



UNITED STATES DEPARTMENT OF EDUCATION
OFFICE OF CAREER, TECHNICAL, AND ADULT EDUCATION

SEP 15 2015

Dear State Directors for Career and Technical Education:

The Office of Career, Technical, and Adult Education (OCTAE), Division of Academic and Technical Education (DATE) is pleased to announce the 2015–16 round of customized technical assistance to support the development and refinement of *Perkins IV* accountability systems. States and discretionary grantees are eligible to apply. Technical assistance will be provided through our contractors at RTI International.

Technical assistance is designed to assist administrators obtain information, design materials, or develop and implement a specific component of their *Perkins IV* accountability systems. This year as we did last year, we are pleased to highlight services in the following areas: (1) helping states and discretionary grantees develop effective programs of study (POS) data systems; (2) assisting states to incorporate CTE data into state longitudinal data systems (SLDS); and, (3) supporting state evaluation of CTE programs. The consultation services are intended to supplement, not supplant, state or local efforts to improve *Perkins IV* accountability systems.

Technical assistance projects should be specific in scope and build on information and data currently available. RTI will assist OCTAE in identifying the most appropriate national subject matter expert(s) to meet your needs and priorities and will provide on-site consultation if necessary. Each participating state or discretionary grantee will receive a summary report of their technical assistance project that offers recommendations. Each report will also have value for other states and discretionary grantees that are addressing similar issues. Examples of products that have been developed for states are available on our Perkins Collaborative Resource Network (PCRN) at <http://www.cte.ed.gov>.

To be considered for technical assistance, please submit a brief description (maximum of one page,) of your technical assistance needs and/or research questions via e-mail to Sandra Staklis at ssaklis@rti.org. If you have questions about the technical assistance or application process, contact Sandra by email or phone (503-428-5676). ***Requests must be received by Friday, October 16, 2015, to be considered.***

While we will make every attempt to accommodate each request, resource constraints may prevent us from funding all projects. Consequently, we will assign the highest priority to states and discretionary grantees that have previously requested, but have not yet received, any assistance, and to states and discretionary grantees that have projects with the highest relevance to the field. We will select projects expeditiously so that they may be completed by April 2016.

400 MARYLAND AVE. S.W., WASHINGTON, DC 20202

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The Department of Education's mission is to promote student achievement and preparation for global competitiveness by fostering educational excellence and ensuring equal access.

If you have questions regarding this opportunity for technical assistance, please contact John Haigh, Chief of DATE's Performance and Accountability Branch at (202) 245-7735 or via email at john.haigh@ed.gov, or Sandra Staklis at [sstaklis@rti.org](mailto:ssaklis@rti.org) as noted above.

We look forward to working with you as you undertake efforts to improve your state's Perkins accountability system.

Sincerely,



Sharon Lee Miller
Director, Division of Academic and Technical Education
Office of Career, Technical, And Adult Education