

Native American Career and Technical Education Program (NACTEP)

GRANTEE: Cherokee Nation
TYPE OF INSTITUTION: Tribal Organization

PROJECT DIRECTOR/CONTACT:

George Roach, Project Director
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AWARD PERIOD: October 1, 2015 – September 30, 2016

FEDERAL AWARD: \$479,490

FEDERAL PROJECT OFFICER:

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PROJECT SUMMARY:

The Cherokee Nation Native American Career Technology Education Program provides in-house vocational training in Business Technology leading to Microsoft Office Specialist certification and Child Care Occupations leading to Child Development Associate credentialing. Through partnership with the Cherokee Nation PL 102-477 Program, Child Care Occupations students receive hands-on training at our three-star Child Development Center. Additionally, participants who need basic skills instruction or GED preparation are assisted through our Career Literacy Center. All participants are also registered with the Oklahoma Career Information System (OKCIS), entered into the Career Services Job Bank system, and test for WorkKeys certification.

PROJECT OBJECTIVES:

- To provide individuals with the skills needed for employment in the business technology field, fifteen (15) individuals will complete Business Technology training each project year.
- To provide individuals with the skills needed for employment in the child care field, ten (10) individuals will complete requirements for Child Development Associates credentials each project year.
- To provide a minimum of eighty units of counseling during the project year as documented in student records by type and amount.
- To provide a minimum of fifty referrals for social and other services necessary for student retention and follow up to insure services delivery as documented by student record notation.

- To provide a minimum of two hundred outreach visits and phone calls for purposes of recruitment, retention and referral as evidenced by logs.
- Completing students will receive job offers in their field/become employed at a rate of 80 percent or better.

EDUCATIONAL LEVEL(S) OF PARTICIPANTS: Postsecondary

CAREER AND TECHNICAL EDUCATION TRAINING PROGRAMS:

PROGRAM

CERTIFICATION

Business Technology
Child Care Occupations
WorkKeys

Microsoft Office Specialist Certification
Child Development Associate Credential
Career Readiness Certificate

AVAILABLE DIRECT ASSISTANCE TO STUDENTS:

Counseling
Testing/Assessment
Training Stipend
Clothing/Uniform Payment
Hands-on Training

Social Service Referral
Basic Skills/GED Instruction
Supportive Service
Life/Employment Skills Instruction
Placement Assistance

NUMBER OF PROGRAM SITES: 2

PARTNERSHIPS & COLLABORATIVES:

Cherokee Nation Career Services
Cherokee Nation Child Development Center
Cherokee Nation Career Literacy
Cherokee Nation Human Resources

Cherokee Nation PL 102-477
Cherokee Nation Tribal Funds
Cherokee Nation Human Resources
Various Potential Employers

ACCREDITATION STATUS:

Cherokee Nation Career Services is an authorized MOUS, WorkKeys, and GED testing site.

The Child Development Associate Credential training offered is nationally recognized credential through the Council for Early Childhood Professional Recognition. The Credential is incorporated into the childcare licensing regulations of 47 states and the District of Columbia. In addition, this training is taught in collaboration with the University of Oklahoma, College of Continuing Education, and the state Vocational Technical Training System. The CDA credential has become a recognized part of the career training ladder in the state of Oklahoma for early childhood professionals. Coursework matriculates to the two-year college system, resulting in six hours of college credit and allowing the students opportunities to further their education beyond this program.

The Business Technology class is taught by an Oklahoma State licensed Business Education Teacher and is reviewed each year by two former state vocational technical training system personnel. Microsoft Office User Specialist (MOUS) certification is the premier Microsoft desktop certification, a globally recognized standard for demonstrating desktop skills.