

U.S. DEPARTMENT OF EDUCATION

Education Data Exchange Network (EDEN)

**N158 - CTE Concentrators
Placement File Specifications**

**Version 7.0
SY 2010-11**

May 2011

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May 2011

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7.0		New file specification for SY 2010-11.

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PREFACE

This document provides technical instructions for building files that are submitted through the Education Data Exchange Network (EDEN) Submission System (ESS). The EDEN Submission System is an electronic system that facilitates the efficient and timely transmission of data from SEAs to the U.S. Department of Education.

This document is to be used in coordination with other documentation including the EDEN Submission System User Guide and the Business Rules Guide.

Data submitted through the ESS is authorized by an Annual Mandatory Collection of Elementary and Secondary Education Data Through *EDFacts* (OMB 1875-0240, expires 9/30/2013). *EDFacts* is a U.S. Department of Education (ED) initiative to govern, acquire, validate, and use high-quality, kindergarten through grade 12 (K–12) performance data for education planning, policymaking, and management and budget decision-making to improve outcomes for students. *EDFacts* centralizes data provided by SEAs, LEAs and schools, and provides users with the ability to easily analyze and report data. This initiative has significantly reduced the reporting burden for state and local data producers, and has streamlined data collection, analysis and reporting functions at the federal, state and local levels.

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1.0 PURPOSE

This document contains instructions for building fixed and delimited files to submit ED*Facts* Data Group: CTE Concentrators Placement table, DG736. The definition for this data group is in the row “Table Name” in Table 4.2-1.

The data collected through this file specification is currently collected through the Consolidated Annual Performance (CAR), Accountability, and Financial Status Report for the State Basic Grant and Tech-Prep Grant Programs under the *Carl D. Perkins Vocational and Technical Education Act* (Perkins IV). In the Perkins IV Consolidated Annual Report (CAR), this was performance indicator 5S1: Secondary Placement

A separate document contains the XML file formats. General guidance for constructing all file types may be found in the ED*Facts* Workbook.

1.1 Changes from the SY 2009-10 file specifications

This is a new file specification for SY 2010-11.

1.2 Requirements for Submitting this Data Group

This section contains two tables that summarize the reporting requirements. The first table contains the reporting period, the education units included or excluded, the type of count, and zero count reporting. The second table contains the required categories and applicable totals.

Table 1.2-1 CTE Concentrators Placement, Core Reporting Requirements

	SEA	LEA	School
Reporting Period	Perkins program year or state plan negotiated school year		
Education units reported	Include SEA	Operational LEAs that have CTE concentrators in programs approved by the state, regardless of whether the CTE program was funded by Perkins	File not submitted at the school level
Education units <u>not</u> reported		Closed, inactive, or future LEAs; LEAs that did not have any CTE concentrators to report	
Type of count	Once	At only one LEA	
Zero counts	Required, except as explained below	Not required	
Exceptions to zero counts	Category set G – Student count for displaced homemakers – If your state does not have displaced homemakers at the secondary level, leave that category set out of the file. In the narrative portion of the CAR, you will need to include a statement that displaced homemakers do not apply to the secondary level.		

	Category set I – Student count by Tech-Prep – If a state does not retain any portion of its Tech-Prep grant (Title III) for purposes authorized under Title II of Perkins IV, leave category set I out of the file.
--	---

The following table indicates the valid combinations of categories needed for this file. An “X” in the column indicates that the column must be populated when reporting that particular category. The total indicator must be “N” (No).

Table 1.2-2: CTE Concentrators Placement Table, Required Categories, and Applicable Totals

Category Set	Table Name	Sex (Membership)	Racial Ethnic	Disability Status (Only) OR Disability Status (ADA)	Economically Disadvantaged Status	Migrant Status	Special Populations (Perkins)	Placement Status	Total Indicator	Comments
Category Set A	CTECONP	X						X	N	Student Count by Sex (Membership) and Placement Status
Category Set B	CTECONP		X					X	N	Student Count by Racial Ethnic and Placement Status
Category Set C	CTECONP			X				X	N	Student Count by Disability Status (Only) OR Disability Status (ADA) and Placement Status
Category Set D	CTECONP				X			X	N	Student Count by Economically Disadvantaged Status and Placement Status
Category Set E	CTECONP					X		X	N	Student Count by Migrant Status and Placement Status
Category Set F through J	CTECONP						X	X	N	Student Count by Special Populations (Perkins) and Placement Status
Subtotal 1	CTECONP							X	Y	Subtotal by Placement Status
Education Unit total	CTECONP								Y	Total of the education unit

The category “Special Populations (Perkins)” includes the following:

- Category set F – Single parents status
- Category set G – Displaced homemakers

- Category set H – LEP (Perkins definition)
- Category set I – Tech-Prep
- Category set J – Non-traditional enrollees

2.0 GUIDANCE FOR SUBMITTING THIS FILE

This file specification is used to collect the unduplicated number of CTE concentrators who left secondary education in the cohort which graduated the prior program year..

See below for additional guidance concerning this file:

Is this file required for SY 2010-11?

Yes

Does the data have to be submitted in the CAR?

No. These data will be transferred to the CAR. SEAs will still need to submit other data directly into the CAR, for example, SEAs will submit data on postsecondary directly into the CAR.

When must the data be reported?

Data must be reported by December 31.

What is the Perkins program year?

The Perkins program is either July 1 through June 30 **OR** a 12 month ED approved period. For example, a state's ED approved period could be September 1 to August 30.

What data are reported in the file for SY 2010-11?

States should report the data for the program year approved by ED for the state's 2010-11 Consolidated Annual Report (CAR) due December 31, 2011. That data may be from a program year prior to program year 2010-11.

If the data are from the program year 2010-11, the state should report data at both the SEA and LEA level.

If the data are from a program year prior to 2010-11, the state should report data at only the SEA level. The explanation field should contain the program year that the data represented. In addition, states need to indicate "zero" LEAs in the submission plan.

Reporting for Perkins is different than for other files, why?

Data for the CAR has historically been collected based on reporting year and not performance year. ED plans to continue this approach until Perkins is reauthorized.

Which students should be reported in this file?

Report students who:

- (1) Reached the state-defined threshold level for vocational education participation, (i.e., CTE concentrators¹), regardless of whether the program was funded by Perkins AND
- (2) Who left secondary education in the cohort which graduated the prior program year.

What if my state uses a different definition for the numerator and/or denominator for Placement?

If your state has an ED-negotiated and approved definition in its Perkins IV State Plan that differs from the definition used in this file, use that definition in the State Plan rather than the definition provided in this file. The CTE director in your state will have a copy of the ED-approved Perkins IV State Plan.

What students in which institutions should be reported in this file?

Report all students who meet the stated criteria that were enrolled in a CTE program in all institutions during the reporting year, regardless of whether those institutions received Perkins funding.

Under which LEA are students reported?

Report students in the LEA where the student was enrolled when the student took the technical assessment. However, if a state uses consortia for its CTE programs, the state can report students by the lead LEA in the consortia. If a state reports by consortia, note "consortia" in the Explanation field.

Are students who participated in CTE programs at private agencies or institutions reported in this file?

A state must report on all students participating in career and technical education at private agencies or institutions that are reported by the state for purposes of the Elementary and Secondary Education Act (ESEA). Students in private institutions which do not receive Perkins funding are reported only in the state file. These students need not be reported with an LEA unless that LEA reports data for the Elementary and Secondary Education Act (ESEA) to the Department.

How are student counts reported by placement status?

Report students as:

- Postsecondary education or advanced training
- Military service
- Employment
- Not placed

¹ The definition of career and technical education (CTE) concentrators is in section 4.1 of the *EDFacts* Workbook.

Are all students reported in all category sets?

No. All students are included in category set A by sex (membership) and the total. Category set B includes all students if the state used the 7 permitted values. Category set B may not include all students if the state used the 5 permitted values.

The rest of the category sets do not include all students, only those students with that particular attribute.

How are student counts reported by the racial ethnic?

For data that represents program year 2010-11, the data must be reported by the following 7 permitted values.

Below are the 7 permitted values used for program year 2010-11 and for program years after the implementation of the October 19, 2007 guidance:

- AM7** – American Indian or Alaska Native
- AS7** – Asian
- BL7** – Black or African American
- HI7** – Hispanic/Latino
- PI7** – Native Hawaiian or Other Pacific Islander
- WH7** – White
- MU7** – Two or more races

For data that represents program years prior to 2010-11, the data are reported by either the 7 permitted values listed above or the 5 permitted values listed below depending on when the state implemented the final guidance on the collection and reporting of racial and ethnic data issued on October 19, 2007.

Below are the 5 permitted values used for program years before the implementation of the October 19, 2007 guidance:

- AM** – American Indian or Alaska Native
- AS** – Asian or Pacific Islander
- BL** – Black (not Hispanic)
- HI** – Hispanic
- WH** – White (not Hispanic)

How are student counts reported for children with disabilities?

A state can report data by either (1) disability status (only), based on eligibility under IDEA, OR (2) disability status (ADA), based on eligibility under ADA. The election will be noted in the State's Perkins IV State Plan.

- (1) If a state elects to report data by disability status (only), include students who meet the definition of children with disabilities (IDEA) in section 4.2 of the *EDFacts* Workbook. In the data record, use the permitted value "WDIS" for "children with one or more disabilities (IDEA)."

- (2) If a state elects to report data by disability status (ADA), include students who have a disability as defined in section 3 of the *Americans with Disabilities Act of 1990* (ADA). Under section 3 (2) of the ADA, the term disability means, with respect to an individual,:
- (A) a physical or mental impairment that substantially limits one or more of the major life activities of such individual;
 - (B) a record of such an impairment; or
 - (C) being regarded as having such an impairment.
- In the data record, use the permitted value “ADA” for students with disabilities as defined by ADA.”

How are student counts reported by economically disadvantaged status?

Include students who are from economically disadvantaged families as defined by the states, including foster children.

How are student counts reported by migrant status?

Include students who meet the definition of eligible migrant students in section 4.4 of the *EDFacts Workbook*.

In Table 1.2-2, how are student counts reported by “special populations (Perkins)”?

Report students for each of the following special populations:

- Single parents status – include single parents and single pregnant women.
- Displaced homemakers - Include students who:
 - (A)(i) have worked primarily without remuneration to care for a home and family and for that reason has diminished marketable skills;
 - (ii) have been dependent on the income of another family member but is no longer supported by that income; or
 - (iii) are parents whose youngest dependent child will become ineligible to receive assistance under part A of title IV of the *Social Security Act* (42 U.S.C. 601 et seq.) not later than 2 years after the date on which the parent applies for assistance under this title; and
- (B) are unemployed or underemployed and is experiencing difficulty in obtaining or upgrading employment. [sec. 3(7) of Perkins III]
- LEP (Perkins) – Include students who have a limited ability in speaking, reading, writing, or understanding the English language, and
 - (A) Whose native language is a language other than English

OR

(B) Who live in a family or community environment in which a language other than English is the dominant language

- Tech-Prep – If a state retains all, or a portion, of its Tech-Prep grant (Title II) for purposes authorized under Title II of Perkins IV, include students who participate in an identified Perkins Title II Tech-Prep program.
- Non-traditional enrollees – Include students who are from a gender group that comprises less than 25% of the individuals employed in an occupation or field of work.

How does the ED*Facts* data crosswalk to the Perkins Core Indicators of Performance?

Appendix A contains a crosswalk to the Perkins Core Indicator that uses data from this file.

3.0 FILE NAMING CONVENTION

Being able to readily identify any particular file transmission is an important consideration for users of the EDEN Data Submission System. Being able to identify a particular file can greatly facilitate any technical assistance that may be requested by the state. A maximum of 25 characters (including the file extension) is allowed for the file name. The following is the naming convention for CTE Concentrators Placement file submissions:

sslev**CTECONP**vvvvvvv.ext

Where:

ss	= Two-character USPS State Abbreviation for the submitting SEA.
lev	= Three-character abbreviation for the level submitted. Use: SEA for a State Education Agency CTE Concentrators Placement submission LEA for a Local Education Agency CTE Concentrators Placement submission
Filename	= CTECONP (no more than nine characters)
vvvvvvv	= Up to eight-character alphanumeric string designated by the SEA to uniquely identify the individual submission (e.g., ver0001, v010803)
.ext	= Three-character file extension identifying the file format as follows: .txt = fixed format .csv = comma-delimited format .tab = tab-delimited format

3.1 Population Status

The “Pop” column in the header and data records is coded as follows:

- M - Mandatory, this field must always be populated
- A - This field is populated in accordance with table 1.2-2
- O - Optional, data in this field are optional

4.0 SEA CTE CONCENTRATORS PLACEMENT FILE

This section describes the fixed file and delimited file specifications used to transmit information pertaining to the SEA CTE Concentrators Placement File. The file type is specified in the header record.

4.1 Header Record Definition

The header record is required and is the first record in every file submitted to the EDEN Submission System. The purpose of the header record is to provide information as to the file type, number of data records in the file, file name, file identifier, and file reporting period.

Section 4.3 contains examples of the header record.

Table 4.1-1: CTE Concentrators Placement, SEA Header Record

Data Element Name	Start Position	Length	Type	Pop	Definition / Comments	Permitted Values
File Type	1	50	String	M	Identifies the type of file being submitted.	SEA CTE CONCENTRATORS PLACEMENT
Total Records In File	51	10	Number	M	The total number of Data Records contained in the file. The header record is NOT included in this count.	
File Name (Including file extension)	61	25	String	M	File Name and extension are provided by the SEA. The file name should be the same as the external file name. (Please see <i>File Naming Convention</i> in Section 3.0 of this document.)	
File Identifier	86	32	String	M	Any combination of standard characters to further identify the file as specified by the SEA (e.g., a date, person's name, and version number).	
File Reporting Period	118	9	String	M	Enter the Academic School Year for which data are being reported. The required format for entering the File Reporting Period is "CCYY-CCYY" or "CCYY CCYY", where either a hyphen or a space must separate the beginning and ending years (e.g., 2010-2011 or 2010 2011).	2010-2011 or 2010 2011
Filler	127	318	String	M	Leave filler field blank.	
Carriage Return / Line Feed (CRLF)	445	1		M		

4.2 Data Record Definition

Data records are required and immediately follow the header record in every file submitted to the EDEN Submission System. Data records provide counts for the specified categories as well as subtotals and education unit totals.

Section 4.3 contains examples of data records.

Table 4.2-1: CTE Concentrators Placement, SEA Data Record

Data Element Name	Start Position	Length	Type	Pop	Definition / Comments	Permitted Values
File Record Number	1	10	Number	M	A sequential number assigned by the State that is unique to each row entry within the file.	
ID 559 FIPS State Code	11	2	String	M	The two-digit Federal Information Processing Standards (FIPS) for the state, District of Columbia, and the possessions and freely associated areas of the United States (e.g., Puerto Rico).	For a list of valid FIPS State Codes, refer to the ED Facts Workbook.
ID 570 State Agency Number	13	2	String	M	A number used to uniquely identify state agencies. This ID cannot be updated through this file.	01 – State Education Agency
Filler	15	14	String	M	Leave filler field blank.	
Filler	29	20	String	M	Leave filler field blank.	
Table Name	49	20	String	M	The unduplicated number of career and technical education (CTE) concentrators who left secondary education in the cohort which graduated the prior program year.	CTECONP
Placement Status	69	15	String	A	The type of placement after secondary education.	PSEDADVTRG - Postsecondary education or advanced training MILSVC - Military service EMPLYMNT - Employment NOTPLACED - Not placed MISSING
Sex (Membership)	84	15	String	A	The concept describing the biological traits that distinguish the males and females of a species.	F – Female M – Male MISSING

Data Element Name	Start Position	Length	Type	Pop	Definition / Comments	Permitted Values
Racial Ethnic	99	15	String	A	The general racial ethnic categories that most clearly reflect individuals' recognition of their community or with which the individuals most identify. State use either the 7 permitted values or the 5 permitted values. Do not use a combination.	7 permitted values AM7 – American Indian or Alaska Native AS7 – Asian BL7 – Black or African American HI7 – Hispanic/Latino PI7 - Native Hawaiian or Other Pacific Islander WH7 – White MU7 – Two or more races MISSING
Disability Status (Only) OR Disability Status (ADA)	114	15	String	A	An indication that children (students) are children with disabilities (IDEA). OR An indication that students have disability status under the American's with Disabilities Act (ADA).	WDIS – Children with one or more disabilities (IDEA) OR DISADA – Students with disability status (ADA) MISSING
Economically Disadvantaged Status	129	15	String	A	An indication that students meet the state criteria for classification as economically disadvantaged.	ECODIS – Economically Disadvantaged (ED) Students MISSING
Migrant Status	144	15	String	A	An indication of whether students are eligible migrant children.	MS – Migrant Students MISSING
Single Parents	159	15	String	A	An indication that students are either single parents or pregnant teenagers.	SPPT – Single Parents Status MISSING
Displaced Homemaker	174	15	String	A	An indication that students are displaced homemakers.	DH – Displaced Homemakers MISSING
LEP Status (Perkins)	189	15	String	A	An indication that students are LEP according to the definition in Perkins which is "a secondary student, an adult, or an out-of-school youth, who has limited ability in speaking, reading, writing, or understanding English language, and (a) whose native language is a language other than English, or (b) who lives in a family or community environment in which a language other than English is the dominant language."	LEPP – Limited English proficient (LEP) Student according to definition in Perkins MISSING

Data Element Name	Start Position	Length	Type	Pop	Definition / Comments	Permitted Values
Tech Prep	204	15	String	A	An indication that students are in Tech-Prep program	TECP – Tech-Prep MISSING
Non-traditional Enrollees	219	15	String	A	An indication that students who are enrolled in a non-traditional program are members of the underrepresented gender group.	NTE – Non-traditional Enrollees MISSING
Total Indicator	234	1	String	M	An indicator that defines the count level (i.e., detail level, subtotal level or total of the education unit). See table 1.2-2	N – Specifies detail level Y – Specifies a subtotal or total of the education unit.
Explanation	235	200	String	O	Program year of the data if the data do not represent program year 2010-11	YY YY for example 08 09
Student Count	435	10	Number	M	If the count provided is either a subtotal or total of the education unit, it must be equal to or greater than the sum of its parts.	
Carriage Return/Line Feed (CRLF)	445	1		M		

4.3 SEA CTE Concentrators Placement File Examples

The examples use the codes when a state submits racial ethnic data under the original 5 racial ethnic permitted values.

4.3.1 Partial Record Sample for Fixed Format SEA CTE Concentrators Placement File

The following text shows a portion of the header row and data rows.

```

.....5.....0.....5.....0.....5.....0.....5.....0.....5.....0.....5.....0.....5.....0.....5.....0.....5.....0.....5
SEA·CTE·CONCENTRATORS·PLACEMENT.....33.....euseactecompVER0007.txt·N158·SEA·CTE·Concent
1.....8001.....CTECONP.....MILSVC.....F.....
2.....8001.....CTECONP.....MILSVC.....M.....
3.....8001.....CTECONP.....NOTPLACED.....F.....
4.....8001.....CTECONP.....NOTPLACED.....M.....
5.....8001.....CTECONP.....EMPLYMNT.....AM7.....
6.....8001.....CTECONP.....EMPLYMNT.....AS7.....
7.....8001.....CTECONP.....EMPLYMNT.....BL7.....
8.....8001.....CTECONP.....EMPLYMNT.....HI7.....
9.....8001.....CTECONP.....EMPLYMNT.....WH7.....
10.....8001.....CTECONP.....EMPLYMNT.....AM7.....
11.....8001.....CTECONP.....EMPLYMNT.....AS7.....
12.....8001.....CTECONP.....MILSVC.....BL7.....
13.....8001.....CTECONP.....MILSVC.....HI7.....
14.....8001.....CTECONP.....MILSVC.....WH7.....
    
```

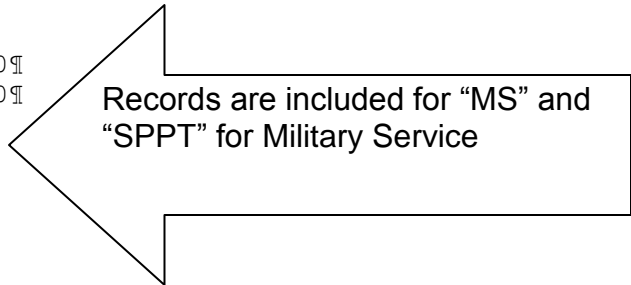
4.3.2 Partial Record Sample for Comma-Delimited File Format SEA CTE Concentrators Placement File

The following text shows a portion of the header row and data rows.*

```
SEA·CTE·CONCENTRATORS·PLACEMENT,33,euseactecompVER0007.csv,N158·SEA·CTE·Concent·Placement,2010-2011,¶
1,80,01,,,CTECONP,MILSVC,F,,,,,,,,,N,,3500¶
2,80,01,,,CTECONP,MILSVC,M,,,,,,,,,N,,4500¶
3,80,01,,,CTECONP,NOTPLACED,F,,,,,,,,,N,,750¶
4,80,01,,,CTECONP,EMPLYMNT,M,,,,,,,,,N,,250¶
5,80,01,,,CTECONP,EMPLYMNT,,AM7,,,,,,,,,N,,1250¶
```

(Records omitted)

```
##,80,01,,,CTECONP,EMPLYMNT,,,DISADA,,,,,,,,,N,,10¶
##,80,01,,,CTECONP,EMPLYMNT,,,ECODIS,,,,,,,,,N,,10¶
##,80,01,,,CTECONP,MILSVC,,,,,MS,,,,,N,,0¶
##,80,01,,,CTECONP,MILSVC,,,,,SPPT,,,,,N,,0¶
##,80,01,,,CTECONP,MILSVC,,,,,DH,,,,,N,,8¶
##,80,01,,,CTECONP,MILSVC,,,,,LEPP,,,,,N,,15¶
##,80,01,,,CTECONP,EMPLYMNT,,,,,TECP,,,,,N,,30¶
##,80,01,,,CTECONP,EMPLYMNT,,,,,NTE,N,,20¶
```



(Records omitted)

```
##,80,01,,,CTECONP,MILSVC,,,,,Y,,8000¶
##,80,01,,,CTECONP,EMPLYMNT,,,,,Y,,1000¶
##,80,01,,,CTECONP,,,,,Y,,9000¶
```

* Using EXCEL will produce extraneous delimiters at the end of the header record. They will be disregarded during file processing and so will not generate a file format error.

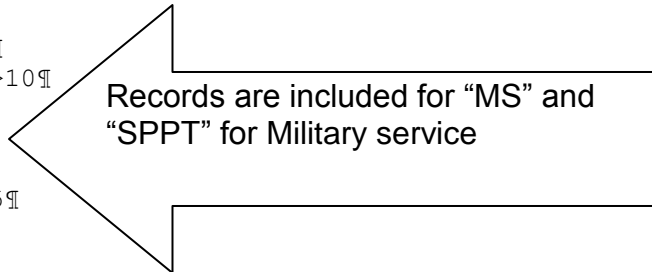
4.3.3 Partial Record Sample for Tab-Delimited File Format SEA CTE Concentrators Placement File

The following text shows a portion of the header row and data rows.*

SEA·CTE·CONCENTRATORS·PLACEMENT>33>euseacteconcVER0007.tab>N158·SEA·CTE·Concent·Placement>2010-2011>¶
1>80>01>>>CTECONP>EMPLYMNT>F>>>>>>>>>N>>3500¶
2>80>01>>>CTECONP>MILSVC>M>>>>>>>>>N>>4500¶
3>80>01>>>CTECONP>EMPLYMNT>F>>>>>>>>>N>>750¶
4>80>01>>>CTECONP>NOTPLACED>M>>>>>>>>>N>>250¶
5>80>01>>>CTECONP>EMPLYMNT>>AM7>>>>>>>>>N>>1250¶

(Records omitted)

##>80>01>>>CTECONP>MILSVC>>>>DISADA>>>>>>>>>N>>10¶
##>80>01>>>CTECONP>NOTPLACED>>>>ECODIS>>>>>>>>>N>>10¶
##>80>01>>>CTECONP>MILSVC>>>>MS>>>>>>>>>N>>0¶
##>80>01>>>CTECONP>MILSVC>>>>>SPPT>>>>>>>>>N>>0¶
##>80>01>>>CTECONP>NOTPLACED>>>>>>>>>DH>>>>>>>>>N>>8¶
##>80>01>>>CTECONP>NOTPLACED>>>>>>>>>LEPP>>>>>>>>>N>>15¶
##>80>01>>>CTECONP>MILSVC>>>>>>>>>TECP>>>>>>>>>N>>30¶
##>80>01>>>CTECONP>MILSVC>>>>>>>>>>NTE>N>>20¶



(Records omitted)

##>80>01>>>CTECONP>MILSVC>>>>>>>>>>Y>>8000¶
##>80>01>>>CTECONP>NOTPLACED>>>>>>>>>>Y>>1000¶
##>80>01>>>CTECONP>>>>>>>>>>>>Y>>9000¶

* Using EXCEL will produce extraneous delimiters at the end of the header record. They will be disregarded during file processing and so will not generate a file format error.

5.0 LEA CTE CONCENTRATORS PLACEMENT FILE

This section describes the fixed file and delimited file specifications used to transmit information pertaining to the LEA CTE Concentrators Placement File. The file type is specified in the header record.

5.1 Header Record Definition

The header record is required and is the first record in every file submitted to the EDEN Submission System. The purpose of the header record is to provide information as to the file type, number of data records in the file, file name, file identifier, and file reporting period.

See Section 5.3 for examples of the header record.

Table 5.1-1: CTE Concentrators Placement, LEA Header Record

Data Element Name	Start Position	Length	Type	Pop	Definition / Comments	Permitted Values
File Type	1	50	String	M	Identifies the type of file being submitted.	LEA CTE CONCENTRATORS PLACEMENT
Total Records In File	51	10	Number	M	The total number of Data Records contained in the file. The header record is NOT included in this count.	
File Name (Including file extension)	61	25	String	M	File Name and extension are provided by the SEA. The file name should be the same as the external file name. (Please see <i>File Naming Convention</i> in Section 3.0 of this document.)	
File Identifier	86	32	String	M	Any combination of standard characters to further identify the file as specified by the SEA (e.g., a date, person's name, and version number).	
File Reporting Period	118	9	String	M	Enter the Academic School Year for which data are being reported. The required format for entering the File Reporting Period is "CCYY-CCYY" or "CCYY CCYY", where either a hyphen or a space must separate the beginning and ending years (e.g., 2010-2011 or 2010 2011).	2010-2011 or 2010 2011
Filler	127	273	String	M	Leave filler field blank.	
Carriage Return / Line Feed (CRLF)	400	1		M		

5.2 Data Record Definition

Data records are required and immediately follow the header record in every file submitted to the EDEN Submission System. Data records provide counts for the specified categories as well as subtotals and education unit totals.

See Section 5.3 for examples of the data record.

Table 5.2-1: CTE Concentrators Placement, LEA Data Record

Data Element Name	Start Position	Length	Type	Pop	Definition / Comments	Permitted Values
File Record Number	1	10	Number	M	A sequential number assigned by the State that is unique to each row entry within the file.	
ID 559 FIPS State Code	11	2	String	M	The two-digit Federal Information Processing Standards (FIPS) for the state, District of Columbia, and the possessions and freely associated areas of the United States (e.g., Puerto Rico).	For a list of valid FIPS State Codes, refer to the ED Facts Workbook.
ID 570 State Agency Number	13	2	String	M	A number used to uniquely identify state agencies. This ID cannot be updated through this file.	01 – State Education Agency
ID 4 State LEA Identifier	15	14	String	M	The identifier assigned to a local education agency (LEA) by the state education agency (SEA). Also known as State LEA ID. This data element cannot be updated through this file.	
Filler	29	20	String	M	Leave filler field blank.	
Table Name	49	20	String	M	The unduplicated number of career and technical education (CTE) concentrators who left secondary education in the cohort which graduated the prior program year.	CTECONP
Placement Status	69	15	String	A	The type of placement after secondary education.	PSEDADVTRG - Postsecondary education or advanced training MILSVC - Military service EMPLYMNT - Employment NOTPLACED - Not placed MISSING
Sex (Membership)	84	15	String	A	The concept describing the biological traits that distinguish the males and females of a species.	F – Female M – Male MISSING

Data Element Name	Start Position	Length	Type	Pop	Definition / Comments	Permitted Values
Racial Ethnic	99	15	String	A	The general racial ethnic categories that most clearly reflect individuals' recognition of their community or with which the individuals most identify. State use either the 7 permitted values or the 5 permitted values. Do not use a combination.	7 permitted values AM7 – American Indian or Alaska Native AS7 – Asian BL7 – Black or African American HI7 – Hispanic/Latino PI7 - Native Hawaiian or Other Pacific Islander WH7 – White MU7 – Two or more races MISSING
Disability Status (Only) OR Disability Status (ADA)	114	15	String	A	An indication that children (students) are children with disabilities (IDEA). OR An indication that students have disability status under the American's with Disabilities Act (ADA).	WDIS – Children with one or more disabilities (IDEA) OR DISADA – Students with disability status (ADA) MISSING
Economically Disadvantaged Status	129	15	String	A	An indication that students meet the state criteria for classification as economically disadvantaged.	ECODIS – Economically Disadvantaged (ED) Students MISSING
Migrant Status	144	15	String	A	An indication of whether students are eligible migrant children.	MS – Migrant Students MISSING
Single Parents	159	15	String	A	An indication that students are either single parents or pregnant teenagers.	SPPT – Single Parents Status MISSING
Displaced Homemaker	174	15	String	A	An indication that students are displaced homemakers.	DH – Displaced Homemakers MISSING
LEP Status (Perkins)	189	15	String	A	An indication that students are LEP according to the definition in Perkins which is "a secondary student, an adult, or an out-of-school youth, who has limited ability in speaking, reading, writing, or understanding English language, and (a) whose native language is a language other than English, or (b) who lives in a family or community environment in which a language other than English is the dominant language."	LEPP – Limited English proficient (LEP) Student according to definition in Perkins MISSING
Tech Prep	204	15	String	A	An indication that students are in Tech-Prep program	TECP – Tech-Prep MISSING

Data Element Name	Start Position	Length	Type	Pop	Definition / Comments	Permitted Values
Non-traditional Enrollees	219	15	String	A	An indication that students who are enrolled in a non-traditional program are members of the underrepresented gender group.	NTE – Non-traditional Enrollees MISSING
Total Indicator	234	1	String	M	An indicator that defines the count level (i.e., detail level, subtotal level or total of the education unit). See table 1.2-2	N – Specifies detail level Y – Specifies a subtotal or total of the education unit.
Explanation	235	200	String	O	Program year of the data if the data do not represent program year 2010-11	YY YY for example 08 09
Student Count	435	10	Number	M	If the count provided is either a subtotal or total of the education unit, it must be equal to or greater than the sum of its parts.	
Carriage Return/Line Feed (CRLF)	445	1		M		

5.3 LEA CTE Concentrators Placement File Examples

The examples use the codes when a state submits racial ethnic data under the original 5 racial ethnic permitted values.

5.3.1 Partial Record Sample for Fixed Format LEA CTE Concentrators Placement File

The following text shows a portion of the header row and data rows.

```

.....5.....0.....5.....0.....5.....0.....5.....0.....5.....0.....5.....0.....5.....0.....5.....0.....5.....0.....5
LEA·CTE·CONCENTRATORS·PLACEMENT··········100········euleacteompVER0007.txt··N158·LEA·CTE·Concent
1········800100601EUPHORIA··········CTECONP··········MILSVC··········F··········
2········800100601EUPHORIA··········CTECONP··········MILSVC··········M··········
3········800100601EUPHORIA··········CTECONP··········NOTPLACED··········F··········
4········800100601EUPHORIA··········CTECONP··········NOTPLACED··········M··········
5········800100601EUPHORIA··········CTECONP··········EMPLYMNT··········AM7······
6········800100601EUPHORIA··········CTECONP··········EMPLYMNT··········AS7······
7········800100601EUPHORIA··········CTECONP··········EMPLYMNT··········BL7······
8········800100601EUPHORIA··········CTECONP··········EMPLYMNT··········HI7······
9········800100601EUPHORIA··········CTECONP··········EMPLYMNT··········WH7······
10········800100601EUPHORIA··········CTECONP··········MILSVC··········AM7······
11········800100601EUPHORIA··········CTECONP··········MILSVC··········AS7······
12········800100601EUPHORIA··········CTECONP··········MILSVC··········BL7······
13········800100601EUPHORIA··········CTECONP··········MILSVC··········HI7······
14········800100601EUPHORIA··········CTECONP··········MILSVC··········WH7······
    
```

5.3.2 Partial Record Sample for Comma-Delimited File Format LEA CTE Concentrators Placement File

The following text shows a portion of the header row and data rows.*

```
LEA·CTE·CONCENTRATORS·PLACEMENT,100,euleacteconpVER0007.csv,N158·LEA·CTE·Concent·Placement,2010-2011,¶
1,80,01,00601EUPHORIA,,CTECONP,EMPLYMNT,F,,,,,,,,,N,,35¶
2,80,01,00601EUPHORIA,,CTECONP,EMPLYMNT,M,,,,,,,,,N,,45¶
3,80,01,00601EUPHORIA,,CTECONP,MILSVC,F,,,,,,,,,N,,7¶
4,80,01,00601EUPHORIA,,CTECONP,MILSVC,M,,,,,,,,,N,,2¶
5,80,01,00601EUPHORIA,,CTECONP,EMPLYMNT,,AM7,,,,,,,,,N,,12¶
```

(Records omitted)

```
##,80,01,00601EUPHORIA,,CTECONP,NOTPLACED,,,DISADA,,,,,,,,,N,,8¶
##,80,01,00601EUPHORIA,,CTECONP,NOTPLACED,,,ECODIS,,,,,,,,,N,,20¶
##,80,01,00601EUPHORIA,,CTECONP,NOTPLACED,,,MS,,,,,,,,,N,,4¶
##,80,01,00601EUPHORIA,,CTECONP,NOTPLACED,,,SPPT,,,,,,,,,N,,2¶
##,80,01,00601EUPHORIA,,CTECONP,EMPLYMNT,,,,,DH,,,,,N,,2¶
##,80,01,00601EUPHORIA,,CTECONP,EMPLYMNT,,,,,LEPP,,,,,N,,5¶
##,80,01,00601EUPHORIA,,CTECONP,EMPLYMNT,,,,,TECP,,,,,N,,4¶
##,80,01,00601EUPHORIA,,CTECONP,EMPLYMN,,,,,NTE,N,,3¶
```

(Records omitted)

```
##,80,01,00601EUPHORIA,,CTECONP,MILSVC,,,,,,,,,Y,,80¶
##,80,01,00601EUPHORIA,,CTECONP,MILSVC,,,,,,,,,Y,,9¶
##,80,01,00601EUPHORIA,,CTECONP,,,,,,,,,Y,,89¶
```

* Using EXCEL will produce extraneous delimiters at the end of the header record. They will be disregarded during file processing and so will not generate a file format error.

5.3.3 Partial Record Sample for Tab-Delimited File Format LEA CTE Concentrators Placement File

The following text shows a portion of the header row and data rows.*

```
LEA·CTE·CONCENTRATORS·PLACEMENT>100>euleacteconcVER0007.tab>N158·LEA·CTE·Concent·Placement>2010-2011>¶
1>80>01>00601EUPHORIA>>CTECONP>MILSVC>F>>>>>>>>>>>>>>>N>>35¶
2>80>01>00601EUPHORIA>>CTECONP>MILSVC>M>>>>>>>>>>>>>>>N>>45¶
3>80>01>00601EUPHORIA>>CTECONP>EMPLYMNT>F>>>>>>>>>>>>>>>N>>7¶
4>80>01>00601EUPHORIA>>CTECONP>EMPLYMNT>M>>>>>>>>>>>>>>>N>>2¶
5>80>01>00601EUPHORIA>>CTECONP>EMPLYMNT>>AM7>>>>>>>>>>>>>>>N>>12¶
```

(Records omitted)

```
##>80>01>00601EUPHORIA>>CTECONP>NOTPLACED>>>>>>>>>>>>>>>N>>8¶
##>80>01>00601EUPHORIA>>CTECONP>NOTPLACED>>>>>>>>>>>>>>>N>>20¶
##>80>01>00601EUPHORIA>>CTECONP>NOTPLACED>>>>>>>>>>>>>>>N>>4¶
##>80>01>00601EUPHORIA>>CTECONP>MILSVC>>>>>>>>>>>>>>>N>>2¶
##>80>01>00601EUPHORIA>>CTECONP>MILSVC>>>>>>>>>>>>>>>N>>2¶
##>80>01>00601EUPHORIA>>CTECONP>MILSVC>>>>>>>>>>>>>>>N>>5¶
##>80>01>00601EUPHORIA>>CTECONP>MILSVC>>>>>>>>>>>>>>>N>>4¶
##>80>01>00601EUPHORIA>>CTECONP>MILSVC>>>>>>>>>>>>>>>N>>3¶
```

(Records omitted)

```
##>80>01>00601EUPHORIA>>CTECONP>EMPLYMNT>>>>>>>>>>>>>>>Y>>80¶
##>80>01>00601EUPHORIA>>CTECONP>EMPLYMNT>>>>>>>>>>>>>>>Y>>9¶
##>80>01>00601EUPHORIA>>CTECONP>>>>>>>>>>>>>>>Y>>89¶
```

* Using EXCEL will produce extraneous delimiters at the end of the header record. They will be disregarded during file processing and so will not generate a file format error.

6.0 APPENDIX – CROSSWALK

This file specification provides data for the following performance indicator:

5S1 - Secondary Placement

Measure – Percent of CTE concentrators left secondary education and were placed in post-secondary education/advanced training, military, employment

	All students	Subgroups (e.g., students who are economically disadvantaged)
Numerator		
# of CTE concentrators who left secondary education and were placed in postsecondary education or advanced training, in the military service, or employment in the second quarter following the program year in which they left secondary education	DG 736 (N/XTBD) Subtotal 1 where placement status is placed	DG 736 (N/XTBD) Category set D (category set with economically disadvantaged status) where placement status is placed
Denominator		
# of CTE concentrators in the cohort that left secondary education in the previous program year	DG 736 (N/XTBD) Grand total	DG 736 (N/XTBD) Category set D (category set with economically disadvantaged status)



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