

# Search Process Timeline



1. Notify the Diocese of upcoming transition and establish a Search Committee.
2. Search Committee training with Canon to the Ordinary and Vestry discusses budget for the new position.
3. Post Frequently Asked Questions (FAQs) and Timeline.
4. Perform a Parish Survey and set Listening Sessions.
5. Create an Office of Transition Ministries Portfolio.
6. Create a Parish Profile of Holy Spirit.
7. Open Search: Begin marketing position and accepting applications.

  

8. Screen applicants: Forward names to Bishop Marty for initial review.
9. Interviews: Invite candidates to Holy Spirit for interviews and to preach.
10. Hiring: Vestry extends call to finalist and offers a Letter of Agreement in coordination with Bishop Marty.

**Questions?** Please contact any Search Committee member or email:  
[rectorsearch@holyspiritmissoula.org](mailto:rectorsearch@holyspiritmissoula.org)



## RECTOR SEARCH COMMITTEE

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