

**VESTRY MEETING – 02/08/2023**  
**AGENDA**

**\* Indicates item is on Consent Agenda**

- 1) Warren Gartner      Opening Prayer (3 min.)
- 2) Warren/Terri      Administrative/Business Matters (5 min.)
  - a) Read before meeting:
    - 01/11/2023 Minutes and 01/29/2023 Minutes \*
    - Credit Card Statement \*
    - Diocesan Assessment (Quarterly) \*
    - Ministry Reports \*
    - Old Business Updates (non-action items) \*
    - Parishioners' concerns and correspondence (when necessary) \*
    - Memorial Foundation Report (when necessary) \*
  - b) Questions on consent agenda or reports
  - c) Vote on Consent Agenda
- 3) Mark      Finance/Investment report (5 min.)
  - a) Counting schedule for 2023
- 4) Old Business      Vestry Actions/Activities Requiring Approval (10 min.)
  - a) Update on Terri's sabbatical
- 5) New Business      Vestry Actions/Activities Requiring Approval (10 min.)
  - a) Approval of 2022 Parochial Report (approval needs to appear in the Vestry minutes)
  - b) Approval of Signature Authority (names must appear in the Vestry minutes)
  - c) Approval of UTO grant
  - d) Ministry Liaison Assignments – discussion
  - e) Request to resume sign-in sheets for Sunday services
    - Rationale: The sign-in sheets provide us with a wealth of information that we can use in Parochial Report preparation. The sign-in sheets help with the following:
      - (a) Those non-members who are participating in the congregation;
      - (b) Those who are communicants of the congregation;
      - (c) And those members who are active in the congregation
- 6) Other
  - a) Review and sign off on having read and understood the Model Policy for Safeguarding God's Children by March meeting
    - Reading and understanding our diocese's approved policies for Safeguarding God's People & Children is required for church leadership.
    - The Policies are attached to this email and are also available at <https://diomontana.com/safeguarding-gods-childrenpeople/policies-for-safeguarding-gods-people/> .
  - b) **Online Safeguarding Classes**—*Safeguarding God's People* is required training for all church leadership. This includes but is not limited to clergy, supply clergy, vestry leaders, employees, volunteers, lay leaders and child/youth workers. The Standing Committee of the diocese made this a requirement for church leadership, and Bishop Marty stands behind it. The following 3 classes are required by the March meeting:
    - *Preventing Sexual Exploitation in Communities of Faith for Ministries*

- *Preventing Sexual Exploitation in Communities of Faith for Congregations*
  - *Your Policies*
  - Here is the link to the online classes: <https://diomontana.com/safeguarding-gods-childrenpeople/online-classes-for-safeguarding-programs/>.
- c) Vestry sign-up sheet to lead opening prayer for Vestry meeting
- d) Audit information has been requested and will be sent to Auditor Lynn Anderson
- e) Next meeting date - March 8 at 5:30 p.m.

7) Terri                      Closing Prayer