Income	\$942.62	\$3,508.34	\$4,396.01	\$4,920.21	\$17,541.62	\$42,100.00	\$10,211.03
49040 Confirmation Fees	\$0.00	\$0.00	\$0.00	\$3,900.00	\$3,900.00	\$3,900.00	\$3,450.00
49050 Building Fees	\$1,850.00	\$2,416.67	\$3,096.02	\$10,127.50	\$12,083.31	\$29,000.00	\$7,026.02
49060 Funeral Fees	\$1,947.50	\$0.00	\$0.00	\$1,947.50	\$0.00	\$0.00	\$0.00
49890 Custodial Rental Income	\$0.00	\$54.17	\$0.00	\$0.00	\$270.81	\$650.00	\$0.00
49895 Estate Gifts	\$57,319.69	\$0.00	\$0.00	\$57,319.69	\$0.00	\$0.00	\$0.00
49900 Miscellaneous Income	\$0.01	\$791.67	\$0.00	\$3,461.51	\$3,958.31	\$9,500.00	\$9,916.19
49901 Assets Released from Restriction	\$0.00	\$0.00	\$20,117.00	\$0.00	\$0.00	\$0.00	\$25,480.54
TOTAL OTHER RECEIPTS	\$63,275.86	\$7,437.53	\$27,775.42	\$87,458.58	\$41,087.29	\$93,150.00	\$56,715.39
TOTAL RECEIPTS	\$150,188.20	\$99,420.87	\$138,881.39	\$544,702.20	\$434,773.91	\$1,302,150.00	\$451,469.42
Department Name: 10 COMPENSATION & STAFF EXPENSES							
EXPENSES							
PERSONNEL							
STAFF BENEFITS							
51520 Retirement Savings Plan 403(b)	\$3,583.23	\$4,866.67	\$3,794.70	\$20,275.28	\$24,333.31	\$58,400.00	\$25,748.34
51530 Health & Other Benefits	\$3,736.73	\$6,666.67	\$5,302.17	\$21,418.58	\$33,333.31	\$80,000.00	\$38,861.90

TOTAL STAFF BENEFITS	\$7,319.96	\$11,533.34	\$9,096.87	\$41,693.86	\$57,666.62	\$138,400.00	\$64,610.24
STAFF SALARIES							
52100 Worship & Music Payroll	\$7,252.93	\$7,500.00	\$8,987.15	\$36,881.75	\$37,500.00	\$90,000.00	\$40,575.51
54100 Children, Youth & Family Payroll	\$4,157.46	\$3,862.50	\$4,036.88	\$20,787.30	\$19,312.50	\$46,350.00	\$20,397.55
54200 Preschool Payroll Subsidy	\$0.00	\$0.00	\$0.00	\$0.00	\$1,250.00	\$2,500.00	\$1,250.00
56100 Christian Life Payroll	\$3,579.37	\$2,708.34	\$0.00	\$20,493.92	\$13,541.62	\$32,500.00	\$4,284.08
57100 Sustaining Ministry Payroll	\$13,966.32	\$16,178.00	\$23,362.49	\$81,593.89	\$80,890.00	\$194,136.00	\$126,462.59
58100 Properties Payroll	\$5,555.55	\$6,780.00	\$6,673.84	\$29,995.63	\$33,900.00	\$81,360.00	\$32,948.43
59050 Pastors Payroll	\$15,210.30	\$20,833.34	\$12,191.38	\$76,051.50	\$104,166.62	\$250,000.00	\$60,956.90
59100 Housing Allowance (Salary)	\$7,350.50	\$0.00	\$10,016.68	\$36,752.50	\$0.00	\$0.00	\$50,083.40
TOTAL STAFF SALARIES	\$57,072.43	\$57,862.18	\$65,268.42	\$302,556.49	\$290,560.74	\$696,846.00	\$336,958.46

Department Name: 11 TRAVEL & STAFF MILEAGE

TRAVEL & STAFF MILEAGE							
52101 Pastor Travel & Mileage	\$0.00	\$250.00	\$0.00	\$397.03	\$1,250.00	\$3,000.00	\$361.56
52105 Ministry Team Travel & Staff M	\$0.00	\$33.34	\$0.00	\$485.75	\$166.62	\$400.00	\$0.00
52110 Moving Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	\$0.00
TOTAL TRAVEL & STAFF MILEAGE	\$0.00	\$283.34	\$0.00	\$882.78	\$1,416.62	\$23,400.00	\$361.56

Department Name: 12 CONT ED/SABBATICAL

CONT ED / SABBATICAL							
52120 Cont. Ed/Sabbatical Sr Pastor	\$0.00	\$125.00	\$100.00	\$0.00	\$625.00	\$1,500.00	\$500.00
52125 Continuing Ed Wyatt	\$16.75	\$100.00	\$100.00	\$16.75	\$500.00	\$1,200.00	\$500.00
52130 Continuing Ed Kraus	\$0.00	\$100.00	\$100.00	\$200.00	\$500.00	\$1,200.00	\$500.00
52135 Pastors' Business Expense	\$0.00	\$125.00	\$0.00	\$74.05	\$625.00	\$1,500.00	\$334.34
TOTAL CONT ED / SABBATICAL	\$16.75	\$450.00	\$300.00	\$290.80	\$2,250.00	\$5,400.00	\$1,834.34
TOTAL PERSONNEL	\$64,409.14	\$70,128.86	\$74,665.29	\$345,423.93	\$351,893.98	\$864,046.00	\$403,764.60

Department Name: 20 WORSHIP & PRAYER MINISTRIES

PROGRAM MINISTRIES							
WORSHIP & PRAYER							
52530 Bell Choir Music and Bell Maint	\$272.64	\$0.00	\$0.00	\$356.96	\$100.00	\$200.00	\$179.22
52535 New Music - Vocal Choirs	\$516.00	\$50.00	\$0.00	\$700.52	\$250.00	\$600.00	\$205.50
52542 Piano Tuning & Repair	\$0.00	\$41.67	\$0.00	\$150.00	\$208.31	\$500.00	\$150.00
52543 Guest Artists/Music	\$515.30	\$0.00	\$557.65	\$515.30	\$0.00	\$0.00	\$1,415.30
52544 Festival Christmas Concert	\$1,636.00	\$0.00	\$0.00	\$1,636.00	\$0.00	\$2,000.00	\$0.00
52557 Music Administration	\$0.00	\$20.84	\$0.00	\$0.00	\$104.12	\$250.00	\$0.00
52558 Worship Planning & Licences	\$0.00	\$0.00	\$831.38	\$743.83	\$800.00	\$1,600.00	\$1,014.98
52560 Devotionals	\$97.60	\$0.00	\$0.00	\$281.20	\$170.00	\$750.00	\$175.20
52570 Worship Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	\$0.00

52571 Worship Materials	\$0.00	\$140.00	\$195.00	\$0.00	\$300.00	\$300.00	\$415.00
52572 Special Worship Services	\$100.00	\$62.50	\$0.00	\$100.00	\$312.50	\$750.00	\$0.00
52573 Baptism Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00
52575 Altar Supplies	\$288.31	\$125.00	\$407.81	\$630.21	\$625.00	\$1,500.00	\$640.12
52580 Worship Environment	\$0.00	\$750.00	\$0.00	\$0.00	\$750.00	\$1,500.00	\$0.00
52584 Sound & Video Equipment	\$0.00	\$20.84	\$0.00	\$13.32	\$104.12	\$250.00	\$0.00
TOTAL WORSHIP & PRAYER	\$3,425.85	\$1,210.85	\$1,991.84	\$5,127.34	\$3,724.05	\$10,900.00	\$4,195.32

Department Name: 32 BENEVOLENCE

BENEVOLENCE/MISSION & OUTREACH

BENEVOLENCE

53510 ELCA Benevolence	\$1,000.00	\$1,000.00	\$1,666.67	\$5,000.00	\$5,000.00	\$12,000.00	\$8,333.35
TOTAL BENEVOLENCE	\$1,000.00	\$1,000.00	\$1,666.67	\$5,000.00	\$5,000.00	\$12,000.00	\$8,333.35

Department Name: 34 MISSION & OUTREACH

MISSION & OUTREACH

53601 Discretionary Funds	\$0.00	\$3,916.67	\$3,494.58	\$0.00	\$19,583.31	\$47,000.00	\$10,909.30
53615 Faithful Hospitality	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00
TOTAL MISSION & OUTREACH	\$250.00	\$3,916.67	\$3,494.58	\$250.00	\$19,583.31	\$47,000.00	\$10,909.30
TOTAL BENEVOLENCE/MISSION & OUTREACH	\$1,250.00	\$4,916.67	\$5,161.25	\$5,250.00	\$24,583.31	\$59,000.00	\$19,242.65

Department Name: 37 JUSTICE & CONGREGATIONAL LEARNING

JUSTICE & CONGREGATIONAL LEARNING

ONAM & IMMIGRATION

53720 Our Neighbors and Me	\$4,500.00	\$83.34	\$0.00	\$4,150.00	\$416.62	\$1,000.00	\$0.00
53730 Immigration Ministry	\$0.00	\$386.47	\$350.00	\$0.00	\$772.94	\$1,200.00	\$700.00
TOTAL ONAM & IMMIGRATION	\$4,500.00	\$469.81	\$350.00	\$4,150.00	\$1,189.56	\$2,200.00	\$700.00

ADULT EDUCATION

53770 Adult Education Program	\$550.00	\$208.34	\$525.00	\$1,400.00	\$1,041.62	\$2,500.00	\$525.00
TOTAL ADULT EDUCATION	\$550.00	\$208.34	\$525.00	\$1,400.00	\$1,041.62	\$2,500.00	\$525.00
TOTAL JUSTICE & CONGREGATIONAL LEARNING	\$5,050.00	\$678.15	\$875.00	\$5,550.00	\$2,231.18	\$4,700.00	\$1,225.00

Department Name: 40 EDUCATION & CHILDREN'S MINISTRIES

EDUCATION & CHILDREN

CHILDREN'S MINISTRY PROGRAM

CHILDREN'S MINISTRIES

54510 CM Staff/Team Ed & Enrichment	\$0.00	\$8.34	\$0.00	\$0.00	\$41.62	\$100.00	\$0.00
54514 CM Administration	\$0.00	\$8.34	\$0.00	\$0.00	\$41.62	\$100.00	\$0.00
54515 VBS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00
54516 Volunteer Appreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00

54517 Subscriptions & Resources	\$32.49	\$8.34	\$0.00	\$64.98	\$41.62	\$100.00	\$95.00
54518 Nursery	\$0.00	\$8.34	\$0.00	\$0.00	\$41.62	\$100.00	\$0.00
TOTAL CHILDREN'S MINISTRIES	\$32.49	\$33.36	\$0.00	\$64.98	\$166.48	\$900.00	\$95.00
RLC KIDS							
54521 RLC Kids Program	\$61.17	\$166.67	\$189.12	\$239.39	\$833.31	\$2,000.00	\$934.32
54522 Blessing of the Wheels	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00
TOTAL RLC KIDS	\$61.17	\$166.67	\$189.12	\$239.39	\$833.31	\$2,050.00	\$934.32
CHILDREN'S WORSHIP							
54535 Family Worship Events	\$0.00	\$100.00	\$0.00	\$0.00	\$150.00	\$950.00	\$0.00
54537 Worship Materials & Supplies	\$0.00	\$8.34	\$0.00	\$25.99	\$41.62	\$100.00	\$0.00
TOTAL CHILDREN'S WORSHIP	\$0.00	\$108.34	\$0.00	\$25.99	\$191.62	\$1,050.00	\$0.00
TOTAL CHILDREN'S MINISTRY PROGRAMS	\$93.66	\$308.37	\$189.12	\$330.36	\$1,191.41	\$4,000.00	\$1,029.32
54551 Small Group Ministry	\$0.00	\$0.00	\$232.89	\$0.00	\$0.00	\$0.00	\$232.89
TOTAL EDUCATION & CHILDREN	\$93.66	\$308.37	\$422.01	\$330.36	\$1,191.41	\$4,000.00	\$1,262.21

Department Name: 50 YOUTH & FAMILY MINISTRIES

YOUTH & FAMILY							
55510 General Ministry Expenses	\$260.02	\$47.00	\$62.42	\$431.69	\$337.00	\$500.00	\$436.97
55515 Contact Ministry	\$0.00	\$15.00	\$0.00	\$16.47	\$75.00	\$180.00	\$0.00
55520 Senior High Programs	\$0.00	\$39.59	\$0.00	\$43.99	\$197.87	\$475.00	\$0.00
55535 Middle School Programs	\$0.00	\$31.25	\$0.00	\$15.90	\$156.25	\$375.00	\$63.33
55545 Confirmation	\$221.49	\$200.00	\$70.67	\$305.14	\$800.00	\$2,500.00	\$65.70
55546 Confirmation Retreats	\$3,234.41	\$0.00	\$123.01	\$4,240.66	\$2,000.00	\$5,750.00	\$1,454.26
55563 Youth Staff Continuing Ed	\$0.00	\$41.67	\$0.00	\$0.00	\$208.31	\$500.00	\$0.00
TOTAL YOUTH & FAMILY	\$3,715.92	\$374.51	\$256.10	\$5,053.85	\$3,774.43	\$10,280.00	\$2,020.26

Department Name: 60 CHRISTIAN LIFE MINISTRIES

CHRISTIAN LIFE							
HOSPITALITY MINISTRY							
56510 Food Expenses	\$4,146.70	\$2,487.50	\$3,112.82	\$21,998.91	\$12,437.50	\$29,850.00	\$12,851.97
56512 Non-food Expenses	\$16.25	\$354.17	\$73.37	\$3,470.40	\$1,770.81	\$4,250.00	\$1,029.00
56516 Volunteer Appreciation	\$0.00	\$41.67	\$0.00	\$34.66	\$208.31	\$500.00	\$0.00
56517 Hosp Cont. Ed	\$0.00	\$83.34	\$0.00	\$0.00	\$416.62	\$1,000.00	\$720.66
56518 Licensing	\$0.00	\$0.00	\$0.00	\$522.29	\$250.00	\$250.00	\$80.00
TOTAL HOSPITALITY MINISTRY	\$4,162.95	\$2,966.68	\$3,186.19	\$26,026.26	\$15,083.24	\$35,850.00	\$14,681.63
LIFE MINISTRY							
56546 Life Groups	\$0.00	\$0.00	\$99.00	\$0.00	\$0.00	\$0.00	\$99.00
56556 Small Group Ministry	\$0.00	\$150.00	\$0.00	\$0.00	\$750.00	\$1,800.00	\$0.00
56566 Care Team	\$0.00	\$41.67	\$0.00	\$235.02	\$208.31	\$500.00	\$0.00
56576 Community Events	\$0.00	\$416.67	\$1,500.00	\$71.95	\$2,083.31	\$5,000.00	(\$1,047.84)

56596 Quilters	\$0.00	\$41.67	\$0.00	\$0.00	\$208.31	\$500.00	\$0.00
56606 Men's Ministry	\$0.00	\$41.67	\$0.00	\$0.00	\$208.31	\$500.00	\$0.00
TOTAL LIFE MINISTRY	\$0.00	\$691.68	\$1,599.00	\$306.97	\$3,458.24	\$8,300.00	(\$948.84)
TOTAL CHRISTIAN LIFE	\$4,162.95	\$3,658.36	\$4,785.19	\$26,333.23	\$18,541.48	\$44,150.00	\$13,732.79
TOTAL PROGRAM MINISTRIES	\$17,698.38	\$11,146.91	\$13,491.39	\$47,644.78	\$54,045.86	\$133,030.00	\$41,678.23

Department Name: 70 SUSTAINING/BUSINESS MANAGEMENT

SUSTAINING MINISTRIES

BUSINESS MANAGEMENT

STEWARDSHIP

57510 Fundraising General	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00	\$250.00	\$0.00
57519 Online Giving Fees & Website	\$878.23	\$1,000.00	\$1,080.88	\$4,453.77	\$5,000.00	\$12,000.00	\$4,473.02
57520 Offering Envelopes	\$51.94	\$190.00	\$0.00	\$288.34	\$380.00	\$750.00	\$279.52
57523 Spring Fundraiser Food	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00
57524 Spring Fundraiser (non-food)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,600.00	\$39.36
57525 Volunteer Leadership Gatherin	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00
TOTAL STEWARDSHIP	\$930.17	\$1,190.00	\$1,080.88	\$4,992.11	\$5,630.00	\$15,350.00	\$4,791.90

Department Name: 71 ADMINISTRATION & FINANCE

ADMINISTRATION & FINANCE

57580 Bank Fees	\$94.35	\$58.34	\$22.43	\$308.80	\$291.62	\$700.00	\$111.44
57581 Insurance Expense	\$0.00	\$5,338.67	\$3,671.03	\$12,042.96	\$26,693.31	\$64,064.00	\$18,355.15
57582 Payroll Processing Expense	\$54.90	\$5.97	\$5.49	\$65.88	\$11.94	\$350.00	\$10.98
57583 Audit Reserve/Consulting Fees	\$0.00	\$166.67	\$1,050.00	\$0.00	\$833.31	\$2,000.00	\$4,725.00
57584 Business Supplies	\$26.13	\$66.67	\$0.00	\$169.53	\$333.31	\$800.00	\$98.62
TOTAL ADMINISTRATION & FINANCE	\$175.38	\$5,636.32	\$4,748.95	\$12,587.17	\$28,163.49	\$67,914.00	\$23,301.19

Department Name: 72 CONGREGATION COUNCIL

CONGREGATION COUNCIL

57505 Call Committee	\$0.00	\$500.00	\$0.00	\$0.00	\$600.00	\$3,500.00	\$0.00
TOTAL CONGREGATION COUNCIL	\$0.00	\$500.00	\$0.00	\$0.00	\$600.00	\$3,500.00	\$0.00

Department Name: 74 COMPUTER/NETWORK

COMPUTER/NETWORK

57513 Computer Training/Registratio	\$0.00	\$41.67	\$0.00	\$0.00	\$208.31	\$500.00	\$0.00
57522 Computer Hardware	\$0.00	\$500.00	\$226.68	\$880.99	\$1,250.00	\$2,000.00	\$1,897.44
57523 Computer Software & Shelby S	\$932.53	\$1,291.67	\$1,477.29	\$5,157.25	\$6,458.31	\$15,500.00	\$5,827.66
57525 Computer/Internet	\$297.11	\$333.34	\$288.22	\$1,604.26	\$1,666.62	\$4,000.00	\$1,518.75
TOTAL COMPUTER/NETWORK	\$1,229.64	\$2,166.68	\$1,992.19	\$7,642.50	\$9,583.24	\$22,000.00	\$9,243.85

Department Name: 75 HUMAN RESOURCES**HUMAN RESOURCES**

57513 Staff Team Building/Enrichment	\$0.00	\$0.00	\$0.00	\$32.78	\$0.00	\$500.00	\$294.91
57534 Nametags	\$15.98	\$0.00	\$117.03	\$139.55	\$300.00	\$300.00	\$156.47
57558 Advertising - Jobs Available	\$1,978.04	\$83.34	\$0.00	\$3,242.92	\$416.62	\$1,000.00	\$290.85
57559 Background Checks/Staff Photos	\$0.00	\$12.50	\$0.00	\$77.65	\$62.50	\$150.00	\$0.00
TOTAL HUMAN RESOURCES	\$1,994.02	\$95.84	\$117.03	\$3,492.90	\$779.12	\$1,950.00	\$742.23

Department Name: 76 OFFICE SUPPORT**OFFICE SUPPORT**

57514 Office Equipment, Repair & Maintenance	\$0.00	\$33.34	\$0.00	\$0.00	\$166.62	\$400.00	\$172.47
57554 Office Supplies	\$62.00	\$416.67	\$335.12	\$1,272.17	\$2,083.31	\$5,000.00	\$1,893.68
57567 Telephone Services	\$894.98	\$416.67	\$323.35	\$3,605.33	\$2,083.31	\$5,000.00	\$2,157.26
57570 Office Support Cont. Ed	\$0.00	\$33.34	\$0.00	\$0.00	\$166.62	\$400.00	\$0.00
TOTAL OFFICE SUPPORT	\$956.98	\$900.02	\$658.47	\$4,877.50	\$4,499.86	\$10,800.00	\$4,223.41

Department Name: 77 PRINTING/PUBLISHING/MAILING**PRINTING/PUB/MAILING**

57528 PB Postage Machine	\$537.00	\$0.00	\$0.00	\$537.00	\$1,797.72	\$4,500.00	\$1,542.00
57529 Folding Machine	\$0.00	\$450.00	\$0.00	\$963.45	\$900.00	\$1,800.00	\$426.45
57555 Paper	\$0.00	\$166.67	\$339.65	\$702.77	\$833.31	\$2,000.00	\$509.68
57556 Postage	\$1,039.35	\$0.00	\$0.00	\$2,727.49	\$1,185.00	\$5,400.00	\$1,110.18
57561 Konica Minolta C552	\$1,297.00	\$1,300.00	\$1,309.00	\$6,485.00	\$6,500.00	\$15,600.00	\$6,545.00
TOTAL PRINTING/PUB/MAILING	\$2,873.35	\$1,916.67	\$1,648.65	\$11,415.71	\$11,216.03	\$29,300.00	\$10,133.31

Department Name: 78 COMMUNICATIONS**COMMUNICATIONS**

57700 Newsletter	\$0.00	\$900.00	\$0.00	\$492.43	\$1,800.00	\$3,600.00	\$791.52
57710 Congregational Mailings	\$0.00	\$66.67	\$0.00	\$0.00	\$333.31	\$800.00	\$0.00
57720 Online App & Images	\$156.92	\$150.00	\$162.00	\$822.92	\$750.00	\$1,800.00	\$776.60
57725 Advertising / Signage	\$0.00	\$0.00	\$0.00	\$267.94	\$500.00	\$1,500.00	\$1,296.29
57760 Website	\$288.00	\$166.67	\$0.00	\$288.00	\$833.31	\$2,000.00	\$0.00
57770 Comm. Cont. Ed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00
57779 Annual Report	\$0.00	\$0.00	\$0.00	\$801.87	\$900.00	\$900.00	\$475.66
TOTAL COMMUNICATIONS	\$444.92	\$1,283.34	\$162.00	\$2,673.16	\$5,116.62	\$10,850.00	\$3,340.07
TOTAL BUSINESS MANAGEMENT	\$8,604.46	\$13,688.87	\$10,408.17	\$47,681.05	\$65,588.36	\$161,664.00	\$55,775.96

Department Name: 80 SUSTAINING/PROPERTIES & BUILDINGS**PROPERTIES & BUILDINGS****UTILITIES/ASSESSMENTS**

58510 Solid Waste/Recycle	\$285.08	\$625.00	\$0.00	\$1,958.56	\$3,125.00	\$7,500.00	\$1,606.72
58511 Utilities -Gas	\$207.00	\$1,349.06	\$680.76	\$709.64	\$1,903.05	\$32,000.00	\$960.32
58512 Electricity	\$2,363.57	\$3,676.79	\$3,663.25	\$16,492.31	\$21,679.65	\$42,000.00	\$21,599.80
58513 Sewer & Water	\$0.00	\$0.00	\$0.00	\$5,849.95	\$4,019.50	\$7,000.00	\$6,776.03
58514 Interest on CEE Loan #800	\$0.00	\$0.00	\$11.44	\$0.00	\$0.00	\$0.00	\$79.28
TOTAL UTILITIES/ASSESSMENTS	\$2,855.65	\$5,650.85	\$4,355.45	\$25,010.46	\$30,727.20	\$88,500.00	\$31,022.15
CLEANING & MAINTENANCE							
58522 Equipment Repair & Maintenance	\$152.80	\$83.34	\$16.97	\$849.00	\$416.62	\$1,000.00	\$95.71
58523 Tools & Minor Equipment	\$16.34	\$58.34	\$0.00	\$351.12	\$291.62	\$700.00	\$48.60
58524 Cleaning & Maintenance Supplies	\$208.43	\$416.67	\$91.91	\$2,527.20	\$2,083.31	\$5,000.00	\$946.17
58525 Building Repairs & Projects	\$337.02	\$666.67	\$411.21	\$9,337.29	\$3,333.31	\$8,000.00	\$3,425.28
58527 Elevator Maintenance	\$0.00	\$0.00	\$0.00	\$750.00	\$1,285.71	\$1,500.00	\$600.00
TOTAL CLEANING & MAINTENANCE	\$714.59	\$1,225.02	\$520.09	\$13,814.61	\$7,410.57	\$16,200.00	\$5,115.76
GROUPS & PARKING LOTS							
58531 Snow Removal	\$0.00	\$2,625.00	\$0.00	\$0.00	\$2,625.00	\$14,000.00	\$0.00
58532 Grounds Equipment Maintenance	\$0.00	\$20.84	\$0.00	\$0.00	\$104.12	\$250.00	\$0.00
58533 Grounds Supplies	\$0.00	\$62.50	\$207.84	\$318.85	\$312.50	\$750.00	\$283.34
58534 Landscaping Services	\$0.00	\$0.00	\$160.00	\$0.00	\$0.00	\$0.00	\$1,023.89
58535 Fuel for Equipment	\$0.00	\$25.00	\$0.00	\$102.31	\$125.00	\$300.00	\$97.90
58536 Parking Lot Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,300.00	\$0.00
58537 Facilities Business & Cont Ed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00
TOTAL GROUPS & PARKING LOTS	\$0.00	\$2,733.34	\$367.84	\$421.16	\$3,166.62	\$16,750.00	\$1,405.13
HVAC							
58542 Services for HVAC	\$298.50	\$1,250.00	\$0.00	\$602.22	\$1,250.00	\$2,500.00	\$275.65
58543 HVAC Supplies	\$0.00	\$41.67	\$0.00	\$0.00	\$208.31	\$500.00	\$200.00
58544 Boiler Inspection	\$0.00	\$100.00	\$0.00	\$20.00	\$100.00	\$100.00	\$20.00
TOTAL HVAC	\$298.50	\$1,391.67	\$0.00	\$622.22	\$1,558.31	\$3,100.00	\$495.65
LIGHTING							
58551 Lighting Supplies	\$0.00	\$12.50	\$0.00	\$0.00	\$62.50	\$150.00	\$107.07
TOTAL LIGHTING	\$0.00	\$12.50	\$0.00	\$0.00	\$62.50	\$150.00	\$107.07
SECURITY							
58571 Security Services	\$75.00	\$60.00	\$75.00	\$624.24	\$515.00	\$1,000.00	\$624.24
58572 Security Maint. & Repair	\$0.00	\$66.67	\$0.00	\$539.00	\$333.31	\$800.00	\$0.00
58573 Security Tools:Locks, Keys, R	\$614.00	\$41.67	\$0.00	\$644.67	\$208.31	\$500.00	\$0.00
58575 Fire Sprinkler&Extinguisher	\$0.00	\$0.00	\$0.00	\$2,398.34	\$1,500.00	\$1,500.00	\$435.00
TOTAL SECURITY	\$689.00	\$168.34	\$75.00	\$4,206.25	\$2,556.62	\$3,800.00	\$1,059.24
MORTGAGE & BUILDING UPGRADES							
58593 Building Improvements and Up	\$0.00	\$1,250.00	\$0.00	\$0.00	\$6,250.00	\$15,000.00	\$0.00
TOTAL MORTGAGE & BUILDING UPG	\$0.00	\$1,250.00	\$0.00	\$0.00	\$6,250.00	\$15,000.00	\$0.00
TOTAL PROPERTIES & BUILDINGS	\$4,557.74	\$12,431.72	\$5,318.38	\$44,074.70	\$51,731.82	\$143,500.00	\$39,205.00
TOTAL SUSTAINING MINISTRIES	\$13,162.20	\$26,120.59	\$15,726.55	\$91,755.75	\$117,320.18	\$305,164.00	\$94,980.96

TOTAL EXPENSES	\$95,269.72	\$107,396.36	\$103,883.23	\$484,824.46	\$523,260.02	\$1,302,240.00	\$540,423.79
	\$54,918.48	-7975.49	34998.16	59877.74	-88486.11	-90	-88954.37



\$354,766.22



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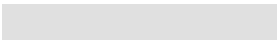
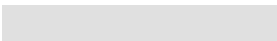


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Roseville Lutheran Church
October 2024 Month-End Financial Summary

12/17/2024

to be finalized

	Operating	Operating YTD	Preschool	Preschool YTD	Restricted YTD	Endowment YTD	Total YTD
INCOME/EXPENSE							
Total Offerings	84,143	354,766					354,766
Other Income & Receipts	5,956	30,139	#REF!	21,275	84,622	1.59	136,038
Special Appeal	2,769	102,477					102,477
Estate Gifts	57,320	57,320			(57,320)		(0)
Unrealized Gain / (Loss)						57,542.18	57,542
Total Receipts	150,188	544,702	#REF!	21,275	27,302	57,543.77	650,823
Personnel	64,409	345,424		44,769			390,193
Program Ministries	17,698	47,645		1,754			49,398
Business Management	8,604	47,681		796			48,477
Property & Building	4,558	44,075		2,242			46,317
Assets Released from Restriction					45,690		45,690
Grants						15,045.00	
Other Expenses				1,449			
Total Expenses	95,270	484,824	0	51,010	45,690	15,045.00	580,075
Income Minus Expense	54,918	59,878	#REF!	(29,734)	(18,387)	42,498.77	70,748
Minus Spec Appeal for Deficit	2,769	102,477					53,060
NET INCOME/(LOSS)	52,149	(42,600)	#REF!	(29,734)	(18,387)	42,498.77	17,688

#REF! giving correction and Vanguard interest

FUND BALANCES

Ending Cash Balance:							0
Fund Balance Breakout:							
Available Cash & Short-Term							
Investments	(30,542)		(123,638)		5,732.18		(148,448)
Donor and Purpose Restricted				482,668	741,895.04		1,224,563
Total	(30,542)	0	(123,638)	482,668	747,627.22		1,076,115

156 Vanguard Interest added

Como Golf food Signup

Real Estate Company	Listing price (Mid Range)	Offer	Fees and other costs	Net to RLC
Habitat for Humanity		285,000	Plus \$8,000 for well, minus 1,500 for closing	291,500
REAL Estate Collaboartive (Jim)	\$315,000		9,000	306,000
REMAX (Erik)	\$310,000		2.5% seller fee, plus other fees including closing costs, plus 3K for well allowance	\$292,071
Home Avenue (Bill M)	\$365,500		Fees and expenses \$15,182.50	\$350,717.50

Finance Committee, RLC, December 18, 2024

Presentation on solar—Bill and Leon (10 min) Recommend holding off member contacts until we have more information on interest rates and insurance implications. This will need council approval.

1. October financials—agreed to move undesignated/ unrestricted gift funds to the operating budget.
2. Carol's continuation until after the new pastor and beyond
3. Outsource payroll— agreed to explore
4. Pastor Housing Allowance approval: Finance discussed the housing allowances. The allowances are in the budget. Allowances have been reviewed by the Finance Director, Exec, and Finance Committee. They comply with IRS rules and the documents are included in Pastor Wyatt's and Pastor Kraus' personnel files. They are available for review by the Synod if needed. It is the responsibility of the pastors to comply with laws for housing allowances. **Council motion: Move approval of the housing allowances for Pastor Wyatt and Pastor Kraus, for the 2025 calendar year, as reviewed by the executive committee and the finance committee."**
5. Discussed staff compensation review as part of budget preparation
6. Discussed budgeting process. It will begin after the new year.
7. Update on organ electrical bids.
8. Update on sale of house. We have an offer and three listing appraisals. There may be more.
9. Update on fire sprinklers—Bob See the note from Bob Z below
10. Well sealing

Jim's fiscal assessment in a nutshell: **Fiscal indicators, Year to date October: (all numbers *\$1000)**

Receipts are greater than budget: 394/335

Income is greater than expenses: 394/390*

Offering is less than last year: 270/284

Expenses are less than budget 390, or 30 percent of budget (We are at 33% of the year)

Expenses are less than last year: 390/436

Deficit in dedicated fund balance is 205

December and January will give us a more complete picture of our status.

*Primarily due to special appeal

The restricted gifts are not included in this summary.

From the synod website: Housing: A unique feature of a pastor's compensation is the distinctive tax law regarding housing allowance for ordained pastors. This originated for pastors (and the military) because it was at one-time standard for housing to be the "parsonage." In the Saint Paul Area Synod, fewer than 10% of congregations provide parsonages, so the guidelines now reflect the more standard practice of designating a portion of the pastor's salary as housing allowance. When there is a housing allowance, the pastor determines the amount of compensation to be set aside for housing allowance (based on IRS guidelines, publication 1828, available at www.irs.gov) and submits it to the church council. The church council must annually include the amount to be designated for housing in the council minutes prior to the beginning of the new tax year. The pastor assumes full responsibility for complying with IRS definitions of "cost to provide a house."

Fire safety: From Bob Z: We have some preliminary numbers from Johnson Controls on connecting existing/new fire detecting and annunciating devices to existing Simplex Grinnell panel. This is a project number until quote comes through sometime next week. Project cost: <\$10k. Caveat: the existing fire panel is not monitored. We believe that the Roseville Fire will require this and here are 2 possibilities for a fix.

1). Locate a dialer card for panel. Odds are slim given age and available parts/cards known to exist.

2). Replace fire panel which would be compatible with all are existing devices for around \$20k.

Worst scenarios:

Johnson controls \$10k

Summit \$86k

New fire panel \$20k

\$116k or \$104k less than Viking bid

aff / Ministry: Finance Committee

Ministry: Shared Services**Administration:**

Date: December 2024

Prepared by: Mary Johnson

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns raised.

- Researching room rental fees. We feel we are grossly underpriced compared to what we are finding other churches are charging. Our fees have been a flat fee for use of the room. The churches we have researched are charging an hourly fee. More to come.
 - Example: Currently room 40 is rented out at \$50 for members and \$110 for non-members. With the proposal for fee changes, room 40 potentially would be rented out at \$50/hour for members and \$100/hour for non-members.
- “Stress testing” the Activity Center for AP testing in the spring. ISD 623 has moved from paper testing to computer testing. We need to be able to accommodate 100+ kids using their laptops at the same time. Working with Joseph Husby to make sure we can accommodate for no or little cost.
 - We will probably need to install an access point in the Activity Center similar to what is in the Social Hall.
-

Facilities:

Prepared by Bob Zismer

- Event Set up
- Place holiday decorations and trees
- Coordinate aerial lift for placement of mural
- Contact alternative Sprinkler contractor for second quote on north end of building
- Contact Johnson Controls for bid on upgrades to Simplex Grinnell fire panel
- Arrange for bid on replacing damaged (only) tile in social hall
- Clean rooms in arc alley and ensure area complies for fire marshal inspection
- Arrange for pick up and repairs of floor scrubbing machine
- Pick up supplies as needed for facility and janitorial needs
- Work with security services on accessing remote keypad for new users
- Coordinate repairs to parking lot light
- Review cleaning schedule for exhaust hood with Will and Metro cleaning
- Set up service call for Ansul fire suppression system in kitchen

Hospitality/Events:

Prepared by Will Flores

The Holiday season is upon us and the kitchen is quite busy!

I have been adjusting my workload as well as beginning to implement some new processes and procedures with my newly expanded role as Hospitality & Events Manager. Mary Johnson and I have been looking at our space rentals and we believe that we are incredibly inconsistent and far below market for what comparable spaces would charge. Utilizing web searches can quickly find a plethora of church space rentals that range from immaculate and ornate to simple and practical (much like the room varieties we have available for use). We are looking into implementing a more modernized approach, that is still budget friendly to our community. The main reason for this is to provide a long-term avenue to fund our spaces in a way that is both equitable and consistent. We have occasions where 4 different groups will all pay different rates for the same rental space for no real reason other than that is what they have been paying for "years". Special attention is also being focused on providing a benefit to our members and community partners in terms of lower or even eliminated rates (depending upon the room amenities/space needed/spectrum of the event). Much more on this is all to come and, as always, my door is open in regards to any comments, concerns, questions and suggestions!

We have several events in December including our First Sunday Breakfast with Breakfast Tacos and a classic Scrambled Eggs & Sausages. Next month we will be having a "fan favorite" Breakfast Mac & Cheese (Noodles, Cheese Sauce, Eggs, Bacon & Scallions) or standard Eggs, Potatoes and Sausage. We will also begin offering Gluten Free Cereal options with Lactose Free Milk for those with dietary restrictions & for anyone who prefers a "cold" breakfast. Ensuring that Gluten-Free, Nut-Free, Dairy-Free and Vegetarian members have options is something that I have been looking at. I feel it is important to provide the same welcoming and hospitable environment to everyone, regardless of allergies. This is possible thanks to the success of the "Free-Will" donations collected at the brunches. My goal is not to necessarily make a large profit with the breakfast, although that is always a bonus, but instead the goal is focused on creating an inclusive opportunity for us all to gather in Fellowship.

Other events included a plated ADK dinner for 30, making an impromptu emergency soup for a member in need, several private catering events, our first Christmas Pie Sale and our holiday church programming.

We reduced the offerings to something a bit less extravagant for the Christmas Concert this year, at the request of John Helgen. It makes sense to provide something wonderful, but tastefully and in a way that allows the music to be the star of the evening. We served a variety of Macaroons, Pastries, Lemon Curd Bars, Raspberry & Hazelnut Chocolate filled Beignets and cookies. Coffee, Hot Cocoa and Lemonade rounded out the offerings and the social hall was buzzing until after 1030. Fellowship through food.

The social hall is set to be painted starting December 27th and tile patching to seal in the asbestos tiles are scheduled for Jan 6th. Big thanks go out to Bob, Pastor Eric, KJ, our Thrivent Donors and Painting Volunteers for their help in facilitating this facelift. I would like to continue working on the design aspects of the Social Hall with anyone interested. My goal is to create as much "grassroots" funding for this project as possible to minimize the impact it will have on our overall church finances. Please reach out to me directly to discuss this further!

Carol and I have been working together to create a more efficient and detailed way to track hospitality finances. Previously there were a process of reimbursements and juggling of funds that was both confusing and difficult to interpret accurately. We are now able to use our invoices and directly attribute amounts to the proper accounts as well as track different events in a much more accurate and timely fashion. Shout out to Carol for everything she is doing to help us all better operate, financially.

I envision a big year ahead for us in 2025. The past few seasons have been quite stormy, there is no way to get around that. But I have heard so much hope, optimism and excitement from within this community

about the changes that have occurred and the bright future that has shone over the horizon on Roseville Lutheran. Shining as it always has. Sometimes it just becomes difficult to see through the weather in front of us. God has the power to calm all storms, we need only the Faith and patience to see it through. I wish a Merry Christmas to you all, God bless.

Group: Children, Youth & Family

Chair/Leader: Tori Kraus & Jenna Baccam

Date: 12/18/24

Prepared by: Nancy Brown

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns raised.

- The Candy Cane Breakfast was this past Saturday, December 14th. Students in our youth program cooked breakfast. Kids made Christmas wreaths and decorated cookies.
- Our students sold strudel as a fundraiser on two Sundays in November. All proceeds supported youth ministry.
- Families and students participated in Feed My Starving Children in November.
- Children in RLC Kids decorated gingerbread houses this last Sunday for the last day of RLC Kids of 2024.
- Our Children's Christmas program was Sunday December 8th. The kids did an amazing job!
- Our Confirmation students celebrated Christmas with a Christmas party on Wednesday night. Students played games, decorated cookies, sang, and had a great time in fellowship together.
- In Confirmation this last month we talked about how we are made in the image of God.

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- Our next Crash Course is Wednesday January 8th.
- Dresser build is happening in mid-January.
- Family Fellowship for RLC Kids is Sunday January 12th.
- Confirmation begins again on Wednesday January 8th. Our 9th grade students will begin to talk about their Faith Projects.

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?

- None at this time.

Ministry: Care and Small Groups

Date: 12/19/24

Prepared by: Pam McCulloch

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- Prayer Shawl Ministry donated 60 scarves for the Dorothy Day dinner on December 9, 2024. This ministry meets twice a month for a time of fellowship and service.
- RLC Quilters have donated over 250 quilts to various groups in 2024. The number of quilters has dwindled to 4 members but they continue to work on quilts to donate to folks in need.
- Men's Bible study continues on the first and third Saturday mornings at 8:30 in the Gather Space (also known as the coffee space). This is an opportunity for the men of the congregation to study God's word and how it impacts their daily lives. Recently there have been attendees from outside of RLC joining the group, invited by RLC men.
- The Care Team continues to serve RLC members by driving folks to doctor's appointments, shopping and providing respite care for family members who need to be away from their loved ones for brief periods of time.

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- RLC Reads will resume Thursday Jan 9 with a discussion of "In the Garden of Beasts". They meet in the Gathering Space (or coffee shop) at 7 PM.
- The Care Team is looking for ways in which the members of the Care Team can be acknowledged and their mission be better known to the congregation. A meeting will be held in early January to discuss and plan how this will happen.
-

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?

none at this time

Justice and Congregational Learning December 2024
Submitted by Andrew Olson

Adult Education

Group continues to schedule engaging speakers and schedule mostly full. A future conversation needs to be had about how to think differently about Adult Education opportunities to build on the success of Just Move!, both in terms of content as well as engagement.

ONAM

Continuing to process the success and future opportunities based on Just Move!

Immigration

Group met last week and discussed different opportunities for future engagement. They want to engage in longer-term, substantive service opportunities and have had conversations with the International Institute of Minnesota, LSS, and the Jonathan house, in addition to engaging in Faithful Hospitality. They were excited to learn that IFA has programming beyond FH as well. They are seeking to discern what their direction and partners should be in this work as well as how the congregation might be engaged. They are interested in inviting Jonathan House and IFA to a future (January?) meeting to help vision and brainstorm.

Early Childhood Programming Task Force – December 19, 2024

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- First meeting held 12/10/2024. Pastor Eric, Gena Mickley, Nancy Brown, Alyssa Holsen, Janelle Larson, Erik Storlie in attendance.
- Discussed some preliminary work has already been done by Lake Area Discovery Center.
- Discussion around what areas of the church could be utilized, and where is the greatest amount of upgrade work needed.
- Nancy Brown will be the Council Liaison. No decision on chair or communicator.
- Next meeting is set for virtual on January 7, 7pm.
- Assignments:
 - Familiarize yourself with Lake Area Discovery Center website, mission statement, history.
 - What other childcare/preschool providers are present in the northeast metro area that may be looking to expand?

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?

- None at this time

Ministry: Endowment committee

Date: 12/18/24

Prepared by: Sarah Richter

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- The endowment taskforce is meeting to walk through their endowment and legacy giving research and recommendations on Jan. 12, 2025.
- Council is invited to attend, learn, and share feedback with this taskforce before we take it to the congregation in Feb/March.

Please join for lunch and discussion:

- Sunday, Jan. 12: 12:30-2:30
 - Lunch served from 11:45-12:15
 - *If you cannot join for lunch, plan to join at 12:15pm*
- Presentation begins at 12:30.
- Invitations to follow.

Campus & Facilities Task Force

Meeting notes: Dec 17, 2024 5:30pm

Attendees: KJ Bach, Leon Neve, Jim Stark, Tim Hanson, Bob Zismer, Bill Metzger

1. Worship Lighting Update & estimate (Erik W) attached doc.
Erik Wolhowe explained the Gopher Stage & Lighting quote for FOUR lighting issues. (In a separate email to Erik on Dec 18, KJ asked for cost 'guess-ti-mates' on each of these issues).
 - a. The 16 tube lights in the middle of the ceiling do not dim nicely with the existing 1996 dimmer system. The sockets were replaced some years back to accommodate standard LED light bulbs.
 - b. Master Light Board in the Light/Sound Booth is wearing out. Newer, but used, master light board should be researched.
 - c. Theatre lighting needs to be replaced with new technology and lights. Could this be phased in? Upgrade Dimmer system in Sacristy backroom to accommodate general lighting AND Theatre lighting.
 - d. Organ pipe lighting.... probably can be accommodated with an upgraded lighting strip above the altar. Can wait till organ is installed to work on this part of the lighting project.
2. CCHouse update (Jim/KJ)
 - a. H4H and 3 other real estate brokers have given RLC their suggested list price and associated fees. Jim S will review these with the Finance Cmte Wednesday evening. Well will be sealed this Thursday by Bergeson Caswell.
3. Window estimate update (KJ)
 - a. Sandstrom Windows presenting their estimate to KJ on Thursday
4. Organ Project & Electrical Bid update (KJ)
 - a. Muska Lighting is the recommended electrical contractor with a T/M agreement not to exceed \$8500. \$144/hr + \$14/hr for truck & tools. Muska has been doing work at RLC thus a relationship is already established.
5. Social Hall flooring repair update (Bob Z)
 - a. Approval granted to patch 180sf of Social Hall flooring on Jan 6-7.
6. Solar Presentation Update (Bill/Leon) -Compare chart attached
 - a. Bill & Leon to give brief presentation to the Finance Cmte & possibly Council this Wednesday/Thursday respectively asking to move ahead with seeing if a few congregants are interested in supporting a Solar project.
7. Repairs/Improvement Spreadsheet Review (ALL)
 - a. **CFTF spend Jan 7 meeting reviewing the spreadsheet** and start determining a priority list of repairs. Discussion ensued on how these repairs would be funded. There is congregational momentum for large projects from the Organ Project... and with Solar if that gets the go ahead. Would a Capital Campaign be a possibility? Take out a loan? Are cost estimates needed to prioritize repair/improvement list? Keep in mind CFTF charter to identify needed repairs/improvements, and not necessarily how to fund them.
8. Review DRAFT outline of Council presentation (ALL)

Ministry: Children's

Date: 12/19/24

Prepared by: Jenna Baccam

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- Candy Cane Breakfast was earlier this month and we have continued to keep it as a fundraiser for those going on youth trips in the summer. We had a big number of youth who wanted to volunteer (including those who aren't going on a trip), but not a lot of children and their families signed up to come. We think a part of the reason why is due to the preschool closing, as they were a big portion of our attendance at an event like this. This may be something that needs to be remastered and adapted as our church community endures these changes.
- Our children's Christmas program was at the beginning of this month where we performed "The ABC's of Christmas". This was a similar adaptation to our performance last year, where every child had an acting role and the older students were able to have speaking parts. I do love this simplified version of the program that allows the kids to be heard more and be more in the spotlight. One of the difficult parts about the Christmas program is how it eats into our RLC Kids time so much. I think the kids are sad to not be doing the lesson plans that happen each week and can get bored with doing the same thing week after week. It is hard to find something that is appropriate for all ages in our program (pre-k through 6th). Kids are excited to read and sing, but the constant rehearsal seems to weigh on them. Doing a few weekend rehearsal's outside of RLC Kids just doesn't seem feasible with how busy families are now and I just don't think I have the capacity to do that.
- On top of December being a busy month, we had our RLC Kids Christmas party where we made gingerbread houses! The kids loved it and loved being creative with their houses. A few of them even just decided they wanted to eat frosting with graham crackers. I think this was a really nice break and reward from all the Christmas program work they did (a chance to give their brains a break)

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- Our annual dresser build is coming up in January during confirmation and RLC Kids. We will be needing a lot of volunteers to help set up the supplies and to help the kids on Sunday, January 19th. This has been a really great experience to get the whole congregation involved in a service project and the kids have really loved how it feels like big legos.
- We will also be continuing our Family Fellowship time in January. We had to take a break from this during December and a little bit of November due to rehearsing for the Christmas program. I think this has been another aspect kids and families have missed due to the large amount of time the Christmas program takes up during the past couple of months.



Membership Engagement Report

December 2024

By Dot Probst, Council Representative

1) Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- A) Erik arranged a second restaurant meal with members of his small group and a church member needing personal ministry.
- B) Dot is continuing to text and check in and arrange Sunday brunches with a few of her friends and this same person who needs new relationship connections and personal ministry.
- C) The Children's Program was a big hit with members and friends and family members.
- D) The Christmas concert went very well. It was enjoyed by all attendees.

2) Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- a) Christmas Eve and Christmas Day service is next week. **Parking drop-off assistance needed.
- b) New Years Eve Jazz Concert coming up. **Parking drop-off assistance needed.
- c) **Parking drop-off assistance for worship services and other congregational meetings.
- d) Formation of demographically diverse small groups focused on development of new relationships, ongoing fellowship, and spiritual growth are still being considered by myself as a possible co-organizing undertaking as suggested during the November Council meeting.
- e) Pastor Marty is organizing small groups focused on the MoveOn themes.

3) Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time.

Ongoing Council awareness and discussion of:

- A) Our RLC exclusionary cliques focused on family oriented culture and how we quietly and systemically discourage ministry to demographically diverse people and single people within our church, including visitors.
- B) Possible formation of a RLC Culture Examination Task Force as the outcome of the 'Move On' program and recognition of other exclusionary demographic systems alive within our congregation. We can begin right here, among ourselves.
- C) Study how we can better open our doors and activities to visitors and the surrounding neighborhoods.

Ministry: Mission and Outreach Partnership (MOP)

Date: December 19, 2024

Prepared by: Karen Rogers

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns:

- Sharing Tree update -was available from December 12/1 - 12/22
 - a. Dorothy Day - 270 people were served a meal on 12/9 from the RLC/Resurrection team. Socks, gloves, hats, and scarves were passed out.
 - b. Central Park - gift cards were passed to Jill Lund on 12/15 to give to the school to use for any needs prior to Winter Break.
 - c. All other donations will be sorted on the morning of 12/23 and dropped off to the organization that day. (Bridging, Keystone, Every Meal, Central Park) RLC will write one check to Every Meal and mail this, and any last gift cards donated to Central Park will be delivered to the school once it reopens in Jan.

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- M&O Jan. Speaker Series for Sunday mornings
 - January 5th – Marty
 - January 12th – Catholic Charities/Patrick Bayle
 - January 19th – Bridging Dresser Build
 - January 26th – Riverside Innovation Hub/Jeremy Myers
- Dresser Build: Wed. 1/15 and Sun. 1/19 - Save the date and please join!
 - Drop off materials 1/13 and 1/14.
 - Pick up dressers on 1/20.

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time.

- Update on Budget to know where M&O is at for programs planned since budgets were based on 5% of estimated giving.
- Save the date for the FMSC Mobile Pack at Incarnation in Shoreview 4/30 - 5/4.

Ministry: Nominating committee

Date: 12/18/2024

Prepared by: Naomi Tetzlaff

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- Committee met 11/19/2024 for the first time. We were able to create time line for gathering names, evaluating job descriptions and opportunities to serve. We reviewed how committee ran last year, and who would set next meeting date and time.

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- We will be gathering names to fill positions in open church roles. We will need advice and support from council for input on people they think will be good to fill open positions.

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?

- We do not need any additional support.

Organ Project Team Report – December 19, 2024

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

1. 2024 and 2025 outstanding Intent to Gives: OPT sent emails to 32 donors with outstanding Intent to Gives (ITGs) reminding them of the 12/31/24 and 6/1/25 deadlines and thanking them if ITG has already been fulfilled. *Note:* OPT has names of donors with unfulfilled ITGs and not dollar amounts.

2. Electrical Contractor: As an FYI, OPT provided the Finance Committee with OPT's recommendation of *Muska* for the organ electrical work. OPT requested 4 bids and received 3. Muska was the lowest bidder, has been good to work with on other recent RLC projects per Bob Zismer, and are willing to work with us to save time and materials where it makes sense. Due to some unknowns like reusing existing circuitry, etc., Muska suggested a time and materials ticket with a not to exceed value of \$8500. Electrical work was budgeted in the \$850,000 organ project. The electrician will work as a subcontractor to Nordlie. They will meet with Nordlie the week of January 13 to review the project; actual work is in March 2025 with the organ installation.

3. Plans for Sunday January 12 (last Möller day)

- The last organ Sunday will be noted in the December 29 and January 5 Sunday Updates.
- An insert will be created for the January 12 Sunday Update with history about our current organ and info / timeline for the new instrument.
- OPT will provide a brief update during announcements Sunday January 12 (less than 2 min) – Pastor Eric OK'ed.
- John will use organ and brass at the 9 am service; organ and brass for the first hymn at 10:30

4. Plans for uninstall week January 13-17, 2025

- Nordlie lodging: booked AirBnB on Garden Ave
- Pensky truck: reserved
- Work crew snacks and lunches for 15 (5 Nordlie craftsmen, 10 RLC volunteers):
 - Morning and afternoon snacks: Thrivent action grant for purchases
 - Lunches for work crew provided by RLC volunteers; Sign-up genius live 12/29 – 1/10
- Nordlie to handle insurance rider (RLC to reimburse) and dumpster rental
- RLC volunteers: all Birmingham volunteers available and will supplement with a few others for loading and Friday clean up
- Balcony observation area: create/print signage, project ambassador to answer questions
- The Eternal Lamp will be removed during construction. New placement to be determined after organ installation.
- 2 cameras for time-lapse photos of uninstall

5. Scott will draft a press release for local media about the organ replacement project and upcoming uninstall. Ryan will proof and pull a media contact list; Nordlie will also review.

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?

Attend worship Sunday January 12 as we say farewell to our existing organ!

Watch for the sign-up genius to get involved with the project by volunteering to work a few hours during the week of January 13 or help provide part of a lunch for the work crew.

Stop by and observe the uninstall progress; there will be an observation area in the balcony.

Account #/Description	Actual YTD	Budget YTD	Budget Annual
Department Name: 1 RECEIPTS			
RECEIPTS			
OFFERINGS			
40100 General Offering	\$265,035.02	\$295,180.00	\$1,046,075.00
40110 Special Gifts to Budget	\$99,708.26	\$1,666.64	\$5,000.00
40120 Spring Fundraiser	\$45.00	\$0.00	\$110,000.00
40150 Building Fund Offering	\$2,571.00	\$1,666.64	\$5,000.00
40200 Loose Offerings	\$2,797.00	\$3,065.00	\$12,675.00
40300 Christmas Offering	\$25.00	\$0.00	\$11,700.00
40400 Lenten Offering	\$0.00	\$0.00	\$4,400.00
40500 Easter Offering	\$25.00	\$0.00	\$13,650.00
40600 Initial Envelope Offering	\$25.00	\$125.00	\$500.00
TOTAL OFFERINGS	\$370,231.28	\$301,703.28	\$1,209,000.00
OTHER RECEIPTS			
49010 Thrivent Choice	\$117.00	\$833.28	\$2,500.00
49020 Interest Income	\$4,449.13	\$1,833.28	\$5,500.00
49030 Hospitality Income	\$3,977.59	\$14,033.28	\$42,100.00
49040 Confirmation Fees	\$3,900.00	\$3,900.00	\$3,900.00
49050 Building Fees	\$8,277.50	\$9,666.64	\$29,000.00
49890 Custodial Rental Income	\$0.00	\$216.64	\$650.00
49900 Miscellaneous Income	\$3,461.50	\$3,166.64	\$9,500.00
49901 Assets Released from Restricti	\$0.00	\$0.00	\$0.00
TOTAL OTHER RECEIPTS	\$24,182.72	\$33,649.76	\$93,150.00
TOTAL RECEIPTS	\$394,414.00	\$335,353.04	\$1,302,150.00

Department Name: 10 COMPENSATION & STAFF EXPENSES			
EXPENSES			
PERSONNEL			
STAFF BENEFITS			
51520 Retirement Savings Plan 403(b)			

51530 Health & Other Benefits			
TOTAL STAFF BENEFITS			
STAFF SALARIES			
52100 Worship & Music Payroll			
54100 Children, Youth & Family Payroll			
54200 Preschool Payroll Subsidy			
56100 Christian Life Payroll			
57100 Sustaining Ministry Payroll			
58100 Properties Payroll			
59050 Pastors Payroll			
59100 Housing Allowance (Salary)			
TOTAL STAFF SALARIES	\$245,484.06	\$232,698.56	\$696,846.00

Department Name: 11 TRAVEL & STAFF MILEAGE			
TRAVEL & STAFF MILEAGE			
52101 Pastor Travel & Mileage			
52105 Ministry Team Travel & Staff Mileage			
52110 Moving Expense			
TOTAL TRAVEL & STAFF MILEAGE	\$882.78	\$1,133.28	\$23,400.00

Department Name: 12 CONT ED/SABBATICAL			
CONT ED / SABBATICAL			
52120 Cont. Ed/Sabbatical Sr Pastor			
52125 Continuing Ed Wyatt			
52130 Continuing Ed Kraus			
52135 Pastors' Business Expense			
TOTAL CONT ED / SABBATICAL	\$274.05	\$1,800.00	\$5,400.00
TOTAL PERSONNEL	\$281,014.79	\$281,765.12	\$864,046.00

Department Name: 20 WORSHIP & PRAYER MINISTRIES			
PROGRAM MINISTRIES	Enter budget request	John	Mary
WORSHIP & PRAYER		Pastors	Lori

52530 Bell Choir Music and Bell Mai	\$84.32	\$100.00	\$200.00
52535 New Music - Vocal Choirs	\$184.52	\$200.00	\$600.00
52542 Piano Tuning & Repair	\$150.00	\$166.64	\$500.00
52543 Guest Artists/Music	\$0.00	\$0.00	\$0.00
52544 Festival Christmas Concert	\$0.00	\$0.00	\$2,000.00
52557 Music Administration	\$0.00	\$83.28	\$250.00
52558 Worship Planning & Licences	\$743.83	\$800.00	\$1,600.00
52560 Devotionals	\$183.60	\$170.00	\$750.00
52570 Worship Advertising	\$0.00	\$0.00	\$400.00
52571 Worship Materials	\$0.00	\$160.00	\$300.00
52572 Special Worship Services	\$0.00	\$250.00	\$750.00
52573 Baptism Supplies	\$0.00	\$0.00	\$300.00
52575 Altar Supplies	\$341.90	\$500.00	\$1,500.00
52580 Worship Environment	\$0.00	\$0.00	\$1,500.00
52584 Sound & Video Equipment	\$13.32	\$83.28	\$250.00
TOTAL WORSHIP & PRAYER	\$1,701.49	\$2,513.20	\$10,900.00

Department Name: 32 BENEVOLENCE			
BENEVOLENCE/MISSION & OUTREACH			
BENEVOLENCE			
53510 ELCA Benevolence	\$4,000.00	\$4,000.00	\$12,000.00
TOTAL BENEVOLENCE	\$4,000.00	\$4,000.00	\$12,000.00

Department Name: 34 MISSION & OUTREACH			
MISSION & OUTREACH			
53601 Discretionary Funds	\$0.00	\$15,666.64	\$47,000.00
TOTAL MISSION & OUTREACH	\$0.00	\$15,666.64	\$47,000.00
TOTAL BENEVOLENCE/MISSION & C	\$4,000.00	\$19,666.64	\$59,000.00

Department Name: 37 JUSTICE & CONGREGATIONAL LEARNING			
JUSTICE & CONGREGATIONAL LEARNING			
ONAM & IMMIGRATION			
53720 Our Neighbors and Me	(\$350.00)	\$333.28	\$1,000.00

Exec Karen Pastors

P Marty Andrew Ministry Karen

P Marty Andrew Ministry

53730 Immigration Ministry	\$0.00	\$386.47	\$1,200.00
TOTAL ONAM & IMMIGRATION	(\$350.00)	\$719.75	\$2,200.00
ADULT EDUCATION			
53770 Adult Education Program	\$850.00	\$833.28	\$2,500.00
TOTAL ADULT EDUCATION	\$850.00	\$833.28	\$2,500.00
TOTAL JUSTICE & CONGREGATION	\$500.00	\$1,553.03	\$4,700.00

P Marty Ministry **Andrew**

Department Name: 40 EDUCATION & CHILDREN'S MINISTRIES			
EDUCATION & CHILDREN			
CHILDREN'S MINISTRY PROGRAM			
CHILDREN'S MINISTRIES			
54510 CM Staff/Team Ed & Enrichm	\$0.00	\$33.28	\$100.00
54514 CM Administration	\$0.00	\$33.28	\$100.00
54515 VBS	\$0.00	\$0.00	\$200.00
54516 Volunteer Appreciation	\$0.00	\$0.00	\$300.00
54517 Subscriptions & Resources	\$32.49	\$33.28	\$100.00
54518 Nursery	\$0.00	\$33.28	\$100.00
TOTAL CHILDREN'S MINISTRIES	\$32.49	\$133.12	\$900.00
RLC KIDS			
54521 RLC Kids Program	\$178.22	\$666.64	\$2,000.00
54522 Blessing of the Wheels	\$0.00	\$0.00	\$50.00
TOTAL RLC KIDS	\$178.22	\$666.64	\$2,050.00
CHILDREN'S WORSHIP			
54535 Family Worship Events	\$0.00	\$50.00	\$950.00
54537 Worship Materials & Supplies	\$25.99	\$33.28	\$100.00
TOTAL CHILDREN'S WORSHIP	\$25.99	\$83.28	\$1,050.00
TOTAL CHILDREN'S MINISTRY PROC	\$236.70	\$883.04	\$4,000.00
TOTAL EDUCATION & CHILDREN	\$236.70	\$883.04	\$4,000.00

P Marty Jenna Ministry **Nancy**

Department Name: 50 YOUTH & FAMILY MINISTRIES			
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P Tori **Nancy**

YOUTH & FAMILY

55510 General Ministry Expenses	\$171.67	\$290.00	\$500.00
55515 Contact Ministry	\$16.47	\$60.00	\$180.00
55520 Senior High Programs	\$43.99	\$158.28	\$475.00
55535 Middle School Programs	\$15.90	\$125.00	\$375.00
55545 Confirmation	\$83.65	\$600.00	\$2,500.00
55546 Confirmation Retreats	\$1,006.25	\$2,000.00	\$5,750.00
55563 Youth Staff Continuing Ed	\$0.00	\$166.64	\$500.00
TOTAL YOUTH & FAMILY	\$1,337.93	\$3,399.92	\$10,280.00

Department Name: 60 CHRISTIAN LIFE MINISTRIES

CHRISTIAN LIFE

HOSPITALITY MINISTRY

56510 Food Expenses	\$17,852.21	\$9,950.00	\$29,850.00
56512 Non-food Expenses	\$3,454.15	\$1,416.64	\$4,250.00
56516 Volunteer Appreciation	\$34.66	\$166.64	\$500.00
56517 Hosp Cont. Ed	\$0.00	\$333.28	\$1,000.00
56518 Licensing	\$522.29	\$250.00	\$250.00
TOTAL HOSPITALITY MINISTRY	\$21,863.31	\$12,116.56	\$35,850.00

LIFE MINISTRY

56556 Small Group Ministry	\$0.00	\$600.00	\$1,800.00
56566 Care Team	\$235.02	\$166.64	\$500.00
56576 Community Events	\$71.95	\$1,666.64	\$5,000.00
56596 Quilters	\$0.00	\$166.64	\$500.00
56606 Men's Ministry	\$0.00	\$166.64	\$500.00
TOTAL LIFE MINISTRY	\$306.97	\$2,766.56	\$8,300.00

TOTAL CHRISTIAN LIFE	\$22,170.28	\$14,883.12	\$44,150.00
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TOTAL PROGRAM MINISTRIES	\$29,946.40	\$42,898.95	\$133,030.00
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Will Mary Pam Dot

Pam Dot P Rolf P Tori P Marty

Department Name: 70 SUSTAINING/BUSINESS MANAGEMENT

SUSTAINING MINISTRIES

BUSINESS MANAGEMENT

STEWARDSHIP

Mary Will exec Pam

57510 Fundraising General	\$250.00	\$250.00	\$250.00
57519 Online Giving Fees & Website	\$3,575.54	\$4,000.00	\$12,000.00
57520 Offering Envelopes	\$236.40	\$190.00	\$750.00
57523 Spring Fundraiser Food	\$0.00	\$0.00	\$500.00
57524 Spring Fundraiser (non-food)	\$0.00	\$0.00	\$1,600.00
57525 Volunteer Leadership Gather	\$0.00	\$0.00	\$250.00
TOTAL STEWARDSHIP	\$4,061.94	\$4,440.00	\$15,350.00

Department Name: 71 ADMINISTRATION & FINANCE			
ADMINISTRATION & FINANCE			
57580 Bank Fees	\$214.45	\$233.28	\$700.00
57581 Insurance Expense	\$12,042.96	\$21,354.64	\$64,064.00
57582 Payroll Processing Expense	\$10.98	\$5.97	\$350.00
57583 Audit Reserve/Consulting Fee	\$0.00	\$666.64	\$2,000.00
57584 Business Supplies	\$143.40	\$266.64	\$800.00
TOTAL ADMINISTRATION & FINANCE	\$12,411.79	\$22,527.17	\$67,914.00

Department Name: 72 CONGREGATION COUNCIL			
CONGREGATION COUNCIL			
57505 Call Committee	\$0.00	\$100.00	\$3,500.00
TOTAL CONGREGATION COUNCIL	\$0.00	\$100.00	\$3,500.00

Department Name: 74 COMPUTER/NETWORK			
COMPUTER/NETWORK			
57513 Computer Training/Registration	\$0.00	\$166.64	\$500.00
57522 Computer Hardware	\$880.99	\$750.00	\$2,000.00
57523 Computer Software & Shelby	\$4,224.72	\$5,166.64	\$15,500.00
57525 Computer/Internet	\$1,307.15	\$1,333.28	\$4,000.00
TOTAL COMPUTER/NETWORK	\$6,412.86	\$7,416.56	\$22,000.00

Department Name: 75 HUMAN RESOURCES			
HUMAN RESOURCES			
57513 Staff Team Building/Enrichment	\$32.78	\$0.00	\$500.00

Mary

Carol

Finance

exec

Mary

Carol

Mary

Carol

Pastors

57534 Nametags	\$123.57	\$300.00	\$300.00
57558 Advertising - Jobs Available	\$1,264.88	\$333.28	\$1,000.00
57559 Background Checks/Staff Phc	\$77.65	\$50.00	\$150.00
TOTAL HUMAN RESOURCES	\$1,498.88	\$683.28	\$1,950.00

Department Name: 76 OFFICE SUPPORT			
OFFICE SUPPORT			
57514 Office Equipment, Repair & /	\$0.00	\$133.28	\$400.00
57554 Office Supplies	\$1,210.17	\$1,666.64	\$5,000.00
57567 Telephone Services	\$2,710.35	\$1,666.64	\$5,000.00
57570 Office Support Cont. Ed	\$0.00	\$133.28	\$400.00
TOTAL OFFICE SUPPORT	\$3,920.52	\$3,599.84	\$10,800.00

Department Name: 77 PRINTING/PUBLISHING/MAILING			
PRINTING/PUB/MAILING			
57528 PB Postage Machine	\$0.00	\$1,797.72	\$4,500.00
57529 Folding Machine	\$963.45	\$450.00	\$1,800.00
57555 Paper	\$702.77	\$666.64	\$2,000.00
57556 Postage	\$1,688.14	\$1,185.00	\$5,400.00
57561 Konica Minolta C552	\$5,188.00	\$5,200.00	\$15,600.00
TOTAL PRINTING/PUB/MAILING	\$8,542.36	\$9,299.36	\$29,300.00

Department Name: 78 COMMUNICATIONS			
COMMUNICATIONS			
57700 Newsletter	\$492.43	\$900.00	\$3,600.00
57710 Congregational Mailings	\$0.00	\$266.64	\$800.00
57720 Online App & Images	\$666.00	\$600.00	\$1,800.00
57725 Advertising / Signage	\$267.94	\$500.00	\$1,500.00
57760 Website	\$0.00	\$666.64	\$2,000.00
57770 Comm. Cont. Ed	\$0.00	\$0.00	\$250.00
57779 Annual Report	\$801.87	\$900.00	\$900.00
TOTAL COMMUNICATIONS	\$2,228.24	\$3,833.28	\$10,850.00

TOTAL BUSINESS MANAGEMENT	\$39,076.59	\$51,899.49	\$161,664.00
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Mary Ryan Carol

Mary Carol Ryan

Mary Ryan

Department Name: 80 SUSTAINING/PROPERTIES & BUILDINGS

Mary

Bob

Proerty TF

PROPERTIES & BUILDINGS

UTILITIES/ASSESSMENTS

58510 Solid Waste/Recycle	\$1,673.48	\$2,500.00	\$7,500.00	7500
58511 Utilities -Gas	\$502.64	\$553.99	\$32,000.00	
58512 Electricity	\$14,128.74	\$18,002.86	\$42,000.00	
58513 Sewer & Water	\$5,849.95	\$4,019.50	\$7,000.00 ?	
58514 Interest on CEE Loan #800	\$0.00	\$0.00	\$0.00	
TOTAL UTILITIES/ASSESSMENTS	\$22,154.81	\$25,076.35	\$88,500.00	

CLEANING & MAINTENANCE

58522 Equipment Repair & Mainten	\$696.20	\$333.28	\$1,000.00	1000
58523 Tools & Minor Equipment	\$334.78	\$233.28	\$700.00	700
58524 Cleaning & Maintenance Supj	\$2,318.77	\$1,666.64	\$5,000.00	5000
58525 Building Repairs & Projects	\$9,000.27	\$2,666.64	\$8,000.00	8000
58527 Elevator Maintenance	\$750.00	\$1,285.71	\$1,500.00	1500
TOTAL CLEANING & MAINTENANCE	\$13,100.02	\$6,185.55	\$16,200.00	

GROUNDS & PARKING LOTS

58531 Snow Removal	\$0.00	\$0.00	\$14,000.00	14000
58532 Grounds Equipment Maintena	\$0.00	\$83.28	\$250.00	750
58533 Grounds Supplies	\$318.85	\$250.00	\$750.00	1500
58534 Landscaping Services	\$0.00	\$0.00	\$0.00	0
58535 Fuel for Equipment	\$102.31	\$100.00	\$300.00	300
58536 Parking Lot Maintenance	\$0.00	\$0.00	\$1,300.00	1300
58537 Facilities Business & Cont Ed	\$0.00	\$0.00	\$150.00	150
TOTAL GROUNDS & PARKING LOTS	\$421.16	\$433.28	\$16,750.00	

HVAC

58542 Services for HVAC	\$303.72	\$0.00	\$2,500.00	2500
58543 HVAC Supplies	\$0.00	\$166.64	\$500.00	1000
58544 Boiler Inspection	\$20.00	\$0.00	\$100.00	100
TOTAL HVAC	\$323.72	\$166.64	\$3,100.00	

LIGHTING

58551 Lighting Supplies	\$0.00	\$50.00	\$150.00	150
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TOTAL LIGHTING	\$0.00	\$50.00	\$150.00
SECURITY			
58571 Security Services	\$549.24	\$455.00	\$1,000.00
58572 Security Maint. & Repair	\$539.00	\$266.64	\$800.00
tech dump			
irrigation			
fire supression and hood clean			
58573 Security Tools:Locks, Keys, R	\$30.67	\$166.64	\$500.00
58575 Fire Sprinkler&Extingusher	\$2,398.34	\$1,500.00	\$1,500.00
TOTAL SECURITY	\$3,517.25	\$2,388.28	\$3,800.00
MORTGAGE & BUILDING UPGRADES			
58593 Building Improvements and L	\$0.00	\$5,000.00	\$15,000.00
TOTAL MORTGAGE & BUILDING UPGRADES	\$0.00	\$5,000.00	\$15,000.00
TOTAL PROPERTIES & BUILDINGS	\$39,516.96	\$39,300.10	\$143,500.00
TOTAL SUSTAINING MINISTRIES	\$78,593.55	\$91,199.59	\$305,164.00
TOTAL EXPENSES	\$389,554.74	\$415,863.66	\$1,302,240.00

1000
1200
300
1000
580
500
2000

Carol Mary **exec** **Finance**

December 11, 2024

Roseville Electrical Specification

J.F. Nordlie Organ Opus 63

Overview- The organ will require 5 circuits to be routed throughout the organ chamber and to the console location. The attached drawing shows a top down view of the organ platform with several rectangles which represent organ chambers; essentially rooms which will house organ pipes. The flexible conduit may be run across the floor and fastened to floor members Nordlie will provide. Approximate heights from the floor are listed with each circuit description on the drawing. In addition to the circuits, three contactors are required to switch certain circuits on. Each of these should have a 110v coil. We are attaching a wiring diagram which shows the layout of the system.

#1. 20 amp circuit, brought near the large conduit location up on the organ platform. This will be terminated at a duplex outlet, unswitched.

#2 & #3. These circuits run from contactors to locations marked on the diagram which will be switched on by our sequencer. Approximately 4' from the floor.

#4 15 amp circuit for lighting and tools to marked locations. Lights should be 4' leds with pull cables, preferably linkable. 2 receptacles in each area, one on the wall, one on the ceiling in a central location. Ceilings are approximately 12' tall.

#5 220v circuit to the blower-no thermal protection required-approximately 3' from floor.

Contactors- 3 total, located in a Nema box near the large conduit location on the organ platform, trigger or switch lines (12ga.) routed to a 4 plex box. Nordlie will supply a plate for this 4plex box with connectors for the sequencer. If there is a solution or option for the contactors which will make the contactors quiet, that would be greatly appreciated.

Conduits to the console-there will be 3 lines run within the large conduit that goes to the console. A fiber optic line which Nordlie will supply and install, several 24 ga. signal wires which Nordlie will supply and install, and 12 ga. wires from the 4-way box on the platform to a 4 plex box at the console location which will power the console power supply. The 24 ga signal wires and the 12 ga. power supply wires must be isolated from one another, so we would like electricians to supply one flexible conduit with three 12 ga. wires, terminating at a 4 plex box, with one duplex receptacle, and a pull string within the large conduit so that we can pull the fiber optic and signal wires after electricians have finished.

Nordlie will supply a plate for the 4 way box which has openings for the duplex receptacle and connectors for the fiber optic and signal wires.

Nordlie will provide a plywood panel for mounting the electrical components near the conduit location on the organ platform.

Wiring Diagram

