

PRESCREENING
Property Information Sheet

Raw Land

Submitter's Name: _____ Date: _____

Phone: _____ Cell Phone: _____

Fax: _____ Email: _____

Address/Location of Property: _____

City _____ County _____ State _____

Is Property Listed? ☐ Y ☐ N How many days? _____

Realtor's Name: _____ Phone: _____

Cell Phone: _____ Email: _____

Brokerage Firm: _____ Fax: _____

Asking Price: _____ # of Acres: _____ Cost/Acre: _____

NOTE: One Acre Equals 43,560 Square Feet Asking Price/Square Foot: _____

Seller's Motivation: _____

How Asking Price Was Determined? _____

Market ("AS IS") Value: _____ How Determined? _____

Number of Useable acreage: _____ How Determined? _____

Best use of land? _____

What is the current zoning? _____

Water/Sewer: (In place or available?) ☐ Y ☐ N If no, how far away? _____

Hi-way/Road access: ☐ Y ☐ N How Much? _____

Waterfront Acreage: ☐ Y ☐ N How Much? _____

Wooded acreage: ☐ Y ☐ N What Percentage? _____

Gas/Electric: (In place or available?) ☐ Y ☐ N If no, how far away? _____

Distance to nearest Wal Mart? _____ Home Depot? _____ Lowes? _____

Is the property within the city limits? ☐ Y ☐ N If no, how far away? _____

What is the population of the city where the property is located? _____

What is the distance to the nearest city that has a population greater than 50,000? _____

Does the Seller have any plans submitted to the Planning Commission? ☐ Y ☐ N If yes, what? _____

Is there any infrastructure in place? _____

☐ Y ☐ N If yes explain: _____

Do you have photos of the property you can include? ☐ Y ☐ N

Is there Seller financing available? ☐ Y ☐ N All cash required? ☐ Y ☐ N

Is the Property owned "Free and Clear"? ☐ Y ☐ N

If debt is carried and financing is in place, really bear down on the Mortgage info:

In Foreclosure? _____ Auction/Sale Date: _____ Bankruptcy? _____ Type: ☐ 7 ☐ 11 ☐ 13

<u>Mortgage Info</u>	<u>Mortgage Balance?</u>	<u>Monthly Payment?</u>	<u>Payment Current?</u>	<u>Amount in Arrears?</u>
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1st	_____	_____	<input type="checkbox"/> Y <input type="checkbox"/> N	_____
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2nd	_____	_____	<input type="checkbox"/> Y <input type="checkbox"/> N	_____
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3rd	_____	_____	<input type="checkbox"/> Y <input type="checkbox"/> N	_____
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PRESCREENING Property Information Sheet

Office - Retail Space

(Circle One)

You'll Get Most Of These Answers From The Agents Package

Submitter's Name: _____ Date: _____
 Phone: _____ Cell Phone: _____
 Fax: _____ Email: _____
 Address/Location of Property: _____
 City _____ County _____ State _____ Zip _____
 Is Property Listed? ☐ Y ☐ N How many days? _____
 Realtor's Name: _____ Phone: _____
 Cell Phone: _____ Email: _____
 Brokerage Firm: _____ Fax: _____
 City: _____ State: _____ Zip: _____
 Asking Price: _____ Total Square Feet: _____ Asking Price per Square Foot: _____
 Seller's Motivation: _____
 Total Units: _____ Asking Price/Unit: _____ Current Cap Rate: _____
 Occupancy Rate: _____ Current NOI: _____
 Any Repairs Needed? ☐ Y ☐ N If Yes, How Much? _____

Do you have photos of the property you can email? ☐ Y ☐ N **Required**

Is there Seller financing available? ☐ Y ☐ N All cash required? ☐ Y ☐ N "Free and Clear"? ☐ Y ☐ N

A Current P&L And Cash Flow Proforma Is Required

Where can we find an online info package?: _____

In Foreclosure? _____ Auction/Sale Date: _____ Bankruptcy? _____ Type: ☐ 7 ☐ 11 ☐ 13

<u>Mortgage Info</u>	<u>Mortgage Balance?</u>	<u>Monthly Payment?</u>	<u>Payment Current?</u>	<u>Amount in Arrears?</u>
1st	_____	_____	<input type="checkbox"/> Y <input type="checkbox"/> N	_____
2nd	_____	_____	<input type="checkbox"/> Y <input type="checkbox"/> N	_____
3rd	_____	_____	<input type="checkbox"/> Y <input type="checkbox"/> N	_____

PRESCREENING
Property Information Sheet

Hotels

You'll Get Most Of These Answers From The Agents Package

Submitter's Name: _____ Date: _____
Phone: _____ Cell Phone: _____
Fax: _____ Email: _____
Address/Location of Property: _____
City _____ State _____ Zip _____
Is Property Listed? ___Y___N How many days? _____
Realtor's Name: _____ Phone: _____
Cell Phone: _____ Email: _____
Brokerage Firm: _____ Fax: _____
City: _____ State: _____ Zip: _____
Asking Price: _____ Total Square Feet: _____ Asking Price per Square Foot: _____

Seller's Motivation: _____
Total Rooms: _____ Asking Price/Per Room: _____ Cap Rate: _____
Number of Rentable Rooms: _____ Current NOI: _____

Any Repairs Needed? ___Y___N If Yes, How Much? _____ Explain: _____

Do you have photos of the property you can email? ___Y___N Required

Is there Seller financing available? ___Y___N All cash required? ___Y___N

Is the Property owned "Free and Clear"? ___Y___N

<u>Mortgage Info</u>	<u>Mortgage Balance?</u>	<u>Monthly Payment?</u>	<u>Payment Current?</u>	<u>Amount in Arrears?</u>
1st	_____	_____	___Y___N	_____
2nd	_____	_____	___Y___N	_____
3rd	_____	_____	___Y___N	_____

In Foreclosure? _____ Auction/Sale Date: _____ Bankruptcy? _____ Type: ___7___11___13

A Current P&L And Cash Flow Proforma Is Required

Where can we find an online info package?: _____

If debt is carried and financing is in place, really bear down on the Mortgage info

Property Information Sheet

Multi-Family

You Will Get Most Of These Answers From The Agents Package

Submitter's Name: _____ Date: _____

Phone: _____ Cell Phone: _____

Fax: _____ Email: _____

Address/Location of Property: _____

City _____ County _____ State _____ Zip _____

Is Property Listed? ☐ Y ☐ N How many days? _____

Realtor's Name: _____ Phone: _____

Cell Phone: _____ Email: _____

Brokerage Firm: _____ Fax: _____

City: _____ State: _____ Zip: _____

Asking Price: _____ Total Square Feet: _____ Asking Price/Square Foot: _____

Total Units: _____ Asking Price/Unit: _____ Current Cap Rate: _____

Occupancy Rate: _____ Current NOI: _____

Any Repairs Needed? ☐ Y ☐ N If Yes, How Much? _____

Do you have photos of the property you can email? ☐ Y ☐ N **Required**

Is there short term Seller financing available? ☐ Y ☐ N All cash required? ☐ Y ☐ N "Free and Clear"? ☐ Y ☐ N

Sellers Motivation _____

<u>Mortgage Info</u>	<u>Mortgage Balance?</u>	<u>Monthly Payment?</u>	<u>Payment Current?</u>	<u>Amount in Arrears?</u>
1st	_____	_____	<input type="checkbox"/> Y <input type="checkbox"/> N	_____
2nd	_____	_____	<input type="checkbox"/> Y <input type="checkbox"/> N	_____
3rd	_____	_____	<input type="checkbox"/> Y <input type="checkbox"/> N	_____

In Foreclosure? _____ Auction/Sale Date: _____ Bankruptcy? _____ Type: ☐ 7 ☐ 11 ☐ 13

A Current P&L And Cash Flow Proforma Is Required

Where can we find an online info package?: _____

Property Information Sheet

Mobile Homes and RV Parks

Get From Agent Or Seller

Submitter's Name: _____ Date: _____

Phone: _____ Cell Phone: _____

Fax: _____ Email: _____

Address/Location of Property: _____

City _____ County _____ State _____ Zip _____

Is Property Listed? ☐ Y ☐ N How many days? _____

Realtor's Name: _____ Phone: _____

Cell Phone: _____ Email: _____

Brokerage Firm: _____ Fax: _____

City: _____ State: _____ Zip: _____

Asking Price: _____ # of Acres: _____ Cost/Acre: _____

Total Pads: _____ Asking Price/Pad: _____ Cap Rate: _____

Seller's Motivation: _____ Current NOI: _____

Number of Mobile Homes Included in Purchase? _____ Occupancy _____

Number of Rentable Units: _____ Occupancy Percentage: _____

Condition of Mobile Homes? ☐ Excellent ☐ Good ☐ Fair ☐ Poor

Any Repairs Needed to the Park? ☐ Y ☐ N If Yes, Estimated Cost? _____

Utilities Owner Pays: ☐ Gas ☐ Electric ☐ Water ☐ Sewer ☐ Phone ☐ Internet ☐ CAM

Is There Additional Land Available? ☐ Y ☐ N If Yes, How Much? _____

Distance to nearest Wal-Mart, Home Depot, or Lowes? _____

Is the property within the city limits? ☐ Y ☐ N If no, how far away? _____

Do you have photos of the property you can email? ☐ Y ☐ N **Required**

Is there Seller financing available? ☐ Y ☐ N All cash required? ☐ Y ☐ N "Free and Clear"? ☐ Y ☐ N

<u>Mortgage Info</u>	<u>Mortgage Balance?</u>	<u>Monthly Payment?</u>	<u>Payment Current?</u>	<u>Amount in Arrears?</u>
1st	_____	_____	<input type="checkbox"/> Y <input type="checkbox"/> N	_____
2nd	_____	_____	<input type="checkbox"/> Y <input type="checkbox"/> N	_____
3rd	_____	_____	<input type="checkbox"/> Y <input type="checkbox"/> N	_____

In Foreclosure? _____ Auction/Sale Date: _____ Bankruptcy? _____ Type: ☐ 7 ☐ 11 ☐ 13

A Current P&L And Cash Flow Proforma Is Required

Where can we find an online info package?: _____