

ADVANCING CAREER PATHWAYS

CAREER AND TECHNICAL EDUCATION

CTE LEADERS ACADEMY

The U.S. Department of Education, Office of Career, Technical, and Adult Education (OCTAE) is offering professional development and technical assistance to further integrate career and technical education (CTE) into the broader landscape of career pathways systems. Manhattan Strategy Group (MSG), the contractor for the Advancing Career Pathways project, will implement a year-long CTE Leaders Academy for up to eight participating state teams.

The CTE Leaders Academy will provide selected state teams the opportunity to work with expert facilitators throughout the Academy year in a design studio format. Through face-to-face meetings, virtual workshops, online discussions, and periodic progress assessments, participants will engage in collaborative problem solving, learn and practice change agency skills, and build state-level capacity for transformative leadership.

REQUIREMENTS FOR PARTICIPATION

Selected states must assemble two teams: a state leadership team and a state planning team. The state leadership team, comprised of experienced or emerging CTE leaders in secondary and postsecondary education, will participate in all Academy activities. The state leadership team will convene periodic meetings of the state planning team to develop or refine the state's career pathways implementation plan. Over the course of the year, each state leadership team also will participate in at least one Academy leadership activity such as serving as a mentor to another state team, participating in the delivery of a webinar, facilitating a web-based discussion, or facilitating a session at one of the Advancing Career Pathways project's four regional meetings.

The state planning team will be comprised of representatives from secondary and postsecondary CTE, state workforce agencies and workforce development boards, state human service agencies, and other key stakeholders. The state planning team will meet either in-person or virtually over the course of the year to develop and advance the state's career pathways implementation plan. Requirements for participating state leadership and state planning teams are outlined below.

STATE LEADERSHIP TEAMS (3-4 members)

- Identify members for a state planning team
- Participate in a virtual Academy kick-off session
- Participate in two, two-day meetings in Washington, DC
- Participate in four online learning workshops throughout the year
- Complete quarterly online assessments
- Participate in virtual discussions throughout the year
- Participate in Academy leadership activity
- Lead the state planning team in developing a state career pathways implementation plan

STATE PLANNING TEAMS (Up to 10 members)

- Participate in at least three state planning team meetings during the year
- Participate in online learning workshops as appropriate
- Participate in virtual discussions and activities as appropriate
- Develop and execute the state career pathways implementation plan

STATE SELECTION

States interested in participating in the CTE Leaders Academy must complete an online application for participation at <https://fs23.formsite.com/msgbsee/form17/index.html> by **3:00 pm EST on June 1, 2016**. Selection will be based on state responses to key questions, team composition, and commitment. A **letter of commitment** from the state's chief state school officer, higher education commissioner, or equivalent should express his/her willingness to:

1. support travel and release time for participation in the professional development activities required for the Academy;
2. provide support for the convening of a state planning team; and
3. give consideration to implementing the career pathways plan developed by the team.

ACADEMY TIMELINE

DATE	ACTIVITY
April 14, 2016	Academy application for participation opens
April 14, 2016	Recruitment webinar
June 1, 2016	Academy application for participation due
July 2016	Selection finalized and states notified
August 2016	Academy kick-off meeting (Virtual)
End of September 2016	Two-day, face-to-face meeting (Washington, DC)
September 2016- September 2017	Online discussion and resource sharing (Virtual)
October 2016	State planning teams finalized
November 2016 – June 2017	Four online learning workshops (Virtual)
July 2017	Two-day, face-to-face capstone meeting (Washington, DC)
August 2017	Final Academy meeting (Virtual)

for more information, email us at: infoCP@manhattanstrategy.com

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