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Folder Title: Private Sector Initiatives
[1983-1985] (3)
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WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name DEAVER, MICHAEL: FILES

Withdrawer

KDB 8/26/2011

File Folder PRIVATE SECTOR INITIATIVES [1983-1985] (3)

FOIA

F97-0066/19

Box Number 55

COHEN, D

152

DOC NO	Doc Type	Document Description	No of Pages	Doc Date	Restrictions
1	FORM	TRAVEL VOUCHER (FORM SF 1012) (FRONT ONLY)	1	4/25/1983	B6
2	RECEIPTS	CREDIT CARD RECEIPTS (PHOTOCOPIED)	1	3/31/1983	B6
3	FORM	TRAVEL VOUCHER (FORM SF 1012) (FRONT ONLY)	1	9/6/1983	B6
4	CHECK	PHOTOCOPY OF CHECK	1	9/1/1983	B6

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

B-3 Release would violate a Federal statute [(b)(3) of the FOIA]

B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]

B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]

B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]

B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]

B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

THE WHITE HOUSE
WASHINGTON

28 Aug'

MD:

Please see attached to refresh
your memory.

Thanks.

refresh
my memory
on Oct 17

DB

THE WHITE HOUSE
WASHINGTON

August 27, 1984

file
LMD in
N.Y.
request
to John
Fitch
10/17

Dear Mac,

On October 18, we are hosting a briefing for the American Society of Association Executives' Board of Directors and Executive Committee in the Roosevelt Room.

Mr. Deaver will be making a short presentation and we would like you to make one as well. Please let me know your availability on October 18 between 4:00 and 5:30 p.m.

As you know, ASAE is working closely with the Republican National Committee and Reagan/Bush on a massive voter registration drive.

Bill Taylor, President of ASAE, is also a Presidential appointee to our PSI Advisory Council.

I look forward to hearing from you.

Sincerely,

JAMES K. COYNE
Special Assistant to the President
Private Sector Initiatives

The Honorable Malcolm Baldrige
Secretary of Commerce
Washington, DC 20230

cc: Michael Deaver

THE WHITE HOUSE

WASHINGTON

August 27, 1984

Dear Don,

On October 18, we are hosting a briefing for the American Society of Association Executives' Board of Directors and Executive Committee in the Roosevelt Room.

Mr. Deaver will be making a short presentation and we would like you to make one as well. Please let me know your availability on October 18 between 4:00 and 5:30 p.m.

As you know, ASAE is working closely with the Republican National Committee and Reagan/Bush on a massive voter registration drive.

Bill Taylor, President of ASAE, is also a Presidential appointee to our PSI Advisory Council.

I look forward to hearing from you.

Sincerely,

JAMES K. COYNE
Special Assistant to the President
Private Sector Initiatives

The Honorable Donald T. Regan
Secretary of the Treasury
Washington, DC 20220

cc: Michael Deaver

THE WHITE HOUSE
WASHINGTON

Date: 8/17

TO: *Donna Blume*

FROM: **JOHN H. FITCH, JR.**
Associate Director
Private Sector Initiatives

- Information
- Action
- Let's Discuss

*Thought you'd like to put
this in your OCT. file. I
will contact you on it in OCT.*

THE WHITE HOUSE
WASHINGTON

August 6, 1984

MEMORANDUM FOR MICHAEL K. DEEVER

FROM: JAMES K. COYNE
SPECIAL ASSISTANT TO THE PRESIDENT
PRIVATE SECTOR INITIATIVES

REQUEST: ~~White House Briefing~~

~~On October 18, 1984, the American Society of Association Executives (ASAE) will hold their Annual Recognition Dinner.~~ ASAE is the trade association for the chief executive officers of all state, regional, and national trade associations and professional societies.

The Key Award is the highest recognition that ASAE gives its member association CEO's.

The Awards recognizes outstanding accomplishments of association leaders (men and women) in the areas of management, civic and community affairs.

The chief executive officers of the most prestigious associations from around the country will be in attendance. These represent the current ASAE executive committee, Board as well as ASAE's volunteer past Presidents. Several key executives of the Hyatt Corporation will also be in attendance. (See attached list)

~~Bill Taylor, ASAE's President and Chief Executive Officer, has asked our support in reserving the Roosevelt Room for a briefing to these individuals by yourself and Secretary Baldrige or Regan. A Presidential drop-by would also be an option.~~

Bill, as you know, is a member of our PSI Advisory Council.

Also, ASAE is working closely with Reagan/Bush on their voter registration effort (see attached).

1. Use of Roosevelt Room for meeting

Approve _____

Disapprove _____

2. Attendance by yourself, Mr. Baker, or Mr. Meese

Approve _____

3. Proceed to secure attendance of Secretary Baldrige and/or
Regan

Approve _____ Disapprove _____

4. Proceed with schedule proposal for Presidential drop-by

Approve _____ Disapprove _____

THE WHITE HOUSE
WASHINGTON

August 6, 1984

MEMORANDUM FOR MICHAEL K. DEEVER

FROM: JAMES K. COYNE
SPECIAL ASSISTANT TO THE PRESIDENT
PRIVATE SECTOR INITIATIVES

REQUEST: ~~_____~~

~~On October 18, 1984, the American Society of Association Executives (ASAE) will hold their Annual Recognition Dinner.~~
ASAE is the trade association for the chief executive officers of all state, regional, and national trade associations and professional societies.

The Key Award is the highest recognition that ASAE gives its member association CEO's.

The Awards recognizes outstanding accomplishments of association leaders (men and women) in the areas of management, civic and community affairs.

The chief executive officers of the most prestigious associations from around the country will be in attendance. These represent the current ASAE executive committee, Board as well as ASAE's volunteer past Presidents. Several key executives of the Hyatt Corporation will also be in attendance. (See attached list)

~~Bill Payant, ASAE's President and Chief Executive Officer, has asked our support in reserving the Roosevelt Room for a briefing of these individuals by yourself and Secretary Baldrige. A Presidential drop-by would also be an option.~~

Bill, as you know, is a member of our PSI Advisory Council.

Also, ASAE is working closely with Reagan/Bush on their voter registration effort (see attached).

1. Use of Roosevelt Room for meeting

Approve _____

Disapprove _____

2. Attendance by yourself, Mr. Baker, or Mr. Meese

THE WHITE HOUSE

WASHINGTON

September 27, 1984

Dear Mac:

This is to follow up on my letter of August 28 regarding your drop-by at a meeting of the American Society of Association Executives Board of Directors meeting on October 18 from 4:00 p.m. to 5:30 p.m.

The meeting location has been changed from the Roosevelt Room to the Indian Treaty Room (#474) in the Old Executive Office Building.

The group will number approximately 100 and consist of the Chief Executive Officers of the major native trade associations in the United States.

Depending on schedules, Mr. Deaver, Mr. Baker, or Mr. Meese will also drop-by and say a few words.

I look forward to seeing you on the 18th.

Cordially,

JAMES K. COYNE
Special Assistant to the President
Private Sector Initiatives

The Honorable Malcolm Baldrige
Secretary of Commerce
Washington, D.C. 20230

cc: Michael K. Deaver

THE WHITE HOUSE

WASHINGTON

September 5, 1984

Dear Bill,

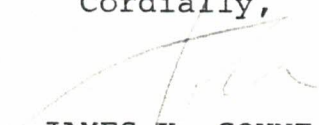
This is to confirm the briefing for your Board, Executive Committee, and the CEO, Executive Vice President, and First Vice President of the Hyatt Corporation on October 18th from 4:00 p.m. to 5:30 p.m. in the Roosevelt Room.

Mr. Deaver indicated he, Mr. Meese, or Mr. Baker will say a few words and I have sent a letter of invitation to Secretary Baldrige and Secretary Regan.

I, of course, will also snake some remarks.

I look forward to the meeting.

Cordially,


JAMES K. COYNE
Special Assistant to the President
Private Sector Initiatives

Mr. R. William Taylor
President
American Society of Association
Executives
1575 Eye Street, NW
Washington, DC 20005

bcc: Michael Deaver ✓

THE WHITE HOUSE

WASHINGTON

October 4, 1984

MEMORANDUM TO JIM COYNE

FROM: BILL SITTMANN 

SUBJECT: Young Astronauts Program

There seems to be a misunderstanding regarding your attached memorandum. The action for the Young Astronauts Program is with Craig Fuller's office. If your office has material related to this program I think it would be helpful to talk with Craig and incorporate what you have with him.

Thank you.

THE WHITE HOUSE
WASHINGTON

September 28, 1984

Bal
CF has the
went.

MEMORANDUM FOR MICHAEL K. DEEVER

FROM: *J. K. Coyne*
JAMES K. COYNE, SPECIAL ASSISTANT TO THE PRESIDENT
PRIVATE SECTOR INITIATIVES

SUBJECT: YOUNG ASTRONAUTS PROGRAM

Our office has been working diligently over the past 6 weeks to put together the Young Astronauts Program that the President announced in his September 20th dedication of the National Geographic Society Building. I believe the pieces are now in place to go forward with a Presidential announcement. The initial curriculum kits have been developed, press kits and promotional materials have been developed and corporations have been contacted regarding their support. Many have already responded with in-kind contributions.

This is the possibly the most timely and creative private sector initiative ever put together. It addresses the problem of insufficiencies in math and science, promotes the exploration of space, reaches to the future, and involves students, teachers and business in a truly unique partnership. It has the support of educators and the private sector as well. It will excite the media and I believe take the country by storm.

I would recommend strongly for a Presidential event to properly launch this one. Your support is necessary to make this project work. With that, I can deliver the private sector.

File

THE WHITE HOUSE

WASHINGTON

September 27, 1984

MEMO TO JIM COYNE

FROM: BILL SITTMANN

SUBJECT: Attached Travel Authorization

You are authorized a Commercial ticket - tourist class. We can not authorize you to fly your own plane nor can we pay the expenses you may need.

THE WHITE HOUSE OFFICE OFFICIAL TRAVEL AUTHORIZATION

No. 9064

(TRAVELER TO COMPLETE SECTIONS 1-8.)

Date of Request September 21, 1984

1. TRAVELER

Name: James K. Coyne

White House Staff

Extension: 6676 Room: 134

Other _____

2. PURPOSE(S) and DATE(S): 9/27- Keynote speaker for the Charleston County School District on Partnerships in Education 9/28-Speaker for the Charleston Trident Chamber of Commerce on the Office of PSI

3. ITINERARY DC-Charleston, SC-DC
(List all cities where stopover occurs.)

4. DEPARTURE:

RETURN:

Date: September 27, 1984

Date: September 30, 1984

Time: 7:00 a.m.

Time: open

Mode: flying own plane

Mode: flying own plane

5. NATURE: 100% Official 100% Political

6. SIGNATURES:

Traveler:  _____
(I have read and agree to the terms set forth on the reverse side)

Department Head

Approving Officer
(Special Assistant to the President for Administration)

lodging paid for by 501 (c) (3)

7. ESTIMATED COSTS:

SPECIAL EXPENSES:

No. of Days Per Diem _____

Registration Fee of \$ _____

Hotel Name _____

Commercial Car Rental

Hotel Daily Rate \$ _____

Excess Baggage

Other _____

Other _____

8. TRAVEL ADVANCE REQUESTED: YES No Amount: \$ _____

Signature of Recipient: _____ Date: _____

REPAID: Amount _____ Date _____ Schedule _____ Balance this trip _____

9. FOR TRANSPORTATION OFFICE USE ONLY:

PART 4. REIMBURSEMENT FOR USE OF PRIVATELY OWNED CONVEYANCES

1-4.1. Basic rules.

a. Mileage payments. When employees and others rendering service to the Government use privately owned motor vehicles or airplanes in the conduct of official business within or outside their designated posts of duty or places of service and such use is authorized or approved as advantageous to the Government or as an authorized or approved exercise of the employee's preference, payment shall be made on a mileage basis unless payment on an actual expense basis is specifically authorized by law.

b. Distance measurements.

(1) Automobile and motorcycle travel. When transportation is authorized or approved by privately owned motorcycles or automobiles, distances between points traveled shall be as shown in standard highway mileage guides or actual miles driven as determined from odometer readings. (Actual odometer readings need not be shown on the travel voucher.) Any substantial deviations from distances shown in the standard highway mileage guides shall be explained. The mileage rate as authorized or approved may be paid from whatever point the employee or other person rendering service to the Government begins his/her journey.

(2) Airplane travel. The air mileage between the origin and destination airports, as determined from airways charts issued by the National Oceanic and Atmospheric Administration, Department of Commerce, shall be reported on the reimbursement voucher and shall be used in computing payment for the use of a privately owned airplane. If a detour was necessary because of adverse weather, mechanical difficulty, or other unusual conditions, the additional air mileage may be included in the mileage reported on the reimbursement voucher and, if included, it must be explained. When an official requirement for deviation from direct route travel is such that airway mileage charts are not adequate to determine mileage, the formula of flight time multiplied by cruising speed of the airplane may be the basis for mileage determinations.

c. Other allowable costs. Reimbursement for parking fees; ferry fees, bridge, road, and tunnel fees; and airplane parking, landing, and tiedown fees shall be allowed in addition to the mileage allowance unless the travel orders or other administrative determinations restrict such allowance.

Note.—Par. 1-4.1c amended, FPMR Temp. Reg. A-11, May 19, 1975.

1-4.2. When use of a privately owned conveyance is advantageous to the Government.

a. Authorized mileage rates. When the use of a privately owned conveyance is authorized or approved as advantageous to the Government for

the performance of official travel as provided in 1-2.2c(3), reimbursement to the traveler shall be at the mileage rates prescribed in (1) through (3), below:

- (1) For use of a privately owned motorcycle: 20 cents per mile.
- (2) For use of a privately owned automobile: 22.5 cents per mile.
- (3) For use of a privately owned airplane: 45 cents per mile.

a-1. Mileage rates outside the conterminous United States. Generally, the mileage rates prescribed in a, above, are applicable outside as well as within the conterminous United States. However, if an agency determines that any mileage rate which is below the statutory maximum ((1), below) is inadequate compensation for use of a privately owned conveyance in a particular area outside the conterminous United States, the head of the agency may submit a request to GSA for the establishment of a higher rate for that area. Any new mileage rate approved by GSA for a particular area shall be the uniform rate payable to all Federal employees in that area. The request to establish a higher rate shall be forwarded to the General Services Administration (TTT), Washington, DC 20406, and shall include the following information:

(1) A recommended mileage rate not exceeding the following statutory maximums:

- (a) For use of a privately owned motorcycle: 20 cents per mile,
- (b) For use of a privately owned automobile: 25 cents per mile; and
- (c) For use of a privately owned airplane: 45 cents per mile.

(2) An analysis of the costs per mile of operating the privately owned conveyance in the particular area involved, shall include the data listed below. Expenses which are reimbursable as separate allowances under 1-4.1c, such as parking or toll fees, shall not be included as cost factors in this analysis.

- (a) Size/type of conveyance to which the cost data apply.
- (b) Fixed operating costs: Vehicle depreciation, insurance, taxes, and registration fees.
- (c) Variable operating costs: Gasoline, motor oil, maintenance, repairs, and tires.
- (d) Other related cost factors affecting vehicle operating costs which are peculiar to the area involved.

THE WHITE HOUSE OFFICE
OFFICIAL TRAVEL AUTHORIZATION

No. 3664

TRAVELER TO COMPLETE SECTIONS 1-8.)

Date of Request March 29, 1983

1. TRAVELER

Name: JAMES K. COYNE White House Staff

Extension: 6676 Room: 134 OEOB Other

2. PURPOSE(S) and DATE(S): To address Palm Beach County/Florida State PSI for the renewal of voluntarism group at the Sheraton in Boca Raton, FL

Will also attend NAB 15th Annual Conf. College/Industry Relations Cluster in Orlando, FL Thursday and Friday 3/31 & 4/1 (Saturday and Sunday are pe

3. ITINERARY Washington to Trenton to Boca Raton to Orlando to Washington
(List all cities where stopover occurs.)

4. DEPARTURE:

RETURN:

Date: Tuesday, March 29, 1983

Date: Sunday, April 3, 1983

Time: 8:00 (Ransome #958 to Trenton, NJ) Time: early afternoon

Mode: Commercial to TTN, then personal airplane to Florida Mode: Personal airplane return to Washington

5. NATURE: 100% Official 100% Political

6. SIGNATURES:

Traveler: [Signature]
(I have read and agree to the terms set forth on the reverse side)

[Signature]
Department Head

[Signature]
Approving Officer
(Special Assistant to the President for Administration)

7. ESTIMATED COSTS:

SPECIAL EXPENSES:

No. of Days Per Diem three Registration Fee of \$ _____

Hotel Name (Boca Raton Sheraton; Orlando Hyatt) Commercial Car Rental

Hotel Daily Rate \$ _____ Excess Baggage

Other Reimburse for Comm Air fare (\$258) Other _____

8. TRAVEL ADVANCE REQUESTED: YES No Amount: \$ _____

Signature of Recipient: _____ Date: _____

REPAID: Amount _____ Date _____ Schedule _____ Balance this trip _____

9. FOR TRANSPORTATION OFFICE USE ONLY:

GTR No. _____ Amount \$ _____

M04 \$500 116 U.N.

WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name

DEAVER, MICHAEL: FILES

Withdrawer

KDB 8/26/2011

File Folder

PRIVATE SECTOR INITIATIVES [1983-1985] (3)

FOIA

F97-0066/19
COHEN, D

Box Number

55

152

DOC Document Type

NO Document Description

No of Doc Date Restric-
pages tions

1 FORM

1 4/25/1983 B6

TRAVEL VOUCHER (FORM SF 1012) (FRONT ONLY)

Freedom of Information Act - [5 U.S.C. 552(b)]

- B-1 National security classified information [(b)(1) of the FOIA]
- B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- B-3 Release would violate a Federal statute [(b)(3) of the FOIA]
- B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

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COHEN, D

Box Number

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152

DOC Document Type

NO Document Description

No of Doc Date Restriction
pages *tions*

2 RECEIPTS

1 3/31/1983 B6

CREDIT CARD RECEIPTS (PHOTOCOPIED)

Freedom of Information Act - [5 U.S.C. 552(b)]

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THE WHITE HOUSE OFFICE
OFFICIAL TRAVEL AUTHORIZATION

No. 3658

(TRAVELER TO COMPLETE SECTIONS 1-8.)

Date of Request March 29, 1983

1. TRAVELER

Name: JAMES K. COYNE White House Staff
Extension: 6676 Room: 134 OEOB Other

2. PURPOSE(S) and DATE(S): To attend and speak before National Association of child Care Management annual conference re: PSI and child care initiatives, Tuesday, April 12, 1983

3. ITINERARY Washington, D.C. to Williamsburg, VA to Washington, D.C.
(List all cities where stopover occurs.)

4. DEPARTURE:

RETURN:

Date: Monday, April 11, 1983 Date: Tuesday, April 12, 1983
Time: 5:45 p.m. (US Air #1625) Time: 11:45 a.m. (US Air #1)
Mode: Commercial Air Mode: Commercial Air

5. NATURE: 100% Official 100% Political

6. SIGNATURES:

Traveler: [Signature] (I have read and agree to the terms set forth on the reverse side)
Department Head: [Signature] Approving Officer: [Signature]
(Special Assistant to the President for Administration)

7. ESTIMATED COSTS:

SPECIAL EXPENSES:

No. of Days Per Diem One Registration Fee of \$ _____
Hotel Name Williamsburg Hilton Commercial Car Rental
Hotel Daily Rate \$ 60.00 plus 4% tax Excess Baggage
Other _____ Other _____

8. TRAVEL ADVANCE REQUESTED: YES No Amount: \$ _____

Signature of Recipient: _____ Date: _____

REPAID: Amount _____ Date _____ Schedule _____ Balance this trip _____

9. FOR TRANSPORTATION OFFICE USE ONLY:

GTR No. 07-583 613 Amount \$ 114.00 trav. use
PO airplane

CODE 116 MOY #328 U.N.

WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name

DEAVER, MICHAEL: FILES

Withdrawer

KDB 8/26/2011

File Folder

PRIVATE SECTOR INITIATIVES [1983-1985] (3)

FOIA

F97-0066/19

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<i>DOC Document Type</i>	<i>No of</i>	<i>Doc Date</i>	<i>Restric-</i>
<i>NO Document Description</i>	<i>pages</i>		<i>tions</i>
3 FORM	1	9/6/1983	B6
TRAVEL VOUCHER (FORM SF 1012) (FRONT ONLY)			

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- B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED

INSTRUCTIONS TO TRAVELER (Unlisted items are self-explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationship to employee and marital status of children (unless information is shown on the travel authorization.)

Col. (d) Show amount incurred for each meal, including tax and tips, and daily total meal cost.

(h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals).

(i) Complete for per diem and actual expense travel.

(j) Show total subsistence expense incurred for actual expense travel.

(m) Show per diem amount, limited to maximum rate, or if travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.

(n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet. **PAGE TWO** OF **2** PAGES

TRAVEL AUTHORIZATION NO. 3658

TRAVELER'S LAST NAME COYNE, James K.

DATE	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanations of expense)	ITEMIZED SUBSISTENCE EXPENSES				MILEAGE RATE: NO. OF MILES (k)	AMOUNT CLAIMED									
			BREAK-FAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)		MISCEL. SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)	MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)				
4/11	7:00P	JKC arrive AP and met by sponsors of mtg. Drive to hotel no expenses.															
4/11	9:00P	Hotel Room - 1 guest							62.40								62.40
4/12	8:00a	JKC driven to conf. site. NO COST.															
4/12	11:00a	JKC driven to AP No cost.															
<p>*Since JKC did not use commercial airplane ticket and flew personal plane, he will be reimbursed (according to GSA regulations) for travel costs .45¢ per mile for 142 air miles or \$65.25.</p>																	
<p>Reimbursement not to exceed \$65.25</p>																	65.25
TOTALS																	126.50
TOTALS																	119.70

If additional space is required, continue on another SF 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101-7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local, or foreign agencies, when relevant to civil, criminal, or regulatory investigations or prosecutions, or when pursuant to a requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) if solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

TOTAL AMOUNT CLAIMED 126.50

119.70

September 1, 1983

MEMORANDUM FOR CAROLE M. ROGIN

FROM: HEIDI A. HILTGEN
EXECUTIVE ASSISTANT
TO JAMES K. COYNE

SUBJECT: Reimbursement for Mr. Coyne's Expenses
for NACCM Conference, April 12, 1983

Pursuant to our telephone discussion on August 23, I have enclosed a check payable to the National Association for Child Care Management from Jim Coyne to serve as reimbursement for expenses he incurred during his visit to Williamsburg on April 12 to participate in the NACCM Annual Conference.

Because of federal regulations, any organization that does not have a 501(C)3 tax status is not eligible to reimburse White House staff members' expenses. Therefore, in accordance with the law, Mr. Coyne is reimbursing you for all expenses paid by the NACCM, total amount is \$62.40.

Thank you for your understanding in my initial oversight. If you have any questions, please call me (436-6676).

cc: ✓ WH Admin. Office
JKC Trip file

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Withdrawer

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PRIVATE SECTOR INITIATIVES [1983-1985] (3)

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Freedom of Information Act - [5 U.S.C. 552(b)]

- B-1 National security classified information [(b)(1) of the FOIA]
- B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- B-3 Release would violate a Federal statute [(b)(3) of the FOIA]
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C. Closed in accordance with restrictions contained in donor's deed of gift.

August 23, 1983

MEMORANDUM FOR JAMES K. COYNE

FROM: HEIDI A. HILTGEN

SUBJECT: Travel Expenses for April 12 Trip to
Williamsburg for NACCM Conference

The White House Administration Office called to inform us that the hotel bill paid for by the National Association for Child Care Management (NACCM) for your overnight accommodations on April 11 must be paid for by funds from the PSI budget since NACCM is a 501(C)6 organization (not 501(C)3).

Therefore, White House Administration requested that you reimburse NACCM for all expenses incurred, which are only the hotel (since transportation and meals were at no expense) @ \$62.40. The WH Administration Office will in turn reimburse you for that expense.

In addition, the GSA regulations require reimbursement for private plane expenses to be .45¢ per mile (established by law in Congress) and hence, will reimburse you .45¢ x 145 air miles = \$65.25 for your transportation expenses. No other costs were incurred.

Total amount you will receive from White House Administration Office will be \$127.65. However, before they prepare the reimbursement check, they requested a copy of the check you send to NACCM for hotel reimbursement.



1800 M Street, N.W., Suite 1030N
Washington, D.C. 20036
(202) 452-8100

9-10-80

National Association for Child Care Management

Case
open-

March 5, 1983

James K. Coyne
Special Assistant to the President and
Director of Private Sector Initiatives
134 Old Executive Office Building
Washington, DC 20500

Dear Jim:

It was a pleasure to meet you this morning. On behalf of the National Association for Child Care Management (NACCM), I offer our enthusiastic support and, I believe, considerable resources for the PSI Child Care Program.

I will follow your recommendation to contact Mr. Mosbacher as a next step. As the enclosed membership roster indicates, NACCM has members in virtually every major metropolitan area in the country. Additionally, we have given substantial consideration to what business needs to know about child care as an employee benefit. As a group, our member companies are the acknowledged leaders in this new arena, which we view as a vital step in meeting the child care needs of America's working families.


As I mentioned, NACCM's 1983 Annual Meeting will be held on April 10-12 in Williamsburg, Virginia. NACCM would be extremely pleased to have your participation on our program. This would provide an excellent opportunity for you to obtain direct input from the industry leaders and for them to hear from you regarding the Reagan Administration's continued concern for our industry's potential.

We would welcome a one-hour presentation on the PSI Child Care Program on Monday, April 11 or Tuesday, April 12 at 9:00 AM. Certainly, we hope that you could be with us for all of our program, which is highlighted on the enclosed registration form.

I will contact your office early in the week, following my call to Mr. Mosbacher, to confirm your participation in our Annual Meeting and to report on our discussion.

Again, thank you for your interest in our industry and our association. We look forward to working closely with the Private Sector Initiatives Office.

Cordially,


Carole M. Rogin
Executive Director

CMR/ntc
Enclosures
T002



1800 M Street, N.W., Suite 1030N
Washington, D.C. 20036
(202) 452-8100

National Association for Child Care Management

March 25, 1983

Mr. James K. Coyne
Special Assistant to the President
and Director of Private Sector Initiatives
134 Old Executive Office Building
Washington, DC 20500

Attention: Heidi

Enclosed is confirmation of Mr. Coyne's room
on April 11, 1983 at;

The Williamsburg Hilton
50 Kingsmill Drive
Williamsburg, Virginia 23185
Phone: 804/220/2500

NACCM has taken care of the room deposit, and
I will call you regarding details of his
participation in the NACCM Annual Conference

We are delighted that he will be joining us.

Cordially,

A handwritten signature in cursive script that reads 'Carole M. Rogin'. The signature is written in dark ink and is positioned above the typed name and title.

Carole M. Rogin
Executive Director

CMR/ntc
Enclosure



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ARR 11 83	ARR 12 83	1 SINGLE		\$ 60.00	4.00
ARRIVAL TIME	SPECIAL INSTRUCTIONS	PERSONS	EACH ADD. PERSON	SPECIAL INSTRUCTIONS	

Remarks: **NATL ASSN CHILD CARE MGMT**

MR JAMES COYNE
NAT ASSOC FOR CHILD CARE MGMT
ATTN: NORMA
1800 M ST. NW - SUITE 1030N
WASHINGTON, DC 20036

Please See Reverse Side for Important Information

DEPOSIT: 1 NIGHT BY ARR 5 83 - SEE OVER



1800 M Street, N.W., Suite 1030N
Washington, D.C. 20036
(202) 452-8100

7/12
9:00-10:00
Williamsburg
Va.

National Association for Child Care Management

March 21, 1983

James K. Coyne
Special Assistant to the President and
Director of Private Sector Initiatives
134 Old Executive Office Building
Washington, DC 20500

Dear Jim:

I am delighted that you have accepted our invitation to address the membership of the National Association for Child Care Management (NACCM) at our 1983 Annual Meeting.

This meeting will be held on April 10-12 at the Williamsburg Hilton, Williamsburg, Virginia. A brochure describing the hotel, and including a map, is enclosed for you. I have reserved a single room for you for the evening of Monday, April 11.

Your presentation is scheduled for Tuesday, April 12 at 9:00-10:00 AM. As you know, the members of NACCM - the private child care companies - strongly support the Reagan Administration's focus on private sector initiatives to revitalize our country. Our members will be keenly interested in hearing from you regarding the PSI Child Care Initiative and the contributions that they might make to support the Administration's efforts in this critical area of child care for America's working families.

We will handle all details of your presentation through your office. I will call later this week to confirm the title of your remarks and any audio-visual requirements that you may have.

Again, thank you for your willingness to address the 1983 Annual Conference. We look forward to welcoming you to Williamsburg.

Cordially,

Carole M. Rogin
Executive Director

CMR/ntc
Enclosures
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THE WHITE HOUSE

WASHINGTON

September 20, 1984

MEMORANDUM FOR MICHAEL K. DEEVER

FROM: JAMES K. COYNE

SUBJECT: DU PONT CONTEXT MAGAZINE

Du Pont Context is Du Pont's corporate magazine published three times a year. It has been published for more than 12 years and it deals with timely economic, political and social issues. It is distributed free-of-charge to 140,000 U. S. opinion leaders, including those in federal and state government, the news media, business and industry, education and special interest groups. They tackle a wide cross section of issues (enclosed are some recent issues), encourage a variety of views, and paint a picture of the impact an issue has on the nation, its decision makers and the public.

Based on surveys and reader response, Context has been successful in providing thoughtful and interesting perspectives.

Because of the film, "The Hope That Made America Famous" by the President's Advisory Council on Private Sector Initiatives which Du Pont sponsored, their upcoming issue is devoted entirely to volunteerism, a subject unlike anything they ever tried before. We worked with the Context Editor and Du Pont's Manager of Publications and provided material to them. This issue will be printed by October 22 and the 140,000 subscribers will receive their copies within a week to ten days.

Enclosed is a copy of the lead overview story which was written by Nick Thimmesch, the writer in residence at the American Enterprise Institute and a nationally known syndicated columnist. For other parts of the issue, they are drawing on examples of volunteer and community service projects from the Partnership Data/Net and the President's Volunteer Action Awards winners. A photo of President Reagan at Congress Heights Elementary School will appear in this issue.

Du Pont's printer is here in Washington and will send as many copies of the magazine that we need directly to us on Oct. 22.



Edi
Very good
J

E. I. DU PONT DE NEMOURS & COMPANY
INCORPORATED
WILMINGTON, DELAWARE 19898

PUBLIC AFFAIRS DEPARTMENT

September 13, 1984

Ms. Edith Westermann
Director of Special Projects
White House
Office of Private Sector Initiatives
Room 190
Old Executive Office Building
Washington, DC 20500

Dear Edi:

Attached you will find a draft of a story prepared for Du Pont Context by Nick Thimmesch, a syndicated columnist and political reporter based in Washington. As I mentioned in our telephone conversation, I have chosen to incorporate and consolidate Jim Coyne's statements in this article. We normally don't quote an individual in two different places in our publication, and I feel that Jim's observations are more appropriate and work better in the context of this story. If after you and he have had a chance to review his comments, you wish to make any changes please don't hesitate to give me a call (302/774-9447).

*Sent
9/14
LAW*

I also appreciate your help in securing photos of President Reagan at the Washington elementary school adopted by the White House. I have followed up on your suggestion about securing other pictures which may be even better and were carried in the New York Times Sunday Magazine. We are having those pictures sent to us for our consideration.

We are now in the process of assembling all photos and completing the design of Context. It is shaping up nicely, and are scheduled to publish on October 22. Since we print our magazine in Washington, we will be glad to make available to your office as many copies as you think you need and we can send them directly from our printer. Please let me know of your preferred quantity and any details about arrangements.

Sincerely,

Craig Garner

Craig C. Garner
Editor, Du Pont Context

CCG:pjl

Self-Help Reemphasized
SEIZING THE INITIATIVE AT
THE COMMUNITY LEVEL

*Pls. see pages
5-6.*

by

Nick Thimmesch

In the West Wing of the White House is a plaque studded with many fountain pens, and underneath are the words: "With these 50 pens, President Lyndon B. Johnson signed into law the foundation of the Great Society passed by the historic and fabulous First Session of the 89th Congress." One pen is lettered, "Poverty," another "Juvenile Delinquency," and yet another, "Education."

The plaque illustrates President Johnson's great confidence that he had begun a monumental government effort to eradicate the nation's problems, but it even more appropriately symbolizes an America which headily assumed that the federal government alone could right many of the nation's wrongs.

Though the public's expectations of government have narrowed, Americans, as they have for generations, still strive to leave their communities and country a bit better off than when they found them. Historically, Americans have alternately turned to government, to business and to private organizations and individuals in this idealistic quest.

Nick Thimmesch is a national syndicated columnist who is currently writer-in-residence at the American Enterprise Institute in Washington, D.C.

The U.S. is justifiably famous for allowing its citizens a great measure of freedom to combine work and talent in order to attain about any life or fortune they want. In return, Americans have shown a consistent gratitude by contributing time and money to their communities and to people who haven't quite made it.

Nowadays, it is this latter impulse -- in the private sector -- which is being heralded as the more effective way to treat social problems.

There is great thumping on this score. For example, George Gallup reported 92 million Americans "working in some way to help others for no monetary pay" in 1983. The United Way's 2,200 local agencies recently recorded their best fund-raising campaign in 27 years, collecting \$9.5 billion, almost a 10% increase over 1982. And Dr. Vernon M. Goetcheus, a social organization expert, concluded that despite budget cuts by the federal government, voluntary organizations remain strong.

The new focus on private sector initiatives should not lead anyone to think that federal programs are being abandoned wholesale. Federal expenditures for the disadvantaged and poor have decreased, but they are only 10% less in the current budget compared to President Jimmy Carter's last budget. Indeed, recent data indicate that \$1.5 trillion is spent annually by local, state and federal governments, while all voluntary organizations raised \$150 billion in annual income -- a ten-to-one ratio. There is no way that the private (for-profit and non-profit)

sector will ever come close to performing the social services that government does.

Wholesome Rediscovery

What is happening in our society, however, is a wholesome, productive rediscovery of the admirable American impulse to help out and to seize initiative at the community level. This impulse was part of the intense quarrel during the founding of the Republic when Federalists, led by Alexander Hamilton and James Madison, and those advocating decentralization, principally Patrick Henry and Thomas Jefferson, disagreed on the issue of a strong central government.

The debate has raged in various forms throughout our history. At times, great presidents like Abraham Lincoln, Theodore Roosevelt and Franklin D. Roosevelt, successfully molded a strong central government apparatus to work the will of the nation.

But the yearning to keep central government out of citizen's lives runs through American history. From the New England Town Hall meetings to the "nation of villagers" described by Walter Lippman, great numbers of Americans have always asserted their local rights. A century and a half ago, Alexis de Tocqueville lauded decentralization and beneficial voluntary associations in America's communities.

But the enormous thrust of industrialization forced earnest smalltown America to give way to the power of

urbanization and national government. No decentralization or Main Street civic club could withstand the deleterious impact of monopolistic corporations and railroads, of sweatshops and slums, of depressions and droughts, so federal government asserted its duty to curb and cure these ills.

When LBJ's "Great Society" arrived, a big, strong, impersonal centralized government seemed relentless. Yet ironically, the Johnson programs also accentuated the urge for decentralization and diminishment of federal authority. "Power to the people" was a defiant shout to Washington. Unhappiness with federal regulations and demands by activists of the Left and Right for "local" or "community" control, including local councils and "little" city halls, denoted a distinct shift in public sentiment.

This building opposition to the notion that the federal government should be the preeminent problem-solver culminated with the election of Ronald Reagan who had called for "an end to giantism ... a return to human scale ... of the local fraternal lodge, the church organization, the block club, the farm bureau."

Unsurprisingly, shortly after taking office, Reagan established an Office of Private Sector Initiatives, boosting it with speeches and the White Houses's own adoption of a public school in a low-income Washington neighborhood which he visited several times himself.

Heading the office is James K. Coyne, a former Pennsylvania Congressman. His is not the first such office in

government because ex-Michigan Governor George Romney once ran a volunteerism program for President Nixon, and President Carter also took an interest in the private sector and still does.* But, as Coyne describes it, "This office is woven in with the president's economic policy.

"We see great increases in volunteerism, corporate responsibility and public-private partnerships," Coyne says. "Twenty years ago, businesses thought their only business was business. This has completely turned around. I see businessmen who get paid in six figures, working 50% of the time running non-profit activities and getting real satisfaction. We see trade associations stressing volunteerism, and no longer promoting just their narrow business interest."

As many as 10,000 of the 35,000 schools in the nationwide Adopt-a-School program were adopted by businesses. They act as tutors, provide money and books, and take youngsters on field trips. Federal Express adopted seven schools in Memphis alone. In Philadelphia, there is a Business Leadership Organized For Catholic Schools program headed by Bill Fishman, co-founder of ARA Corp., and he happens to be Jewish.

"You can cut through red tape fast through volunteerism," emphasizes Coyne. "When the President spoke on National Missing Children's Day, he challenged the private sector. Trailways Bus company came forward in three weeks with a

*Recently, the former President wore overalls as a volunteer carpenter renovating an abandoned building in a crime-ridden slum on Manhattan's lower east side.

proposal to provide a free ride for any missing child so identified. That deal would have taken the government two years to set up."

Coyne adds: "Obviously, this office can't do everything. We don't want to do away with government; we want to make it work better with and for people. We want to be a catalyst for the use of all available resources, including the army of 92 million volunteers in this country. We want to stimulate and coordinate partnerships, the active involvement of the for-profit and not-for-profit sectors, and the participation of citizens at the local level for only they know their community's needs."

Volunteerism On Rise

Some argue that this shift toward greater balance in resources -- more public-private partnerships, more local citizens and volunteers assuming responsibility -- is illusory. But sentiment for broader participation runs deep, and there is much evidence, anecdotal and otherwise, that local initiatives are spreading and strengthening. The Gallup Poll reported an increase in volunteerism. A 1981 Roper Poll showed that 85% of those surveyed felt that even if there was enough money to pay for social services, "it is still important to community life that a lot of useful work be done by volunteers" and 60% felt the future of problem solving lay in the private sector or by public-private partnerships.

A poll of black Americans for the American Enterprise Institute turned up a renewed emphasis on self-help. It showed that: 82% of black people were confident they could direct their own lives, 95% felt blacks should initiate actions to upgrade their neighborhoods, and 70% said they would work in such self-help projects.

Robert L. Woodson, who commissioned the poll and is now president of the National Center for Neighborhood Enterprise, has for years been highly critical of bureaucratic attempts to "administer" to ghetto people and has advocated that blacks must become empowered to solve their own problems.

A onetime ghetto kid himself who earned a master's degree and became a National Urban League official, Woodson says: "We've got to change the tax laws so indigenous businesses can start in poor neighborhoods. We should stop government subsidization of benefits and services to the poor. Let's give 'service vouchers' so they can shop for the social, health and wealth programs best serving their needs. We should provide education vouchers, too, so we can increase the number -- now at 350 -- of independent black schools started by low-income families."

Woodson, a political independent, chastises both the Reagan Administration and its critics for measuring "fairness" in terms of how much money is spent. "We should be debating fairness in terms of empowerment," he says. "We shouldn't be

arguing that if you are for self-help, you are against affirmative action. Grassroots people are beginning to wake up."

Despite his criticism, Woodson is welcomed as an advisor to the Reagan White House. It was Woodson who championed the House of Umoja in Philadelphia, a self-help group which earned a national reputation for its success in deterring youth-gang violence. Its youngsters now have contracts with 42 retail merchants, shopping centers and many of the city's convenience stores. Instead of robbing them, they are protecting them.

Another indigenous effort showing growing success is tenant ownership of public housing projects. Cicero Wilson of the American Enterprise Institute did a case study of Kenilworth, a resident-run project in Washington, D.C. It indicated that after one year, welfare dependency was reduced from 85% to 35%; teenage pregnancy decreased 50%; rent collections increased by 60%; and crime dropped by 70%. "The tenants set a community standard for what was acceptable," explains Wilson, "and they enforced it."

Self-Help Long Practiced

Even without the current pressure of budget cuts in social programs and the renewed emphasis on public-private partnerships, the impetus to improve the quality of life at the local level has taken root.

In many cities today, there are individuals who on their own and using their own money brighten up neighborhoods by

planting trees, building mini-parks and repairing and painting the homes of the elderly. Hundreds of companies like Levi Strauss, Honeywell and Tenneco have organized community affairs departments to train employees on how to be volunteers and help to facilitate their involvement.

In Kansas, hotel and motel owners developed a program to provide free emergency housing for people forced to leave their homes because of domestic violence, evictions or natural disasters such as floods. In New Franklin, Missouri, retired citizens who compose much of the town's 1,100 people, built their own senior center on the strength of quilt sales, bake sales and bazaars. In San Mateo, California, businessmen set up a job search program for people on public assistance -- 70% of those who used the services found jobs and left the welfare rolls.

Self-help ventures aren't always easy to start and manage. Many mayors find otherwise respected institutions backing off of tough chores such as finding lodging for the homeless.

New York City Mayor Ed Koch, for instance, got into a first-class wrangle last year with Christian and Jewish clergymen when he prodded them to provide 400 beds for homeless "street" people. Koch was roundly criticized by one minister for "putting the city's responsibility on the churches." The need was finally met, but the outspoken mayor still bristled: "They can't take the city's place, but they can help with volunteers and floor space."

It is simplistic to think, as some clergymen did in New York, that the public dollar can solve the problem of the homeless. It is also simplistic to think that the dollars cut from the federal budget must and can be replaced by the business community or non-profit organizations. Private sector initiatives cannot be second-string to necessary federal spending, nor can they be, as AEI's Jack Meyer points out, "filler to be used until we can afford previous funding levels for federal programs."

But it is probably correct to think that the work and programs initiated at the grass-roots, in neighborhoods, by concerned citizens, by the poor and many others, are an enormous resource not yet fully tapped. Volunteerism and community service in whatever form are in the mainstream of American tradition. They are much needed -- and will be needed even more -- as our society becomes increasingly complicated and as technology causes more people to feel alienated and alone. Such community and voluntary spirit can make its practitioners more human through self-giving and provide its recipients as well with much needed benefits and even a sense of dignity.

Perhaps President Johnson, on using those 50 "Great Society" pens didn't realize that the beneficial side-effect in that rush of legislation was the rekindling and expansion of America's deep-seated belief in doing what needs to be done at the local level and by local citizens. This nation has been doing for itself in its communities for two centuries, and it is important that it continue.

#

9/11/84