



UNITED STATES DEPARTMENT OF EDUCATION
OFFICE OF CAREER, TECHNICAL, AND ADULT EDUCATION

SEP 15 2015

Dear State Directors for Career and Technical Education:

The Office of Career Technical and Adult Education (OCTAE), Division of Academic and Technical Education (DATE), is pleased to invite your State to register for the 2015 Perkins Data Quality Institute (DQI). This event will be held November 4-5, 2015, at the Maritime Institute, near Baltimore, MD.

The theme of this institute is ***“Data Sharing.”*** Sessions are organized around three strands that address specific issues related to the identification, collection, and use of career and technical education (CTE) student and program data. These strands include:

- Strand 1: Choosing the Metrics
- Strand 2: Sourcing the Data
- Strand 3: Using and Presenting Information

Meeting sessions will feature presentations by Federal and State staff, as well as national content experts. Time also is provided for State staff to network with one another to share promising practices and data collection strategies. A draft meeting agenda is available for download on the registration site at <http://cte.ed.gov/cal/data-quality-institute>.

In anticipation of this event, please identify appropriate policy, program, and accountability staff—drawn from your State secondary and postsecondary education agency staff—who might attend this event. There is no registration fee, however all attendees will need to pay for the lunch and snacks that will be provided. A block of rooms at the conference facility are being held at a special conference rate. The supply of rooms is limited, with rooms available on a first-come, first-serve basis. The registration block number will be emailed to attendees after they register on the site. Please note that States will be required to use their federal Perkins or state funds to attend. Please see additional details on the registration site.

Thank you in advance for your support as we once again plan for this popular “face-to-face” approach to delivering technical assistance to States.

Sincerely,

Dr. Sharon Lee Miller

Director, Division of Academic and Technical Education
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