



November 1, 2018

Greetings Cyclocross Race Directors:

Thank you for your continued interest in the USA Cycling ProCX. The ProCX is a calendar of all UCI Cyclocross races in the United States. Please fill out the following information and return it with your UCI inscription form, fee check, tech guide, marketing supporting evidence, and finish line photo(s) **no later than Friday, November 30th, 2018.**

The UCI inscription forms must be filled out electronically. In order to fill in and save your form(s), we recommend that you use Acrobat Reader (version 8 or higher) so that the UCI registration system will be able to read the forms. Info for MAC users: please do not use the programs installed on the Mac OSX (Aperçu/Viewer). <https://get.adobe.com/reader/>

Selection Criteria: The bids will be reviewed by USA Cycling and the following criteria will be factored in (in no particular order):

1. Ability to follow ProCX requirements document in the 2018-2019 season
2. Calendar dates requested (please enter your preferred dates on the Google Calendar provided), traditional date of event, and calendar flow, and nearby conflicts
3. Chief Ref, UCI and Team reports from your past races
4. All bills paid in a timely manner; officials, prizes and post event fees
5. Photos of the event; Please send two to three photos that best represent your event (including the podium and finish line).
6. Marketing/PR reach and production value of event
7. Detail given to uphold UCI rules and branding/media requirements

Please also note that we have attached the "ProCX Requirements" document with this application. This is the checklist of items that we will use to evaluate applications to create the best possible 2019-2020 calendar. It is our expectation that all of these requirements will be fulfilled next season as well. We look forward to working with you to make the USA Cycling ProCX a success.

Sincerely,

Shawn Brett
National Events Manager
USA Cycling
210 USA Cycling Point, Colorado Springs, CO 80919
719-434-4285 office direct
sbrett@usacycling.org





2019-2020 USA Cycling ProCX Bid Application

Name of event: _____

Event website _____ Event Location/Host City _____

Local Organizing Committee (LOC) Organization Name _____

Name of Primary Contact _____

Mailing Address _____

Phone _____ Email _____

Requested Event Dates--First Choice _____ Second Choice _____

Please list your first choice event dates on the [Google Calendar](#) shared with you by Shawn Brett.

Do you have any flexibility outside of the dates listed above? (circle) Yes No

Category being applied for (circle): C1 C2

Will this event be broadcast? (circle) Yes No If so, please describe the production and broadcast details. It is our plan to have the event streamed live or delay online.

If applying for a UCI race for next year's calendar, we require that you send a representative this winter to the Race Director Summit. This summit will take place in Louisville, KY December 17th, 2018. Please list below the name of the person who will attend:





BIDDER STATEMENT

I, _____, on behalf of (Bidder), the entity seeking inclusion on the USA Cycling ProCX Calendar, represent and warrant that I have thoroughly read and reviewed the foregoing bid application and guidelines. I understand all the requirements for inclusion on the ProCX Calendar and I have the express authority to submit this bid application on behalf of Bidder. If included on the ProCX Calendar, I understand and agree that I must comply with each and every requirement stated in the bid application and requirements document as well as all applicable USAC and UCI Rules and Regulations. Each and every statement, promise, chart, photograph, or submission made in conjunction with the submission of this bid application is true and accurate, as of the date of this submission, and do not omit or misrepresent a material fact or seek to promise to deliver on a promise that is incapable of being fulfilled. If, due to subsequent events or inaction, any statement, promise, chart, photograph, or submission made herein is no longer true or capable of being fulfilled as required by the bid guidelines, then I shall immediately notify USAC of this fact. For purposes of the preceding sentence, I understand that I am obligated to notify USAC, within forty-eight (48) hours, of the discovery that any aspect of the attached bid application has become untrue or is incapable of performance. I further understand and agree that USAC reserves the right to withdraw its award of ProCX Calendar designation due to Bidder's inability to fulfill the conditions and promises stated in its original USAC ProCX Calendar bid application.

EVENT ORGANIZER/BIDDER

Signed name: _____

Title: _____

Date: _____





Permit fees, Calendar fees, and RaceClean contribution are due up front for next season

For 2019-2020 the fees are the same as the last several years which includes the cost of your USAC permit fee along with the cost of your ProCX calendar fee and RaceClean contribution. *Please note that the UCI will invoice you for your UCI calendar fee separately.* The USA Cycling fees are due up-front at the time of your inscription paperwork. The prices are below:

C1 event, cost per day: \$1950.00 (nonrefundable if added to the calendar)

C2 event, cost per day: \$950.00 (nonrefundable if added to the calendar)

RaceClean contribution (all events): \$800 for one day, \$400 each additional day (for reduced additional day amount, events must be on consecutive days and inscribed by the same race director).

All races on the ProCX calendar are invoiced at the same rate for anti-doping testing: \$800 for the first day and \$400 for each additional. The funds collected from calendar events are used to pay for testing the Cycling Anti-Doping Foundation (CADF) elects to do at calendar races.

If your event is selected by the CADF **without** this RaceClean fee in place the race organization would be responsible for all testing costs for the event. Costs for testing can range from \$2000 to \$7000. Neither you nor USAC has any control over which events are selected for testing by CADF.

Our current model of collecting RaceClean fees, which we've often likened to an insurance policy, provides that we collect a smaller amount now from the entire group to protect against any one event being hit with a very large anti-doping testing bill later. This model was devised after listening to race director's concerns about these large costs the CADF could surprise them with on any given year. With this current model we offer event directors a smaller, more stable, and predictable budgetary costs for each year and we're able to eliminate the large associated surprise expenses.

These fees are used by the RaceClean program to purchase testing kits in bulk, supply them to your selected event, pay for the shipping of the kits to and from your event and to the laboratory, and pay the associated laboratory fees for the completed tests.

Event directors are still responsible for the Doping Control Officer's (DCO) hotel, food and ground transportation to and from the event on the day of the race. In addition the race organization must provide an appropriate testing facility, anti doping chaperones and miscellaneous items such as beverages for tested athletes. If RaceClean collects more through this fee than is spent on CADF testing, the RaceClean program places that money back into testing by adding elite-level testing at more events within that given calendar.

When the United States Anti Doping Agency (USADA) conducts testing, the race organization must also supply an appropriate testing facility, chaperones and miscellaneous testing items. USADA generally pays for the physical tests, shipping, costs of testing and the expenses for the DCO.

If you put more than one event on a single permit under the same race director, you may subtract \$200 per event after the first event (for example, a two-day weekend on the same permit would subtract \$200 from the





above total and a three-day weekend on the same permit please subtract \$400). For example, a C1/C2 weekend put on by the same RD would be \$1950+\$950+\$800+\$400 -\$200=**\$3900.00**.

Note—if you choose to NOT be a part of the CX calendar any time before January 20th, 2019, we will refund your entire payment minus a \$150 charge.

Late Fee: There will be a late fee for those of you who do not pay their fees in the 2018 calendar year for next year's calendar. A late fee of \$275 per inscripted day will be assessed after December 31, 2018. All fees (including the late fee) MUST be paid by February 1, 2019.

Please note—the above fees DO include the cost of your permit fee for next season. This does not include the additional insurance, rider insurance surcharge, or excess certificates of insurance, but it does replace the 5-7% permit fee that you have paid in the past.

Please submit application, inscription form and above fees to the address below by close of business, November 30th, 2018. Fees may either be check or money order made out to USA Cycling. If a race is not accepted or included on the calendar, all but \$150 of the bid fee will be returned to the race director. If a C1 event is applied and paid for but either the UCI or USAC only approves C2 status, then the difference will be refunded. Due to the nature of the application, please remit application via USPS Priority Mail or similar to the address on the first page. **Please email an electronic copy of the UCI inscription form directly to Shawn at sbrett@usacycling.org.** The UCI must have that "fillable form PDF" to inscript.

The UCI inscription forms must be filled out electronically. In order to fill in and save your form(s), we recommend that you use Acrobat Reader (version 8 or higher) so that the UCI registration system will be able to read the forms. Info for MAC users: please do not use the programs installed on the Mac OSX (Aperçu/Viewer). <https://get.adobe.com/reader/>

