

**INSTRUCTIONS FOR APPENDIX B**  
**(Consumer Bankruptcy Matters Handled by Applicant)**

*Please Review These Instructions and the Attached Sample Pages Carefully Before Completing Appendix B.*

A. “Matter Type”.

1. Meaning of “Matter Type”. A “Matter Type” is a type of adversary proceeding under Rule 7001 (e.g., a turnover action) or a contested matter under Rule 9014 (e.g., objection to confirmation of plan.)
2. Multiple Matters of Same Type. If your Appendix B includes more than one matter of the same type (e.g., five nondischargeability actions or two objections to claims), all such matters of the same type should be entered in sequence. Remember that a total of 30 consumer bankruptcy matters is required, and that no more than five matters of the same type may be counted to satisfy this requirement.
3. Single Matters of a Particular Type. If your Appendix B includes only one matter of any particular type (e.g., only one preference action or only one motion for relief from stay), each such matter must be submitted on a separate page of Appendix B.

B. “Nature of Matter”.

1. Specific Nature of Adversary Proceeding or Contested Matter. Please describe with particularity the specific consumer matter type (e.g., action for avoidance of lien or motion for relief from stay).

C. “Your Involvement”.

1. Substantial Involvement in the Matter. Please indicate in reasonable detail why your involvement was substantial relative to this particular matter.
2. Different Kinds of Activity. Remember that substantial involvement is not limited to court appearances, but may include briefing, argument, interrogation of witnesses, negotiations of settlements or workouts, or drafting.

D. “Why This is a ‘Consumer’ Matter”.

1. Individual Consumer Debtors. The debtor must be an individual consumer debtor (under Chapters 7, 12 and 13 only) for the matter to qualify as a “consumer matter”.
2. Consumer Debt. Please describe why the specific matter relates primarily to “consumer debt”, that is, debt incurred primarily for personal, family or household purposes, not business purposes.

**APPENDIX B (SAMPLE)**  
**CONSUMER BANKRUPTCY MATTERS HANDLED BY APPLICANT**

NAME OF APPLICANT Janine Doe, Esq.

1. Matter Type Adversary Proceedings -- Nondischargeability Actions

(a) Case Caption In re John Smith 91-1234B (Ch. 7) Approx. Date 1991

Court and Judge U.S. Bankruptcy Court, N.D. of \_\_\_\_\_ (Judge \_\_\_\_\_)

Nature of Matter Action for nondischargeability of credit card debts

Describe Your Involvement in the Matter Drafted most pleadings and attended most hearings as counsel for bank

Explain Why This is a "Consumer Matter" This debt was a consumer debt under 101(8)

(b) Case Caption In re Joe Roberts d/b/a Roberts Ranch 89-1234B (Ch. 12) Approx. Date 1989

Court and Judge U.S. Bankruptcy Court, N.D. of \_\_\_\_\_ (Judge \_\_\_\_\_)

Nature of Matter Nondischargeability action for alleged defalcation of trust funds

Describe Your Involvement in the Matter Answered complaint and prepared brief opposing summary judgment; negotiated settlement with bank and obtained court approval of settlement.

Explain Why This is a "Consumer Matter" The debt related to personal obligations to maintain trust for nephew.

(c) Case Caption In re Ann Jones 91-1234B (Ch. 13) Approx. Date 1992

Court and Judge U.S. Bankruptcy Court, N.D. of \_\_\_\_\_ (Judge \_\_\_\_\_)

Nature of Matter Nondischargeability action regarding damages for highway accident

Describe Your Involvement in the Matter Prepared all pleadings and briefs

Explain Why This is a "Consumer Matter" Non-business because a Chapter 13 case; debt in question related to personal injuries inflicted in auto accident.

**APPENDIX B (SAMPLE)**  
**CONSUMER BANKRUPTCY MATTERS HANDLED BY APPLICANT**

NAME OF APPLICANT Janine Doe, Esq.

2. Matter Type Motion to Abandon Property

(a) Case Caption Georgia Smith 90-1234B (Ch. 7) Approx. Date 1990

Court and Judge U.S. Bankruptcy Court, N.D. of \_\_\_\_\_ (Judge \_\_\_\_\_)

Nature of Matter Motion to abandon real estate

Describe Your Involvement in the Matter Drafted Motion and brief; appeared at hearing; reached settlement with Department of Natural Resources re: environmental clean-up.

Explain Why This is a "Consumer Matter" Debtor not in business, but owned land adjacent to homestead; land had environmental problems.

(b) Case Caption \_\_\_\_\_ Approx. Date \_\_\_\_\_

Court and Judge \_\_\_\_\_

Nature of Matter \_\_\_\_\_

Describe Your Involvement in the Matter \_\_\_\_\_

Explain Why This is a "Consumer Matter" \_\_\_\_\_

(c) Case Caption \_\_\_\_\_ Approx. Date \_\_\_\_\_

Court and Judge \_\_\_\_\_

Nature of Matter \_\_\_\_\_

Describe Your Involvement in the Matter \_\_\_\_\_

Explain Why This is a "Consumer Matter" \_\_\_\_\_

**APPENDIX B  
CONSUMER BANKRUPTCY MATTERS HANDLED BY APPLICANT**

NAME OF APPLICANT \_\_\_\_\_

1. Matter Type \_\_\_\_\_

(a) Case Caption \_\_\_\_\_ Approx. Date \_\_\_\_\_

Court and Judge \_\_\_\_\_

Nature of Matter \_\_\_\_\_

Describe Your Involvement in the Matter \_\_\_\_\_

Explain Why This is a "Consumer Matter" \_\_\_\_\_

(b) Case Caption \_\_\_\_\_ Approx. Date \_\_\_\_\_

Court and Judge \_\_\_\_\_

Nature of Matter \_\_\_\_\_

Describe Your Involvement in the Matter \_\_\_\_\_

Explain Why This is a "Consumer Matter" \_\_\_\_\_

(c) Case Caption \_\_\_\_\_ Approx. Date \_\_\_\_\_

Court and Judge \_\_\_\_\_

Nature of Matter \_\_\_\_\_

Describe Your Involvement in the Matter \_\_\_\_\_

Explain Why This is a "Consumer Matter" \_\_\_\_\_

**ATTACH AS MANY ADDITIONAL COPIES OF THIS PAGE AS NEEDED**

**APPENDIX B  
CONSUMER BANKRUPTCY MATTERS HANDLED BY APPLICANT**

(d) Case Caption \_\_\_\_\_ Approx. Date \_\_\_\_\_  
Court and Judge \_\_\_\_\_  
Nature of Matter \_\_\_\_\_  
\_\_\_\_\_  
Describe Your Involvement in the Matter \_\_\_\_\_  
\_\_\_\_\_  
Explain Why This is a "Consumer Matter" \_\_\_\_\_  
\_\_\_\_\_

(e) Case Caption \_\_\_\_\_ Approx. Date \_\_\_\_\_  
Court and Judge \_\_\_\_\_  
Nature of Matter \_\_\_\_\_  
\_\_\_\_\_  
Describe Your Involvement in the Matter \_\_\_\_\_  
\_\_\_\_\_  
Explain Why This is a "Consumer Matter" \_\_\_\_\_  
\_\_\_\_\_

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