FOIA Marker

This is not a textual record. This FOIA Marker indicates that material has been removed during FOIA processing by George W. Bush Presidential Library staff.

Counsel's Office, White House

Elwood, Courtney Simmons

Stack:	Row:	Sect.:	Shelf:	Pos.:	FRC ID:	Location or Hollinger ID:	NARA Number:	OA Number:
W	19	16	1	3	10002	22865	4419	4586

Folder Title:

Binder - GAO/Vandalism - Other [4]

Withdrawn/Redacted Material
The George W. Bush Library

DOCUMENT NO.	FORM	SUBJECT/TITLE	PAGES	DATE	RESTRICTION(S)
001	List	GAO requests re: vandalism review	1	01/30/2002	P5;
002	Email	Milbank article on GAO - To: Alberto Gonzales, et al - From: Courtney Elwood	2	02/26/2002	P5;
003	Invoice	[US Bank Statement]	1	02/16/2001	b7e;
004	Invoice	[Penn Camera Invoice]	1	02/27/2002	P4/b4;
005	Invoice	[US Bank Statement]	1	04/10/2001	b7e;
006	Report	[Background] [Page 2]	1	03/28/2002	P6/b6; b7c; b7e; b7f;

COLLECTION TITLE:
Counsel's Office, White House

SERIES:
Elwood, Courtney Simmons

FOLDER TITLE:
Binder - GAO/Vandalism - Other [4]

FRC ID:
10002

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

P1 National Security Classified Information [(a)(1) of the PRA]
P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
P3 Release would violate a Federal statute [(a)(3) of the PRA]
P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
P5 Release would disclose confidential advise between the President and his advisors, or between such advisors [a)(5) of the PRA]
P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

Deed of Gift Restrictions

A. Closed by Executive Order 13526 governing access to national security information.
B. Closed by statute or by the agency which originated the document.
C. Closed in accordance with restrictions contained in donor's deed of gift.

Freedom of Information Act - [5 U.S.C. 552(b)]

b(1) National security classified information [(b)(1) of the FOIA]
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b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

Withdrawn/Redacted Material
The George W. Bush Library

DOCUMENT NO.	FORM	SUBJECT/TITLE	PAGES	DATE	RESTRICTION(S)
007	Email	GAO preliminary draft report - To: Morgach@mail.northgrum.com - From: Courtney Elwood	1	04/09/2002	P5;
008	Email	RE: GAO preliminary draft report - To: Cheryle Morgan - From: Courtney Elwood	2	04/14/2002	P5; P6/b6;

COLLECTION TITLE:
Counsel's Office, White House

SERIES:
Elwood, Courtney Simmons

FOLDER TITLE:
Binder - GAO/Vandalism - Other [4]

FRC ID:
10002

RESTRICTION CODES

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P3 Release would violate a Federal statute [(a)(3) of the PRA]
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1/17/02
Additional GAO requests re: White House vandalism

2/25 - e-mail note into Records

1. An interview with someone from the White House Communications Agency who can discuss the secure fax machine that was in Room 100 during the Clinton administration.

2. An interview with someone who can discuss the reliability of the data contained in the Blue and Orange Pass Report.

United States General Accounting Office

Fax Transmittal Sheet

GAO
Accountability * Integrity * Reliability

To: (Name and Address)

Courtney Elwood

Telephone No. 456-1984 **Fax Telephone No.** 456-5053 **Date** 1/17/02

From: (Name and Address)

Bob Homan

Telephone No. 512-8488 **Fax Telephone No.** 512-3796 **Date**

Subject:

Additional requests

Additional Information

Courtney,

I put the request re: WHCA that we discussed on the phone yesterday in writing in the attached. I included an additional interview request regarding the Blue and Orange Pass Report.

Bob

Acknowledgement Requested

1. ☐ Yes ☑ No
2. 2 pages, including this cover sheet, are being transmitted.
3. If pages are not received, call 512-8488.

mhmiller@whmo.mil

Withdrawal Marker
The George W. Bush Library

FORM	SUBJECT/TITLE	PAGES	DATE	RESTRICTION(S)
List	GAO requests re: vandalism review	1	01/30/2002	P5;

This marker identifies the original location of the withdrawn item listed above. For a complete list of items withdrawn from this folder, see the Withdrawal/Redaction Sheet at the front of the folder.

COLLECTION:
Counsel's Office, White House
SERIES:
Elwood, Courtney Simmons
FOLDER TITLE:
Binder - GAO/Vandalism - Other [4]
FRC ID:
10002
OA Num.:
4586
NARA Num.:
4419

FOIA IDs and Segments:
2014-0502-F

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

P1 National Security Classified Information [(a)(1) of the PRA]
P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
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PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

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b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

This Document was withdrawn on 7/15/2014 by MAL

Follow-up questions for Mr. Nagy:

1. Is there any documentation regarding the number of telephone and computer lines that were in Room 160A (Bob Nash's office) at the end of the Clinton administration? If so, please provide such documentation. If no documentation exists, please provide an estimate.
2. Did Mr. Nagy go around the EEOB during the night of Jan. 19, 2001, and pick up telephones that didn't work?
3. Was there a plan or agreement with the Clinton transition team that all of the phones would be reprogrammed and the voicemail deleted at the end of the Clinton administration? Was this plan documented? If so, please provide a copy of the written plan. If this was the plan, how long did it take to carry out and why did it take that amount of time? A former Clinton administration employee told us that his voicemail greeting is still working at his old telephone number at the White House. Why would his old voicemail greeting still be there?
4. During the 8 years of the Clinton administration, did anyone (1) take an inventory of the telephones in the EEOB or (2) check to ensure that telephones had labels with the correct numbers? If not, why not? In general, is work on telephones in the EEOB done only in response to the requests of White House staff?

United States General Accounting Office

Fax Transmittal Sheet

GAO
Accountability * Integrity * Reliability

To: (Name and Address)

Courtney Elwood

Telephone No. 456-1984 **Fax Telephone No.** 456-5053 **Date** 1/30/02

From: (Name and Address)

Bob Homan

Telephone No. 512-8488 **Fax Telephone No.** 512-3796 **Date**

Subject:

Additional requests

Additional Information

Attached are some new requests, including a list of follow-up questions for Mr. Nagy.

Acknowledgement Requested

1. ☐ Yes ☑ No
2. 3 pages, including this cover sheet, are being transmitted.
3. If pages are not received, call 512-8488.

OPR:KS

GSA

General Services Administration-
National Capital Region
Office of Regional Counsel

7th & D Streets, SW, Room 7048
Washington, DC 20407
Telephone: (202) 708-5155
Fax: (202) 708-4655

Fax

To: COURTNEY ELWOOD | **From:** PAULA DE MUTH

Fax: 456-5053 | **Pages:** 2

Phone: 456-1984 | **Date:** FEB 1, 2002

Re: GAO | **CC:**

☐ **Urgent** ☐ **For Review** ☐ **Please Comment** ☐ **Please Reply** ☐ **Please Recycle**

• **Comments:**

January 31, 2002

The following replacement prices were obtained from National Trust Founders on 31January 2002.

Door Knobs (solid brass): $400.00 set

Sign Holder (including seal): $125.00

Seal only: $75.00

James R. Fisher

James R. Fisher
Planner-Estimator

2/8/02

<u>GAO requests re: vandalism review</u>

1. Follow-up interview with Larry Handeland
2. Follow-up interview with Vickers Meadows – cancelled per GAO
3. From David Addington: the name of the person he contacted regarding the return of the Lincoln bust – cancelled, per GAO
4. Wanda Green follow up interview

Requested by Bob Homan, GAO

2/14/02

GAO request re: vandalism review

Please cancel our Feb. 8 request to have a follow-up interview with Vickers Meadows and add Tamara Hjorstad instead.

Thank you.
Bob Homan

United States General Accounting Office

Fax Transmittal Sheet

GAO
Accountability * Integrity * Reliability

To: (Name and Address)

Courtney Elwood

Telephone No. 456-1984 Fax Telephone No. 456-5053 Date 2/14/02

From: (Name and Address)

Bob Homan

Telephone No. 512-8488 Fax Telephone No. 512-3796 Date

Subject:

Revised request

Additional Information

Acknowledgement Requested

1. ☐ Yes ☑ No
2. 2 pages, including this cover sheet, are being transmitted.
3. If pages are not received, call 512-8488.

OPR:KS

GSA

General Services Administration-
National Capital Region
Office of Regional Counsel

7th & D Streets, SW, Room 7048
Washington, DC 20407
Telephone: (202) 708-5155
Fax: (202) 708-4655

Fax

To:	COURTNEY ELWOOD	From:	PAULA DEMUTH
Fax:	456-5053	Pages:	3
Phone:	456-1984	Date:	FEB 12, 2002
Re:		CC:	

☐ Urgent ☐ For Review ☐ Please Comment ☐ Please Reply ☐ Please Recycle

• **Comments:**

COURTNEY

AN ADDITIONAL REQUEST. YOU SHOULD ALREADY HAVE THE REPLACEMENT COST MEMO.

Paula DeL

"Robert G Homan"
<HomanR@GAO.GOV
>

02/05/02 04:53 PM

To: Paula.demuth@gsa.gov
cc:
Subject: GAO White House vandalism review

Paula,

Thank you for the information about the replacement costs of the fixtures. I had a follow-up question for Mr. Fisher. We were asking him about the facility request that said "please put doorknob on interoffice Mr. Conda door--Room 288" (request no. 56857, dated Feb. 7, 2001). Mr. Fisher said that work was "normal maintenance" only and not done to replace a missing doorknob. I was wondering if Mr. Fisher could provide a little more explanation about what that "normal maintenance" was regarding the doorknob in Room 288 (e.g., was there a problem with the previous doorknob?). He could send me an email if he'd like. (Courtney should be cc'd on it. In addition, please provide Courtney with a copy of the other document you faxed me about the replacement costs.) Thanks again.

Bob

GSA

U.S. General Services Administration

February 11, 2002

Robert G. Homan
U. S. General Accounting Office
441 G. Street, N.W.
Washington, D.C. 20548

RE: Interoffice Doorknob – Room 288

Dear Mr. Homan:

This is in response to your question regarding facility request number 56857, dated February 7, 2001. It states "please put doorknob on interoffice Mr. Conda door—Room 288." Earlier I had stated that the work performed was normal maintenance and not done to replace a missing doorknob. You requested further explanation.

The problem with the existing doorknob on this interoffice door at that time was that the handle would slip on the spindle and not open the door. Normal wear and tear from opening and closing the door causes the spindle to wear and have rounded edges. Once the spindle is worn in this manner, replacement is the only way to fix the problem. The interoffice doorknob in Room 288 was replaced because of this type of wear.

James Fisher
Planner Estimator

www.gsa.gov

2/15/02

GAO request re: vandalism review

We would like to interview Charles Sigman and Helen (we didn't obtain her last name), the contractor employee who excessed keyboards after the transition and was mentioned today in our interview with Leanna Terrell.

As I mentioned in a phone message that I left you on Feb. 13, we no longer need the name of the person who David Addington contacted on Mr. Gore's staff regarding the missing Lincoln bust (contained in our Feb. 8 request).

Thank you.
Bob Homan

United States General Accounting Office

Fax Transmittal Sheet

GAO
Accountability * Integrity * Reliability

To: (Name and Address)

Courtney Elwood

Telephone No. 456-1984 **Fax Telephone No.** 456-5053 **Date** 2/15/02

From: (Name and Address)

Bob Homan

Telephone No. 512-8488 **Fax Telephone No.** 512-3796 **Date**

Subject:

Additional request

Additional Information

Acknowledgement Requested

1. ☐ Yes ☑ No
2. 2 pages, including this cover sheet, are being transmitted.
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The George W. Bush Library

FORM	SUBJECT/TITLE	PAGES	DATE	RESTRICTION(S)
Email	Milbank article on GAO - To: Alberto Gonzales, et al - From: Courtney Elwood	2	02/26/2002	P5;

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10002
OA Num.:
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NARA Num.:
4419

FOIA IDs and Segments:
2014-0502-F

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This Document was withdrawn on 7/15/2014 by MAL

3/4/02
GAO exit conference with the White House

Questions for the White House:

- Does the White House believe that an office inspection for departing employees would be an effective way to prevent damage, vandalism, and pranks during future transitions?
- Does the White House believe that more resources should be devoted to cleaning the White House complex during transitions?

Written requests for documentation and interviews not yet provided:

Documentation/interviews requested	**Date(s) requested**
Replacement costs of the missing cellular phones, ~~pagers~~, cameras, TV remote controls, and the presidential seal	Oct. 9, 2001 Request re-sent Jan. 14, 2002
Information on when, where, and by whom the pictures of messy offices provided by the White House were taken	Oct. 9, 2001 Request re-sent Jan. 14, 2002
Information about the reliability of the data provided on when Clinton administration staff checked out of the White House; the document had "not reliable" written on it	Jan. 17, 2002
A list of the number of visitors cleared into the EEOB during the weekend of January 20-21, 2001, broken out by their company/organizational affiliation	Jan. 30, 2002
Follow-up interview with the White House telephone contractor	Feb. 8, 2002
Follow-up interview with the computer official who said that 150 keyboards had to be replaced	Feb. 14, 2002
Interview with the contract employee who discarded the damaged keyboards	Feb. 15, 2002
Interview with the budget official who wrote an e-mail in April 2001 indicating that approximately 62 keyboards were damaged during the transition	Feb. 15, 2002

Additional request: Excess property report#1131M50088 referred to in attached July 11, 2001, e-mail from Helen Borst to Albert Leister regarding damaged keyboards

Possible additional request: Check for Leanna Terrell's notes in OA archives.

Observations not included in report that we would like to exclude because they did not appear to be intentional damage, vandalism, or pranks, or in the case of no. 5 below, was not directly observed:

1. A White House fellow's personal possessions thrown out.
2. Binders and folders thrown out that were thrown out by GSA, but shouldn't have been.
3. Fax and printer with no paper.
4. Desk drawers left open.
5. Statement from a White House employee that the Vice President's chair from the West Wing was frayed and that a credenza from the Vice President's West Wing office was scratched. This person did not see these pieces of furniture in the West Wing. Instead, he saw them in the EEOB and someone told him that they came from the Vice President's West Wing office.

B10B

Albert F. Leister Jr 07/11/2001 12:04

Record Type: Record

To: Leanna F. Terrell/OA/EOP@EOP, Daniel A. Barry/OA/EOP@EOP

cc:
Subject: Re: KEYBOARDS W/MISSING KEYS

---------------------- Forwarded by Albert F. Leister Jr/OA/EOP on 07/11/2001 12:04 ---------------------------

Helen A. Borst 07/11/2001 12:02:34

Record Type: Record

To: Albert F. Leister Jr/OA/EOP@EOP

cc:
Subject: Re: KEYBOARDS W/MISSING KEYS

The damaged keyboards, 12 boxes [approx] were excessed on
5/23/01, excess report #1131M50088.
V/R
HA Borst

GSA

General Services Administration-
National Capital Region
Office of Regional Counsel

7th & D Streets, SW, Room 7048
Washington, DC 20407
Telephone: (202) 708-5155
Fax: (202) 708-4655

Fax

To: COURTNEY ELWOOD
From: PAULA DEMUTH
Fax: 456-5053
Pages: 4
Phone: 456-1984
Date: MARCH 15, 2002
Re: 640
CC:

☐ Urgent ☐ For Review ☐ Please Comment ☐ Please Reply ☐ Please Recycle

• Comments:

WORK ORDERS FOR FURNITURE REPAIR PROVIDED TO GAO.

EXECUTIVE OFFICE OF THE PRESIDENT
Office of Administration

FACILITY REQUEST

READ INSTRUCTIONS ON BACK BEFORE FILLING OUT THIS FORM

NO: 16272

1. Org. Code

2. Charged To: *(GSA Use Only)*

I. ADMINISTRATIVE COORDINATOR

3. Name	4. Agency	5. Room	6. Phone
ERIC WOODARD	WHO-OFL	OEOB 100	66266

II. WORK TO BE PERFORMED FOR

7. Name	8. Agency acc't to be charged	9. Room	10. Phone
~~Eric~~ Mary Ellen McGuire	" "	OEOB 101	66266

☐ *Check if estimate requested*

III. WORK ORDERS

11. CONSTRUCTION/CARPENTRY ☒ Furniture Repair ☐ Locksmith Services ☐ Other

Pls adjust the lower drawer of the file cabinet in OEOB 101 (the cabinet with the printer on top) so the metal bars hold file folders securly. The bar towards the front of this drawer is slipping when files are hung on it. Thank you. ALSO LEVELED CAB.

12. DECORATOR SERVICES ☐ Select Furniture ☐ Touch-up ☐ Reupholstering ☐ Painting ☐ Carpet ☐ Other

13. MOVING ☐ Furniture ☐ Safes ☐ Other
(Attach copy of this form to EACH item being moved; Indicate specific description and destination of each item or group of items; A completed SF-120 MUST be attached to this form for all items being excessed)

14. ELECTRICAL ☐ Outlet ☐ Cable ☐ Other

15. TELEPHONE SERVICES ☐ New Lines ☐ Remove Lines ☐ Reconfiguration ☐ New Equipment ☐ Other

16. CLEANING ☐ Carpet ☐ Furniture ☐ Drapery

CARP
1-21-00
F5949 124
1-21-00 TOM
1 HE
32.25

17. AGENCY AUTHORIZATION	18. DATE	19. FACILITIES AUTHORIZATION	20. DATE
[signature]	1-15-00	[signature]	1-20-00

OA FORM 36
Rev. August 1991

GSA COPY

03/15/02 FRI 17:08 FAX 202 708 4655 ☑002

EXECUTIVE OFFICE OF THE PRESIDENT
Office of Administration

FACILITY REQUEST

READ INSTRUCTIONS ON BACK BEFORE FILLING OUT THIS FORM

NO: 16277

Code
Charged To: GSA WH ADMIN OFC

I. ADMINISTRATIVE COORDINATOR

3. Name	4. Agency	5. Room	6. Phone
ERIC WOODARD	WHO - office of the First Lady	OEOB 100	66266

II. WORK TO BE PERFORMED FOR

7. Name	8. Agency acc't to be charged	9. Room	10. Phone
same			

☐ *Check if estimate requested*

III. WORK ORDERS

11. CONSTRUCTION/CARPENTRY ☒ Furniture Repair ☐ Locksmith Services ☐ Other

Please repair the wooden chairs in the conference room of OEOB 100 (it's labeled w/ a copy of this form) Thank you.

12. DECORATOR SERVICES ☐ Select Furniture ☐ Touch-up ☐ Reupholstering ☐ Painting ☐ Carpet ☐ Other

NOTE: PICKED UP CHAIRS 10-27-99 TOM

13. MOVING ☑ Furniture ☐ Sales ☐ Other

(Attach copy of this form to EACH item being moved; Indicate specific description and destination of each item or group of items: A completed SF-120 MUST be attached to this form for all items being excessed)

Move ~~c~~ bookshelf from 575 to 89

14. ELECTRICAL ☐ Outlet ☐ Cable ☐ Other

BILL

15. TELEPHONE SERVICES ☐ New Lines ☐ Remove Lines ☐ Reconfiguration ☐ New Equipment ☐ Other

SHOP CARP/MOVERS
DATE 10-26-95
F5449124
TICKET #
COMPLETION DATE 10-28-99
2hrs.
MATERIAL —
TOTAL $ 258.00

16. CLEANING ☐ Carpet ☐ Furniture ☐ Drapery

17. AGENCY AUTHORIZATION	18. DATE	FACILITIES AUTHORIZATION	DATE
[signature]	10/25/99		

OA FORM 36
Rev. August 1991

GSA COPY

EXECUTIVE OFFICE OF THE PRESIDENT
Office of Administration

FACILITY REQUEST

READ INSTRUCTIONS ON BACK BEFORE FILLING OUT THIS FORM

NO: 49654

1. Org. Code

2. Charged To: (GSA Use Only)

I. ADMINISTRATIVE COORDINATOR

3. Name	4. Agency	5. Room	6. Phone
Eric Woodard	office of the First Lady	OEOB 100	66266

II. WORK TO BE PERFORMED FOR

7. Name	8. Agency acc't to be charged	9. Room	10. Phone
Eric Woodard	OFL	OEOB 100	66266

☐ *Check if estimate requested*

III. WORK ORDERS

11. CONSTRUCTION/CARPENTRY ☑ Furniture Repair ☐ Locksmith Services ☐ Other

One of the Carpenters already took a wooden chair from us to be repaired. He asked that we submit this form for the record. Thankyou

12. DESIGN SERVICES ☐ Furniture ☐ Touch-up ☐ Painting ☐ Carpet ☐ Other

13. MOVING ☐ Computer Attach OA 65 ☐ Furniture ☐ Phone Attach OA 67 ☐ Safes ☐ Other

(Attach copy of this form to EACH item being moved; Indicate specific description and destination of each item or group of items; A completed SF-120 MUST be attached to this form for all items being excessed)

14. ELECTRICAL ☐ Outlet ☐ Cable ☐ Other

15. CLEANING ☐ Carpet ☐ Furniture ☐ Drapery

16. OTHER

SHOP	DATE	CHARGE #	TICKET #	COMPLETION DATE	MAN HOURS	MATERIAL $	TOTAL $
CARP	2-10-99	T-5948769		2/11/99	2 hrs.	—	$62.72

17. AGENCY AUTHORIZATION	18. DATE	19. FACILITIES AUTHORIZATION	20. DATE
[signature]	2/5/99	[signature]	2.9.99

OA FORM 36
Rev. June 1996

☆U.S.GOVERNMENT PRINTING OFFICE 1996-411-890/40278

GSA COPY

THE WHITE HOUSE

WASHINGTON

March 18, 2002

Dear Mr. Ungar:

As a matter of comity between the legislative and executive branches, with due regard for the constitutional separation of powers, and reserving all legal authorities and privileges that may apply, I am forwarding to you the following documents and other information that you have requested as part of your investigation into the vandalism and damage that occurred during the Presidential Transition in January 2001.

1. *Documents showing the replacement cost for cell phones for the Office of the Vice President.* The enclosed documents – a U.S. Government Bankcard Statement of Account, Credit Card Authorization Letter, and memo from Claire O'Donnell to Kathy O'Halloran – show that a replacement cost of $2,039.66 was incurred when the Office of the Vice President (OVP) had to purchase 26 new cell phones. The OVP purchased 8 Motorola StarTAK 7868 phones for $1199.92; 18 Nokia 5185I phones for $359.82; and 8 StarTAK desk-charging units for $479.92.

2. *Documents showing the replacement cost for remote controls for the Office of the Vice President.* The enclosed documents – a catalogue page and two invoices – show that a replacement cost of $65.25 was incurred when the OVP had to purchase 3 new remote controls. The OVP purchased 3 six-function universal remotes at a per unit price of $21.75.

3. *Documents showing the replacement cost for remote controls for the White House Office.* The enclosed documents – two requests for goods and services – show that a replacement cost of $155.88 was incurred when the White House Office (WHO) had to purchase 12 new remote controls. On two occasions, the WHO purchased 6 universal remotes at a per unit price $12.99.

4. *Documents showing the replacement cost for digital camera for Gift Unit.* The enclosed documents – an invoice from Penn Camera and a Statement of Responsibility – show that a replacement cost of $685.00 was incurred when the Gift Unit had to replace a digital camera. The Gift Unit purchased a Nikon CoolPix 880 camera for $649.00 and a Sandisk USB Card Reader for $29.00, and incurred a shipping expense of $7.00.

5. *Documents showing the replacement cost for a Polaroid camera.* The enclosed document – a statement of account from a U.S. Government bankcard – shows that a replacement cost of $43.99 was incurred when the Gift Unit had to replace a Polaroid camera.

6. *Cost to replace Presidential seal.* Larry Handeland estimates that it will cost approximately $350 to purchase a seal to replace the one that was stolen on January 19, 2001. He does not believe that it is possible to procure an exact replacement of the one that was stolen; that seal was purchased, he believes, in the mid-1970's. He plans instead

to purchase a plastic-type casting, which Mr. Handeland estimates will cost approximately $350.

7. *Information on pictures.* As you have previously been told, Dan Faoro took the pictures that I provided to the GAO in response to its request. The pictures were taken on Sunday, January 21, 2001. To reliably identify the location where the pictures were taken, I would need to review the pictures with you. I can, however, say for certain – as you have been told repeatedly – that at least some of the pictures are of the suite of offices in room 128.

8. *Excess Property Report.* Enclosed is excess property report #1131M50088 that you requested.

9. *Documents relating to damaged keyboards.* Based on my conversations with Bob Homan, it appears that you did not obtain copies of all documents that Leanna Terrell provided during her final interview with the GAO. I have enclosed copies of (1) an e-mail dated 2/11/2002, from Albert Leister to Ms. Terrell regarding "Question about the 'W' Keyboards"; (2) an e-mail dated 6/29/2001 from Karl Heissner to Leanna Terrell; (3) two requests for goods and services, each reflecting a request for 31 keyboards at a per unit price of $75.00 plus a $100 "expedite fee"; and (4) an invoice for keyboards.

You have also asked for "[a] list of the number of visitors cleared into the EEOB during the weekend of January 20-21, 2001, broken out by their company/organization affiliation." When I first received this request, on or about January 30, 2002, I asked Bob Homan and John Baldwin why they needed this information. According to my notes, Messrs. Homan and Baldwin explained that the GAO wanted this information in order to estimate the number of contractors in the complex during that weekend. I responded that that information was available, and has been available, directly from the individuals who were responsible for hiring and supervising the contractors – individuals whom the GAO has already interviewed; indeed, in some cases, these individuals may have already provided GAO with estimates of the total number of contractors. I recommended that the GAO rely on those sources to estimate the number of contractors in the complex during the transition weekend.

If you have any questions about these materials, please do not hesitate to contact me.

Sincerely your,

Courtney Simmons Elwood
Associate Counsel to the President

Bernard L. Ungar
Director of Physical Infrastructure Issues
United States General Accounting Office
441 G Street, N.W.
Washington, D.C. 20548

usbank.

GENERAL SERVICES DIVISION
MARYANN COCHRAN-FOX
GENERAL SERVICES DIVISION
725 17TH ST NW RM 5001
WASHINGTON DC 20503-0000
USA

C/H ACT (b)(7)e
A/O ACT
STATEMENT DATE 02 09 01
TOTAL 4,053.23

CARDHOLDER:
WILLIAM F MCINTOSH
GENERAL SVCS DIVISION
725 17TH ST NW
NEOB RM 5013
WASHINGTON DC 20503-0000
USA

APPROVING OFFICIAL:
MARYANNE COCHRAN-FOX
GENERAL SVCS DIVISION
725 17TH ST NW
RM 5013
WASHINGTON DC 20503-0000

2001 FEB 16 PM 4:00

ACCOUNTING CODE

CARDHOLDER'S E-MAIL:
OFFICIAL'S E-MAIL :

TOTAL 3814.13

STATEMENT OF ACCOUNT
U.S. GOVERNMENT BANKCARD

PURCHASE DATE/PROCESSING DATE REFERENCE NUMBER PURCHASE ID/CUSTOMER CODE CURRENCY CODE	MERCHANT NAME MERCHANT LOCATION/SIC CODE ORIGINAL AMOUNT CONV. RATE	AMOUNT
01/22/01*DB 01/22 60023038050 USD	BAUMGARTEN WASHINGTON DC 5999 0.00	84.10 ✓
DESCRIPTION- Rubber stamps for mailroom ACCTG.CODE- E107A 260101		
01/25/01 XV 01/26 24498041026000775780870 USD	B A MOBILE 0381201 SILVER SPRIN MD 4812 0.00	1679.84 ✓
DESCRIPTION- Cell Phones for [redacted] ACCTG.CODE-		TOTAL 2039.66
01/25/01 XV 01/26 24498041026000775780888 USD	B A MOBILE 0381201 SILVER SPRIN MD 4812 0.00	359.82 ✓
DESCRIPTION- Cell Phones for [redacted] ACCTG.CODE-		
01/26/01*XV 01/26 24692161026000398331754 4716900600041455 USD	MOTOROLA INC*AADF 888-567-7347 IL 4812 0.00	414.55 ✓
DESCRIPTION- Cell Phone batteries for [redacted] ACCTG.CODE-		
01/29/01*XV 01/29 24692161029000470204546 2663825012900220 /VOSS USD	MTT*SKYTEL 800-759-8737 MS 5969 0.00	1359.92 ✓
DESCRIPTION- Pagers for [redacted] ACCTG.CODE-		
01/30/01*XV 01/30 24493981031200694400296 69440029 USD	FRIDEN NEOPOST 510-489-6800 CA 5999 0.00	155.00 ✓
DESCRIPTION- Labor for fixing postal machine ACCTG.CODE- 257101 - E107A		

see Page 1 of 2

I more attached

I more attached

Claire O'Donnell
Approved
3/28/01

Revised

Verizon Wireless

Verizon Wireless
2059 Chain Bridge Road
Vienna, VA 22182
(703) 847-5520 - Office No.
(703 847-5692 - Fax No.

Government Accounts

RUSH PLEASE

CREDIT CARD AUTHORIZATION LETTER

I William F McIntosh (Name printed as it appears on credit card) Do hereby authorize you to bill me on my Government Credit Card under the government agency of

EOP/Office of Admin (Name of Government Agency)

in the amount of $2489.61 (total amount to be billed) for cellular accessories and or equipment as listed below.

Purchased from Bell Atlantic Mobile.:

My credit card is a VISA MASTERCARD AMERICAN EXPRESS DISCOVER (Circle one) and the credit card number is: to be called in (Enter credit card number) which expires on to be called in (Enter expiration date).

William F McIntosh (Signature) 1/25/01 (Date)

William F. McIntosh (Name Printed) (202) 395-7681 (Phone Number)

Equipment Purchased is as follows:

Qty	Item Description	Inventory Code	Unit Price	Price
8	Motorola StarTAK 7868		$ 149.99	$ 1199.92
18	Nokia 5185I		$ 19.99	$ 359.82
			$	$
	(1) Request you issue phone numbers		$	$
	(2) Request Block #		$	$
	NOTE: Accessory/Supply Order ATTACHED		$	$ 479.92
			TOTAL:	$ 2039.66

WFM
See VISA Bill

SHIP EQUIPMENT TO THE FOLLOWING ADDRESS:
Name of Department/Agency: EOP/OA Remote Delivery Site (RDS)
Street Address: Building 410, Anacostia Naval Station
City, State Zip Code: 2701 S. Capitol St, S.W.
Attn: Washington, DC 20373
Phone #:
(202) 395-5250

ATTN: OVP/Claire O'Donnell
EEOB Rm. 267

SHIP THE CREDIT CARD RECEIPT TO THE FOLLOWING PERSON AND ADDRESS:
Name of Department/Agency:
Street Address:
City, State Zip Code
Attn:
Phone #:

Please initiate a new acct for OVP.
Service will be covered by VP21P03.

See Page 2 →

VERIZON WIRELESS 1/25/01

ACCESSORY/SUPPLY ITEMS REQUIRED

1. StarTAK Desk Charging Unit, Dual Port, Part #98191 8 ea. @ 59.99 = $479.92
2. StarTAK Spare Standard Lithium Battery, Part #66405 5 ea. @ 89.99 = $440.95 part of package - no charge

Subtotal (Carried Over to 1st page) $929.87

Delivery Quoted on Equipment - Not Later than Tuesday 1/30/01.

Best Delivery on Accessories 1/30/01 Also

See Delivery Address Attached

To: Kathy O'Halloran

From: Claire O'Donnell COD

Date: January 24, 2001

Subject: Cellular Telephones and Pagers

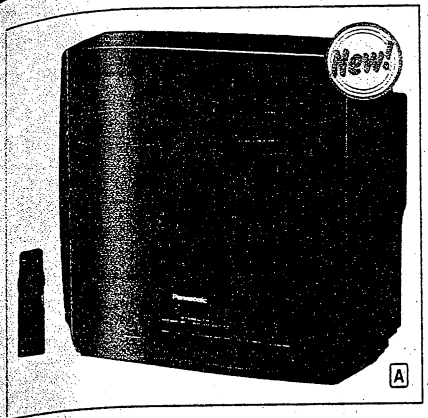
Please issue a requisition to purchase the following telecommunications equipment for The Office of the Vice President.

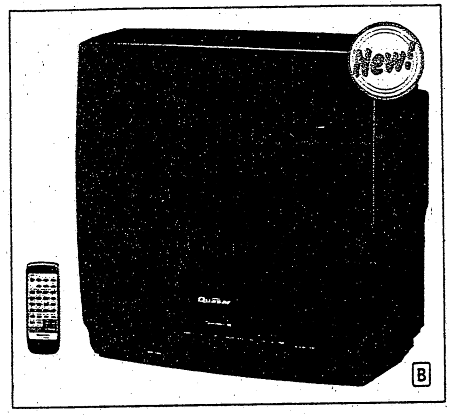
Equipment Description	Quantity	Unit Price	Total Price
Motorola StarTAC 7868	8	$149.99	$1199.92
Nokia 5185I	18	$19.99	$359.82
SkyTel T900 Pager	8	$125.99	$1007.92

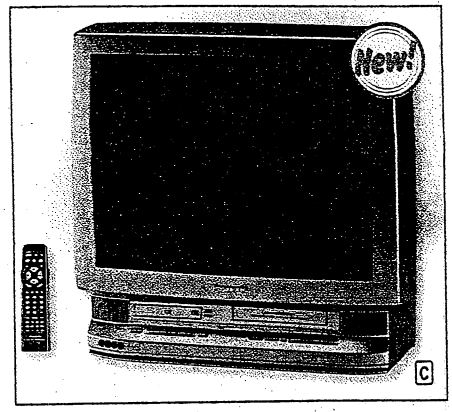
ct...
ar® compli-
-line digital
stereo with
tializer 3-D
-video and
Component
as channel
able timer,
tive screen.
emote con-
53h. Shpg.

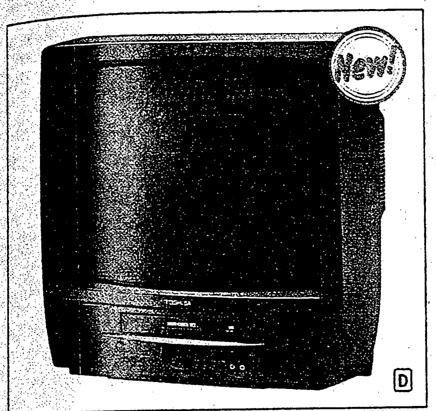
ch $1899.00

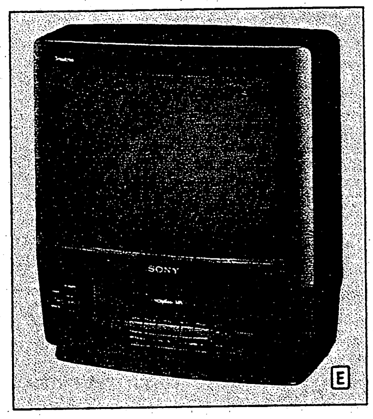
iew® Pro-
V with 1-
Picture—
include
ystem; digi-
-resolution
wing angle.
clude MTS
®; sub bass
nt surround
onvenience
ream® com-
its; Energy
d tri-lingual
2.3 x 20.8 x
bs
TO CHANGE
ship via UPS

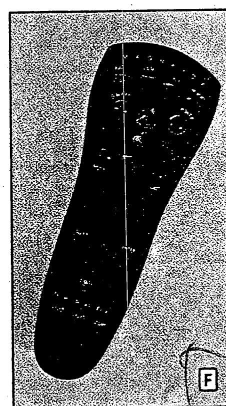


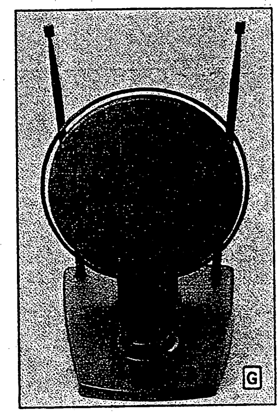












COLOR TV/VCR COMBINATIONS

Panasonic

- *Up front AV inputs and earphone jack*
- *Index Search*
- *Recording Time Stamp*
- *FM radio with auto-scan*
- *Automatic clock set with 24-hour backup*
- *Alarm clock with sleep timer*

A 20" Stereo TV/4-Head VCR—PanaBlack™ picture tube increases contrast and color. VCR Plus+ simplifies programming using published PlusCode numbers. Commercial Skip, Program End Search, Tape Auto Repeat. Includes illuminated all-brands universal remote. 20.3w x 18.7d x 19.9h.
PAN-PV-C2060 ....Each $499.95

25" Mono TV/4-Head VCR—Same features as PAN-PV-C2060. 24.9w x 18.2d x 24.2h.
PAN-PV-C2540 ....Each $579.95

13" Mono TV/4-Head VCR—V-Chip Parental Guidance System. Commercial Skip, 34-channel captioning, 60-minute timer, Program End Search. 15.2w x 14.7d x 15.2h.
PAN-PV-C1340 ....Each $329.95

9" Mono TV/2-Head VCR—Small, portable AC/DC unit (12V/24V DC) for use in car. Dashboard cord included. 60-minute timer, trilingual display. 11.9w x 13.2d x 12.9h.
PAN-PV-C920 ....Each $369.95

B Quasar® 20" Mono TV/2-Head VCR—Built-in alarm clock with sleep and TV on/off timers. Auto clock set with 24-hour backup. V-Chip Parental Guidance System, trilingual on-screen display. Index Search tracks and gains access to each previous recording, and Time Stamp lets you "document" each program you record. One month/8-program calendar/timer. Uses icon menu system. 20w x 18d x 19h.
PAN-VV-2000 ....Each $279.95

C 27" Stereo TV/DVD/4-Head Hi-Fi VCR—Includes FM radio with auto-scan, and DVD/CD player. DVD has outputs for DTS® and Dolby Digital® Decoders, and high-speed smooth motion scan. TV has MTS tuner for separate audio program (SAP) reception. Includes VCR Plus+ simplified programming. Alarm clock lets you nap or awaken to favorite DVD movie, videotape, TV program, music CD, radio station, or traditional alarm. 27.1w x 21.7d x 25.7h.
♦PAN-PV-DM2799........................Each $899.95

TOSHIBA

- *181-channel frequency synthesized tuner*
- *Trilingual on-screen display*
- *VCR auto play and digital tracking*
- *One-touch recording*
- *Eight-event/one-month programmable timer*
- *Up front AV inputs; earphone jack*
- *360-minute sleep timer*

D 19" TV/2-Head VCR—V-chip compatible. Auto Clock Set receives local time signal and updates clock automatically. Front panel TV/game switch. 19.3w x 18.2d x 18.9h.
TOS-MV19K2...............................Each $399.99

13" TV/2-Head VCR—Same features as TOS-MV19K2. 14.3w x 14.5d x 15h.
TOS-MV13K2...............................Each $329.95

SONY

- *181 channels*
- *Program (channel) lockout*
- *VCR Plus+ programming*
- *Six-event/one-month programmable timer*
- *Time Stamp and Tape Position Display*
- *Clock with sleep timer*
- *V-Chip included*

E Trinitron 20" TV/4-Head VCR—22w x 23.7d x 22.7h. Shpg. wt. 66 lbs.
SON-KV20VM42..........................Each $549.95

Trinitron 13" TV/4-Head VCR—18.2w x 17.2d x 19h.
SON-KV13VM42..........................Each $449.95

MAGNAVOX
Smart. *Very smart.*®

F 6-Function Universal Remote—Nite Light® keypad controls TV, VCR, cable box, CD, laser disc, audio, more. Scan key channel surfs "up" every five seconds. Sleep timer shuts off TV/VCR/cable box. Uses three AAA batteries (not incl.).
GMI-REM340................................Each $26.99

G Amplified Indoor Antenna—20dB VHF, 30dB UHF gain. Amplifier knob turns power on and increases/decreases signal gain as needed. UHF loop features 360° swivel and 180° tilt to improve reception. Non-scuff blackbase with built-in LED power indicator. 39" black retractable VHP dipoles. Includes AC adapter, 6' coaxial cable and matching transformer. 40-860MHz. 9.5w x 6.63d x 10.8h.
GMI-MANT300..............................Each $79.95

CALL US FOR CURRENT PRICING
♦ This symbol denotes items that cannot ship via UPS

Sita Business Systems, Inc.
Small*Minority*Woman-Owned*8A Cert.
14524-H Lee Rd. Chantilly, VA. 201511640
Tel: (703) 222-7272 Fax: (703) 263-0732
Fed ID# 54-1507554 Email: sita@sitabs.com

Invoice

DATE	INVOICE #
3/15/2001	0786

BILL TO

EOPOA/OFF. OF VICE PRESIDENT
FRANCES E NORRIS ROOM# 269
17TH & PENNSYLVANIA AVE NW
WASHINGTON DC 20501
1/71-9011-1A-0625

SHIP TO

EOPOA/ RDS NAVAL STATION ANACOSTIA
2701 SOUTH CAPITOL STREET SW
BLDG# 410 (OFFICE OF VICE PRES.)
WASHINGTON DC 20373
ATTN-FRANCES EDWARD NORRIS

P.O.	TERMS	DUE DATE	REP	SHIP DATE	SHIP VIA	REP PO #	FOB
	CREDIT ...	3/15/2001	L	3/15/2001	UPS	9181 us	SITA TRUCK

ITEM	DESCRIPTION	QUANTITY	RATE	AMOUNT
OFC	GMI-REM340	2	21.75	43.50
				0.00

Paid 5/15/01
VC11000041

Total $43.50

Invoice

Sita Business Systems, Inc.
Small*Minority*Woman-Owned*8A Cert.
14524-H Lee Rd. Chantilly, VA. 201511640
Tel: (703) 222-7272 Fax: (703) 263-0732
Fed ID# 54-1507554 Email: sita@sitabs.com

Business Systems, Inc.

DATE	INVOICE #
6/5/2001	1634

BILL TO

EOPOA/OFF. OF VICE PRESIDENT
FRANCES E NORRIS ROOM# 269
17TH & PENNSYLVANIA AVE NW
WASHINGTON DC 20501
1/71-9011-1A-0625

SHIP TO

EOPOA/ RDS NAVAL STATION ANACOSTIA
2701 SOUTH CAPITOL STREET SW
BLDG# 410 (OFFICE OF VICE PRES.)
WASHINGTON DC 20373
ATTN-FRANCES EDWARD NORRIS

P.O.	TERMS	DUE DATE	REP	SHIP DATE	SHIP VIA	REP PO #	FOB
	CREDIT ...	6/5/2001	L	6/5/2001	UPS	10327 AZ/US	SITA

ITEM	DESCRIPTION	QUANTITY	RATE	AMOUNT
OFC	HP 3906A TONER	1	64.50	64.50
OFC	CANON BC10 CART	1	17.75	17.75
OFC	GMI-REM340 REMOTE	1	21.75	21.75
				0.00

VC11000052 Paid 7/18/01

Total $104.00

THE WHITE HOUSE

WASHINGTON

OFFICE OF THE COUNSEL TO THE PRESIDENT

FACSIMILE COVER SHEET

Date 3-18-2002 Time 2:33 pm

To: Bernard Ungar

Fax: 512-3796

From: Courtney Elwood

Phone: (202) 456-7900 Fax: (202) 456-1647

Number of Pages (including cover sheet): 27

Message:

WHO REQUEST FOR GOODS AND SERVICES

COPY

1. REQUESTER'S INFORMATION

NAME Kathey Mitchell OFFICE WH

DATE 3/1/01 EXT 6-2580

2. DESCRIPTION OF GOODS/SERVICES

ITEM#	DESCRIPTION	QTY	UNIT PRICE	TOTAL
303390/REM250	Universal remote control	~~8~~ 6	12.99	77.94

TOTAL $ 77.94 ~~$ 0.00~~

BRIEF JUSTIFICATION:

3. VENDOR INFORMATION

VENDOR NAME Maintenance

VENDOR ADDRESS 10641 Scripps Summit Court San Diego CA 9213

TELEPHONE NUMBER 800-431-3180 POINT OF CONTACT GS-06F-0006J

GSA

4. AUTHORIZATION

				Initials
MANAGER	APPROVE ☑	DISAPPROVE ☐	DATE:	KBM
FUND MANAGER	APPROVE ☐	DISAPPROVE ☐	DATE:	

FOR WHOPS USE ONLY

Ordered 3/2

Scheduled delivery date: 3/5/01 Date received: 3/6/01

Goods received by: Kathey Mitchell Date: 3/6/01

WH0305

RECEIVED

REQUEST FOR PURCHASING GOODS AND SERVICES

THE WHITE HOUSE

COPY

Requestor's Information

Name: ______ Office Name: Mgt + Admin

Date: 7/10/01 Room Number: EEOB Extension: 6-2580

Description of Goods and Services

Description and Product No. (if known)	Quantity	Unit of Measure	Unit Price	Total
Universal Remotes 303350	6	ea	12.99	77.94

Estimated Total $77.94

Brief Justification (REQUIRED)

remotes for use with televisions which have none

Vendor Information

Vendor Name: Maintenance

Point of Contact:

Vendor Address: 7045 Troy Hill Drive Elkridge MD 21075

Phone Number: 800-431-3000 Fax Number:

Authorization

Administration Contact Approve ☐ ______ Date ______

Department Head Approve ☐ ______ Date ______

Fund Manager Approve ☑ Disapprove ☐ Jacquelyn Hays-Byrd Date 7/10/01

For Administrative Use Only

Order Date: 7/11/01 **Scheduled Delivery Date:** 7/12/01

Delivery Date: 7/12/01 **Received by:** KM

Purchase Order Number WHO 724

Status:

COPY 3

INVOICE

PENN CAMERA

Penn Camera Exchange, Inc.
Commercial & Government Sales
11716 Baltimore Ave., Beltsville, MD 20705
Phone: (301) 210-7366 • Fax: (301) 210-7370 • Toll Free: 800-347-5770

Remit To:
P.O. Box 85080-4285
Richmond, VA 23285-4285

DUNS: (b)(4)

FED ID: 63-0075287

Terms: Net 30 Days

INVOICE NO. 352907

PAGE 1

INVOICE DATE 03/16/01

SOLD TO
CREDIT CARD SALE NO TAX
11716 BALTIMORE AVE
BELTSVILLE, MD 20705

SHIP TO
EOP/OA REMOTE DELIV SITE
BLG 410-ANACOSTIA NAVAL
2701 S. CAP ST SW
WASHINGTON, DC 20373
Attn: KATHEY MITCHELL
EOB #1

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NO.	SHIP VIA	COLL	PPD	TERMS
161818	03/15/01	9025	37		UPSCOM			NET 30 DAYS

QTY ORDERED	QTY. SHIPPED	QTY. BACK ORDERED	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
	1	0	252575	NIK COOLPIX 880	649.00	649.00
				Serial number - 3050836		
1	1	0	1612	READER (CF) SANDISK USB	29.00	29.00
1	1	0	901	SHIPPING	7.00	7.00

E15733 MAR 16, 2001 ACT 4.2
SERVICE GNDCOM BILL 5
TRACKING# 12E157330341345604
REF 1: 352907
REF 2: 37

PUB SVC CHG $3.53 #PK 1

IV $0.00	COD $0.00
DC $0.00	RS $0.00
AH $0.00	SD $0.00
HNDL $0.00	SP $0.00
NTFY $0.00	HZMT $0.00

PUB/NET CHG $3.53 $3.53

SALE AMOUNT	685.00
NO DC TAX	
TOTAL	685.00

STATEMENT OF RESPONSIBILITY

I, the undersigned, received the following equipment in working order:

☐	Cellular telephone (w/battery and charger)	Number		Cost	
		ESN Number			
☐	SkyTel Pager	PIN/Serial#		Cost	
☐	Laptop	Serial #		Cost	
☐	Palm Pilot	Serial#		Cost	
☒	Other	Describe	CoolPix 880 Digital Camera 3050836 SanDisk	Cost	$649.00 29.00

By signing this agreement, I accept full responsibility for this equipment. I further understand that if it is lost, misused, or stolen, **I WILL REIMBURSE THE GOVERNMENT IN FULL FOR ITS REPLACEMENT OR REPAIR COSTS.**

I agree to use this equipment for official government business only. If I have been loaned or assigned a cellular telephone, I understand that a copy of each periodic billing statement for that telephone will be provided to me by the White House Administrative Office. I agree to review each bill and identify any calls shown on the bill that are not related to official government business. I also agree to reimburse the government promptly and in full for the cost of all such personal calls that were placed while the telephone was in my care.

I have read this form and fully understand the policy on the loss or damage of government-owned equipment as well as any additional forms attached. I full agree with these terms.

Name (please print)	Aida Cipriani	Office	Gift Office
Signature	Aida Cipriani	Location	457
Date	03/19/01	Extension	6-7133

For Administrative Use Only:		Permanent ☒	Temporary ☐
Date Assigned:	3/19/01	Date to be Returned:	
Approving Official:		Date Returned:	

usbank.

Kathy Mitchell's credit card

PAGE: 6

STATEMENT OF ACCOUNT
U.S. GOVERNMENT BANKCARD

C/H ACT
A/O ACT (b)(7)e
STATEMENT DATE 04 10 01

PURCHASE DATE/PROCESSING DATE — MERCHANT NAME — AMOUNT
REFERENCE NUMBER — MERCHANT LOCATION/SIC CODE
PURCHASE ID/CUSTOMER CODE — ORIGINAL AMOUNT
CURRENCY CODE — CONV. RATE

04/04/01*XV 04/04 — WACOM TECHNOLOGY CORP — 129.95
24492801094118310138303 — 360-8969833 WA 5734
UNB148S34FSR2G9J00JP4AH7S/ — 0.00
USD
DESCRIPTION-- Graphic tablet
ACCTG.CODE-- 310602

04/04/01*XV 04/04 — TIMESAVERS — 9.90-
74492151094286030812039 — 4152846115 CA 5999
03081203 /0000000000000000 — 0.00
USD
DESCRIPTION--
ACCTG.CODE--

04/04/01 XV 04/05 — ALL AROUND ART — 369.55
24229101095000632214414 — 703-5212496 VA 7333
375040420000002 /01WN286 — 0.00
USD
DESCRIPTION-- framing
ACCTG.CODE-- 252401

04/04/01 XV 04/05 — OFFICE DEPOT #1082 — 178.26
24445741095309351874816 — 800-937-3600 MD 5965 — 260101-69.11
126208766 /KATHY MITCHELL — 0.00
USD
DESCRIPTION-- Polaroid camera, recordable cds, cassette recorder, supplies
ACCTG.CODE-- 260102-39.97, 320402-33.99, 320204-35.19

04/05/01 XV 04/06 — ALL AROUND ART — 244.20
24229101096000536147719 — 703-5212496 VA 7333
376040520030009 /55941 — 0.00
USD
DESCRIPTION-- framing - mock-ups
ACCTG.CODE-- 252401

04/05/01 XV 04/06 — U S CONGRESS HANDBOOK — 73.75 — Not received
24301031096253967944860 — 703-356-3572 VA 5965
/74080 — 0.00
USD
DESCRIPTION-- congressional directories
ACCTG.CODE-- 260303

04/05/01 XV 04/06 — ROCKVILLE OFFICE MACHI — 29.95
24492411096780716900051 — ROCKVILLE MD 5999
057283 /000000000000 — 0.00
USD
DESCRIPTION-- xerox printwheel
ACCTG.CODE-- 260101

04/05/01 XV 04/06 — TECHNICAL SPECIALITIES — 150.00 — not received
24498041096780716900027 — 000-0000000 MD 7372
100502 /100502 — 260102 — 0.00
USD
DESCRIPTION--
ACCTG.CODE--

04/05/01 XV 04/06 — MAINTENANCE WAREHOUSE — 269.50
24610431096004001187125 — 800-431-3000 CA 5072
17306454 /0000000000000000 — 0.00
USD
DESCRIPTION-- Polaroid film 600
ACCTG.CODE-- 320402

04/06/01*XV 04/06 — PAPER & INK BOOK — 279.59
24229101096000539433397 — 301-8987991 MD 5969
071040616190008 /25222 — 0.00
USD
DESCRIPTION-- Calligraphy supplies
ACCTG.CODE-- 260101

04/06/01*XV 04/06 — MWI*MICRO WAREHOUSE — 476.33
24692161096000399923927 — 800-285-7080 NJ 5964
P65429220001 /IMJN144QA — 0.00
USD
DESCRIPTION-- Adobe pagemaker
ACCTG.CODE-- 310502

STANDARD FORM 120 REV.
APRIL 1957
GEN. SERV. ADMIN.
FPMR (41 CFR) 101-43.311

REPORT OF EXCESS PERSONAL PROPERTY

1. REPORT NO. 1131M50088

2. DATE MAILED 3/27/01

3. TOTAL COST $ 6550

4. TYPE OF REPORT (Check one only of "a," "b," "c," or "d") [X] a. ORIGINAL [ ] b. CORRECTED [ ] c. PARTIAL W/D [ ] d. TOTAL W/D (Also check "e" and/or "f" if appropriate) [ ] e. OVERSEAS [ ] f. CONTRACTORS

5. TO (Name and Address of Agency to which report is made) THRU
General Services Administration, Personal Property Division,
6808 Loisdale Rd, Franconia, VA 22150

6. APPROP. OR FUND TO BE REIMBURSED (if any)

7. FROM (Name and Address of Reporting Agency)
Executive Office of the President
725 17th St, NW Washington, DC 20503 Attn: Brenda Emanuel, 202-395-1573

8. REPORT APPROVED BY (Name and Title)

9. FOR FURTHER INFORMATION CONTACT (Title, Address and Telephone No.)
Brenda Emanuel, Support Services Specialist
202-395-1573

10. AGENCY APPROVAL (If applicable)

11. SEND PURCHASE ORDERS OR DISPOSAL INSTRUCTIONS TO (Title, Address and Telephone No.)
Brenda Emanuel, Support Services Specialist
202-395-1573

12. GSA CONTROL NO.

13. FSC GROUP NO. 70

14. LOCATION OF PROPERTY (If location is to be abandoned give date)
Anacostia Naval Sta., 2701 So. Capitol St. SW DC
Bldg. 410, Attn: Ms. Alonzo, 202-395-5250 20373

15. REIM/REQD YES [ ] NO [ ]

16. AGENCY CONTROL NO.

17. SURPLUS RELEASE DATE

18. EXCESS PROPERTY LIST

ITEM NO. (a)	DESCRIPTION (b)	COND. (c)	UNIT (d)	NUMBER OF UNITS (e)	ACQUISITION COST PER UNIT (f)	ACQUISITION COST TOTAL (g)	FAIR VALUE % (h)
1	GATEWAY G6-200 CPU 5744169 / WHO0003215	5	Ea	1		$100.00	
2	GATEWAY G6-200 CPU 5744225 / WHO0003195	S	Ea	1		$25.00	
3	DTK CPU COMPUTER 99112090 / OA00006458	S	Ea	1		$25.00	
4	DTK CPU COMPUTER 99112127 / OA00006402	5	Ea	1		$100.00	
5	DTK CPU COMPUTER 99112098 / OA00006292	5	Ea	1		$100.00	
6	DTK CPU COMPUTER 99112086 / OA00006293	5	Ea	1		$100.00	
7	DTK CPU COMPUTER 99112094 / OA00006372	5	Ea	1		$100.00	
8	DTK CPU COMPUTER 99112129 / OA00006413	5	Ea	1		$100.00	
9	DTK CPU COMPUTER 99112131 / OA00006374	5	Ea	1		$100.00	
10	DTK CPU COMPUTER 99112132 / OA00006373	5	Ea	1		$100.00	
11	DTK CPU COMPUTER 99112093 / OA00006297	5	Ea	1		$100.00	
12	DTK CPU COMPUTER 99112125 / OA00006404	5	Ea	1		$100.00	
13	DTK CPU COMPUTER 99112079 / OA00006406	5	Ea	1		$100.00	
14	DTK CPU COMPUTER 99112087 / OA00006296	5	Ea	1		$100.00	
15	COMPAQ STORAGE NETWORK 3G08CR84J000 / NO BARCODE	5	Ea	1		$100.00	
16	DIGITAL ALPHA 2000 SERVER NI60700EU8 / OA00003697	5	Ea	1		$100.00	

STANDARD FORM 120-A APRIL 1957 GEN. SERV. ADMIN, FPMR (41 CFR) 101-43.311	**CONTINUATION SHEET** ***(Report of Excess Personal Property)***	PAGE 2
FROM (Name and Address of Reporting Agency) Executive Office of the President 725 17th St, NW Washington, DC 20503 Attn: Brenda Emanuel, 202-395-1573	REPORT NO. 1131M50088	AGENCY CONTROL NO.

18. EXCESS PROPERTY LIST

ITEM NO. (a)	DESCRIPTION (b)	COND. (c)	UNIT (d)	NUMBER OF UNITS (e)	ACQUISITION COST PER UNIT (f)	ACQUISITION COST TOTAL (g)	FAIR VALUE % (h)
17	Hp cpu computer 8765432 / no barcode	5	Ea	1		$100.00	
18	COMPAQ PROSIGNIA 200 D829BWP10000 / NO BARCODE	5	Ea	1		$100.00	
19	DTK CPU COMPUTER 99112097 / OA00006294	5	Ea	1		$100.00	
20	DTK CPU COMPUTER 99112081 / OA00006403	5	Ea	1		$100.00	
21	GATEWAY VIVITRON MONITOR 8145899 / OA00004359	5	Ea	1		$100.00	
22	DTK CPU COMPUTER 99112080 / OA00006408	5	Ea	1		$100.00	
23	GATEWAY E-3100 PC 0008457698 / WHO0003280	5	Ea	1		$100.00	
24	GATEWAY E-3100 PC 0008456255 / WHO0003811	5	Ea	1		$100.00	
25	GATEWAY E-3100 PC 0008520406 / WHO0003935	5	Ea	1		$100.00	
26	GATEWAY E-3100 PC 0008457694 / WHO0003287	5	Ea	1		$100.00	
27	GATEWAY E-3100 PC 0008456255 / WHO0003521	5	Ea	1		$100.00	
28	GATEWAY E-3100 PC 0008456221 / WHO0003805	5	Ea	1		$100.00	
29	GATEWAY E-3100 PC 000845690 / WHO0003273	5	Ea	1		$100.00	
30	GATEWAY E-3100 PC 0008456229 / WHO0003807	5	Ea	1		$100.00	
31	GATEWAY E-3100 PC 0008456239 / WHO0003809	5	Ea	1		$100.00	
32	GATEWAY E-3100 PC 0009810937 / WHO0003839	6	Ea	1		$50.00	
33	GATEWAY E-3100 PC 0009810932 / WHO0003834	5	Ea	1		$100.00	
34	GATEWAY E-3100 PC 0008581665 / WHO0003365	5	Ea	1		$100.00	
35	GATEWAY E-3100 PC 0008581672 / WHO0003816	5	Ea	1		$100.00	
36	GATEWAY E-3100 PC 0008456227 / WHO0003810	5	Ea	1		$100.00	
37	GATEWAY E-3100 PC 0008520411 / WHO0003843	5	Ea	1		$100.00	
38	GATEWAY E-3100 PC 0008581679 / WHO0003999	5	Ea	1		$100.00	
39	GATEWAY E-3100 PC 0008457685 / WHO0003282	5	Ea	1		$100.00	
40	GATEWAY E-3100 PC 0008456231 / WHO0003285	5	Ea	1		$100.00	
41	GATEWAY E-3100 PC 0009810934 / WHO0003836	5	Ea	1		$100.00	
42	GATEWAY E-3100 PC 0008456233 / WHO0003524	S	Ea	1		$25.00	
43	GATEWAY E-3100 PC 0008581703 / WHO0003289	S	Ea	1		$25.00	

In Lieu of **STANDARD FORM 120-A**

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APRIL 1957
GEN. SERV. ADMIN.
FPMR (41 CFR) 101-43.311

CONTINUATION SHEET
(Report of Excess Personal Property)

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FROM (Name and Address of Reporting Agency)
Executive Office of the President
725 17th St, NW Washington, DC 20503 Attn: Brenda Emanuel, 202-395-1573

REPORT NO. 1131M50088

AGENCY CONTROL NO.

18. EXCESS PROPERTY LIST

ITEM NO. (a)	DESCRIPTION (b)	COND. (c)	UNIT (d)	NUMBER OF UNITS (e)	ACQUISITION COST PER UNIT (f)	ACQUISITION COST TOTAL (g)	FAIR VALUE % (h)
44	GATEWAY E-3100 PC 0009810936 / WHO0003838	5	Ea	1		$100.00	
45	GATEWAY E-3100 PC 0008581668 / WHO0003818	5	Ea	1		$100.00	
46	GATEWAY E-3100 PC 0008581695 / WHO0003366	5	Ea	1		$100.00	
47	GATEWAY E-3100 PC 0008581701 / WHO0004075	5	Ea	1		$100.00	
48	GATEWAY E-3100 PC 0008581658 / WHO0003940	5	Ea	1		$100.00	
49	GATEWAY E-3100 PC 0009810930 / WHO0003833	5	Ea	1		$100.00	
50	GATEWAY E-3100 PC 0008457699 / OPD000000696	5	Ea	1		$100.00	
51	GATEWAY E-3100 PC 0008457701 / OPD000000689	5	Ea	1		$100.00	
52	GATEWAY E-3100 PC 00084520432 / WHO0003849	5	Ea	1		$100.00	
53	HP LASERJET 4 PRINTER USFC302626 / WHO0002103	5	Ea	1		$100.00	
54	HP LASERJET 4 PRINTER USFB238609 / WHO0002453	5	Ea	1		$100.00	
55	HP LASERJET PRINTER USTC045906 / WHO0002179	5	Ea	1		$100.00	
56	HP LASERJET PRINTER USFB238606 / WHO0002457	5	Ea	1		$100.00	
57	HP LASERJET PRINTER USFC420556 / WHO0002884	5	Ea	1		$100.00	
58	HP LASERJET PRINTER JPGK189874 / OMB00000093	5	Ea	1		$100.00	
59	HP LASERJET PRINTER USFB238651 / WHO0004113	5	Ea	1		$100.00	
60	HP LASERJET PRINTER USFB257893 / WHO0002873	5	Ea	1		$100.00	
61	HP LASERJET PRINTER JPBF055166 / WHO0002109	5	Ea	1		$100.00	
62	HP LASERJET PRINTER USTC010660 / WHO0002147	5	Ea	1		$100.00	
63	GATEWAY 17" MONITOR MI5418485851 / WHO0005552	5	Ea	1		$100.00	
64	GATEWAY 17" MONITOR MIA8J4132922 / WHO0006208	5	Ea	1		$100.00	
65	GATEWAY 17" MONITOR 8160910 / WHO0005032	5	Ea	1		$100.00	
66	GATEWAY 17" MONITOR MI5418488335 / WHO0005632	5	Ea	1		$100.00	
67	GATEWAY 17" MONITOR MI5418488398 / WHO0005774	5	Ea	1		$100.00	
68	GATEWAY 17" MONITOR MI5418480767 / WHO0005579	5	Ea	1		$100.00	
69	GATEWAY 17" MONITOR 17004C025802 / WHO0005553	5	Ea	1		$100.00	

In Lieu of **STANDARD FORM 120-A**

STANDARD FORM 120-A
APRIL 1957
GEN. SERV. ADMIN.
FPMR (41 CFR) 101-43.311

CONTINUATION SHEET
(Report of Excess Personal Property)

PAGE 4

FROM (Name and Address of Reporting Agency)
Executive Office of the President
725 17th St, NW Washington, DC 20503 Attn: Brenda Emanuel, 202-395-1573

REPORT NO.
1131M50058

AGENCY CONTROL NO.

18. EXCESS PROPERTY LIST

ITEM NO. (a)	DESCRIPTION (b)	COND. (c)	UNIT (d)	NUMBER OF UNITS (e)	ACQUISITION COST PER UNIT (f)	ACQUISITION COST TOTAL (g)	FAIR VALUE % (h)
70	GATEWAY 17" MONITOR 17004C026496 / WHO0005722	5	Ea	1		$100.00	
71	GATEWAY 17" MONITOR 17004C010640 / WHO0005491	5	Ea	1		$100.00	
72	GATEWAY 17" MONITOR MI54I8480748 / WHO0005566	5	Ea	1		$100.00	
73	GATEWAY 17" MONITOR MI54I8488346 / WHO0005760	5	Ea	1		$100.00	
74	GATEWAY 17" MONITOR MIE2JC164143 / OVP0001075	5	Ea	1		$100.00	
75	GATEWAY 17" MONITOR MIA8J4132910 / WHO0006419	5	Ea	1		$100.00	
76	GATEWAY 17" MONITOR MI54I8481072 / WHO0006238	5	Ea	1		$100.00	
77	GATEWAY 17" MONITOR MI54I8480757 / WHO0005578	5	Ea	1		$100.00	
78	GATEWAY 17" MONITOR MIA8J4130500 / WHO0006432	5	Ea	1		$100.00	
79	GATEWAY 17" MONITOR\ 17004A627657 / WHO0004110	5	Ea	1		$100.00	
80	GATEWAY 17" MONITOR MIA8J3074461 / WHO0007179	5	Ea	1		$100.00	
81	GATEWAY 17" MONITOR MI54I8481305 / WHO0006390	5	Ea	1		$100.00	
82	GATEWAY 17" MONITOR MIA8J6326717 / WHO0006974	5	Ea	1		$100.00	
83	GATEWAY 17" MONITOR 17004C026494 / WHO0005720	S	Ea	1		$25.00	
84	GATEWAY 17" MONITOR MIA8J4130909 / WHO0006427	5	Ea	1		$100.00	
85	GATEWAY 17" MONITOR 17004A681102 / WHO0007164	5	Ea	1		$100.00	
86	GATEWAY 17" MONITOR MI54I8481080 / WHO0006083	5	Ea	1		$100.00	
87	MAG 17" MONITOR MA62H7016056 / OVP00000250	5	Ea	1		$100.00	
88	MAG 17" MONITOR MA62H5008687 / OVP00001054	5	Ea	1		$100.00	
89	GATEWAY 17" MONITOR C810083532 / OVP00001001	5	Ea	1		$100.00	
90	GATEWAY 17" MONITOR C811098343 / OVP00001002	5	Ea	1		$100.00	
91	GATEWAY 17" MONITOR MI54I8481293 / WHO0006367	5	Ea	1		$100.00	
92	GATEWAY 17" MONITOR 7345768 / WHO0003165	5	Ea	1		$100.00	
93	COMPAQ 15" MONITOR 5268A00FA006 / OA00000852	5	Ea	1		$100.00	
94	SILICON GRAPHICS 17" MONITOR 7202182 / OVP0001115	5	Ea	1		$100.00	
95	HP LASERJET PRINTER USFC367283 / WHO0002001	5	Ea	1		$100.00	
96	HP LASERJET PRINTER USFC307043 / OA00003142	5	Ea	1		$100.00	

In Lieu of **STANDARD FORM 120-A**

STANDARD FORM 120-A
APRIL 1957
GEN. SERV. ADMIN.
FPMR (41 CFR) 101-43.311

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(Report of Excess Personal Property)

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FROM (Name and Address of Reporting Agency)
Executive Office of the President
725 17th St, NW Washington, DC 20503 Attn: Brenda Emanuel, 202-395-1573

REPORT NO. 1131M50058

AGENCY CONTROL NO.

18. EXCESS PROPERTY LIST

ITEM NO. (a)	DESCRIPTION (b)	COND. (c)	UNIT (d)	NUMBER OF UNITS (e)	ACQUISITION COST PER UNIT (f)	ACQUISITION COST TOTAL (g)	FAIR VALUE % (h)
97	KEYBOARDS/MOUSE/SPEAKERS NO SERIAL #						
98	KEYBOARDS/MOUSE/SPEAKERS NO SERIAL #	5	Ea	1		$100.00	
99	KEYBOARDS/MOUSE/SPEAKERS NO SERIAL #	5	Ea	1		$100.00	
100	KEYBOARDS/MOUSE/SPEAKERS NO SERIAL #	5	Ea	1		$100.00	
101	KEYBOARDS/MOUSE/SPEAKERS NO SERIAL #	5	Ea	1		$100.00	
102	KEYBOARDS/MOUSE/SPEAKERS NO SERIAL#	5	Ea	1		$100.00	
103	KEYBOARDS/MOUSE/SPEAKERS NO SERIAL #	5	Ea	1		$100.00	
104	KEYBOARDS/MOUSE/SPEAKERS NO SERIAL#	5	Ea	1		$100.00	
105	KEYBOARDS/MOUSE/CORDS NO SERIAL #	5	Ea	1		$100.00	
106	KEYBOARDS/MOUSE CORDS NO SERIAL #	5	Ea	1		$100.00	
107	KEYBOARDS/MOUSE/SPEAKERS NO SERIAL #	5	Ea	1		$100.00	
108	KEYBOARDS/SOUNDCARDS NO SERIAL #	5	Ea	1		$100.00	
109	GATEWAY G6-200 CPU 0006714299 / OVP0001112	5	Ea	1		$100.00	
110	GATEWAY G6-200 CPU 0006714300 / OVP0001111	5	Ea	1		$100.00	
111	GATEWAY G6-200 CPU 0006714301 / OVP0001110	5	Ea	1		$100.00	
112	GATEWAY 3100 CPU 0008520390 / WHO0003931	5	Ea	1		$100.00	
113	GATEWAY 3100 CPU 0008456246 / WHO0003812	5	Ea	1		$100.00	
114	COMPAQ PROLINEA CPU G442HKD9E238 / OA00005066	5	Ea	1		$100.00	
115	HP 4+ LASERJET PRINTER USTCO45913 / WHO0001284	5	Ea	1		$100.00	
116	HP 4+ LASERJET PRINTER USFB238610 / WHO0002451	5	Ea	1		$100.00	
117	COMPAQ 21" MONITOR 32843491A282 / OA00000648	6	Ea	1		$50.00	
118	NEC JC15 MONITOR 5981455MG / OA00004178	6	Ea	1		$50.00	
119	COMPAQ V710 MONITOR 027CG23SD624 / NO BARCODE	5	Ea	1		$50.00	
120	DIGITAL 15" MONITOR 3N54607044 / OA00003696	5	Ea	1		$50.00	
121	PACKARD BELL 15" MONITOR 25461463 / NO BARCODE #	5	Ea	1		$50.00	
122	CTX 15" MONITOR AE0-41100637	5	Ea	1		$50.00	
123	MITSUBISHI 16" MONITOR 209002294 / NO BARCODE #	5	Ea	1		$50.00	

In Lieu of **STANDARD FORM 120-A**

STANDARD FORM 120-A
APRIL 1957
GEN. SERV. ADMIN,
FPMR (41 CFR) 101-43.311

CONTINUATION SHEET
(Report of Excess Personal Property)

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FROM (Name and Address of Reporting Agency)
Executive Office of the President
725 17th St, NW Washington, DC 20503 Attn: Brenda Emanuel, 202-395-1573

REPORT NO. 1131M50088

AGENCY CONTROL NO.

18. EXCESS PROPERTY LIST

ITEM NO. (a)	DESCRIPTION (b)	COND. (c)	UNIT (d)	NUMBER OF UNITS (e)	ACQUISITION COST PER UNIT (f)	ACQUISITION COST TOTAL (g)	FAIR VALUE % (h)
124	MITSUBISHI 16" MONITOR 209002660 / NO BARCODE #	5	Ea	1		$100.00	
125	CTX 15" MONITOR 2E1-61000817 / NO BARCODE #	5	Ea	1		$100.00	
126	NEC 15" MONITOR 38D02058A / NO BARCODE #	5	Ea	1		$100.00	
127	MICRON 200MHZ CPU 685886-0001 / NOBARCODE #	5	Ea	1		$100.00	
128	BOX MISC KEYBOARDS/CABLES NO SERIAL #	5	Ea	1		$100.00	
129	BOX MISC KEYBOARDS/CABLES NO SERIAL #	5	Ea	1		$100.00	
130	BOX MISC KEYBOARDS/CABLES NO SERIAL #	5	Ea	1		$100.00	
131	GATEWAY 17" VIVITRON MONITOR 7318491/ WHO0002934	5	Ea	1		$100.00	
132	GATEWAY 3100 CPU 0008581660 / OA00006606	5	Ea	1		$100.00	
133	HP LASERJET 4MV PRINTER JPFF011593 / NO BARCODE	5	Ea	1		$100.00	
134	BAY NETWORKS HUB 10BASE-T 092C96CG1001E02 / NO BARCODE	5	Ea	1		$100.00	
135	BAY NETWORKS HUB 100BASE-T 5829134 / NO BARCODE	5	Ea	1		$100.00	
136	BAY NETWORKS HUB 100BASE-T 5367106 / NO BARCODE	5	Ea	1		$100.00	
137	BAY NETWORKS HUB 100BASE-T 5366893 / NO BARCODE	5	Ea	1		$100.00	
138	BAY NETWORKS HUB 100BASE-T 5366935 / NO BARCODE	5	Ea	1		$100.00	
139	BAY NETWORKS HUB 100BASE-T 5367006 / NO BARCODE	5	Ea	1		$100.00	
140	BAY NETWORKS HUB 100BASE-T 5367050 / NO BARCODE	5	Ea	1		$100.00	
141	GATEWAY G6-200 CPU 5744170 / WHO0003053	5	Ea	1		$100.00	
142		5	Ea	1		$100.00	
143		5	Ea	1		$100.00	
144		5	Ea	1		$100.00	
145		5	Ea	1		$100.00	
146		5	Ea	1		$100.00	
147		5	Ea	1		$100.00	
148		5	Ea	1		$100.00	
149		5	Ea	1		$100.00	

In Lieu of **STANDARD FORM 120-A**

STANDARD FORM 120-A
APRIL 1957
GEN. SERV. ADMIN,
FPMR (41 CFR) 101-43.311

CONTINUATION SHEET
(Report of Excess Personal Property)

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FROM (Name and Address of Reporting Agency)
Executive Office of the President
725 17th St, NW Washington, DC 20503 Attn: Brenda Emanuel, 202-395-1573

REPORT NO.
1131M50088

AGENCY CONTROL NO.

18. EXCESS PROPERTY LIST

ITEM NO. (a)	DESCRIPTION (b)	COND. (c)	UNIT (d)	NUMBER OF UNITS (e)	ACQUISITION COST PER UNIT (f)	ACQUISITION COST TOTAL (g)	FAIR VALUE % (h)
150		5	Ea	1		$100.00	
151		5	Ea	1		$100.00	
152		5	Ea	1		$100.00	
153		5	Ea	1		$100.00	
154		5	Ea	1		$100.00	
155		5	Ea	1		$100.00	
156		5	Ea	1		$100.00	
157		5	Ea	1		$100.00	
158		5	Ea	1		$100.00	
159		5	Ea	1		$100.00	
160		5	Ea	1		$100.00	
161		5	Ea	1		$100.00	
162		5	Ea	1		$100.00	
163		5	Ea	1		$100.00	
164		5	Ea	1		$100.00	
165		5	Ea	1		$100.00	
166		5	Ea	1		$100.00	
167		5	Ea	1		$100.00	
168		5	Ea	1		$100.00	
169		5	Ea	1		$100.00	
170		5	Ea	1		$100.00	
171		5	Ea	1		$100.00	
172		5	Ea	1		$100.00	
173		5	Ea	1		$100.00	
174		5	Ea	1		$100.00	
175		5	Ea	1		$100.00	

Albert F. Leister Jr 02/11/2002 04:44 PM

Record Type:Record

To: Leanna F. Terrell/OA/EOP@EOP

cc:

Subject: Question about the "W" Keyboards

Leanna:

Talked to Helen mid-afternoon and she stated that she excessed eight boxes of "junk" after the transition. Six of those boxes each contained 20 or more keyboards with either the "W" problem or a broken space bar. Due to the "cost" of the items, there was no requirement to track them separately.

Al

Karl H. Heissner 06/29/2001 07:13:12 AM

Record Type:Record

To: Leanna F. Terrell/OA/EOP@EOP

cc:

Subject: Re: GAO INVESTIGATION

I don't have any notes, only recollections/observations made on Monday or Tuesday of the first week of the new Administration:

1. Incoming staff on ground floor of South side of EEOB reported 6 out of 8 keyboards having been damaged.

2. Saw a number of desktop monitors in then unoccupied offices on the West side of the EEOB covered with printed signs: "This computer has been sequestered."

Nothing else to report.

1/23/01
M. Lewis
301674

REQUEST FOR GOODS AND SERVICES

[illegible]TE:

TO: Charles Sigman

FROM: Christopher Capilongo

COMPLETE VENDOR NAME AND ADDRESS:
Technical Specialties Inc
Suite F
5001 Forbes Blvd
Lanham,

VENDOR CONTACT AND TELEPHONE NUMBER:
Chuck Dyess
301-306-7000

COMPLETE DESCRIPTION OF SUPPLIES:

ITEM #	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL	
1	Microsoft Natural keyboard Pro	31 ~~32~~	Each	$75.00	~~$2,400.00~~	$ 2 325
2	Expedite fee	1	Each	$100.00	$100.00	100
						$ 2,425

Total $2,500.00

COMMENTS:
Keyboards are needed to support the transition.

MANAGER APPROVAL: [signature]　　DATE: 1-23-01

310602

E365A

1/24/ cc-Lani
#301679

REQUEST FOR GOODS AND SERVICES

DATE:

TO: Charles Sigman

FROM: Christopher Capilongo

COMPLETE VENDOR NAME AND ADDRESS:
Technical Specialties Inc
Suite F
5001 Forbes Blvd
Lanham,

VENDOR CONTACT AND TELEPHONE NUMBER:
Chuck Dyess
301-306-7000

COMPLETE DESCRIPTION OF SUPPLIES:

ITEM #	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	Microsoft Natural keyboard Pro	31	Each	$75.00	$2,325.00
2	Expedite fee	1	Each	$100.00	$100.00
	Total				$2,425.00

COMMENTS:
Second request for letter "W" problem.

MANAGER APPROVAL:________________ DATE:________________

310607

E360A

Technical Specialties, Inc.

P.O. Box 890
5001 Forbes Blvd.
Lanham, MD 20706
301-306-7000 Fax 301-306-7022

LES ORDER ORDER NO: 301679

BILL TO: Executive Ofc. of the President Office Of Administration 725 17th St., N.W. Rm. 5013, NEOB Washington, DC 20503	**SHIP TO:** Executive Ofc. of the President Office Of Administration 725 17th St., N.W. Washington, DC 20503 Attn: Paul Dagenais
P.O. NO CC	**DOCUMENT:** Verbal / Paul

STATUS: FS **ENTRY DATE:** 01/24/2001 **ENTRY TIME:** 11:38

PAYMENT	TAX CODE	SHIP VIA	DEPOSIT
Net 30 days	DC-EX	TSI TRUCK	0.00

LINE NO	STATUS	ITEM	ORDER QTY / FREIGHT	PRICE / DUTY	DISCOUNT / MISC. CHRG	EXT. PRICE
1.00	FS	Natural Keyboard Pro W9X/NT (B61-00002)	31.00 0.00	75.00 0.00	.00 0.00	2,325.00

Deliver via TSI Truck to: EOP/OA
Remote Delivery Site
Bldg. 410, Naval Station
701 South Capital Street, SW
nacostia, DC
202-395-5250
Attn: Paul Dagenais

Subtotal: 2,325.00

Charge clients credit card
Jan 24/2001 11:41 CED

Rm 400

TOPH boxes
Rec'd
12 boxes
[signature]
23 JAN 2001

****
*** TX REPORT ***
****

TRANSMISSION OK

TX/RX NO	1916
CONNECTION TEL	95123796
CONNECTION ID	GAO-GGD
ST. TIME	03/18 14:20
USAGE T	04'59
PGS. SENT	10
RESULT	OK

THE WHITE HOUSE

WASHINGTON

OFFICE OF THE COUNSEL TO THE PRESIDENT

FACSIMILE COVER SHEET

Date 3-18-2002 Time 2:30pm

To: Bernard Ungar

Fax: 512-3796

From: Courtney Elwood

Phone: (202) 456-7900 **Fax: (202) 456-1647**

Number of Pages (including cover sheet): 27

Message:

****
*** TX REPORT ***
****

TRANSMISSION OK

TX/RX NO	1917
CONNECTION TEL	95123796
CONNECTION ID	GAO-GGD
ST. TIME	03/18 14:37
USAGE T	07'14
PGS. SENT	18
RESULT	OK

THE WHITE HOUSE

WASHINGTON

OFFICE OF THE COUNSEL TO THE PRESIDENT

FACSIMILE COVER SHEET

Date 3-18-2002 Time 2:30pm

To: Bernard Ungar

Fax: 512-3796

From: Courtney Elwood

Phone: (202) 456-7900 **Fax: (202) 456-1647**

Number of Pages (including cover sheet): 27

Message:

1/20/81 WP

United Press International

It Was Clock-Watching Time at the White House

RICHARD COHEN

EARLY IN THE MORNING, the secretaries were fired.

They got the word by memo. The Reagan people had said they would list the names of secretaries in the White House speech office they would keep. When the memo came back, no names were checked.

On Pennsylvania Avenue, the [illegible] watched both Blair House and the White House. Jimmy Carter was in one and Ronald Reagan in the other and it was almost as if the crowds were there to see power change hands. In a matter of hours, Reagan would be in the White House and Carter would be on his way to Plains. So says the Constitution. So says the clock.

In the White House press room, reporters squatted or sat on the floor. They waited for news of Iran. They waited to learn if the president was going to go to West Germany. They waited to learn if the hostages would be freed, if the money had changed hands, if the Bank of England had done this and the Iranians that.

Jody Powell had lunch. Hamilton Jordan had lunch. They looked tired. They had been up most of the night and when they left the White House mess Jordan stopped to say goodbye to a steward: "You're a great man," he said. "You're a great man and I thank you."

On Thursday, beer will return to the White House mess after four years. Richard Nixon and Jerry Ford had beer every Thursday with the Mexican lunch. Jimmy Carter kept the lunch, but banned the beer. On Thursday, it will come back. Maybe wine, too.

All day long, the clock moved. All day long everyone watched the clock and checked watches. There was a time to go to Germany and a time to go to Algiers. There was a time to do this or that and still get back to Washington for the inauguration. There was Washington time and Germany time and Iran time and Algerian time. The times of the world ticked away at the White House yesterday — tick, tock.

The floors of the White House are covered with boarding. It makes it easier to move the boxes. The halls of the White House are stacked with boxes. Picture hangers wait for new pictures and the drawers of desks have been emptied. The staff members who have nothing to do with Iran wait. The others wait, too. Only the clock seemed to know what it was doing and the clock ticked on.

Outside on the street, the limousines cruised by. They were filled with people here for the inauguration. Limousines. You never saw so many limousines. They have California tags and New York tags and New Jersey tags and, of course, Washington, Virginia and Maryland tags. Many of them have special inaugural tags. They boast the names of corporations and some of the corporations are going broke, but that is all to change. It is, isn't it?

The people in the limos look rich and healthy. The women look great. The men look ruddy. It seems that nothing improves your complexion like wealth. They were going to cocktail parties and galleries and museums. You could hear them discussing their plans on the street. Later today, they come into power. Later today, just like that, the world will place a crisis in their lap.

Efrem Zimbalist and I had dinner in the same restaurant. He looks like a movie star. Maybe he'll be the next president. He already has a military aide — it seems everyone does. A helicopter is permanantly hovering over my house. The Washington police have learned nothing from the Vietnam War. They think that if they control the skies, they also control the ground. Helicopters or not, some Republican will be mugged.

The Carter staff wrote a little speech for the president. He was to give it Sunday night when the hostages were freed, but the hostages were not freed Sunday night. He did not give the speech. Someone who read it said it was a good speech. It is too late to give it now.

It is always too late for Jimmy Carter. The man seems jinxed by the clock. He thought he could have won the election if he had another day or two. This was not true, but this is what he thought. He could have brought the hostages home if he had a little bit more time. He could have flown to Germany. He could have flown to Algeria.

In the White House mess, someone suggested that the president borrow a supersonic Concorde from the British or the French. Someone else wondered if the Concorde was fast enough or had the range. No one seemed to know. They all checked their watches again. Someone suggested that Reagan could send Carter to Germany after the inauguration as his emissary. Someone else said that would be just grand. No one then knew Reagan had already made the offer.

Outside, camera crews waited on the White House lawn. Outside, the crowds lined the street. Outside, some of them looked at Blair House and some of them looked at the White House and everyone just waited. Time was running out on Jimmy Carter. Later today, the government will change hands and Ronald Reagan becomes president. He'll have a crisis to contend with.

He'll also need some secretaries.

Mammoth Confusion, Delays Plagued D.C. Tax Collection in '80

By Thomas W. Lippman
Washington Post Staff Writer

Disarray that apparently verged on chaos overtook the District of Columbia's property tax collection system during the past year.

Thousands of bills were not sent when due; thousands of payments that were made have not been recorded. Refunds due to thousands of property owners did not get paid. [illegible] institutions throughout the

147,000 taxable parcels of real estate is an essential function of the District government. The property tax yields about $200 million a year in revenue, or 20 percent of all city tax revenue, and properties on which taxes are delinquent can be sold at auction.

This year's sale, affecting some 3,800 properties, is scheduled for tomorrow morning. Smith said that "as bad as 1980 was" in her department, "we were very pleased with the acc-

2 1 1 9 8 1

Delays, Lost Horses Test Endurance Before Parade

By Patrice Gaines-Carter
Washington Star Staff Writer

The Bill Williams Mountain Men trap animals for furs, rope steers and ride bucking horses, but few feats can match the test of endurance that riding in an Inaugural parade presents.

First, the 29 men, in buckskins and fur-skin hats, waited two hours outside a hotel for a chartered bus to take them to the stables for the horses — the driver had forgotten it was Inauguration Day.

Then they got separated from the horses just before time to assemble for the parade. Then, they had a three-hour wait to start.

A member explained that "the biggest problem is getting the horses through as safe as possible with all the noise." They wound up between two marching bands.

They traveled three days and two nights by train to come here, from Williams, Ariz., 30 miles west of Flagstaff. When they are not riding in rodeos and parades, they are carpenters, heavy-equipment operators, service station owners, bar owners and plasterers.

They rode in parades for Presidents Johnson

...gested to the parade committee that the group participate this year. A lot of things had changed.

In 1961, they brought their own horses. This year the bus took them to Rosecroft Raceway in Oxon Hill, to pick up horses loaned by riding stable owner Dave Butts.

"We used to make our outfits," said Bill Lilly, the trail boss. "Now most of the members have to buy them."

The 27-year-old group was named after a 19th century trapper and preacher who roamed their area.

...works.

But the piece-de-resistance was the sudden eruption of a spectacular silver crossfire at the base of the steps during the playing of "This Is My Country" that was so visually arresting and obviously patriotic that it brought tears to the eyes of many.

The finale was memorable but slightly anti-climactic as explosion after explosion rent the twilight, blending colors and shapes.

Carter Aides' Finale: Empty Cups, Glasses

By Mary Thornton
Washington Star Staff Writer

1 The scene in Jody Powell's empty White House office told the story yesterday. Empty wine glasses, discarded styrofoam coffee cups, a plate heaped with cigarette butts, and the three television sets still blaring, each tuned to a different network to pick up breaking news.

2 It was shortly before noon, and Powell had just left the White House for the last time as Jimmy Carter's press secretary.

3 But already the cleaning crews were at work, rushing to prepare the room for Powell's successor, who was scheduled to take over at noon as Ronald Reagan was sworn into office. Already, the furniture in the Oval Office was being rearranged and hallways festooned with photographs of the Reagan family and their California ranch.

4 As the Reagan team began to move in, the press briefing room was a wasteland of empty cups, McDonald's wrappers, forgotten clothing and old newspapers. It was a testimony to the hundreds of reporters and television technicians who have called the White House home for the past several days and nights as news of the Iranian crisis was breaking around the clock. And to an administration that had run out of time.

Unlike those of most previous presidents, Carter's last day in office was not filled with free time to reflect on successes and failures. Rather, it was a day filled with last-minute negotiation, with apprehension, anxiety and, finally, irony.

Carter and his staff had worked through the night to try to work out details to guarantee freedom for Americans held hostage for 14 months.

The Carter staff had agreed to move out by 11 to give the Reagan staff members time to move in. Because of the emergency negotiations with Iran, Powell and several other staff members decided to stay a bit longer.

At 11:30, Powell appeared in the briefing room, looking pale and tired. He said there was still no word officially on whether the planes that would carry the hostages had left Tehran.

He never reappeared after the five-minute briefing. As he left the White House, members of Carter's press staff began to clean their desks, stuffing notebooks, food and assorted articles of clothing into bags.

One member, Jo Carpenter, took out an empty champagne bottle, the remnant of a last-minute attempt at lightheartedness.

Then, about 10 minutes before noon, the staff, all of them pale and weary after having spent the last several nights at the White House, gathered up whatever possessions had not been moved over the past several weeks. They hugged reporters and one another, then quietly filed out.

Just as quietly, the Reagan staff — what there was of it — began to file into the White House. They slowly began their move into the offices, around the overflowing ashtrays and wastebaskets, past mounds of discarded and outdated press releases. By midafternoon, the transition appeared to be nearly complete.

James Brady had held his first briefing in Powell's [illegible] the office was clean again, and the staff was [illegible] first dozen White House press [illegible].

B-8A

1/21/81 - Wash. St.

B-8C

LINE

Carters Order Ten-Course Feast From Szechuan as Last Supper

arters and Szechuanites
nproving on Sunday Carryout

Nine days before he left office, Jimmy Carter improved on the old idea of Chinese carryout for Sunday dinner. He brought owner Tony Cheng and chef Lam Thuong Khong of Chinatown's Szechuan Restaurant to the White House to prepare a ten-course banquet for Rosalynn Carter, daughter Amy, and nine members of his staff.

Cheng and Khong prepared the dinner in the White House kitchen with a portable wok normally used for cooking demonstrations. The dinner included: shark's-fin soup, Peking duck, Maine lobster Szechuan, braised black mushrooms with snow peas, gold shrimp basket, chicken in wine sauce, and whole sea bass in special sauce.

Trashed: Reagan appointees moving into the Old Executive Office Building were appalled at the sleazy condition in which Carter staffers had left the place. "Trashed" was the way one visitor described it. For example . . .

Memos had been stuck to walls with Scotch tape. Lampshades were torn by paper clips hung on them to hold messages. A refrigerator had black mold a quarter-inch deep inside. A huge coffee stain adorned the couch outside the Vice President's office.

One GSA official reported that "there's a noticeable difference" in the building's condition from four years ago and that "the Carter people left . . . quite a mess." An aide to George Bush explained: "It was a mind-set. I think it goes back to Ham Jordan wearing blue jeans and sitting with his boots on his desk."

Lone Ranger vs. Bo Derek: In all the excitement of the inauguration and the freeing of the American hostages, some important news may have been overlooked: On January 30 the Judiciary Committee of the Maryland House of Delegates voted 9-5 to reject Joint Resolution No. 9: "That the State of Maryland acknowledge Clayton Moore as the Lone Ranger."

Bo Derek
Lone Ranger Preferred

The resolution was introduced last year by Delegates Raymond Dypski and David Shapiro after a company that is making a new film about the Lone Ranger told Moore, the original masked man, that he couldn't wear his old regalia. The disappointed Shapiro says he had hoped that the resolution would show that "we're not just down here dealing with numbers" and that government "has some sensitivity to issues that affect not just the physical well-being but the mental well-being too. I prefer young people to have as a hero someone like the Lone Ranger rather than Superfly or Bo Derek."

NSIDE THE WHITE HOUSE

As Things Get Tougher, Reagan Will Turn to Elizabeth Dole

iders say that the White House e much in Elizabeth Dole, m Federal Trade Commis- er and wife of Kansas obert Dole. She is Rea- 's assistant for public liaison, slot filled by Anne Wexler in Carter administration. An in- ate of Dole says, "She knows shington, she is politically vy, and before she's through 'll have a staff larger than xler's. As things get tougher the Reagan people, they are ng to turn to her more and e, as the Carter White House with Wexler."

Elizabeth Dole
The Savvy Aide to Watch

uth America First: Reagan t in a hurry to make his first sidential trip outside the US. White House aides say he y travel to South America later year or early in 1982 as a ture of goodwill.

mber to Prof: Where are they v? David Young, head of the umbers' unit," set up in the on White House to plug press ks, has been in England the several years teaching as an ord University don.

ugh on Holdovers: Deter- fill positions with their es, Reagan officials e uncommonly tough on ter holdovers. Among the vic- s: assistant Trea- y for public affairs, me celebrated as a survivor of every administration turnover since John F. Kennedy was in the White House. Following the Reagan inauguration, the White House asked Laitin if he would stay on for a while. "Sure, how about until March 1?" Laitin replied. "No, we want you out before then," he was told.

Slowboat Diplomacy: Many politically appointed ambassadors serving in American embassies abroad are in a quandary. The Reagan administration has been exceedingly slow in making diplomatic appointments and reassigning Foreign Service officers. One ambassador, Anne Cox Chambers, left Brussels on her own even before Reagan was sworn in. Others have cabled Washington, asking why the delay in naming their successors.

CHRYSLER BEATS TOYOTA

Bethesda Fan Charts 107 Ads During Super Bowl Broadcast

Jan Rus, a government bureaucrat from Bethesda, is an expert in Super Bowl statistics. But his fascination isn't for yards gained rushing or pass-interception percentages: it's for commercials. During the past few years, as Rus watched the Super Bowl on TV, he compiled masses of information on the ads.

He can tell you, for example, that after the Eagles' field goal in the second quarter, there were commercials for Master Lock, Dodge Mirada, and NBC Saturday basketball. After the halftime show, there were spots for Polaroid, the Plymouth Reliant, and Schlitz beer.

In all, there were 107 commercials broadcast during the Super Bowl (including pre- and post-game shows). That figure includes 23 self-promotions for NBC and 2 unpaid public-service spots (DC Special Olympics and United Way).

The biggest advertiser during the Super Bowl was Chrysler, with 10 commercials, followed by Gillette with 6 and Coca-Cola with 4. Rus was particularly annoyed this year because "the fans missed a punt" due to a long Coke commercial. He was impressed with Gillette's savvy in concentrating its ads during the post-game show.

Super Bowl fans are clearly big consumers of cars (Chrysler, Volkswagen, Toyota, and Hertz all advertised), airplane tickets (Pan Am, United, Air Florida), and—most of all—beer (Budweiser, Löwenbräu, Michelob, Schlitz, Miller, Stroh's, and Pabst Blue Ribbon).

GAO

Accountability * Integrity * Reliability

United States General Accounting Office
Washington, DC 20548

March 25, 2002

Ms. Courtney Elwood
Associate Counsel to the President
The White House

Dear Ms. Elwood:

In reviewing the excess property report dated March 27, 2001, that you previously provided to us, we noted that the damaged keyboards we have been discussing were apparently sent to the Anacostia Naval Station. Given the differing numbers that exist relative the missing or broken Ws, we would like to determine whether the Anacostia Naval Station still has these keyboards. If so, we would like to visit the Station as soon as possible to see them. We would also like to know whether personnel at the Station inspected the keyboards and documented how many there were and their condition when they arrived, and if so, we would like a copy of any records related to their inspection. If the keyboards have been disposed of, we would like to know what happened to them.

We would very much appreciate your assistance in contacting personnel at the Naval Station to obtain the information we are requesting.

Sincerely yours,

Bernard L Ungar

Bernard L. Ungar
Director, Physical Infrastructure Issues

Courtney
456-5053

Background

In June 2001, the White House prepared a list of "damage" that was observed in the White House complex during the January 2001 transition. According to the White House, the list was prepared from recollections of five White House employees who helped prepare the space for new staff. The list included missing building fixtures, such as historic doorknobs and a presidential seal; computer keyboards with missing "W" keys; damaged and overturned furniture; cut telephone lines; telephones with missing telephone number labels; fax machines moved to the wrong areas and a secure fax left operational; offices with a lot of trash; writing on the walls; and voicemail greetings that had obscene messages. The list also indicated that trucks were needed to recover usable supplies that had been thrown away.

Most White House staff who leave their jobs at the end of an administration work in the East and West Wings of the White House and the adjacent EEOB. The General Services Administration (GSA) maintains the White House office space, including cleaning the offices and repairing the physical structure. The Secret Service is responsible for the security of the White House complex and its occupants. The Office of Administration (OA) provides administrative support services to all agencies within the Executive Office of the President (EOP), including the procurement and maintenance of computers, telephones, furniture, and other personal property within the White House complex. OA asks GSA to repair furniture in the White House complex.

(b)(6), (b)(7)c, (b)(7)e, (b)(7)f

(b)(6), (b)(7)c, (b)(7)e, (b)(7)f

remain administrative support to all units w/in the EOP

United States General Accounting Office

Fax Transmittal Sheet

GAO
Accountability * Integrity * Reliability

To: (Name and Address)

Courtney Elwood

Telephone No. 456-1984 **Fax Telephone No.** 456-5053 **Date** 4/8/02

From: (Name and Address)

Bob Homan

Telephone No. 512-8488 **Fax Telephone No.** 512-3796 **Date**

Subject:

doorknob documentation as requested

Additional Information

Acknowledgement Requested

1. ☐ Yes ☑ No
2. 3 pages, including this cover sheet, are being transmitted.
3. If pages are not received, call (202) 512-8488.

OPR:KS

GAO Form 224 (Rev. 10/00)

EXECUTIVE OFFICE OF THE PRESIDENT
Office of Administration

FACILITY REQUEST

NO: 56857

READ INSTRUCTIONS ON BACK BEFORE FILLING OUT THIS FORM

I. REQUESTING AGENCY ADMINISTRATIVE COORDINATOR

3. Name	4. Agency	5. Room	6. Phone
Fran Norris	OVP	269	69038

II. WORK TO BE PERFORMED FOR

7. Name	8. Agency or acc't to be charged	9. Room	10. Phone
Mr. Conda	OVP	288	

☐ *Check if estimate requested* **III. WORK ORDERS** ☐ *See attachments*

11. CONSTRUCTION/CARPENTRY ☐ Furniture Repair ☐ Locksmith Services ☐ Other
(Attach sketches of any proposed construction/removal/modification of walls, doors, window, etc.)

12. DESIGN SERVICES ☐ Furniture ☐ Touch-up ☐ Painting ☐ Carpet ☐ Other

13. MOVING ☐ RDS ☐ Furniture ☐ Safes ☐ Other
(Attach copy of this form to EACH item being moved; Indicate specific description and destination of each item or group of items; A completed SF-120 MUST be attached to this form for all items being accessed) (Attach sketch of any new furniture layouts)

CARPENTRY 2/12/01 DC003522 2/13/01 1 HR $54.00

14. ELECTRICAL ☐ Outlet ☐ Computer Cable ☐ TV Cable ☐ Other
(Attach sketches of outlet/cable locations, including point of origin and route, if know, and destination)

15. CLEANING ☐ Carpet ☐ Furniture ☐ Drapery

16. OTHER Please put doorknob on inter-office Mr. Conda door – Room 288

17. AGENCY AUTHORIZATION/CERTIFICATION	18. DATE	19. FACILITIES AUTHORIZATION	20. DATE
Fran Norris	2/7/01		2/8/01

OA FORM 36
Rev. February 1999

☆U.S. GOVERNMENT PRINTING OFFICE 1999-449-142

Thank You!

GSA COPY

TOTAL P.01

I 43A

GSA

U.S. General Services Administration

February 11, 2002

Robert G. Homan
U. S. General Accounting Office
441 G. Street, N.W.
Washington, D.C. 20548

RE: Interoffice Doorknob – Room 288

Dear Mr. Homan:

This is in response to your question regarding facility request number 56857, dated February 7, 2001. It states "please put doorknob on interoffice Mr. Conda door—Room 288." Earlier I had stated that the work performed was normal maintenance and not done to replace a missing doorknob. You requested further explanation.

The problem with the existing doorknob on this interoffice door at that time was that the handle would slip on the spindle and not open the door. Normal wear and tear from opening and closing the door causes the spindle to wear and have rounded edges. Once the spindle is worn in this manner, replacement is the only way to fix the problem. The interoffice doorknob in Room 288 was replaced because of this type of wear.

James Fisher

James Fisher
Planner Estimator

www.gsa.gov

2/13/02

United States General Accounting Office

Fax Transmittal Sheet

GAO
Accountability * Integrity * Reliability

To: (Name and Address)

Courtney Elwood

Telephone No. 456-1984 **Fax Telephone No.** 456-5053 **Date** 4/10/02

From: (Name and Address)

Bob Homan

Telephone No. 512-8488 **Fax Telephone No.** 512-3796 **Date**

Subject:

list of observations re: computer keyboards

Additional Information

Acknowledgement Requested

1. ☐ Yes ☑ No
2. 4 pages, including this cover sheet, are being transmitted.
3. If pages are not received, call (202) 512-8488.

COMPUTERS

Missing W keys
Observations of 26 White House staff

Room no. or floor	No. observed (observer)	No. for report (reason)
100	10 (Dyck, I-36, p.2)	8-18 (used range for different recollections)
100-104	8 (Johnson, I-26, p.2)	
100-104	18 (Taylor, I-26, p.3)	
102	2 (Davis, I-26, p.4)	0 (assumed that this observation is part of the range for Rooms 100-104)
104	1 (Schlapp, I-27, p.5)	0 (assumed that this observation is part of the range for Room 100-104)
106	2 (Johnson, I-26, p.2)	2
153	2 (Contreras, I-33, p.6)	2
160	1 (Welborn, I-27, p.2)	1
173	1 (Eskew, I-33, p.5)	1
176	1 (Gardner, I-20, p.3)	1
185½	3-4 (Card, I-34, p.2) 3-4 Harvey, I-18, p.4)	2-8 (used range for different recollections)
Advance (174, 185, 185½)	2 (Montgomery, I-33, p.7); 7-8 (Altshuler, I-18, p.4)	
192-198	1-2 (Young, I-20, p.5)	1-7 (used range for different recollections)
197	4 (Griffin, I-18, p.5) (Gross, I-35, p.2) (Stanzel, I-35, p.3) 1 (Lisaius, I-36, p.2)	
198	1 (Wilkinson, I-20, p.4)	
First and second floors	"some" (Handeland, I-9, p.3)	0 (no number provided–assumed that these observations were counted above and below)
Second floor—VP's offices	4-5 (O'Donnell, I-16, p.2) Not indicated (Terrell, I-13, p.1) (Handeland, I-9, p.4)	4-5
286	1 (Christie, I-27, p.2)	0-1 (a VP office already counted above)
288	4 (Conda, I-27, p.2)	0-4 (a VP office already counted above)
EEOB-no specific location	1 (Reynolds, I-19, p.2)	0-1 (used range because this observation already could be counted above)
West Wing	6-10 (Hjorstad, I-26, p.5)	6-10
Total:		**28-61**

EEOB—150 missing keys, not counted above, discussed separately in report (Hjorstad, I-26, p.5).

Damaged W keys
Observations of 4 White House staff

Room no. or floor	No. observed (observer)	No. for report
172	1 (Zimmerman, I-19, p.5)	1
184	7-8 (Altshuler, I-18, p.4)	0-8*
185½	About 15 (West, I-23, p.2)	15
199	1 (Lisaius, I-36, p.2)	1
Total W keys reported damaged (all reported by specific room no.):	**24-25**	**17-25**

*Room 184 is part of a suite of scheduling offices with an entrance in Room 185½. Could double count the 15 damaged keys observed in Room 185½.

Total number of missing or damaged keys in the EEOB reported by a former IS&T employee: 150 (Hjorstad, I-26, p.5)

Keyboards with inoperable/missing/switched keys (not Ws or not sure)
Observations of 5 White House staff

Room no. or floor	No. observed (observer)
128B	1 (Cobb, I-18, p.4)
138	1 (Francisco, I-26, p.1)
160	1 (Ingle, I-27, p.3) (Tulbah, I-23, p.4)
221	Not indicated—will count 1 (Martin, I-12, p.1)
Total	**4**

The White House official in charge of computers said that 61-64 new keyboards were ordered in January 2001 and that 57 were purchase to replace keyboards with missing keys (discussed separately in report). (Terrell, I-31, p.1)

W keys taped or glued on walls

Observations of ~~6~~ 5 White House staff and 1 GSA employee

Room no. or floor	No. observed (observer)	No. for report
128	1 (Card, I-34, p.1)	1
197	Not indicated (Griffin, I-18, p.5) 1 (Lisaius, I-36, p.2)	1
199	1 (Lisaius, I-36, p.2)	1
Vice President's offices—EEOB	"some" (Handeland, I-9, p.3)	1
Fourth floor	10-12 (*Knight*, I-14, p.1)	10-12
Upper press secretary's office	1 (Hjorstad, I-26, p.5)	1
Totals		~~14-16~~ 15-17

Note: When the number of keys was not indicated, 1 key was counted above.

Piles of disconnected keyboards or computers

Observations of 4 White House employees

Room no. or floor	Observer
First floor	Card, I-34, p.2
183	Harvey, I-18, p.4
185	Harvey, I-18, p.4
Vice President's offices—EEOB	O'Donnell, I-16, p.2; Conda, I-27, p.2

2

Something spilled on keyboard/dirty or sticky keyboard

Observation of 3 White House employees

Room no. or floor	No. observed (observer)
162	1 (Lawlor, I-23, p.3)
172	1 (Shannon, I-19, p.5)
198	1 (Wilkinson, I-20, p.4)
Total	**3**

3

No keyboard

Observation of 1 White House staff

Room no. or floor	No. (observer)
134	1 (Berenson, I-23, p.6)
Total	1

4

COMPUTERS

Missing W keys

Observations of 26 White House staff — at least one in each of the PA offices

Room no. or floor	No. observed (observer)	No. for report (reason)
100	10 (Dyck, I-36, p.2)	8-18 (used range for different recollections)
100-104	8 (Johnson, I-26, p.2)	
100-104	approx 18 (Taylor, I-26, p.3)	
102	2 (Davis, I-26, p.4)	0 (assumed that this observation is part of the range for Rooms 100-104)
104	1 (Schlapp, I-27, p.5)	0 (assumed that this observation is part of the range for Room 100-104)
106 103?	2 (Johnson, I-26, p.2)	2
~~158~~ 158, 160A	2 (Contreras, I-33, p.6)	2
160	1 (Welborn, I-27, p.2)	1
173	1 (Eskew, I-33, p.5)	1
176	1 (Gardner, I-20, p.3)	1
185½ Adv	3-4 (Card, I-34, p.2) 3-4 Harvey, I-18, p.4)	2-8 (used range for different recollections)
Advance (174, 185, 185½)	2 (Montgomery, I-33, p.7); — not referring to Adv 7-8 (Altshuler, I-18, p.4)	(West) 15-16 - missing or removed down
192-198	1-2 (Young, I-20, p.5)	1-7 (used range for different recollections)
197	4 (Griffin, I-18, p.5) (Gross, I-35, p.2) - 1 (Stanzel, I-35, p.3) - 2 1 (Lisaius, I-36, p.2)	
198	1 (Wilkinson, I-20, p.4)	
First and second floors	"some" (Handeland, I-9, p.3)	0 (no number provided–assumed that these observations were counted above and below)
Second floor—VP's offices	4-5 (O'Donnell, I-16, p.2) Not indicated (Terrell, I-13, p.1) (Handeland, I-9, p.4)	4-5
286	1 (Christie, I-27, p.2)	0-1 (a VP office already counted above)
288	4 (Conda, I-27, p.2)	0-4 (a VP office already counted above)
EEOB-no specific location	1 (Reynolds, I-19, p.2)	0-1 (used range because this observation already could be counted above)
West Wing	6-10 (Hjorstad, I-26, p.5)	6-10 — W missing, W glued down, spring removed
Total:		**28-61**

4 - 8

EEOB—150 missing keys, not counted above, discussed separately in report (Hjorstad, I-26, p.5).

Damaged W keys
Observations of 4 White House staff

Room no. or floor	No. observed (observer)	No. for report
172	1 (Zimmerman, I-19, p.5)	1
184	7-8 (Altshuler, I-18, p.4)	0-8*
185½	~~About~~ 15 (West, I-23, p.2)	15 – 16 missing or damaged
199	1 (Lisaius, I-36, p.2)	1
Total W keys reported damaged (all reported by specific room no.):	**24-25**	**17-25**

*Room 184 is part of a suite of scheduling offices with an entrance in Room 185½. Could double count the 15 damaged keys observed in Room 185½.

Total number of missing or damaged keys in the EEOB reported by a former IS&T employee: 150 (Hjorstad, I-26, p.5)

Keyboards with inoperable/missing/switched keys (not Ws or not sure)
Observations of 5 White House staff

Room no. or floor	No. observed (observer)
128B	1 (Cobb, I-18, p.4)
138	1 (Francisco, I-26, p.1)
160	1 (Ingle, I-27, p.3) (Tulbah, I-23, p.4)
221	Not indicated—will count 1 (Martin, I-12, p.1)
Total	**4**

The White House official in charge of computers said that 61-64 new keyboards were ordered in January 2001 and that 57 were purchase to replace keyboards with missing keys (discussed separately in report). (Terrell, I-31, p.1)

[(Terrell) "some glued down spacebars"

?

W keys taped or glued on walls

Observations of ~~6~~ 5 White House staff and 1 GSA employee

Room no. or floor	No. observed (observer)	No. for report
128	1 (Card, I-34, p.1)	1
197	Not indicated (Griffin, I-18, p.5) 1 (Lisaius, I-36, p.2)	1
199	1 (Lisaius, I-36, p.2)	1
Vice President's offices—EEOB	"some" (Handeland, I-9, p.3)	1
Fourth floor	10-12 (*Knight*, I-14, p.1)	10-12
Upper press secretary's office	1 (Hjorstad, I-26, p.5)	1
Totals		~~14-16~~ 15-17

Note: When the number of keys was not indicated, 1 key was counted above.

Piles of disconnected keyboards or computers

Observations of 4 White House employees

Room no. or floor	Observer
First floor	Card, I-34, p.2
183	Harvey, I-18, p.4
185	Harvey, I-18, p.4
Vice President's offices—EEOB	O'Donnell, I-16, p.2; Conda, I-27, p.2

8

Something spilled on keyboard/dirty or sticky keyboard

Observation of 3 White House employees

Room no. or floor	No. observed (observer)
162	1 (Lawlor, I-23, p.3)
172	1 (Shannon, I-19, p.5)
198	1 (Wilkinson, I-20, p.4)
Total	**3**

3

No keyboard

Observation of 1 White House staff

Room no. or floor	No. (observer)
134	1 (Berenson, I-23, p.6)
Total	1

4

THE WHITE HOUSE

WASHINGTON

OFFICE OF THE COUNSEL TO THE PRESIDENT

FACSIMILE COVER SHEET

Date 4-10-2002 Time 9 am

To: Cheryle Morgan

Fax: 703-713-4169

From: Courtney S. Elwood

Phone: (202) 456-7900 Fax: (202) 456-1647

Number of Pages (including cover sheet): 2

Message:

Thanks for calling! I'll look forward to hearing from you.

Withdrawal Marker
The George W. Bush Library

FORM	SUBJECT/TITLE	PAGES	DATE	RESTRICTION(S)
Email	GAO preliminary draft report - To: Morgach@mail.northgrum.com - From: Courtney Elwood	1	04/09/2002	P5;

This marker identifies the original location of the withdrawn item listed above. For a complete list of items withdrawn from this folder, see the Withdrawal/Redaction Sheet at the front of the folder.

COLLECTION:
Counsel's Office, White House

SERIES:
Elwood, Courtney Simmons

FOLDER TITLE:
Binder - GAO/Vandalism - Other [4]

FRC ID:
10002

FOIA IDs and Segments:
2014-0502-F

OA Num.:
4586

NARA Num.:
4419

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

P1 National Security Classified Information [(a)(1) of the PRA]
P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
P3 Release would violate a Federal statute [(a)(3) of the PRA]
P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
P5 Release would disclose confidential advise between the President and his advisors, or between such advisors [a)(5) of the PRA]
P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

Deed of Gift Restrictions

A. Closed by Executive Order 13526 governing access to national security information.
B. Closed by statute or by the agency which originated the document.
C. Closed in accordance with restrictions contained in donor's deed of gift.

Freedom of Information Act - [5 U.S.C. 552(b)]

b(1) National security classified information [(b)(1) of the FOIA]
b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

This Document was withdrawn on 7/15/2014 by MAL

Withdrawal Marker
The George W. Bush Library

FORM	SUBJECT/TITLE	PAGES	DATE	RESTRICTION(S)
Email	RE: GAO preliminary draft report - To: Cheryle Morgan - From: Courtney Elwood	2	04/14/2002	P5; P6/b6;

This marker identifies the original location of the withdrawn item listed above. For a complete list of items withdrawn from this folder, see the Withdrawal/Redaction Sheet at the front of the folder.

COLLECTION:
Counsel's Office, White House

SERIES:
Elwood, Courtney Simmons

FOLDER TITLE:
Binder - GAO/Vandalism - Other [4]

FRC ID:
10002

OA Num.:
4586

NARA Num.:
4419

FOIA IDs and Segments:
2014-0502-F

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

P1 National Security Classified Information [(a)(1) of the PRA]
P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
P3 Release would violate a Federal statute [(a)(3) of the PRA]
P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
P5 Release would disclose confidential advise between the President and his advisors, or between such advisors [a)(5) of the PRA]
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b(1) National security classified information [(b)(1) of the FOIA]
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b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

This Document was withdrawn on 7/15/2014 by MAL

****
*** TX REPORT ***
****

TRANSMISSION OK

TX/RX NO	1927
CONNECTION TEL	913103220954
CONNECTION ID	
ST. TIME	04/14 15:50
USAGE T	01'12
PGS. SENT	3
RESULT	OK

FACSIMILE COVER SHEET

Date 4/14/2002 Time 5 pm EST

To: Cheryle Morgan - guest arriving at approx. 9 pm. PST

Fax: 310-322-0954

From: Courtney Elwood

Phone: (202) 456-7900 Fax: (202) 456-1647

Number of Pages (including cover sheet): 3

Message:

Call me whenever you have some free time to discuss.

FACSIMILE COVER SHEET

Date 4/14/2002 Time 5 pm EST

To: Cheryle Morgan - guest arriving at approx. 9 p.m. PST

Fax: 310-322-0954

From: Courtney Elwood

Phone: (202) 456-7900 Fax: (202) 456-1647

Number of Pages (including cover sheet): 3

Message:

Call me whenever you have some free time to discuss.

United States General Accounting Office

Fax Transmittal Sheet

GAO
Accountability * Integrity * Reliability

To: (Name and Address)

Courtney Elwood

Telephone No. 456-1984 Fax Telephone No. 456-5053 Date 4/16/02

From: (Name and Address)

Bob Homan

Telephone No. 512-8488 Fax Telephone No. 512-3796 Date

Subject:

work request to repair mirror--as requested

Additional Information

Acknowledgement Requested

1. ☐ Yes ☑ No
2. 2 pages, including this cover sheet, are being transmitted.
3. If pages are not received, call (202) 512-8488.

OPR:KS

GAO Form 224 (Rev. 10/00)

EXECUTIVE OFFICE OF THE PRESIDENT
Office of Administration

FACILITY REQUEST

READ INSTRUCTIONS ON BACK BEFORE FILLING OUT THIS FORM

NO: 46261

1. Org. Code

2. Charged To: (GSA Use Only)

I. ADMINISTRATIVE COORDINATOR

Name	4. Agency	5. Room	6. Phone
Carol Cleveland	Staff Secretary	Gd Fl WW	62702

II. WORK TO BE PERFORMED FOR

7. Name	8. Agency acc't to be charged	9. Room	10. Phone
Staff Secretary	Staff Secretary	Gd Fl WW	62702

☐ *Check if estimate requested*

III. WORK ORDERS

11. CONSTRUCTION/CARPENTRY ☐ Furniture Repair ☐ Locksmith Services ☐ Other

We need to have a mirror hung + Repaired in our office. Thank you.
(We already have the mirror.)

OK WBM 1/31

12. DESIGN SERVICES ☐ Furniture ☐ Touch-up ☐ Painting ☐ Carpet ☐ Other

13. MOVING ☐ Computer Attach OA 65 ☐ Furniture ☐ Phone Attach OA 87 ☐ Safes ☐ Other

(Attach copy of this form to EACH item being moved; Indicate specific description and destination of each item or group of items! A completed SF-120 MUST be attached to this form for all items being excessed)

14. ELECTRICAL ☐ Outlet ☐ Cable ☐ Other

15. CLEANING ☐ Carpet ☐ Furniture ☐ Drapery

CARP 2-2-01 F594425 2/2/01 1 #37.37

16. OTHER

17. AGENCY AUTHORIZATION	18. DATE	19. FACILITIES AUTHORIZATION	20. DATE
[signature]	1-31-01	[signature]	2-1-01

2-1-01

☆U.S. GOVERNMENT PRINTING OFFICE

OA FORM 35
Rev. June 1996

GSA COPY

THE WHITE HOUSE

WASHINGTON

April 17, 2002

Dear Mr. Ungar:

I write in response to your letter of March 25, 2002. In that letter, you ask "whether the Anacostia Naval Station still has the[] keyboards" that were sent there according to Excess Personal Property Report No. 1131M50088, dated March 27, 2001. The building that formerly housed the Remote Delivery Site (RDS) at the Anacostia Naval Station has been closed as a result of anthrax exposure. Thus the Office of Administration staff who formerly occupied the building cannot access any records or property that may remain there.

Stephanie Alonzo, to whom the Report was addressed, is nearly certain that property received in March 2001 would no longer remain at the site. When the RDS receives excess property like this, it transfers the property either to GSA or to schools. If the property is damaged, it is transferred to a GSA site in Franconia. The Office of Administration does not "dispose" of any excess property. Ms. Alonzo told me that, when the excess computer property arrived at the RDS, no one would have inspected the keyboards, nor documented how many there were or their condition. The RDS personnel would have created no new paperwork in the process; they simply would rely on and forward to GSA the Excess Property Report.

If you have any further questions, please do not hesitate to contact me.

Sincerely,

Courtney Simmons Elwood

Associate Counsel to the President

Bernard L. Ungar
Director of Physical Infrastructure Issues
United States General Accounting Office
Room 2A10
441 G Street, N.W.
Washington, D.C. 20548

****
*** TX REPORT ***
****

TRANSMISSION OK

TX/RX NO	1928
CONNECTION TEL	95123796
CONNECTION ID	GAO-GGD
ST. TIME	04/17 17:35
USAGE T	00'48
PGS. SENT	2
RESULT	OK

THE WHITE HOUSE

WASHINGTON

OFFICE OF THE COUNSEL TO THE PRESIDENT

FACSIMILE COVER SHEET

Date 4-17-2002 Time 6 45 pm

To: Bernard Ungar

Fax: 512-3796

From: C. Elwood

Phone: (202) 456-7900 Fax: (202) 456-1647

Number of Pages (including cover sheet): ____

Message:

GAO
Accountability * Integrity * Reliability

United States General Accounting Office
Washington, DC 20548

April 19, 2002

The Honorable Alberto R. Gonzales
Counsel to the President
The White House

Dear Mr. Gonzales:

As you are probably aware, there have been a number of press accounts in the last few days about our preliminary findings regarding damage to the White House during the 2001 Presidential Inauguration. Certain parties have leaked information to the press based on our oral briefings, despite our repeated urgings not to do so. Unfortunately, there have been several inaccuracies and misleading information in the press. In order to assure the correct information is reported as soon as possible, it is important that we expedite the issuance of our final report.

We intend to adhere to our congressional protocols and professional standards, including applicable standards of evidence, and need your cooperation in expediting the issuance of our report. To achieve this, we need to receive your informal comments on our briefing no later than April 26. As you know, we provided your staff with detailed briefings on this engagement from March 22 to March 27. After reviewing your informal comments, in light of our standards of evidence, we would incorporate any needed revisions to our preliminary draft and provide you a copy of our formal draft report no later than May 3. We would then need to have any formal comments you may have no later than May 10. This would enable us to issue the report in May.

If you have any questions, please call me on (202) 512-4232.

Sincerely yours,

Bernard L Ungar

Bernard L. Ungar
Director, Physical Infrastructure Issues

GAO
Accountability * Integrity * Reliability

United States General Accounting Office
Washington, DC 20548

To: Anne Womack
6-0126

From: Courtney Elwood

April 19, 2002

The Honorable Alberto R. Gonzales
Counsel to the President
The White House

Dear Mr. Gonzales:

As you are probably aware, there have been a number of press accounts in the last few days about our preliminary findings regarding damage to the White House during the 2001 Presidential Inauguration. Certain parties have leaked information to the press based on our oral briefings, despite our repeated urgings not to do so. Unfortunately, there have been several inaccuracies and misleading information in the press. In order to assure the correct information is reported as soon as possible, it is important that we expedite the issuance of our final report.

We intend to adhere to our congressional protocols and professional standards, including applicable standards of evidence, and need your cooperation in expediting the issuance of our report. To achieve this, we need to receive your informal comments on our briefing no later than April 26. As you know, we provided your staff with detailed briefings on this engagement from March 22 to March 27. After reviewing your informal comments, in light of our standards of evidence, we would incorporate any needed revisions to our preliminary draft and provide you a copy of our formal draft report no later than May 3. We would then need to have any formal comments you may have no later than May 10. This would enable us to issue the report in May.

If you have any questions, please call me on (202) 512-4232.

Sincerely yours,

Bernard L Ungar

Bernard L. Ungar
Director, Physical Infrastructure Issues

I've told them we would try to make their deadline -- but made no commitments.

GAO

Accountability • Integrity • Reliability

United States General Accounting Office
Washington, DC 20548

April 29, 2002

Ms. Courtney Elwood
Associate Counsel to the President
The White House

Dear Ms. Elwood:

In connection with our review of alleged vandalism, I would like to request the following:

–Documentation you mentioned on April 26 related to our preliminary findings. Please include copies of pictures of damaged furniture you refer to in your comments. It would also be helpful if you could provide information on who took the pictures, when and where they were taken, and what rooms the furniture was taken from to the extent such information is available.

–A list of the 81 rooms you identified in which observations were made and the total number of rooms in EEOB that were vacated by Clinton staff in January 2001 if available.

–Brief conference calls with Mr. Conda to confirm how many doorknobs he observed missing and Ms. Vranich to determine when she last saw TV remotes in the Correspondence offices and how many she saw.

We would appreciate receiving the documentation today and the other information in the next day or two.

Sincerely yours,

Bernard L Ungar

Bernard L. Ungar
Director, Physical Infrastructure Issues

THE WHITE HOUSE

WASHINGTON

April 29, 2002

Dear Mr. Ungar:

I write in response to your letter of today's date. As a matter of comity between the legislative and executive branches, with due regard for the constitutional separation of powers, and reserving all legal authorities and privileges that may apply, I am forwarding to you the following documents and other information that you have requested.

1. *Documents referenced in White House Counsel's Office Comments on Preliminary Draft.* Enclosed are certain documents that we reference in the written comments provided to you on April 26, 2002. I have included copies of only those documents that I believe that you do not already have. Also, as stated in the comments, the referenced documents are generally just a sampling of a collection of documents that may exist. For instance, there may be other facility request forms, telephone service requests (TSRs), and billing records that relevant to your investigation that we did not cite. If you wish to review additional documents within these collections, please let me know. Or if I have failed to include a document that is referenced in the comments and that you do not already have, please call. The enclosed documents are:

    a. Facility Request No. 56636
    b. Facility Request No. 58056
    c. Facility Request dated Feb. 28, 2001, regarding "broken desk drawer"
    d. Facility Request dated Feb. 28, 2001, regarding "broken chair"
    e. Facility Request No. 58830
    f. Facility Request No. 58369
    g. Facility Request No. 56662
    h. Facility Request No. WHO-143
    i. TSR No. 01010183
    j. TSR No. 01010184
    k. TSR No. 01010185
    l. TSR No. 01010195
    m. TSR No. 01010206
    n. TSR No. 01010306
    o. TSR No. 01020463
    p. TSR No. 01010342
    q. TSR No. 01020225
    r. TSR No. 01010382
    s. TSR No. 01010383
    t. TSR No. 01020159
    u. AT&T Monthly Invoice for Office of the Vice President, dated 2/04/01
    v. AT&T Monthly Invoice for Office of the Vice President, dated 3/04/01
    w. 4 photographs of damaged furniture

2. *List of rooms and offices that were specifically identified by current staff during interviews with GAO.* Our estimate of 81 rooms and offices that current staff members specifically identified was a very conservative estimate. As the enclosed list shows, we believe that at least 117 such rooms were identified.

3. *Additional interviews with Mr. Conda and Ms. Vranich.* We would prefer that you interview Mr. Conda in person, rather than by telephone. I will provide you with some available times as soon as possible. Ms. Vranich no longer works in the White House complex.

If you have any questions, please do not hesitate to contact me.

Sincerely your,

Courtney Simmons Elwood
Associate Counsel to the President

Bernard L. Ungar
Director of Physical Infrastructure Issues
United States General Accounting Office
441 G Street, N.W.
Washington, D.C. 20548

EXECUTIVE OFFICE OF THE PRESIDENT
Office of Administration

FACILITY REQUEST

READ INSTRUCTIONS ON BACK BEFORE FILLING OUT THIS FORM

NO: 56636

1. Org. Code

2. Charged To: *(GSA Use Only)*

I. REQUESTING AGENCY ADMINISTRATIVE COORDINATOR

3. Name	4. Agency	5. Room	6. Phone
GROSS, TAYLOR	WH-O.E.O.B.	197	

II. WORK TO BE PERFORMED FOR

7. Name	8. Agency or acc't to be charged	9. Room	10. Phone
GROSS, TAYLOR	WH-OFFICE OF MEDIA AFFAIRS	197	

☐ ***Check if estimate requested***

III. WORK ORDERS

☐ ***See attachments***

11. CONSTRUCTION/CARPENTRY ☐ Furniture Repair ☒ Locksmith Services ☐ Other
(Attach sketches of any proposed construction/removal/modification of walls, doors, window, etc.)

Need to access locked file cabinet

12. DESIGN SERVICES ☐ Furniture ☐ Touch-up ☐ Painting ☐ Carpet ☐ Other

13. MOVING ☐ RDS ☐ Furniture ☐ Safes ☐ Other
(Attach copy of this form to EACH item being moved; Indicate specific description and destination of each item or group of items. A completed SF-120 MUST be attached to this form for all items being excessed) (Attach sketch of any new furniture layouts)

14. ELECTRICAL ☐ Outlet ☐ Computer Cable ☐ TV Cable ☐ Other
(Attach sketches of outlet/cable locations, including point of origin and route, if know, and destination)

15. CLEANING ☐ Carpet ☐ Furniture ☐ Drapery

16. OTHER

17. AGENCY AUTHORIZATION/CERTIFICATION	18. DATE	19. FACILITIES AUTHORIZATION	20. DATE
Richard B. Meadows	1/24	[signature]	1/25/01

OA FORM 36
Rev. February 1999

☆U.S. GOVERNMENT PRINTING OFFICE 1999-449-142

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EXECUTIVE OFFICE OF THE PRESIDENT
Office of Administration

FACILITY REQUEST

READ INSTRUCTIONS ON BACK BEFORE FILLING OUT THIS FORM

NO: 58056

1. Org. Code

2. Charged To: (GSA Use Only)

I. REQUESTING AGENCY ADMINISTRATIVE COORDINATOR

3. Name	4. Agency	5. Room	6. Phone
Krista Ritacco	Speechwriting	WW Ground Floor	60170

II. WORK TO BE PERFORMED FOR

7. Name	8. Agency or acc't to be charged	9. Room	10. Phone
Ed Walsh	Speechwriting	EEOB 193	60170

☐ *Check if estimate requested*

III. WORK ORDERS

☐ *See attachments*

11. CONSTRUCTION/CARPENTRY ☒ Furniture Repair ☐ Locksmith Services ☐ Other
(Attach sketches of any proposed construction/removal/modification of walls, doors, window, etc.)

12. DESIGN SERVICES ☐ Furniture ☐ Touch-up ☐ Painting ☐ Carpet ☐ Other

13. MOVING ☐ RDS ☒ Furniture ☐ Safes ☐ Other
(Attach copy of this form to EACH item being moved; Indicate specific description and destination of each item or group of items; A completed SF-120 MUST be attached to this form for all items being excessed) (Attach sketch of any new furniture layouts)

14. ELECTRICAL ☐ Outlet ☐ Computer Cable ☐ TV Cable ☐ Other
(Attach sketches of outlet/cable locations, including point of origin and route, if know, and destination)

15. CLEANING ☐ Carpet ☐ Furniture ☐ Drapery

OK WBM 1/31

16. OTHER
Please remove broken desk chair from EEOB Room 193. we do not need a replacement.

17. AGENCY AUTHORIZATION/CERTIFICATION	18. DATE	19. FACILITIES AUTHORIZATION	20. DATE
Theresa Fay Gargano	1/30/01	[signature]	2-1-01

2-1-01

OA FORM 36
Rev. February 1999

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GSA COPY

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF ADMINISTRATION

FACILITY REQUEST

READ INSTRUCTIONS BEFORE FILLING OUT THIS FORM

NO:

1. Org. Code

2. Charged To: *(GSA Use Only)*

I REQUESTING AGENCY ADMINISTRATIVE COORDINATOR

3. Name	4. Agency	5. Room	6. Phone
Fran Norris	OUP	269	66770

II WORK TO BE PERFORMED FOR

7. Name	8. Agency or acct to be charged	9. Room	10. Phone
	OUP	283	

Check if estimate requested **III WORK ORDERS** *See Attachments*

11. CONSTRUCTION/CARPENTRY ☐ Furniture Repair ☐ Locksmith Services ☐ Other
(Attach sketches of any proposed construction/removal/modification of walls, doors, window, etc.)

Repair broken desk drawer

12. DESIGN SERVICES ☐ Furniture ☐ Touch-up ☐ Painting ☐ Carpet ☐ Other

13. MOVING ☐ RDS ☐ Furniture ☐ Safes ☐ Other
(Attach copy of this form to EACH item being moved; Indicate specific description and destination of each item or group of items: A completed SF-120 MUST be attached to this form for all items being excessed) (Attach sketch of any new furniture layouts)

14. ELECTRICAL ☐ Outlet ☐ Computer Cable ☐ TV Cable ☐ Other
(Attach sketches of outlet/cable locations, including point of origin and route, if known, and destination)

15. CLEANING ☐ Carpet ☐ Furniture ☐ Drapery

16. OTHER

17. AGENCY AUTHORIZATION/CERTIFICATION	18. DATE	19. FACILITIES AUTHORIZATION	20. DATE
Fran Norris	2/26/01	[signature]	2/26/01

OA FORM 36
REV. FEBRUARY 1999

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF ADMINISTRATION

FACILITY REQUEST

READ INSTRUCTIONS BEFORE FILLING OUT THIS FORM

NO:

1. Org. Code

2. Charged To: ***(GSA Use Only)***

I REQUESTING AGENCY ADMINISTRATIVE COORDINATOR

3. Name	4. Agency	5. Room	6. Phone
Fran Norris	OUP	269	66770

II WORK TO BE PERFORMED FOR

7. Name	8. Agency or acct to be charged	9. Room	10. Phone
Karen Knutson		289	

Check if estimate requested **III WORK ORDERS** *See Attachments*

11. CONSTRUCTION/CARPENTRY ☐ Furniture Repair ☐ Locksmith Services ☐ Other
(Attach sketches of any proposed construction/removal/modification of walls, doors, window, etc.)

12. DESIGN SERVICES ☐ Furniture ☐ Touch-up ☐ Painting ☐ Carpet ☐ Other

13. MOVING ☐ RDS ☐ Furniture ☐ Safes ☐ Other
(Attach copy of this form to EACH item being moved: Indicate specific description and destination of each item or group of items: A completed SF-120 MUST be attached to this form for all items being excessed) (Attach sketch of any new furniture layouts)

remove broken chair from office

14. ELECTRICAL ☐ Outlet ☐ Computer Cable ☐ TV Cable ☐ Other
(Attach sketches of outlet/cable locations, including point of origin and route, if known, and destination)

15. CLEANING ☐ Carpet ☐ Furniture ☐ Drapery

16. OTHER

17. AGENCY AUTHORIZATION/CERTIFICATION	18. DATE	19. FACILITIES AUTHORIZATION	20. DATE
Fran Norris	2/28/01	[signature]	2/28/01

OA FORM 36
REV. FEBRUARY 1999

EXECUTIVE OFFICE OF THE PRESIDENT
Office of Administration

FACILITY REQUEST

READ INSTRUCTIONS ON BACK BEFORE FILLING OUT THIS FORM

NO: 58830

1. Org. Code

2. Charged To: *(GSA Use Only)*

I. REQUESTING AGENCY ADMINISTRATIVE COORDINATOR

3. Name	4. Agency	5. Room	6. Phone
Hugh D. Campbell	OA/Facilities	578	5-9104

II. WORK TO BE PERFORMED FOR

7. Name	8. Agency or acc't to be charged	9. Room	10. Phone
Larry E. Handeland	GSA Share of sign costs per Larry E. DM	578	5-9101

☐ *Check if estimate requested*

III. WORK ORDERS

☒ *See attachments*

11. CONSTRUCTION/CARPENTRY ☐ Furniture Repair ☐ Locksmith Services XX Other

(Attach sketches of any proposed construction/removal/modification of walls, doors, window, etc.)

Please have new door sign inserts prepared for the below listed doors per the attached photo-ready proofs. Hugh to inspect prior to installation.
6,6½,15,22,22,22,22,41,100,101,102,103,104,111,111½,109,112,113,114,115,125,131,133,155,
160½,161,163,165,168,169,170,171,173,172,174,176,176A,445,458,486,564,566/568,595,597,599
273,273½,284,285,286,287,288 200,205,222,224,226,231,235,265,272,274,280,281,282,283,289

12. ~~DESIGN SERVICES~~ ☐ Furniture ☐ Touch-up ☐ Painting ☐ Carpet ☐ Other

The following doors need replacement frames & medallions 284,287,288,597

13. MOVING ☐ RDS ☐ Furniture ☐ Safes ☐ Other

(Attach copy of this form to EACH item being moved; Indicate specific description and destination of each item or group of items; A completed SF-120 MUST be attached to this form for all items being excessed) (Attach sketch of any new furniture layouts)

14. ELECTRICAL ☐ Outlet ☐ Computer Cable ☐ TV Cable ☐ Other

(Attach sketches of outlet/cable locations, including point of origin and route, if know, and destination)

15. CLEANING ☐ Carpet ☐ Furniture ☐ Drapery

16. OTHER

17. AGENCY AUTHORIZATION/CERTIFICATION	18. DATE	19. FACILITIES AUTHORIZATION	20. DATE
H.D.CAMPBELL	19APR01	H.D.CAMPBELL	19APR01

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OA FORM 36
Rev. February 1999

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EXECUTIVE OFFICE OF THE PRESIDENT
Office of Administration

FACILITY REQUEST

READ INSTRUCTIONS ON BACK BEFORE FILLING OUT THIS FORM

NO: 58369

1. Org. Code

2. Charged To: *(GSA Use Only)*

I. REQUESTING AGENCY ADMINISTRATIVE COORDINATOR

3. Name	4. Agency	5. Room	6. Phone
Stan Chapman	WHO MAW	1	62500

II. WORK TO BE PERFORMED FOR

7. Name	8. Agency or acc't to be charged	9. Room	10. Phone
Stan Chapman	Pol Aff/WHO	100	62500

☐ *Check if estimate requested*

III. WORK ORDERS

☐ *See attachments*

11. CONSTRUCTION/CARPENTRY ☐ Furniture Repair ☐ Locksmith Services ☐ Other
(Attach sketches of any proposed construction/removal/modification of walls, doors, window, etc.)

12. DESIGN SERVICES ☐ Furniture ☐ Touch-up ☐ Painting ☐ Carpet ☐ Other

13. MOVING ☐ RDS ☐ Furniture ☐ Safes ☐ Other
(Attach copy of this form to EACH item being moved; Indicate specific description and destination of each item or group of items; A completed SF-120 MUST be attached to this form for all items being excessed) (Attach sketch of any new furniture layouts)

14. ELECTRICAL ☐ Outlet ☐ Computer Cable ☐ TV Cable ☐ Other
(Attach sketches of outlet/cable locations, including point of origin and route, if know, and destination)

15. CLEANING ☒ Carpet ☐ Furniture ☐ Drapery

repairs Room (100) ~~3 etc~~ seam breaks

POSTED

16. OTHER

GSA pays

OK UBM 2/20

17. AGENCY AUTHORIZATION/CERTIFICATION	18. DATE	19. FACILITIES AUTHORIZATION	20. DATE
[signature]	2-20-01	[signature]	2/21/01

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OA FORM 36
Rev. February 1999

FACILITIES MANAGEMENT COPY

180-1212-01
10-GK13H01

EXECUTIVE OFFICE OF THE PRESIDENT
Office of Administration

FACILITY REQUEST

READ INSTRUCTIONS ON BACK BEFORE FILLING OUT THIS FORM

NO: 56662

1. Org. Code

2. Charged To: *(GSA Use Only)*

I. REQUESTING AGENCY ADMINISTRATIVE COORDINATOR

3. Name	4. Agency	5. Room	6. Phone
Muñoz, Marissa A.	EOP-PPO	160A	6-5262

II. WORK TO BE PERFORMED FOR

7. Name	8. Agency or acc't to be charged	9. Room	10. Phone
Contreras, Rebecca		160A	6-5262

☒ *Check if estimate requested*

III. WORK ORDERS

☐ *See attachments*

11. CONSTRUCTION/CARPENTRY ☐ Furniture Repair ☐ Locksmith Services ☐ Other
(Attach sketches of any proposed construction/removal/modification of walls, doors, window, etc.)

12. DESIGN SERVICES ☐ Furniture ☐ Touch-up ☒ Painting ☒ Carpet ☐ Other

1) Paint Room 160A + 160.5
2) need 2 five drawer lateral wood cabinets
3) " 1 reception desk with glass top and credenza
4) need 2 four drawer tall wood file cabinets or 1 large wood eight drawer cabinet
5) need 1 rolling desk chair
6) need 1 plastic floor mat
7) 2 matching cushioned chairs for Rm. 160.5
8) new curtains in room 160.5
9) new curtains in room 160A
10) new lamp for 160.5 + new light bulbs

13. MOVING ☐ RDS ☒ Furniture ☐ Safes ~~Phones~~ ☐ Other

(Attach copy of this form to EACH item being moved; Indicate specific description and destination of each item or group of items: A completed SF-120 MUST be attached to this form for all items being excessed) (Attach sketch of any new furniture layouts)

- remove clipboard in room 160.5

14. ELECTRICAL ☐ Outlet ☐ Computer Cable ☐ TV Cable ☐ Other
(Attach sketches of outlet/cable locations, including point of origin and route, if know, and destination)

For Rooms 160.5 + 160A, Please organize all loose wires and make them not so visible.

15. CLEANING ☒ Carpet ☒ Furniture ☒ Drapery

- all services for 160A + carpet + furniture for 160.5

16. OTHER

17. AGENCY AUTHORIZATION/CERTIFICATION	18. DATE	19. FACILITIES AUTHORIZATION	20. DATE
[signature]	1/24/01	[signature]	1-25-01

OA FORM 36
Rev. February 1999

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EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF ADMINISTRATION

FACILITY REQUEST

READ INSTRUCTIONS BEFORE FILLING OUT THIS FORM

NO: WHO-143

1. Org. Code

2. Charged To: (GSA Use Only)

2001 JUL 18 PM 1:28

I REQUESTING AGENCY ADMINISTRATIVE COORDINATOR

3. Name	4. Agency	5. Room	6. Phone
Christy Garvin	PPO	158-A	6-5262

II WORK TO BE PERFORMED FOR

7. Name	8. Agency or acct to be charged	9. Room	10. Phone
Marissa Muñoz	PPO	158-A	6-5262

Check if estimate requested **III WORK ORDERS** *See Attachments*

11. CONSTRUCTION/CARPENTRY ☐ Furniture Repair ☐ Locksmith Services ☐ Other
(Attach sketches of any proposed construction/removal/modification of walls, doors, window, etc.)

12. DESIGN SERVICES ☒ Furniture ☐ Touch-up ☐ Painting ☐ Carpet ☐ Other

~~need 2 ... (... & 1 for ...)~~

13. MOVING ☐ RDS ☐ Furniture ☐ Safes ☐ Other
(Attach copy of this form to EACH item being moved. Indicate specific description and destination of each item or group of items. A completed SF-120 MUST be attached to this form for all items being excessed) (Attach sketch of any new furniture layouts)

OLIVER 7/23/01 N2496324

COMPLETED

WM NP U-29

14. ELECTRICAL ☐ Outlet ☐ Computer Cable ☐ TV Cable ☐ Other
(Attach sketches of outlet/cable locations, including point of origin and route, if known, and destination)

TOTAL

dtd 7/30/01

GC 7-30-01

15. CLEANING ☐ Carpet ☒ Furniture ☐ Drapery

Proffesionally clean 158A

16. OTHER

(See OK)

COPY

Jacquelyn Hayes-Byrd 7/19/01

17. AGENCY AUTHORIZATION/CERTIFICATION	18. DATE	19. FACILITIES AUTHORIZATION	20. DATE
			7/19/01

01 JUL 23 PM 1:08

OA FORM 36
REV. FEBRUARY 1999

Executive Office of the President
Office of Administration

TELECOMMUNICATIONS SERVICE REQUEST

Send to: White House Administrative Office OEOB, Rm. 1 Fax Number (202) 456-6472	TSO MAIN NUMBER X6-6400 For assistance completing this form call x6-2500		Current Date
Requestor's Name (Print) Jenny MAYFIELD	Agency DVP OFFICE	Bldg./Room No.	Phone No. 6-9004
Requested For (Print)	Agency	Bldg./Room No.	Phone No.

Requirements (Briefly describe requirement(s), then check or designate all that apply.) Date Required

[ ] Install* [ ] Move* [X] Change [ ] Disconnect

~~Chang~~

Program phones per MATT. NEED Button labels typed. Tech to label sets

*Attach floor plan

ESTIMATE REQUIRED: [ ] Check here if you wish to receive an estimate before the job is started.

QTY	ITEM DESCRIPTION	Y	N	SERVICES
____	10 Button Phone Set	[ ]	[ ]	Receive incoming calls
____	20 Button Phone Set	[ ]	[ ]	Make outgoing calls
____	Telephone Line(s)	[ ]	[ ]	Make local calls
		[ ]	[ ]	Make long distance calls
		[ ]	[ ]	Make international calls (Written justification & approval required)

Other 01010183
(Specify)

CONTACT INFORMATION

Name (Print)	Bldg./Room No.	Phone No.

TELECOMMUNICATIONS REPRESENTATIVE AUTHORIZATION

Name (Signature)	Bldg./Room No.	Phone No.	Date
Name (Print) AL NAGY	EEOB 012	6-2523	

FUND MANAGER

Name	Bldg./Room No.	Phone No.	Date
Signature	BAC Code (no. 2 3 66 ...) 52	TSR No. 01010183	

OA FORM 1? Revised 1995

Executive Office of the President

Office of Administration

TELECOMMUNICATIONS SERVICE REQUEST

Send to: White House Administrative Office
OEOB, Rm. 1 Fax Number (202) 456-6472

TSO MAIN NUMBER X6-6400
For assistance completing this form, call x6-2500

Current Date

Requestor's Name (Print)	Agency	Bldg./Room No.	Phone No.
Jenny Mayfield	OVP		6-9004
Requested For (Print)	**Agency**	**Bldg./Room No.**	**Phone No.**
"	"		

Requirements (Briefly describe requirement(s), then check or designate all that apply.)

Date Required

☐ Install* ☐ Move* ☒ Change ☐ Disconnect

Room 274, ~~272~~ 272, 284, + 286
Program phones per MATT. NEED
Button labels typed. need tech to
place labels on sets

*Attach floor plan

ESTIMATE REQUIRED: ☐ Check here if you wish to receive an estimate before the job is started.

QTY	ITEM DESCRIPTION	Y	N	SERVICES
____	10 Button Phone Set	☐	☐	Receive incoming calls
____	20 Button Phone Set	☐	☐	Make outgoing calls
____	Telephone Line(s)	☐	☐	Make local calls
		☐	☐	Make long distance calls
		☐	☐	Make international calls (Written justification & approval required)

Other 0101018Y
(Specify)

CONTACT INFORMATION

Name (Print)	Bldg./Room No.	Phone No.
Jenny Mayfield		6-9004

TELECOMMUNICATIONS REPRESENTATIVE AUTHORIZATION

Name (Signature)	Bldg./Room No.	Phone No.	Date
Name (Print) AL NAGY	EEOB 018	63523	

FUND MANAGER

Name	Bldg./Room No.	Phone No.	Date
Signature	BAC Code (e.g. 2, 3, 66, etc.) 52	TSR No.	

OA FORM 17
Revised 1995

Executive Office of the President
Office of Administration

TELECOMMUNICATIONS SERVICE REQUEST

Send to: White House Administrative Office
OEOB, Rm. 1 Fax Number (202)456-6472

TSO MAIN NUMBER X6-6400
For assistance completing this form, call x6-2500

Current Date

Requestor's Name (Print)	Agency	Bldg./Room No.	Phone No.
Jenny Mayfield	OVP		6-9004
Requested For (Print)	**Agency**	**Bldg./Room No.**	**Phone No.**
"	"	"	"

Requirements (Briefly describe requirement(s), then check or designate all that apply.)

Date Required

☐ Install* ☐ Move* ☐ Change ☐ Disconnect

Room 272 & 276
Program phones per matt. NEED Button labels typed & placed on sets

*Attach floor plan

ESTIMATE REQUIRED: ☐ Check here if you wish to receive an estimate before the job is started.

QTY	ITEM DESCRIPTION	Y	N	SERVICES
____	10 Button Phone Set	☐	☐	Receive incoming calls
____	20 Button Phone Set	☐	☐	Make outgoing calls
____	Telephone Line(s)	☐	☐	Make local calls
		☐	☐	Make long distance calls
		☐	☐	Make international calls (Written justification & approval required)

X6-7608

Other 01010185
(Specify)

CONTACT INFORMATION

Name (Print)	Bldg./Room No.	Phone No.

TELECOMMUNICATIONS REPRESENTATIVE AUTHORIZATION

Name (Signature)	Bldg./Room No.	Phone No.	Date
Name (Print)	EEOB/012	6-2523	

FUND MANAGER

Name	Bldg./Room No.	Phone No.	Date
Signature	BAC Code (to. 2 3 66 etc) 52	TSR No. 01010185	

OA FORM 37
Revised 1995

Executive Office of the President

Office of Administration

TELECOMMUNICATIONS SERVICE REQUEST

Send to: White House Administrative Office OEOB, Rm. 1 Fax Number (202) 456-6472 — TSO MAIN NUMBER X6-6400 For assistance completing this form, call x6-2500	Current Date

Requestor's Name (Print)	Agency	Bldg./Room No.	Phone No.
Jenny MAYFIELD	OVP		6-9004
Requested For (Print)	**Agency**	**Bldg./Room No.**	**Phone No.**
"	"	"	"

Requirements (Briefly describe requirement(s), then check or designate all that apply.)

☐ Install* ☐ Move* ☒ Change ☒ Disconnect

Date Required: 1/23/01

(1) Disconnect 6-9008 in Room 211 OEOB

(2) Reprogram sets in Room 263, 265, 266, 267, 268, 269 & 271. NEED labels placed on each set

*Attach floor plan

ESTIMATE REQUIRED: ☐ Check here if you wish to receive an estimate before the job is started.

QTY	ITEM DESCRIPTION	Y	N	SERVICES
____	10 Button Phone Set	☐	☐	Receive incoming calls
____	20 Button Phone Set	☐	☐	Make outgoing calls
____	Telephone Line(s)	☐	☐	Make local calls
		☐	☐	Make long distance calls
		☐	☐	Make international calls (Written justification & approval required)

Other 0101 0195 (Specify)

CONTACT INFORMATION

Name (Print)	Bldg./Room No.	Phone No.

TELECOMMUNICATIONS REPRESENTATIVE AUTHORIZATION

Name (Signature)	Bldg./Room No.	Phone No.	Date
Name (Print)			

FUND MANAGER

Name	Bldg./Room No.	Phone No.	Date
Signature	BAC Code (To 2 3 66 ...): 52	TSR No.	

OA FORM 17
Revised 1/95

Executive Office of the President
Office of Administration

TELECOMMUNICATIONS SERVICE REQUEST

...ce House Administrative Office
...EOB, Rm. 1 Fax Number (202) 456-6472

TSO MAIN NUMBER X6-6400
For assistance completing this form, call x6-2500

Current Date

...uestor's Name (Print)	Agency	Bldg./Room No.	Phone No.
JIM NAYAK	OVP	EEOB/270	6-7087

Requested For (Print)	Agency	Bldg./Room No.	Phone No.
	OVP	EEOB/270	6-7087

Requirements (Briefly describe requirement(s), then check or designate all that apply.)

[X] Install* [ ] Move* [X] Change [X] Disconnect

Date Required

Please see order

*Attach floor plan

ESTIMATE REQUIRED: [ ] Check here if you wish to receive an estimate before the job is started.

QTY	ITEM DESCRIPTION	Y	N	SERVICES
____	10 Button Phone Set	[ ]	[ ]	Receive incoming calls
____	20 Button Phone Set	[ ]	[ ]	Make outgoing calls
____	Telephone Line(s)	[ ]	[ ]	Make local calls
		[ ]	[ ]	Make long distance calls
		[ ]	[ ]	Make international calls (Written justification & approval required)

Other ______________________________
(Specify)

CONTACT INFORMATION

Name (Print)	Bldg./Room No.	Phone No.

TELECOMMUNICATIONS REPRESENTATIVE AUTHORIZATION

Name (Signature)	Bldg./Room No.	Phone No.	Date
Name (Print)			

FUND MANAGER

Name	Bldg./Room No.	Phone No.	Date
Signature	BAC Code (e.g. 2, 3, 50, etc.) 52	TSR No. 01010606	

OA FORM ...
...

TELECOMMUNICATIONS SERVICE OFFICE (TSO)
TELECOMMUNICATIONS SERVICE REQUEST
TSO USE ONLY

1. Date Received: 1/23/01
2. Priority Level:
3. Date Due: 1/23/01
4. TSR Number:
5. Equipment Order: ______ Expedite Code: ______ (1 or 2)
6. Training Information Needed:
7. Button Labels Needed:
8. Software work: YES
T&M work: YES

9. ORDER INSTRUCTIONS: NEW
CHARGEABLE [X] YES [ ] NO

NEED X-PORT ON 6-9010, 67922, 69042, 65638, 67099
67087 and 69036. DISCONNECT 69035 in Room 270.

NEED TECH TO PLACE BUTTON LABELS.

10. ORDER INITIALIZATION

Prog. Mgr: ______ Proj. Mgr: DJ CRS: ______ CAS: ______ SA: PW Svc Mgr: ______ FBR: ______

11. BILLING INFORMATION

PEC CODE	TSO INDIVIDUAL	QTY	NON-CHARGEABLE HOURS	TOTAL CHARGEABLE HOURS M-F	OT-SAT	SUN-HOL	TOTAL HRS
0806-12A	SYSTEM ANALYST	1	1				1
0600-900	TSO TECHNICIAN	3		3			3
0806-CDT	CAS MANAGER						
0806-100	DATABASE SPECIALIST						
	Other: ______						

12. Date Completed: 1-22
13. TSO Technician: M. J.

14. MATERIAL USAGE

PEC CODE	COMCODE	QTY	DESCRIPTION	COST PER ITEM

15. TECHNICIAN COMMENTS:

16. Copies To:
[ ] Bell Atlantic (Rm 089) Circuit Type ______ Circuit No.: ______
[ ] OTHER ______ Other needs: ______

Office of Administration

TELECOMMUNICATIONS SERVICE REQUEST

Send to: White House Administrative Office
OEOB, Rm. 1 Fax Number (202)456-6472

TSO MAIN NUMBER X6-6400
For assistance completing this form call x6-2500

Current Date: 29 JAN 01

Requestor's Name (Print)	Agency	Bldg./Room No.	Phone No.
AL NAGY	WHO / TEL SVC	EEOB 018	6-2523

Requested For (Print)	Agency	Bldg./Room No.	Phone No.
FIRST LADDY CORRESP	WHO / CORRESP	EEOB 018	—

Requirements (Briefly describe requirement(s), then check or designate all that apply.)

☐ Install* ☐ Move* ☐ Change ☒ Disconnect

Date Required: 1/29/01

Replace labels on all phones that removed Delete audix, clear messages and call paths and remove recordings.

*Attach floor plan

ESTIMATE REQUIRED: ☐ Check here if you wish to receive an estimate before the job is started.

QTY	ITEM DESCRIPTION
___	10 Button Phone Set
___	20 Button Phone Set
___	Telephone Line(s)

Y	N	SERVICES
☐	☐	Receive incoming calls
☐	☐	Make outgoing calls
☐	☐	Make local calls
☐	☐	Make long distance calls
☐	☐	Make international calls (Written justification & approval required)

Other 01010306
(Specify)

CONTACT INFORMATION

Name (Print)	Bldg./Room No.	Phone No.

TELECOMMUNICATIONS REPRESENTATIVE AUTHORIZATION

Name (Signature)	Bldg./Room No.	Phone No.	Date
[signature]			
Name (Print) AL NAGY	EEOB 012	6-2523	1/29/01

FUND MANAGER

Name	Bldg./Room No.	Phone No.	Date
Signature	BAC Code (optional) 21	TSR No. 01010306	

OA FORM 17
Revised 10/95

Executive Office of the President

Office of Administration

TELECOMMUNICATIONS SERVICE REQUEST

Send to: White House Administrative Office
OEOB, Rm. 1 Fax Number (202)456-6472

TSO MAIN NUMBER X6-6400
For assistance completing this form call x6-2500

Current Date: 02/07/01

Requestor's Name (Print)	Agency	Bldg./Room No.	Phone No.
Ashley Davis	Min + A	148 EEOB	6-2588

Requested For (Print)	Agency	Bldg./Room No.	Phone No.
Ashley Davis	"	"	"

Requirements (Briefly describe requirement(s), then check or designate all that apply.)

Date Required: ASAP

[ ] Install* [ ] Move* [X] Change [ ] Disconnect

Please remove # 6-2861 from my phone and 6-5108

need label placed on set

Thank you

OK per VM

*Attach floor plan

ESTIMATE REQUIRED: [ ] Check here if you wish to receive an estimate before the job is started.

QTY	ITEM DESCRIPTION	Y	N	SERVICES
____	10 Button Phone Set	[ ]	[ ]	Receive incoming calls
____	20 Button Phone Set	[ ]	[ ]	Make outgoing calls
____	Telephone Line(s)	[ ]	[ ]	Make local calls
		[ ]	[ ]	Make long distance calls
		[ ]	[ ]	Make international calls (Written justification & approval required)

Other 01020463
(Specify)

CONTACT INFORMATION

Name (Print)	Bldg./Room No.	Phone No.

TELECOMMUNICATIONS REPRESENTATIVE AUTHORIZATION

Name (Signature)	Bldg./Room No.	Phone No.	Date
Name (Print) AL NAGY	EEOB 012	6-2523	2/7/8

FUND MANAGER

Name	Bldg./Room No.	Phone No.	Date
Signature	BAC Code (i.e. 2, 3, 66, etc.) 2-A	TSR No.	

OA FORM 1?
Revised 10/95

Executive Office of the President
Office of Administration
TELECOMMUNICATIONS SERVICE REQUEST

To: Telecommunications Service Office (TSO)
OEOB, Rm. 013 Fax Number (202) 456-9800

TSO MAIN NUMBER x6-6400
For assistance in completing this form, call x5-6089.
For technical assistance in completing this form, call x6-6400.

Current Date: 1/29

Requestor's Name (Print)	(Check One) Govt. / Contr.	Agency	Bldg./Room No.	Phone No.
Jennifer Oschal		WH0/OPA	OEOB 100	66522
Requested For (Print)	(Check One) Govt. / Contr.	Agency	Bldg./Room No.	Phone No.
Jennifer Oschal		WH0/OPA	OEOB/100	66522

Requirements (Briefly describe requirement(s), then check or designate all that apply)

☐ Install* ☐ Move* ☒ Change ☐ Disconnect

Date Required: 1/30/01

need line 65240 to ring
on my phone 66522
(1) ON 66522 ADD 65240 on button
7 and 8. NEED Label placed on set
by a Technician

*Attach floor plan

ESTIMATE REQUIRED ☐ Check here if you wish to receive an estimate before the job is started.

QTY	ITEM DESCRIPTION	Y	N	RESTRICTIONS
____	10 Button Phone Set	☐	☐	Receive incoming calls
____	20 Button Phone Set	☐	☐	Make outgoing calls
____	Telephone Line(s)	☐	☐	Make local calls
		☐	☐	Make long distance calls
		☐	☐	Make international calls

01010342

Other________________

CONTACT INFORMATION

Name (Print)	Bldg./Room No.	Phone No.
Jennifer Oschal	OEOB/100	66522

TELECOMMUNICATIONS REPRESENTATIVE AUTHORIZATION

Name (Signature)	Bldg./Room No.	Phone No.	Date
Name (Print) AL NAGY	EEOB 0T2	6-2523	1/29/01
Bill No. (i.e., 61414, 52000, 53000, etc.) 61414	BAC Code (i.e., 2, 5, 6C, etc.) 02N	BU Number (10 Digits)	IL Number (10 Digits)

FUND MANAGER

Name	Bldg./Room No.	Phone No.	Date
(Signature)	TSR No. 01010342		

NOTE: WHEN APPLICABLE, COMPLETE THE PHONE FEATURE

OA FORM 67

Office of Administration

TELECOMMUNICATIONS SERVICE REQUEST

Send to: Telecommunications Service Office (TSO) O.E.O.B. Rm. 019 Fax Number (202) 456-9800	TSO MAIN NUMBER X6-6400 For assistance completing this form, call x6-7294 For technical assistance completing this form, call x6-6400		Current Date 2/5/01
Requestor's Name (Print) John Gossel	Agency OVP	Bldg./Room No. EEOB 269	Phone No. 66770
Requested For (Print) Jennifer Mayfield	Agency OVP	Bldg./Room No. EEOB/276	Phone No. 6-9000

Requirements Briefly describe requirement(s), then check or designate all that apply.)

☐ Install* ☐ Move* ☒ Change ☐ Disconnect

Date Required 2/6/01

(Enter requirements below, one line at a time.)

Change COS line — ? Does not ring on set 6-7453 (possibly wrong number) needs to ring on this set as well — (COS Line 1 -3)

*Attach floor plan

ESTIMATE REQUIRED: ☐ Check here if you wish to receive an estimate before the job is started.

QTY	ITEM DESCRIPTION	Y	N	RESTRICTIONS
	10 Button Phone Set	☐	☐	Receive incoming calls
	20 Button Phone Set	☐	☐	Make outgoing calls
	Telephone Line(s)	☐	☐	Make local calls
		☐	☐	Make long distance calls
		☐	☐	Make international calls

Other 01020225

(Specify)

CONTACT INFORMATION

Name (Print)	Bldg./Room No.	Phone No.
John Gossel	269	66770

TELECOMMUNICATIONS REPRESENTATIVE AUTHORIZATION

Name (Signature)	Bldg./Room No.	Phone No.	Date
Name (Print)			

FUND MANAGER

Name	Bldg./Room No.	Phone No.	Date
Signature	BAC Code (i.e., 2, 3, 66, etc.) 52	TSR No. 01020225	

OA FORM 57

Revised 10/95