

GULF OF MEXICO

TAMPICO & ALTAMIRA - Crew change is allowed with the following restrictions and protocol:

ON-signers

- The on-signer has to be placed in Tampico (hotel) by period of 3 days isolation without contact with any person outside the group, maintaining at all time the recommended hygiene measures to prevent the spread of Covid-19, during this period of isolation a temperature monitoring record must be kept twice a day (morning and afternoon) and respiratory illness data if there is one that will be required at the time of embarking.
- Once the isolation period has been completed, carry out a laboratory test(PCR) to detect the covid-19 and if it is negative, proceed to request a medical evaluation (medical certificate of the condition of the crew) to proceed with embarking.
- Total time awaiting to be considered for On-signers before embarking = 3 days of isolation + 2 days for analysis and authority's formalities (labor days).

OFF-signers

- For the off signer's temperature monitoring record must be kept during last 7 days, it will be release at the time of disembarking and they do not need to pass isolation period.
- **** If any laboratory analysis result is positive to Covid-19 crew who result positive must await under isolation be tested again by PCR Test till result negative.

VERACRUZ - Crew change is allowed with the following restrictions and protocol:

ON-signers

- The crew members must arrive in Veracruz prior joining the vessel.
- Once the crew is arrived in Veracruz, they must be lodged for 3 days in a hotel.
- The crew must take the temperature twice per day and fill in a report that will be given to the health authority (this report will be provided by Inchcape)
- It is mandatory to have an email communication with the vessel.
- The crew must be tested by a certified laboratory (the result of the test will be available in 3 business days; this is very important to consider scheduling the flight details with enough time)
- If the test result is negative for COVID- 19, then the crew must obtain a medical certification and just after that the crew can join the vessel.
- ** Inchcape will facilitate and arrange the hotel, the laboratory, and the medical certification.

OFF-signers

- The master of the vessel must send a 3-day record of body temperature of intended crew for disembarking (this report will be provided by Inchcape)
- The agent will send a letter to the Master that must be signed and stamped.
- Most of the airlines are requiring the PCR lab test at Mexico City prior boarding the flight, we highly recommend you test off-signers to avoid any delays.

PACIFIC

LAZARO CARDENAS

Please take note the crew change measurement for this attendance in Lazaro Cardenas, due to COVID 19 contingency.

Crew change restriction has been lifted in Lazaro Cardenas, but we will have to follow a protocol for crew change.

- Health authority is requesting to fill annex format for on and **off signers**. The **on signers** must have recent medical certificate with their full name and passport number in it.
- Once You have finish filling requested information in the format it must be sign & stamp and sent back to agent along with the medical certificates of all on signers.
- We must send a wrote request to harbour master adding quarantines format and medical certificates to obtain the authorization. Once we have obtained all authorizations, we will inform to you to proceed to send the on signers.
- We will send the permits from immigration, quarantine, and harbour master to forward these documents to the on signers and they don't have any delays during their travel to Lazaro Cardenas.

MANZANILLO

Please note the following restrictions, procedures, and guidelines.

All crew must use face masks, face shields and gloves when entering or exiting the port. Face masks are required while in public.

Off signers

Color copies of the sailor's passport, seaman man book, proposed flight itinerary and visa must be provided to immigration, customs, port authorities and health officials 96 hours before the planned disembarkation.

Along with the following information:

- Date that sailor joined the vessel.
- Daily updates of the health conditions of all crew members at 72, 48 and 24 hours before arrival to Manzanillo.

In addition, the agent will present to the authorities.

- Written plan of sailor's movement from ship to airport to connecting flights out of Mexico, including dates.
- Name of hotel and dates of stay if required.

On signers

Color copies of the sailor's passport, seaman book, flight itinerary and visa must be provided to immigration, customs, port authorities and health officials 96 hours before the planned arrival to Mexico.

Along with the following information

- A medical certificate the shows the person has no signs of any respiratory illness dated no more than 14 days in the past.
- List of countries visited in the last 30 days.

In addition, the agent will present to the authorities:

- Written plan of sailor's movement from arriving airport to Manzanillo airport to the vessel or hotel and then vessel.
- Name of the hotel and dates of stay if required.

Please note, before the on signer can enter the port they will be taken to a medical facility where the medical certificate they submitted will be verified and final boarding approval given.

ROSARITO / GUAYMAS / MAZATLAN / TOPOLOBAMPO

The crew requires compliance with certain guidelines to be carried out.

ON-SIGNERS

- Seaman's Book and Passport.
- Comply with a Non-Covid 19 Certificate, at least 7 days prior to crew's trip.
- Flight Details (Airline, number, date and hour of departure, itinerary).
- Health Self-Declaration Form (attached).

OFF-SIGNERS

- Seaman's Book and Passport.
- Comply with a non-covid 19 certificate at upon disembarkation
- Flight Details (Airline, number, date and hour of departure, itinerary).
- Health Self-Declaration Form (attached).
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- Kindly, we need to submit all documentation 42 hrs before to get authorities approval.