HIGHLANDS CHURCH

FACILITIES TEAM MEMBER

We are seeking a dedicated and skilled Facilities professional to join our team. The ideal candidate will be able to successfully perform a variety of work in the setup, maintenance and general care of the church campus to help Highlands accomplish its mission and vision. This is a part-time position requiring some weekend availability.

Responsibilities

- Perform a variety of general handyman, repair and facility maintenance tasks throughout the campus.
- Complete small construction and improvement projects, including building, assembling, modifying and repairing facility items and spaces.
- Perform basic electrical work, such as replacing fixtures, switches, outlets and other minor electrical repairs within the scope of the position.
- Perform basic plumbing repairs, including faucets, toilets, drains, fixtures and other minor plumbing needs.
- Perform drywall repair, patching, painting, caulking and other interior finish work.
- Troubleshoot and repair doors, hardware, cabinetry, furniture, fixtures and other building components.
- Assist with preventative maintenance and identify facility issues before they become larger problems.
- Respond promptly to maintenance requests and facility needs while minimizing disruption to church operations.
- Assist with campus beautification and outdoor maintenance, including pressure washing, leaf blowing, minor repairs and general upkeep.
- Occasionally assist with room setups and tear-downs for church services and special events, including tables, chairs and other equipment.
- Provide facilities support during larger events as needed, including trash removal, restocking supplies and addressing facility-related needs.
- Work alongside staff, volunteers and contractors to complete projects and keep campus spaces safe, functional, and well maintained.

Skills

- General knowledge of construction, building maintenance, tools, and repair practices.
- Hands-on experience with basic electrical, plumbing, drywall, painting, carpentry, and general repair work preferred.
- Ability to troubleshoot problems and determine practical solutions to everyday facility issues.
- Comfortable using hand tools, power tools, ladders, and common maintenance equipment.
- Ability to perform physical work, including lifting, carrying, climbing ladders, and working both indoors and outdoors.
- Ability to work independently on assigned projects while also working effectively as part of a team.
- Strong communication skills; English required.
- Experience operating equipment such as pressure washers, leaf blowers, golf carts, or lifts is a plus.
- Construction, remodeling, or commercial building maintenance experience is preferred but not required.

Physical Qualifications

- Ability to easily navigate Highlands campus and various off-site locations (i.e., supply stores, etc.)
- Ability to lift a minimum of 50 pounds consistently
- Walk the campus and stand for a minimum 4-hour shift

Spiritual Qualifications:

- Is a committed follower of Jesus Christ.
- Willing to become a member and attend Highlands Church, subsequently agreeing to Highlands':
    - Statement of Faith
    - Statement on Marriage and Sexuality
    - Highlands Bylaws, Article 7.5 – Church Discipline
- Abides by the policies and procedures of Highlands Church
- Strives to uphold the values of L.I.F.E.
    - Love: 1 Corinthians 13:4-8
    - Integrity: Hebrews 12:1-2
    - Fun: Ecclesiastes 2:24-25
    - Excellence: Colossians 3:23