



# **2014 USA Cycling National Track Calendar**

## **Information & Application Packet**

Greetings Track Cycling Race Director,

Welcome to the National Track Calendar (NTC). This is the application you need to apply for the top-tier calendar in the sport of domestic track cycling. The purpose of the NTC is to recognize, support, and grow top-level national track cycling events and athletes in the United States.

Please read through this information packet carefully, and complete all of the required forms and return to USA Cycling by the end of the working day on **Friday, November 15, 2013**. Anyone who submits an incomplete package will receive an e-mail requesting the missing information. If the requested information is not received by USA Cycling by the deadline, the bid will not be accepted.

The sooner you can get the information to us, the sooner we can resolve scheduling issues or address concerns. Once your completed application has been received, we will be in contact with you to finalize the date of your event. We will do our best to work with each event to create the best schedule possible in terms of dates and team travel flow.

The 2014 NTC calendar will be announced by **December 1, 2013**. Note that the calendar will be limited to a certain number of events, so not all applicants will be accepted. If your race is not selected for inclusion, you will receive a written explanation from USA Cycling outlining the reasons your race was not selected. USA Cycling reserves the right to exclude any previous NTC event that didn't follow the technical requirements put forth in 2013. These events will be put on probationary status for one year, to be reassessed for 2015.

Please include the following information to be considered for the 2014 calendar:

- 2014 NTC application (at the bottom of this document)
- 2013 race flyer
- Any photos/promotional materials/etc you think would be advantageous to see
- \$250.00 bid fee (USAC-produced NTC signage for each event derived from this)

We look forward to working with you to make the 2014 NTC a success!

Sincerely,

Tony Leko  
National Events Director  
USA Cycling  
719.434.4284  
[tleko@usacycling.org](mailto:tleko@usacycling.org)

## BID APPLICATION PROCEDURES

### ***Application Deadline***

The application deadline for the 2014 NTC is November 15, 2013.

### ***Calendar Announcement***

The 2014 calendar will be announced by December 1, 2013.

### ***Application Fee***

All bids must be submitted via mail (no electronic submissions) along with the bid fee of **\$250.00**. Please make checks or a money order payable to "USA Cycling". USAC will return the entire bid fee to the applicant if the race is not selected to be on the calendar.

### ***Selection Criteria***

The bids will be reviewed by USA Cycling and the following criteria will be factored in, in no particular order (NOTE: the calendar will be limited to a certain number of events, so not all applications will be accepted):

1. Event history and reputation
2. Calendar flow
3. Venue quality
4. Cash prize purse
5. All bills paid (officials, prizes, post event fees, etc)
6. Satisfactory event timing, scoring, and results submission
7. Photos of the event
8. USA Cycling NTC branding and marketing

## CALENDAR BENEFITS

Aside from being acknowledged as one of the premier events in the United States, USA Cycling will do the following for all events on the NTC:

1. UCI inscriptions paid for by USA Cycling for each calendar event (track is responsible to secure the foreign athletes to meet C2 status)
2. Each host track will be graded by USA Cycling for national time standards
3. Each calendar event will hold qualifying criteria for the following:
  - a. Elite National Program
  - b. Junior World Championships
  - c. Junior Pan American Championships
4. USA Cycling will provide a NTC signage package to each event for use at track start/finish and podium areas
5. USA Cycling is working to provide competitors an overall calendar prize purse, to be distributed among each of the four categories (M/W endurance, M/W sprint)
6. Listing and contact information on the NTC website
7. Inclusion in press release announcing the calendar
8. Press releases both before and after your event (must submit an event summary, results, photos, etc to the USA Cycling Communications Department)

- 9. Update and maintain a NTC webpage which will house the calendar, results, standings, rules, etc.
- 10. Inclusion in USAC advertising

**USA Cycling Contacts**

For any questions or comments concerning the NTC, please direct to the appropriate person below:

Calendar: Tony Leko, National Events Director [tleko@usacycling.org](mailto:tleko@usacycling.org)  
 Results: Tom Mahoney, Technical Programs Manager [tmahoney@usacycling.org](mailto:tmahoney@usacycling.org)  
 Comms/PR: Dave Gaylinn, Communications Manager [dgaylinn@usacycling.org](mailto:dgaylinn@usacycling.org)

**NTC RULES AND REQUIREMENTS**

**USAC Regulations**

Race organizers may not impose any race, bike, or equipment standards that conflict with the 2014 USA Cycling Rule Book without receiving advance permission in writing from USA Cycling. All National Track Calendar events must be run under a USA Cycling permit. Please contact your USA Cycling Regional Coordinator or Member Services Coordinator if you have any questions.

**NTC Branding**

All race organizers must include the USA Cycling National Track Calendar logo on the organizer’s event/registration website, as well as all other materials where the race is presented, marketed, promoted, or discussed. The logo is available for download in both JPG and EPS formats on the NTC website at <https://www.usacycling.org/ntc>. Race organizers must also provide a link to the USA Cycling NTC homepage.

**Cash Prize Purse**

All events accepted onto the NTC must have a minimum total prize purse of **\$3,500.00**. The payout of the top 3 male riders must correspond equally to the top 3 women riders. Cash can be distributed beyond the top 3 of each gender per the event organizer’s discretion.

**Rider Participation Qualifications**

Any rider who participates in the individual track events can earn points in the NTC standings. Points cannot be computed, back-credited, or provided for any time period where a qualification deficiency exists.

**Point System**

Points will be awarded to riders as follows:

PLACE	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th
POINTS	15	12	10	8	6	5	4	3	2	1

Points awarded in a TEAM event will be divided equally among the team members who competed in that event. To receive points, a rider must both 1) register and start a race, and 2) finish and be given a scored time. Any rider who “does not start” (DNS) or “does not finish” (DNF) shall be awarded ZERO points irrespective if the race organizer includes the rider or bib number on the scoring sheets. A rider **MUST** finish with a scored time to be awarded points. Final scoring sheets

should be properly notated accordingly with DNS or DNF. In the event of a tie score/time as determined by USAC officials, the points awarded for the tied placings shall be aggregated and shared evenly amongst the tied riders. The tie-breaker in the calendar standings will be based on the larger number of higher results (# of 1<sup>st</sup> place finishes, # of 2<sup>nd</sup> place finishes, etc).

### ***Time Keeping and Scoring***

Race organizers must use some form of professional electronic timing or scoring so as to ensure accurate and timely results. While manual scoring is encouraged as a backup by race officials, an electronic spreadsheet or database-type system must be utilized.

### ***Results***

Race organizers shall document any issues with scoring and/or disputes, and shall forward to USA Cycling an electronic copy of both the final results and placings AND a list of all registered riders. The final results must be sent within 48 hours of the end of the event. Results lists must be submitted in the 16-column format approved by USAC. A detailed example can be found at the following link: <http://www.usacycling.org/forms/RdTrkCXExample.csv>.

### ***Point-Eligible Events***

NTC points will be awarded and tabulated into TWO categories:

- Sprint (Match Sprint, Kierin, Team Sprint, Time Trial)
- Endurance (Points Race, Scratch Race, Individual Pursuit, Team Pursuit, Madison)

### ***Standings***

Standings will be kept by USA Cycling in FOUR categories:

- Endurance Men
- Endurance Women
- Sprint Men
- Sprint Women

### ***Champions***

Following the completion of the calendar, USA Cycling will name a champion in each of the four categories to the person with the most accumulated points. An award will be presented to each of the four champions. Date and location of awards presentation TBD.





# 2014 USA CYCLING NTC BID APPLICATION

**Event Name:** \_\_\_\_\_

**Velodrome Name:** \_\_\_\_\_

**City/State:** \_\_\_\_\_

**Event Website:** \_\_\_\_\_

**2013 Total Registered Participants:** \_\_\_\_\_

**Requested Event Dates:**

Primary Event Date Choice- \_\_\_\_\_

Secondary Event Date Choice- \_\_\_\_\_

Do you have any flexibility outside of the dates listed above? (please circle)- Yes No

**Local Organizing Committee (LOC):**

Organization Name- \_\_\_\_\_

Name of Primary Contact- \_\_\_\_\_

Mailing Address- \_\_\_\_\_

Phone- \_\_\_\_\_

Email- \_\_\_\_\_

**LOC Event Organizing Experience:**

(Please list events the LOC has organized)

**Timing and Scoring:**

(Please describe the method/company to be used for timing and scoring the event)

**Events to be Held:**

(please circle all that apply)

Sprint-	Match Sprint	Team Sprint	Kierin	Time Trial	
Endurance-	Points Race	Scratch Race	Ind. Pursuit	Team Pursuit	Madison

**Cash Prize Purse:**

Event Total-

Top 3 (M/W must be equal)-	1 <sup>st</sup> Place \$	2 <sup>nd</sup> Place \$	3 <sup>rd</sup> Place \$
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**BIDDER STATEMENT**

I, (print name) \_\_\_\_\_, on behalf of (Bidder), the entity seeking inclusion on the USA Cycling National Track Calendar, represent and warrant that I have thoroughly read and reviewed the foregoing bid application and guidelines. I understand all the requirements for inclusion on the National Track Calendar and I have the express authority to submit this bid application on behalf of Bidder. If included on the National Track Calendar, I understand and agree that I must comply with each and every requirement stated in the bid application, as well as all applicable USAC and UCI Rules and Regulations. Each and every statement, promise, chart, photograph, or submission made in conjunction with the submission of this bid application is true and accurate, as of the date of this submission, and do not omit or misrepresent a material fact or seek to promise to deliver on a promise that is incapable of being fulfilled. If, due to subsequent events or inaction, any statement, promise, chart, photograph, or submission made herein is no longer true or capable of being fulfilled as required by the bid guidelines, then I shall immediately notify USAC of this fact. For purposes of the preceding sentence, I understand that I am obligated to notify USAC, within forty-eight (48) hours, of the discovery that any aspect of the attached bid application has become untrue or is incapable of performance. I further understand and agree that USAC reserves the right to withdraw its award of National Track Calendar designation due to Bidder's inability to fulfill the conditions and promises stated in its original USAC National Track Calendar bid application.

**EVENT ORGANIZER/BIDDER**

Signature	Title	Date:
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**Please submit application and bid fee to the address below by close of business, Friday, November 15, 2013.** Bid fee may either be check or money order. If a race is not accepted or included on the calendar, the entire \$250.00 bid fee will be returned to the applicant. Due to the nature of the application, please remit application via USPS Priority Mail or similar. Electronic submissions will not be accepted.

Tony Leko  
 USA Cycling  
 Attn: NTC Bid Application  
 210 USA Cycling Point, Suite 100  
 Colorado Springs, CO 80919