

# ADVANCING CAREER PATHWAYS

## CAREER AND TECHNICAL EDUCATION

### INTENSIVE TECHNICAL ASSISTANCE

The U.S. Department of Education's Office of Career, Technical, and Adult Education (OCTAE) is continuing its support for career pathways system development. Through the new Advancing Career Pathways project, Manhattan Strategy Group (MSG), the contractor for this project, will provide intensive, customized, technical assistance (TA) to five states. Throughout a year-long TA process, selected states will work with a dedicated coach and engage in a readiness assessment, regular coaching sessions, in-state site visits, topical webinars, and facilitated peer mentoring. They will have access to an online discussion forum, subject matter experts, and a network of state and local leaders engaged in similar career pathways system work.

### REQUIREMENTS FOR PARTICIPATION

- State leadership support, as evidenced by a letter from the appropriate state agency lead, committing to state participation in this project;
- Creation of a state career pathways team with state and local representatives from secondary and postsecondary CTE, workforce development, economic development, business and industry, and human and social services;
- Commitment of the state team to participate in all required TA activities, including:
  - A state readiness assessment that will drive the customized TA;
  - Monthly coaching calls;
  - Two, two-day onsite meetings with the TA coach at a site determined by the state;
  - Quarterly webinars with other participating states;
  - Dedicated, monthly planning time for the state team; and
- Commitment to create and execute a plan to advance the state's career pathways system.

## STATE SELECTION

States interested in participating in the TA must complete an online request form at <https://fs23.formsite.com/msgbsee/form18/index.html> by **3:00 pm EST on June 1, 2016**. Selection will be based on state responses to key questions, team composition, and commitment. A **letter of commitment** from the state's chief state school officer, higher education commissioner, or equivalent should express his/her willingness to: 1) support travel and release time for participation in the outlined TA activities; 2) provide support for the convening of a state team; and 3) and give consideration to implementing the career pathways plan developed by the team.

## TECHNICAL ASSISTANCE TIMELINE

DATE	ACTIVITY
April 14, 2016	TA application for participation available
April 14, 2016	Recruitment webinar
June 1, 2016	Application for participation due
July 2016	Selection finalized and states notified
August 2016	Kick-off meeting for all state teams (Virtual)
September 2016	Complete readiness assessment
September 2016	First coaching call
October 2016 – August 2017	Monthly coaching calls
October 2016 – August 2017	Participate in peer mentoring with another state
October 2016 – July 2017	Two site visits (scheduled by state and coach)
October 2016 – August 2017	Quarterly webinars with all participating state teams

for more information, email us at: [infoCP@manhattanstrategy.com](mailto:infoCP@manhattanstrategy.com)

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