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2019 RESOURCE CENTER INTERN POSITION AVAILABLE  
RESOLUTION SYSTEMS INSTITUTE

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**NOTICE OF INTERNSHIP OPPORTUNITY**

Are you interested in working in and learning more about alternative dispute resolution? Do you have strong research and writing skills? If so, our Resource Center internship is a great fit for you. Resolution Systems Institute (“RSI”) is seeking students with an interest in alternative dispute resolution to join our office for an internship/externship.

**ABOUT RESOLUTION SYSTEMS INSTITUTE**

RSI is a non-profit, 501(c)(3) organization. The mission of RSI is to strengthen access to justice by enhancing court alternative dispute resolution (ADR) systems through expertise in dispute system design, program administration, monitoring and evaluation, collection and dissemination of resources, and mediator training.

**INTERN DUTIES**

Resolution Systems Institute’s Resource Center internship will allow you to engage and work in the growing field of ADR. Currently, courts across the country are implementing alternative dispute resolution programs that provide litigants with methods to resolve disputes outside of a traditional trial. RSI focuses in court alternative dispute resolution and provides expert resources to courts that seek to create or improve such programs.

The **Resource Center Internship** offers the opportunity to expand your knowledge of the breadth of the ADR field. You will learn about the theory and practice of US court ADR methods, including mediation, arbitration and settlement conferences.

The primary focus for this internship is to help RSI develop and curate content for our AboutRSI.org online Resource Center. As such, this position provides extensive research and writing opportunities. Interns will have the opportunity to develop these skills by researching alternative dispute resolution systems and areas of substantive law. This research will be used to help develop RSI’s publications including our topic specific Special Topics guides. Additionally, interns will have the opportunity to further hone their research and writing skills by gathering information on court ADR programs throughout the country, distill this information into abstracts, and create new resources for AboutRSI.org. The **Resource Center Intern** will also help maintain the Resource Center and assist the Resource Center Director in other duties.

Start and end dates and working hours are negotiable. The position is unpaid. We will happily provide a letter of recommendation commensurate with performance.

**QUALIFICATIONS**

A successful candidate will have extremely strong research and writing skills, strong attention to detail, and have proficiency with Microsoft Office (Word and Excel). The ideal candidate will have a familiarity with ADR and an interest in its increased use in the courts. Preference will be given to candidates with moot court, law journal and/or research assistant experience. Resume and cover letters may be sent to [careers@aboutrsi.org](mailto:careers@aboutrsi.org). Please note that only individuals who are being invited to continue in the RSI selection process will be contacted.