

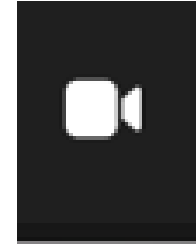
PERKINS V STATE PLAN PORTAL

User Training
Fiscal Year (FY) 2023

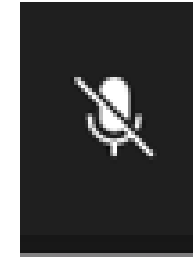


Participation Guidelines & Tips

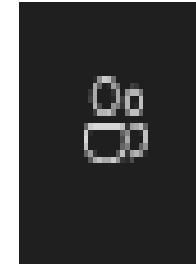
- Please stay muted during the training.
- Use the hand-raise feature for the presenter's attention.
- Type your questions in the chat box. Questions will be answered at the end of the session.



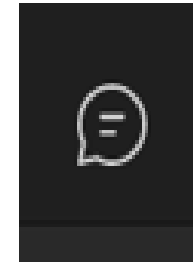
Turn
camera
on/off



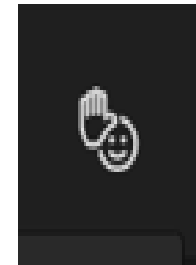
Turn
microphone
on/off



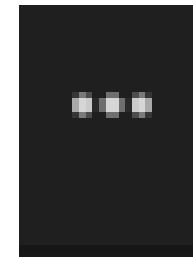
View
participant
list



View and
use the
chat



Use the
hand-raise
feature



Click on
Three dots
to turn live
captions

 Turn on live captions



Agenda

- Introductions
- Key Dates & Guide Information
- System Login & User Access
- Required Items for FY 23
- System Demo
- Questions & Answers
- Contact Information



Key Dates & Guide Information

- April 10, 2023 – Perkins State Plan Portal opens
- May 19, 2023 – Deadline to submit State Plan revisions and budgets
- OMB Guide and the User Guide are posted on [PCRN](#).
- Training slides and recording to be posted on the PCRN Learning Center.



U.S. DEPARTMENT OF EDUCATION
Office of Career, Technical, and Adult Education (OCTAE)

**Perkins Web Portal: User Guide for
Submitting Perkins V State Plan
Revisions and Budgets for
Fiscal Year 2023**

Version 1.0

March 2023



Perkins Regional Coordinators (PRCs)

PRC	State Responsibility
José Figueroa Education Program Specialist Jose.Figueroa@ed.gov (202) 987-1397	AK, CA, ID, MT, NV, ND, OH, OR, PR, SD, WA, WY
Marilyn Fountain Education Program Specialist Marilyn.Fountain@ed.gov (202) 987-1230	AL, AR, FL, GA, HI, KY, LA, MS, MO, NC, SC, TN
Sharon Head Education Program Specialist Sharon.Head@ed.gov (202) 987-1381	CT, IL, ME, MA, MI, NH, NY, RI, USVI, VT
Allison Hill Education Program Specialist Allison.Hill@ed.gov (202) 245-7775	DE, DC, IA, MD, MN, NJ, PW, PA, VA, WV
Andrew Johnson Program Specialist Andrew.Johnson@ed.gov (202) 987-1208	AZ, CO, IN, KS, NE, NM, OK, TX, UT, WI



System Login

- [Perkins Web Portal access](#)
- Click **I Agree** after reviewing the warning message.
- System will display the login page.

The Strengthening Career and Technical Education for the 21st Century Act (Perkins V)



PERKINS WEB PORTAL

Welcome to the Perkins Web Portal

Warning

You are accessing a U.S. Federal Government computer system intended to be solely accessed by individual users expressly authorized to access the system by the U.S. Department of Education. Usage may be monitored, recorded, and/or subject to audit. For security purposes and in order to ensure that the system remains available to all expressly authorized users, the U.S. Department of Education monitors the system to identify unauthorized users. Anyone using this system expressly consents to such monitoring and recording. Unauthorized use of this information system is prohibited and subject to criminal and civil penalties. Except as expressly authorized by the U.S. Department of Education, unauthorized attempts to access, obtain, upload, modify, change, and/or delete information on this system are strictly prohibited and are subject to criminal prosecution under 18 U.S.C § 1030, and other applicable statutes, which may result in fines and imprisonment. For purposes of this system, unauthorized access includes, but is not limited to:

- Any access by an employee or agent of a commercial entity, or other third party, who is not the individual user, for purposes of commercial advantage or private financial gain (regardless of whether the commercial entity or third party is providing a service to an authorized user of the system); and
- Any access in furtherance of any criminal or tortious act in violation of the Constitution or laws of the United States or any State.
- If system monitoring reveals information indicating possible criminal activity, such evidence may be provided to law enforcement personnel.

I AGREE

[Contact Us](#) | [Privacy Policy](#)



System Login (cont'd)

- Enter your email and password and click **Login**.
- Click **Forgot Password** if you need to reset your password.

The Strengthening Career and Technical Education for the 21st Century Act (Perkins V)



PERKINS WEB PORTAL

Welcome to the Perkins Web Portal

Please login below. If you have questions about accessing the Perkins Web Portal, [contact us](#).

Email:

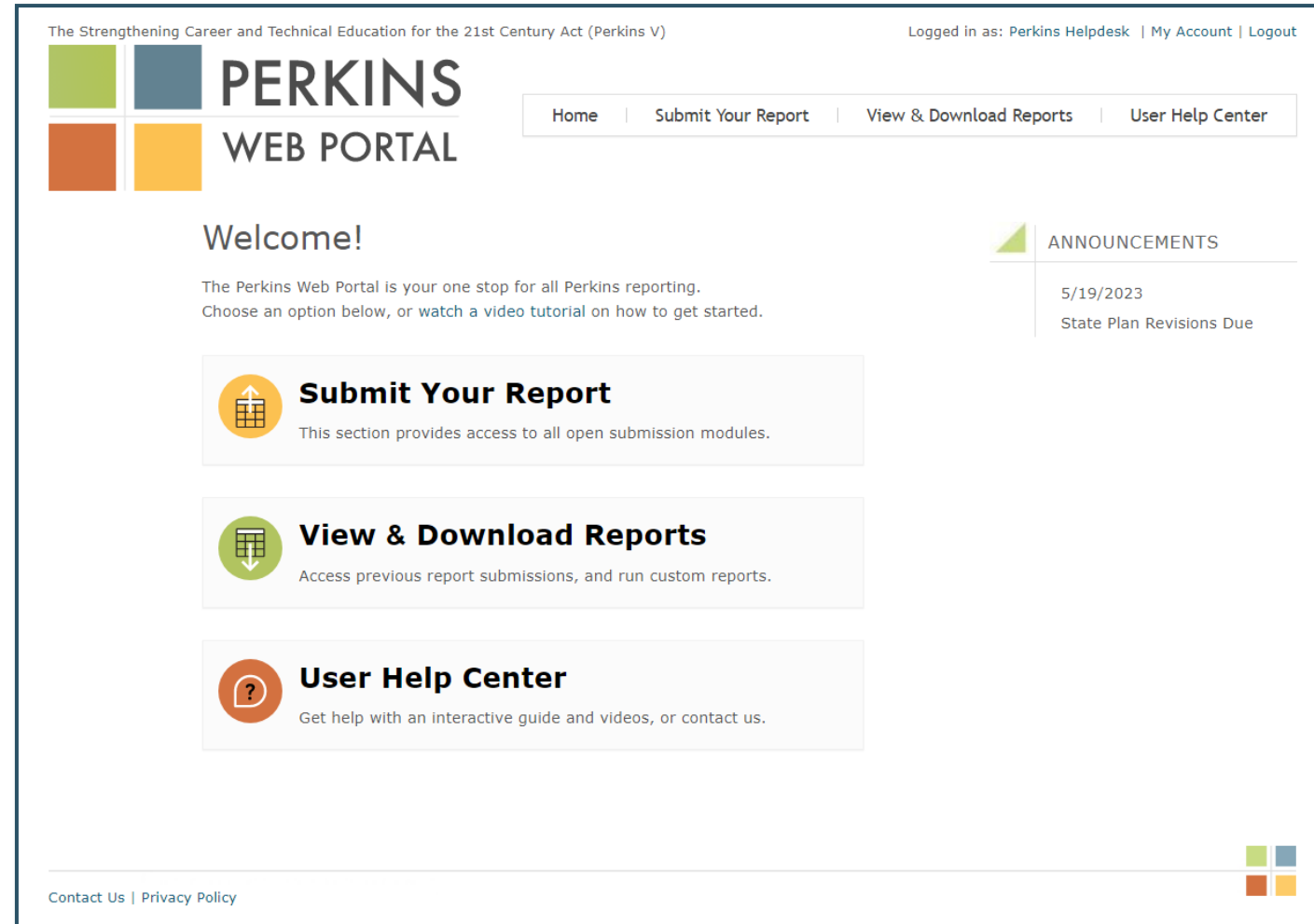
Password:

FORGOT PASSWORD **LOGIN**




Perkins Web Portal Home Page

- **Submit Your Report:** Provides access to all reporting modules.
- **View & Download Reports:** Provides access to previous submissions.
- **User Help Center:** Contains user guide, recorded training video, and Help Desk contact information.



The screenshot displays the Perkins Web Portal Home Page. At the top, a header bar includes the text "The Strengthening Career and Technical Education for the 21st Century Act (Perkins V)" on the left and "Logged in as: Perkins Helpdesk | My Account | Logout" on the right. Below the header, the Perkins logo (four colored squares: green, blue, orange, yellow) is followed by the text "PERKINS WEB PORTAL". A navigation bar contains links: "Home", "Submit Your Report", "View & Download Reports", and "User Help Center". The main content area features a "Welcome!" message, a brief description of the portal, and three large buttons: "Submit Your Report", "View & Download Reports", and "User Help Center". To the right, an "ANNOUNCEMENTS" section shows a date "5/19/2023" and the text "State Plan Revisions Due". The footer includes "Contact Us | Privacy Policy" and a small Perkins logo.


The Strengthening Career and Technical Education for the 21st Century Act (Perkins V) Logged in as: Perkins Helpdesk | My Account | Logout


 **PERKINS**
WEB PORTAL


[Home](#) | [Submit Your Report](#) | [View & Download Reports](#) | [User Help Center](#)

Welcome!

The Perkins Web Portal is your one stop for all Perkins reporting.
Choose an option below, or [watch a video tutorial](#) on how to get started.

 **Submit Your Report**
This section provides access to all open submission modules.

 **View & Download Reports**
Access previous report submissions, and run custom reports.

 **User Help Center**
Get help with an interactive guide and videos, or contact us.

ANNOUNCEMENTS

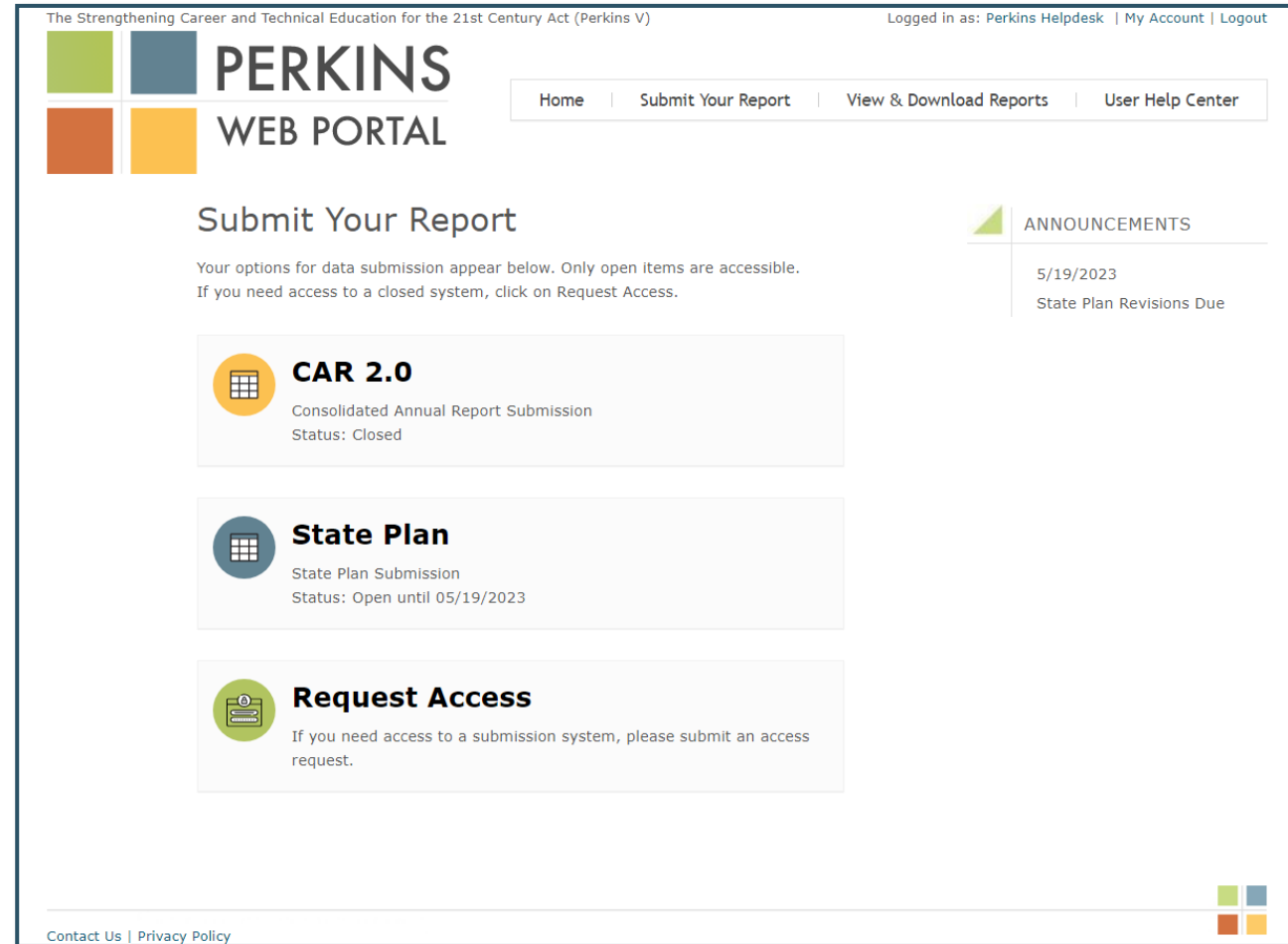
5/19/2023
State Plan Revisions Due

[Contact Us](#) | [Privacy Policy](#)



User Access

- DATE staff will register accounts for new State Directors.
- User account requests must be submitted by the State Director through **Request Access** feature.



The screenshot displays the Perkins V Web Portal interface. At the top, the header includes the text "The Strengthening Career and Technical Education for the 21st Century Act (Perkins V)" and a login status "Logged in as: Perkins Helpdesk | My Account | Logout". The main header features the Perkins logo (four colored squares: green, blue, orange, yellow) and the text "PERKINS WEB PORTAL". A navigation bar contains links: "Home", "Submit Your Report", "View & Download Reports", and "User Help Center". The main content area is titled "Submit Your Report" and includes a sub-header: "Your options for data submission appear below. Only open items are accessible. If you need access to a closed system, click on Request Access." Below this, there are three main sections: "CAR 2.0" (Consolidated Annual Report Submission, Status: Closed), "State Plan" (State Plan Submission, Status: Open until 05/19/2023), and "Request Access" (If you need access to a submission system, please submit an access request). On the right side, there is an "ANNOUNCEMENTS" section with a date "5/19/2023" and the text "State Plan Revisions Due". The footer contains links for "Contact Us" and "Privacy Policy" and a small Perkins logo.


The Strengthening Career and Technical Education for the 21st Century Act (Perkins V) Logged in as: Perkins Helpdesk | My Account | Logout


PERKINS
WEB PORTAL


Home | Submit Your Report | View & Download Reports | User Help Center

Submit Your Report

Your options for data submission appear below. Only open items are accessible.
If you need access to a closed system, click on Request Access.

**CAR 2.0**
Consolidated Annual Report Submission
Status: Closed

**State Plan**
State Plan Submission
Status: Open until 05/19/2023

**Request Access**
If you need access to a submission system, please submit an access request.

ANNOUNCEMENTS

5/19/2023
State Plan Revisions Due

Contact Us | Privacy Policy



Required Items for FY 2023

I. Cover Page

II. State Plan Narrative Revisions:

- Required if submitting narrative revisions, pursuant to section 122(a)(2)(B) of Perkins V.
 - a) Plan Development and Consultation
 - b) Program Administration and Implementation
 - c) Fiscal Responsibility
 - d) Accountability for Results

III. Budget

IV. State Determined Performance Levels (SDPLs):

- Required if submitting State determined performance levels revisions, pursuant to section 113(b)(3)(A)(iii) of Perkins V.
 - a) Secondary
 - b) Postsecondary



Step 1. Cover Page

- Confirm and update the information as applicable:
 - A. State Name
 - B. Name of the Eligible Agency Submitting Plan on Behalf of State
 - C. Person at, or officially designated by, the eligible agency, responsible for answering questions
 - D. Individual serving as the State Director for Career and Technical Education
 - E. State Plan Revision
 - F. Submission of Perkins V State Plans as part of a Workforce Innovation and Opportunities Act (WIOA) combined State Plan
 - G. Governor's Joint Signatory Authority of the Perkins V State Plan
 - H. Lead Individuals Completing This Plan
- Click **Save and Continue** to mark the section completed.

REQUIRED STEPS	REPORT WORKSPACE
1. Cover Page	Cover Page
2. Narrative Descriptions	According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 1830-0029. The time required to complete this information collection is estimated to average 68 hours per response, including the time to review instructions, search existing data resources, gather and maintaining the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington DC 20202-4651. If you have comments or concerns regarding the status of your individual submission, please contact your State's Perkins Regional Coordinator (PRC) who can be located under the "Contact Us" tab on the Perkins Collaborative Resource Network (PCRN) at https://cte.ed.gov .
3. Budget	
4. State Determined Performance Levels (SDPL)	
5. Submit for Review	

A. State Name: Demo

B. Eligible Agency (State Board) Submitting Plan on Behalf of State:

Demo State Board of Education

C. Person at, or officially designated by, the eligible agency, identified in Item B above, who is responsible for answering questions regarding this plan. This is also the person designated as the "authorized representative" for the agency.

1. Name: Alice Jackson

2. Official Position Title: State Director of Career and Technical Education

3. Agency: State Department of Education

4. Telephone: (555) 123-4567

5. Email: ajackson@state.gov

D. Individual Serving as the State Director for Career and Technical Education:

☒ Check here if this individual is the same person identified in Item C above and then proceed to Item E below.

E. Type of Perkins V State Plan Submission:

☐ State Plan (FY 2020-2023)

☒ State Plan Revision

F. Submission of Perkins V State Plan as part of a Workforce Innovation and Opportunities Act (WIOA) combined State Plan-FY 2020-23:

☐ Yes

☒ No

G. Governor's Joint Signatory Authority of the Perkins V State Plan:

Date Governor was sent State Plan for signature: 04/13/2020

☐ The Governor has provided a letter that they are jointly signing the State Plan for submission to the Department.

☒ The Governor has not provided a letter that they are jointly signing the State Plan for submission to the Department.

H. Lead Individuals Completing This Plan:

Select the lead individuals completing the plan. If additional individuals without accounts will be completing the plan, return to the Submit Your Report page and click "Request Access" to submit a request for additional user accounts.

1. Please select the individual responsible for the **narrative descriptions** in this plan:

-- select user --

2. Please select the individual responsible for the **budget** in this plan:

-- select user --

3. Please select the **lead individual who may be contacted to answer questions** about this plan:

-- select user --

SAVE DRAFT SAVE & CONTINUE



Step 2. Narrative Descriptions

- Two options for submitting revisions:
 - Enter the information manually.
 - Upload the revised documents.
- Enter revision description for the uploaded files.
- Click **Save Draft** or **Save & Continue** to save the uploaded file.

REQUIRED STEPS	REPORT WORKSPACE ★ HELP ON THIS PAGE
1. Cover Page	
2. Narrative Descriptions <ul style="list-style-type: none">a. Plan Development and Consultationb. Program Administration and Implementationc. Fiscal Responsibilityd. Accountability for Results	Narrative Descriptions <p>Directions: To revise narrative descriptions you may either enter the information manually or upload the revised documents below. If you are not revising your State plan narrative descriptions you can skip this step.</p> <p><input checked="" type="radio"/> Enter narrative information in the web forms</p> <p><input type="radio"/> Upload document(s) <input type="button" value="Choose File"/> No file chosen</p> <p>Enter the names of the updated sections and a description of the revisions:</p> <div></div> <p>No narratives were uploaded.</p>
3. Budget	
4. State Determined Performance Levels (SDPL)	
5. Submit for Review	



Steps 2a through 2d – Narrative Descriptions

- If the option **Enter narrative information in the web forms** was selected, steps 2a through 2d, will be added to your required steps.
- Click **Skip This Step**, if you are not revising these narrative descriptions.
- Text fields are auto-filled from the prior program year.
- For each description, the State will revise, select **Check here to revise this narrative description** and enter revisions in the text box provided.
- Click **Save Draft** or **Save & Continue** once completed.

REQUIRED STEPS	REPORT WORKSPACE ★ HELP ON THIS PAGE
1. Cover Page	
2. Narrative Descriptions a. Plan Development and Consultation b. Program Administration and Implementation c. Fiscal Responsibility d. Accountability for Results	Narrative Descriptions – Plan Development and Consultation <i>Directions: Narrative descriptions submitted in the FY 2020-2023 State plan are populated below. Select each narrative description the State will revise and enter revisions in the text boxes. If you are not revising your State plan narrative descriptions you can skip this step.</i> 1. Describe how the State plan was developed in consultation with the stakeholders and in accordance with the procedures in section 122(c)(2) of Perkins V. See Text Box 1 for the statutory requirements for State plan consultation under section 122(c)(1) of Perkins V. <input type="checkbox"/> Check here to revise this narrative description Prior Plan Development <div><div>ABC B I U S Ix</div><div></div></div>
3. Budget	
4. State Determined Performance Levels (SDPL)	
5. Submit for Review	



Narrative Revisions Required by SDPL Revisions

If a State revises one or more State Determined Performance Levels (SDPLs) , some narrative revisions **may be needed**, and others will be required:

- **2.A.1** State may need to revise this response to describe any change to stakeholder consultation related to the revised SDPL(s) if they changed from the consultation process that was already in their State Plan.
- **2.D.3.a** State may need to revise this response to describe any changes to opportunities for the public to comment on the revised SDPL(s) if they changed from the public comment opportunities already described in their State Plan.



Narrative Revisions Required by SDPL Revisions (continued)

If a State revises one or more State Determined Performance Levels (SDPLs) , some narrative revisions may be needed, and others **will be required**:

- **2.D.3.b** State will need to provide an explanation of the revised SDPL(s).
- **2.D.3.c** State will need to provide a description of how the revised SDPL(s) set by the eligible agency align with levels, goals, and objectives of other Federal and State laws.



Step 3. Budget

- Eligible agencies must provide a budget for fiscal year (FY) 2023.
- Budget is organized into 14 line items.
- Each cell on the budget form must contain a digit, or "0" (zero).
- Cells that are shaded are calculated automatically or not required to be collected.
- Once you complete the updates click **Save & Continue** to check the data against business rules and mark the section completed.

REQUIRED STEPS	REPORT WORKSPACE
1. Cover Page	Budget
2. Narrative Descriptions	<i>Directions: Each eligible agency will need to submit a budget for FY 2023 under Title I (Career and Technical Education Assistance to the States) of the Carl D. Perkins Career and Technical Education Act of 2006, as amended by the Strengthening Career and Technical Education for the 21st Century Act (Perkins V).</i>
3. Budget	Printer-Friendly Version
4. State Determined Performance Levels (SDPL)	
5. Submit for Review	

Line	PERKINS V: CAREER AND TECHNICAL ASSISTANCE TO STATES
1	Total Perkins V Allocation \$ 14260647.00
2	State Administration \$ 0%
3	State Leadership \$ 0%
4	Individuals in State Institutions \$ 0.00 0%
4a	Correctional Institutions \$
4b	Juvenile Justice Facilities \$
4c	Institutions that Serve Individuals with Disabilities \$
4d	Other State Institutions \$
5	Non-Traditional Training and Employment \$
6	Special Populations Recruitment \$
7	Local Formula Distribution \$ 0%
8	Reserve \$ 0%
9	Secondary Recipients \$ 0%
10	Postsecondary Recipients \$ 0%
11	Allocation to Eligible Recipients \$ 0.00 0%
12	Secondary Recipients \$ 0%
13	Postsecondary Recipients \$ 0%
14	State Match (from non-federal funds) \$

[CLEAR FORM](#) [SAVE DRAFT](#) [SAVE & CONTINUE](#)



Step 4. State Determined Performance Levels (SDPL)

- This step lists the indicators that you provided data for in the prior year.
- Click **Skip this Step**, if the State is not revising the SDPLs (first, review the SDPLs in steps 2a and 2b).
- The State may revise the SDPL for any of the core indicators.
- You can add/update optional and program quality indicators here is needed.
- Click **Save Draft** or **Save & Continue** to save any changes.

REQUIRED STEPS	REPORT WORKSPACE ★ HELP ON THIS PAGE								
1. Cover Page	State Determined Performance Levels (SDPL) <i>Directions: Confirm the indicators listed below and update optional and program quality indicators as needed. You can revise performance levels on the subsequent steps. If you are not revising your State determined performance levels you can skip this step.</i>								
2. Narrative Descriptions									
3. Budget									
4. State Determined Performance Levels (SDPL) a. Secondary b. Postsecondary									
5. Submit for Review									
1. Required Indicators State determined performance levels must be provided for the following core indicators of performance: 1S1: Four-Year Graduation Rate 2S1: Academic Proficiency in Reading Language Arts 2S2: Academic Proficiency in Mathematics 2S3: Academic Proficiency in Science 3S1: Post-Program Placement 4S1: Non-traditional Program Concentration 1P1: Post-Program Placement 2P1: Earned Recognized Postsecondary Credential 3P1: Non-Traditional Program Concentration									
2. Optional Indicators and Program Quality Indicators State determined performance levels may be provided for the indicators below at the State's discretion. Check the indicator(s) the State will include. At least one program quality indicator must be included. <input type="checkbox"/> 1S2: Extended Graduation Rate <input checked="" type="checkbox"/> 5S1: Program Quality – Attained Recognized Postsecondary Credential* <input type="checkbox"/> 5S2: Program Quality – Attained Postsecondary Credits* <input type="checkbox"/> 5S3: Program Quality – Participated in Work-Based Learning*									
3. Other Secondary Program Quality Indicators States may provide state determined performance levels for other program quality indicator(s) that are statewide, valid, reliable, and comparable across the State. Enter other program quality indicator(s) below. Click "Add" to insert additional indicators									
<table border="1"><thead><tr><th>Code</th><th>Indicator Name</th><th>Indicator Description</th><th>Remove</th></tr></thead><tbody><tr><td><input type="text" value="5S4"/></td><td><input type="text" value="Program Quality - Custom Indica"/></td><td><input type="text" value="Description of my custom indicator"/></td><td>[Delete]</td></tr></tbody></table> + Add another indicator		Code	Indicator Name	Indicator Description	Remove	<input type="text" value="5S4"/>	<input type="text" value="Program Quality - Custom Indica"/>	<input type="text" value="Description of my custom indicator"/>	[Delete]
Code	Indicator Name	Indicator Description	Remove						
<input type="text" value="5S4"/>	<input type="text" value="Program Quality - Custom Indica"/>	<input type="text" value="Description of my custom indicator"/>	[Delete]						
<div>SKIP THIS STEP SAVE DRAFT SAVE & CONTINUE</div>									



Step 4a. State Determined Performance Levels – Secondary

- Click **Skip this Step**, if the State is not revising the SDPLs.
- The State may revise the SDPL for any of the core indicators.
 - PY 2020 – 2021 and PY 2021 – 2022 SDPL fields cannot be edited in this year's revision.
- For each indicator, the State will revise, select **Revise indicator** and enter revised performance levels in the fields provided.
- Enter the evidence supporting the revisions of State determined performance levels in the text box provided and upload supporting documentation as needed.

REQUIRED STEPS	REPORT WORKSPACE																																																															
1. Cover Page	<div>State Determined Performance Levels - Secondary</div> <p>Directions: Performance levels submitted in the FY 2020-2023 State plan are populated below. Select each indicator the State will revise and update performance levels in the table. You must provide evidence for the revised SDPLs including, at a minimum, a description of the unanticipated circumstances that arose in the State and a written response to the comments provided by stakeholders during the public comment period. If you are not revising your State determined performance levels you can skip this step.</p> <table border="1"><thead><tr><th>1</th><th>2</th><th>3</th><th>4</th><th>5</th><th>6</th><th>7</th></tr><tr><th>Indicators</th><th>Baseline Level</th><th>PY 2020-21</th><th>PY 2021-22</th><th>PY 2022-23</th><th>PY 2023-24</th><th>Format</th></tr></thead><tbody><tr><td>1S1: Four-Year Graduation Rate <input type="checkbox"/> Revise indicator</td><td>86</td><td>86.5</td><td>87</td><td>88</td><td>89</td><td><input checked="" type="radio"/> Percentage <input type="radio"/> Numerical</td></tr><tr><td>2S1: Academic Proficiency in Reading Language Arts <input type="checkbox"/> Revise indicator</td><td>45</td><td>45.5</td><td>46</td><td>47</td><td>48</td><td><input checked="" type="radio"/> Percentage <input type="radio"/> Numerical</td></tr><tr><td>2S2: Academic Proficiency in Mathematics <input type="checkbox"/> Revise indicator</td><td>31</td><td>31.5</td><td>32</td><td>33</td><td>34</td><td><input checked="" type="radio"/> Percentage <input type="radio"/> Numerical</td></tr><tr><td>2S3: Academic Proficiency in Science <input type="checkbox"/> Revise indicator</td><td>50</td><td>50.5</td><td>51</td><td>52</td><td>53</td><td><input checked="" type="radio"/> Percentage <input type="radio"/> Numerical</td></tr><tr><td>3S1: Post-Program Placement <input type="checkbox"/> Revise indicator</td><td>83</td><td>83.5</td><td>84</td><td>85</td><td>86</td><td><input checked="" type="radio"/> Percentage <input type="radio"/> Numerical</td></tr><tr><td>4S1: Non-traditional Program Concentration <input type="checkbox"/> Revise indicator</td><td>19</td><td>19.5</td><td>20</td><td>20.5</td><td>21</td><td><input checked="" type="radio"/> Percentage <input type="radio"/> Numerical</td></tr><tr><td>5S1: Program Quality – Attained Recognized Postsecondary Credential <input type="checkbox"/> Revise indicator</td><td>82</td><td>82.5</td><td>83</td><td>84</td><td>85</td><td><input checked="" type="radio"/> Percentage <input type="radio"/> Numerical</td></tr></tbody></table> <div>Evidence Supporting Revised SDPLs: <div>ABC <input checked="" type="checkbox"/> B I U S Ix</div></div>	1	2	3	4	5	6	7	Indicators	Baseline Level	PY 2020-21	PY 2021-22	PY 2022-23	PY 2023-24	Format	1S1: Four-Year Graduation Rate <input type="checkbox"/> Revise indicator	86	86.5	87	88	89	<input checked="" type="radio"/> Percentage <input type="radio"/> Numerical	2S1: Academic Proficiency in Reading Language Arts <input type="checkbox"/> Revise indicator	45	45.5	46	47	48	<input checked="" type="radio"/> Percentage <input type="radio"/> Numerical	2S2: Academic Proficiency in Mathematics <input type="checkbox"/> Revise indicator	31	31.5	32	33	34	<input checked="" type="radio"/> Percentage <input type="radio"/> Numerical	2S3: Academic Proficiency in Science <input type="checkbox"/> Revise indicator	50	50.5	51	52	53	<input checked="" type="radio"/> Percentage <input type="radio"/> Numerical	3S1: Post-Program Placement <input type="checkbox"/> Revise indicator	83	83.5	84	85	86	<input checked="" type="radio"/> Percentage <input type="radio"/> Numerical	4S1: Non-traditional Program Concentration <input type="checkbox"/> Revise indicator	19	19.5	20	20.5	21	<input checked="" type="radio"/> Percentage <input type="radio"/> Numerical	5S1: Program Quality – Attained Recognized Postsecondary Credential <input type="checkbox"/> Revise indicator	82	82.5	83	84	85	<input checked="" type="radio"/> Percentage <input type="radio"/> Numerical
1		2	3	4	5	6	7																																																									
Indicators		Baseline Level	PY 2020-21	PY 2021-22	PY 2022-23	PY 2023-24	Format																																																									
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2S3: Academic Proficiency in Science <input type="checkbox"/> Revise indicator	50	50.5	51	52	53	<input checked="" type="radio"/> Percentage <input type="radio"/> Numerical																																																										
3S1: Post-Program Placement <input type="checkbox"/> Revise indicator	83	83.5	84	85	86	<input checked="" type="radio"/> Percentage <input type="radio"/> Numerical																																																										
4S1: Non-traditional Program Concentration <input type="checkbox"/> Revise indicator	19	19.5	20	20.5	21	<input checked="" type="radio"/> Percentage <input type="radio"/> Numerical																																																										
5S1: Program Quality – Attained Recognized Postsecondary Credential <input type="checkbox"/> Revise indicator	82	82.5	83	84	85	<input checked="" type="radio"/> Percentage <input type="radio"/> Numerical																																																										
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Step 4b. State Determined Performance Levels – Postsecondary

- Click **Skip this Step**, if the State is not revising the SDPLs.
- The State may revise the SDPL for any of the core indicators.
 - PY 2020 – 2021 and PY 2021 – 2022 SDPL fields cannot be edited in this year's revision.
- For each indicator, the State will revise, select **Revise indicator** and enter revised performance levels in the fields provided.
- Enter the evidence supporting the revisions of State determined performance levels in the text box provided and upload supporting documentation as needed.

REQUIRED STEPS	REPORT WORKSPACE																																			
1. Cover Page																																				
2. Narrative Descriptions																																				
3. Budget																																				
4. State Determined Performance Levels (SDPL) a. Secondary b. Postsecondary	<div>★ HELP ON THIS PAGE</div> <div>State Determined Performance Levels - Postsecondary <i>Directions: Performance levels submitted in the FY 2020-2023 State plan are populated below. Select each indicator the State will revise and update performance levels in the table. You must provide evidence for the revised SDPLs including, at a minimum, a description of the unanticipated circumstances that arose in the State and a written response to the comments provided by stakeholders during the public comment period. If you are not revising your State determined performance levels you can skip this step.</i></div> <table><thead><tr><th>1</th><th>2</th><th>3</th><th>4</th><th>5</th><th>6</th><th>7</th></tr><tr><th>Indicators</th><th>Baseline Level</th><th>PY 2020-21</th><th>PY 2021-22</th><th>PY 2022-23</th><th>PY 2023-24</th><th>Format</th></tr></thead><tbody><tr><td>1P1: Post-Program Placement <input type="checkbox"/> Revise indicator</td><td>72</td><td>72.5</td><td>73</td><td>74</td><td>75</td><td><input checked="" type="radio"/> Percentage <input type="radio"/> Numerical</td></tr><tr><td>2P1: Earned Recognized Postsecondary Credential <input type="checkbox"/> Revise indicator</td><td>61</td><td>61.5</td><td>62</td><td>63</td><td>64</td><td><input checked="" type="radio"/> Percentage <input type="radio"/> Numerical</td></tr><tr><td>3P1: Non-Traditional Program Concentration <input type="checkbox"/> Revise indicator</td><td>24</td><td>24.5</td><td>25</td><td>26</td><td>27</td><td><input checked="" type="radio"/> Percentage <input type="radio"/> Numerical</td></tr></tbody></table> <div>Evidence Supporting Revised SDPLs: <div>ABC ✓ B I U S Ix</div><div></div></div> <div>Supporting Documentation Upload supporting documentation and provide a description for each file. <div>Choose File No file chosen</div></div>	1	2	3	4	5	6	7	Indicators	Baseline Level	PY 2020-21	PY 2021-22	PY 2022-23	PY 2023-24	Format	1P1: Post-Program Placement <input type="checkbox"/> Revise indicator	72	72.5	73	74	75	<input checked="" type="radio"/> Percentage <input type="radio"/> Numerical	2P1: Earned Recognized Postsecondary Credential <input type="checkbox"/> Revise indicator	61	61.5	62	63	64	<input checked="" type="radio"/> Percentage <input type="radio"/> Numerical	3P1: Non-Traditional Program Concentration <input type="checkbox"/> Revise indicator	24	24.5	25	26	27	<input checked="" type="radio"/> Percentage <input type="radio"/> Numerical
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5. Submit for Review																																				



Minimum Evidence in Support of Revised SDPLs

Revisions due to “Unanticipated Circumstances” per section 113(b)(3)(A)(iii) of Perkins V:

1. A description of the unanticipated circumstances that arose in the State.
2. A written response to the comments provided by stakeholders during the public comment period.



SDPL Revision and State Improvement Plans

- Pursuant to section 123(a)(5), States may not adjust any SDPL for any core indicator that is subject to, and while executing, an improvement plan.
- States seeking to revise SDPLs for a core indicator that is subject to an improvement plan must demonstrate that such plan has been fully executed.
- PRCs will reach out to gain documentation, as necessary.



Step 5. Submit for Review

- Once all steps have been completed, the State Director will certify and submit the State Plan revisions and budget for OCTAE's review.

REQUIRED STEPS	REPORT WORKSPACE	★ HELP ON THIS PAGE
1. Cover Page	Submit for Review <i>Directions: Required steps and completion status are listed below. The State Director may certify the State plan revisions and submit for OCTAE review once all steps containing revisions have been completed.</i>	
2. Narrative Descriptions		
3. Budget		
4. State Determined Performance Levels (SDPL)		
5. Submit for Review		
Required Steps:		
	Cover Page	<input checked="" type="checkbox"/> Completed Go to step
	Narrative Descriptions	<input checked="" type="checkbox"/> Completed Go to step
	Budget	<input checked="" type="checkbox"/> Completed Go to step
	State Determined Performance Levels - Secondary	<input checked="" type="checkbox"/> Completed Go to step
	State Determined Performance Levels - Postsecondary	<input checked="" type="checkbox"/> Completed Go to step
CERTIFY REPORT		



Certification

- Request State Director's PIN by clicking on **Forgot PIN**.
- Enter your PIN and Title/Agency name and click **Submit My Report**.
- System auto-populates Submission Date.

REQUIRED STEPS	REPORT WORKSPACE ★ HELP ON THIS PAGE
1. Cover Page	State Plan Certification I certify that to the best of my knowledge and belief, all information and data included in this State plan submission are true and correct. I understand that the use of the Personal Identification Number (PIN) supplied to me by the Department to certify and submit these assurances is the same as certifying and signing the document with a hand-written signature. Signature of Authorized Individual (PIN): <input type="text"/> State Director: <input type="text"/> Date: <input type="text"/> <div>FORGOT PIN SUBMIT MY REPORT</div>
2. Narrative Descriptions	
3. Budget	
4. State Determined Performance Levels (SDPL)	
5. Submit for Review	

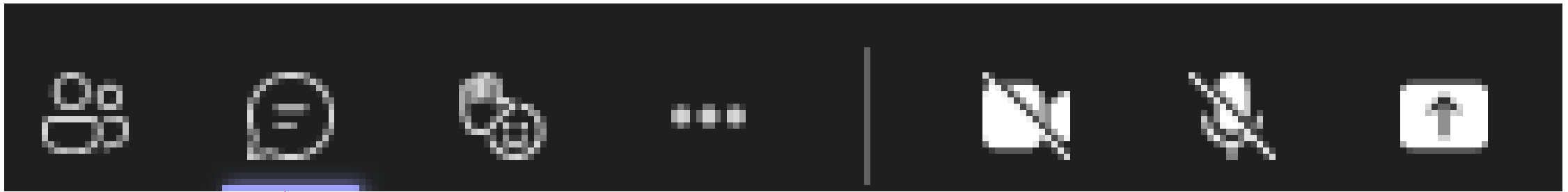


State Plan Portal Live Demo!



Questions & Answers

- Please use the chat feature to enter your questions.



View & use the chat



Contact Information

- For questions during the reporting period, contact your Perkins Regional Coordinator.
- For any technical issues, contact the Perkins Help Desk: perkins-help@aemcorp.com



Thank You!

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