



# Public Libraries completed between JULY 1, 2017 & JUNE 30, 2018; DEADLINE SEPTEMBER 12, 2018!!

## Location of Public Library Construction Project

State: \_\_\_\_\_ Zip code: \_\_\_\_\_

City: \_\_\_\_\_

Street: \_\_\_\_\_

Name of Library: \_\_\_\_\_

Date project was completed (month/year): \_\_\_\_\_

**New building Sq. ft.:** \_\_\_\_\_

**Addition to an existing building Sq. ft.:** \_\_\_\_\_

**Remodeled Building Sq. ft.:** \_\_\_\_\_

- Main building, library/city/county owned
- Main quarters in leased space
- Main & system hdqrs., library/city/county owned
- Main & system hdqrs., leased space
- Branch building, library/city/county owned
- Branch building in leased space
- Branch & system hdqrs., library/city/county owned
- Branch & system hdqrs., leased space
- System hdqrs. (no readers), library/city/county owned
- System hdqrs. in leased space
- Other (shared ownership, etc.)

Let us know about any special/interesting features of your project (e.g., green/sustainable, Maker space, coworking, unique elements, mobile spaces, etc.) on a separate sheet of paper.

Architect/Firm: \_\_\_\_\_

Address (incl. zip code): \_\_\_\_\_

Phone: \_\_\_\_\_ WEB SITE: \_\_\_\_\_



Go to [www.libraryjournal.com/publicArch2018](http://www.libraryjournal.com/publicArch2018) to submit this form online or to download additional PDFs of this form

**PLEASE SEND US HIGH-QUALITY IMAGES OF YOUR LIBRARY.** If you do not have images available, contact your architect. We welcome a selection of photos. Digital images are preferred. Please send images on a CD, DVD, or flash drive, preferably including low-resolution paper prints for identification. Include title information/captions for each photo and proper photographer/architect credit. **DO NOT SEND IMAGES VIA EMAIL.** Digital specs: 4-color tif or jpeg images, 4" minimum width, 300 dpi minimum. Be sure you receive proper permission for potential online usage as well as print. If you have any questions about images, email: Kevin Henegan at [khenegan@mediasourceinc.com](mailto:khenegan@mediasourceinc.com).

Please return this form and artwork **NO LATER THAN WEDNESDAY, SEPTEMBER 12, 2018**, to **Bette-Lee Fox, Library Journal Architectural Issue, 123 William Street, Suite 802, New York, NY 10038; 646-380-0717; FAX 646-380-0756; [blfox@mediasourceinc.com](mailto:blfox@mediasourceinc.com).**

I authorize use of the enclosed materials for reproduction in the NOVEMBER 15, 2018 issue of *LJ*:

(AUTHORIZED SIGNATURE HERE)

### PLEASE BE SURE ALL INFORMATION IS ACCURATE; OMIT \$ AND DECIMAL; ROUND TO NEAREST DOLLAR. SEE FURTHER INSTRUCTIONS BELOW.

1. Population served by bldg. (Round to nearest thousand in Ks. e.g., 7,000 = 7K)	2. Project Cost Total of all construction, equipment, site, and other costs. <b>Add columns 3,6,7, and 8 to arrive at this number</b>	3. Construction Cost including carpets and other floor coverings. <b>Do not</b> include fees for architects and consultants.	4. Gross Square Feet constructed, added, or remodeled.	5. Cost per Square Foot of construction. Show to nearest cent (00.00) by dividing <b>Construction Cost</b> (column 3) by <b>Gross Sq. Ft.</b> (column 4)	6. Furniture & Equipment <b>Do not</b> include carpets or other floor coverings. <b>Do</b> include value of automated systems.	7. Site Cost including value of gift site. Write "Owned" if prior owner was library or city. Write "Leased" if site is being leased.	8. Other Costs including architect's and consultant's fees, landscaping. Include all costs not included in construction, equipment, or site.	9. Shelving Capacity (include books, DVDs, CDs, etc.) in number of volumes or estimate in linear feet. (Please indicate which you are using.)	10. Reader Seats Total of adult and juvenile reader seats. Omit meeting room seats.	11. Federal Funds Circle: EDA, CDBG, NEH, LSTA, DOD Revenue share Other (Be sure to circle appropriate source)	12. State Government Funds Used	13. Local Government and Library Funds Used Including bond funds approved through referendum.	14. Gift Funds used in total project, including value of gift site.

**DON'T MISS OUT**

**LJ'S ANNUAL BUILDING FEATURE IS IN THE NOVEMBER 15, 2018, ISSUE**

**Submissions are due on WEDNESDAY, SEPTEMBER 12, 2018**

**SUBMIT ELECTRONICALLY OR ON PAPER**

Form submitted by: \_\_\_\_\_

Phone/Email (mandatory for processing): \_\_\_\_\_