

Deliverables

Why use Deliverables?

- Route files for feedback and approval
- Separate Internal and Client Rounds
- Consistent process
- Tracking and Reporting



Deliverables

Process/Setup

- System Setup

Transaction Preferences

WebDav/Files

- Project Team

Subscriptions

- Deliverable/Round Setup



Deliverables

Creating Rounds

- Rely on pre-determined workflow

Approvers and Notifiers

Employees and Clients

- Choose your file or link
- Send for review



Deliverables

Reviewing

- Email Link / System Notification
- Review Screen
- Commenting and Markup
- Make a Decision



Deliverables

Next Steps

- Resend Internally or Send to Client
- "Fix This"
- Tracking and Reporting

Client Portal

- Clients can participate with just an email address


