

OFF-SIGNER REQUIREMENTS

The below information is based on the current information and process being used to carry out Off-signing crew operations in Papua New Guinea in line with the Covid measures, NOC and approvals from other relevant government agencies and terminal protocols.

Disembarking Foreign Crew – Any Off-signing crew must undergo a PCR test returning a negative result 72 hours prior to boarding an outward flight from Port Moresby, in addition a rapid test will be taken prior to being allowed to check-in for the flight on the day of the outward flight from Port Moresby.

The below Guideline for Off-signer to ensure all requirements are met.

Vessel (Off-signing Crew)

Master is to provide the following information to assist with the application to the NOC Controller to approve disembarking crew from the ship and quarantine exemptions.

- Health Declarations forms (for Offsigners only) Attached
- Ship's Particulars
- Crew List
- Body Temperature records
- Last 10 Voyage Memo (vessel)
- Nil Decease on board declaration
- Personal details name, designation, copy of passport bio page and seaman book
- Flight details of Off-signers.
- Attached (I-APTF) to be completed by each off-signer.

Once above information is submitted to the agent, a NOC task sheet is compiled along with above documents to seek approval and exemption to **disembark crew** and **reduce hotel quarantine** based on flight itinerary to the NOC Controller.

This may take upto 14 working days to process and approvals are not guaranteed.

Important note: The exemption for reduced hotel quarantine days does not exempt off signing crew from all other Pandemic Directives/Measures. Crew are to quarantine in their assigned rooms for the duration of their reduced stay without exception. Individuals and Companies may be fined accordingly if they contravene the directives /measures in place.

Vessel arrival at port

- Prior to vessel arrival the Agent will notify the respective terminals of pending crew change.
- Off signing Crew passports will be stamped onboard or taken on shore to PNG customs to stamp arrival into country.

Crew Change (PPE to be worn at all times)

- On-signers transported to vessel
- Off signers transported direct to Hotel subject to NOC controller approval
- Offsigners to be taken to a medical facility for PCR (Polymerase Chain Reaction) tests 72 hours prior to boarding an aircraft and return a negative test.
- All necessary visa's to be in place for off-signers for transit destinations by crewing company.

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Crew Change Restrictions

- Crew Change in Port Moresby only
- No crew change at ports or terminals is permissible unless approved by the NOC controller
- No OPL Crew Change authorised in PNG
- On shore Medical emergency requests must be approved by the NOC controller
- No shore leave.
- Crew to quarantine for the duration in their assigned hotel rooms for the reduced days approved.

Should you have any further queries on the process please do not hesitate to contact

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Additional Notes

Pandemic Act Measure No2

International APTF Form

Health Declaration Form (Vessel requirement for offsigners)