

# Mediasite Viewer: Overview

The *Mediasite Viewer* allows you to view a standalone presentation — including synchronized support materials — using your Web browser. Watching a presentation using the *Mediasite Viewer* is virtually the same as being in the room with the presenter. Keeping pace with the presentation is easy because presentation material is updated instantly.

## Mediasite Viewer Requirements

Sonic Foundry recommends the following system requirements for the best presentation viewing experience with *Mediasite Viewer*:

- Microsoft Windows 2000, Windows XP, Windows 2003
- Display resolution of 800 x 600 pixels or greater
- Windows-compatible sound card
- Microsoft Internet Explorer 6.0 SP1.
- Windows Media Player 9.0
- Broadband Internet connection (256 Kbps & above)

## Mediasite Viewer Controls

The *Mediasite Viewer* window includes separate controls for the video and slide show portions of a presentation.

### Video controls

Use the buttons below the video display to control playback, video settings, and volume settings.

Item	Description
<b>Trackbar</b>	If you're watching an on-demand presentation, drag the trackbar to seek through the presentation.
 <b>Play</b>	Click to resume playback after stopping or pausing the presentation.
 <b>Pause</b>	Click to suspend playback. Click <b>Play</b> to resume.
 <b>Stop</b>	Click to halt playback. When you're viewing a live presentation, clicking <b>Stop</b> may cause you to miss some of the presentation when you begin watching again, the video and images appearing in the <i>Mediasite Viewer</i> are those being broadcast in real time. When you're viewing an on-demand presentation, playback will start at the beginning of the presentation when you click <b>Play</b> .
 <b>Full Screen</b>	Click to enlarge the video to fill your monitor. Press Esc to exit full-screen mode.
 <b>Mute</b>	Click to turn off the presentation's audio. Click again to turn it on again.
 <b>Volume</b>	Click + to increase volume, or click - to decrease volume.

## Slide show controls

Use the buttons above the slide show to navigate the slide show, view a slide list, or enlarge the slide.

Item	Description
<b>Slide Show</b>	Click to display presentation support material or images of speaker material one at a time.  Click the <b>Show full-size image</b> indicator  in the lower-right corner of the slide or anywhere on the slide to playback the slide show in full size mode. See Max Slide
<b>Slide List</b>	Click to view all available presentation support material at once. The current slide is highlighted.  Click any slide or image to open in a larger window. You can also preview each slide or play the project from that point.  Click  to play the presentation from the beginning.
<b>Max Slide</b>	Click to display the slide show in full size mode. Click anywhere on the slide to start playback from the current slide.  Select the <b>Auto Refresh</b> check box (which also sets that option on the Options page) to automatically update Live Viewer slide images as the speaker changes them. Click <b>Refresh Now</b> to manually retrieve and display the latest slide image.
 <b>Previous Slide</b>	Click to navigate through the slides in on-demand mode. This option is not available for live presentations.
 <b>Next Slide</b>	

## Slide text descriptions/closed captioning controls

Use these controls to display slide text descriptions and closed captions. These controls are only available for presentations with closed captions and/or slide text descriptions added. Closed captioning is available only with Internet Explorer.

Item	Description
<b>Slide Text</b>	Select this checkbox to display a text description for a slide image. This text is displayed in the slide area. The presentation will pause when this checkbox is selected.
<b>Slides</b>	Click to display the presentation's slide list. The following information is displayed for each slide: the slide's title and the time the slide appears in the presentation.
 <b>Display closed captioning</b>	Click closed captioning toggle to display or conceal closed captions below the presentation's video.
 <b>Conceal closed captioning</b>	

## Mediasite Viewer Options

The **Options** dialog box allows to you customize some of the *Mediasite Viewer* settings.

1. Click the **Options** button  in the *Mediasite Viewer*. The **Options** dialog box will appear.
2. In the **Slide List** box, choose a setting from the drop-down list to indicate the number of slides you want to appear on a page. The fewer the number of slides you choose, the less time each page will take to load.

3. Select the **Auto Refresh Image** check box in the **Full Size Slide Show** section to automatically update slide images in the *Mediasite Viewer* as the speaker changes them. When the check box is cleared, you can click **Refresh Now** in the slide window to manually retrieve and display the latest slide image.
4. Click **OK** to save the changes, **Reset** to restore the default settings, or **Cancel** to exit the **Options** dialog box without making any changes.

## Frequently Asked Questions

### What are the different ways in which presentations can be viewed?

A presentation can be watched using the *Mediasite Viewer* in three different ways:

- 1) When broadcast live. A live broadcast is when you air a presentation live while it is being recorded. During a live broadcast, the *Mediasite Viewer* exhibits the following properties:
  - a. The **Ask** button may be enabled, however, whether this feature is used or not depends on the presenter's preferences.
  - b. The **Polls** button is enabled.
  - c. Navigation - moving forward/backward in video and playback from a particular slide - is disabled.
  - d. Pausing the video is disabled.
- 2) When played back as an on-demand presentation. An on-demand presentation is one that is played back at any time after it is recorded. Playing back an on-demand presentation is often referred to as replaying a presentation. During playback of an on-demand presentation, the *Mediasite Viewer* exhibits the following properties:
  - a. The **Ask** button is disabled.
  - b. The **Polls** button is enabled.
  - c. Navigation - moving forward/backward in video and playback from a particular slide - is enabled.
  - d. Pausing the video is enabled.
- 3) When played back as a stand-alone presentation. A standalone presentation is a recorded presentation that is self-contained and does not need servers for playback. This type of presentation can be played back from your local hard drive or a CD. During playback of a stand-alone presentation, the *Mediasite Viewer* exhibits the following properties:
  - a. The **Ask** button is disabled.
  - b. The **Polls** button is disabled.
  - c. Navigation - moving forward/backward in video and playback from a particular slide - is enabled.
  - d. Pausing the video is enabled.

**Why don't I see any video in the video window?**

The presentation may be audio only, or you may not have the current version of Windows Media Player installed.

If viewing over a corporate network, it is possible that your network administrator is blocking access to certain elements required to view the streaming video webcast. Inform your network administrator or computer help desk that you wish to view a webcast's streaming video with Windows Media Player. The following network ports must be enabled: 80, 554, 1755.

**Why don't I hear audio?**

Webcast audio is intended to be heard through your computer's sound card and speakers, unlike other 'webinar' formats in which you might use your telephone to listen to the audio program while viewing an online presentation.

Your computer must have a sound card and speakers. Your speakers must be turned on. Check your Sound control panel in Windows to confirm that the computer volume is turned up and that the computer's sound is not muted.

**What should I do if I don't have the correct version of Windows Media Player?**

To install the latest version of Windows Media Player, go to the [Windows Media](#) download site.