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THE AMERICAN COUNCIL OF YOUNG POLITICAL LEADERS

File

December 30, 1983

MEMORANDUM

TO: ACYPL Trustees and Council

FROM: John Hurson, Executive Director

SUBJECT: ACYPL Year-End Report

In a review of ACYPL files for 1977, I came across an old copy of a Year-End Report done by then Executive Director Bruce Weinrod (now Director of Foreign and Defense Studies at the Heritage Foundation). It spoke of how ACYPL had been through a lot of changes, but appeared to be in "sound shape" again.

The old adage that nothing is constant except change obviously applies to the ACYPL as well, and since 1977, I cannot find any other "Year-End" reports. But in the hope of reviving the tradition, I have drafted this short summary of our activities during calendar year 1983. It is arranged into "Programs", "Administration", and "Private Sector". Please let me know if you have any questions. I would be happy to provide what answers I can find.

426 C Street, N.E., Washington, D.C. 20002
Telephone 202/546-6010 Cable ACYPL

American Council of Young Political Leaders

ANNUAL SUMMARY

1983

Staff:

John Hurson	Executive Director
Steve Schwartz	Program Director
Lynn Van Housen	Senior Program Officer
Sandy Panciera	Administrative Assistant

CONTENTS

ADMINISTRATION

A) Staffing

In 1983, the staff underwent numerous changes (turnover rate was 60%).

Tom Hutson, Executive Director, resigned to return to the foreign service, and both Senior Program Officers, Denise O'Leary and Kim White, left the ACYPL. However, ACYPL is now staffed by seasoned political professionals and superior administrative support staff. On December 29, 1983, John Hurson, former Deputy Executive Director and Democratic Senior Program Officer, was named Executive Director. Steve Schwartz, the Senior Republican on staff is Program Director, and Lynn Van Housen, former Program Officer is Senior Program Officer. All these individuals have extensive experience in international youth exchanges, as well as political experience in their respective parties. Sandy Panciera is the new Administrative Assistant, and was formerly with the Federal Government, GSA Real Estate Office.

B. Office

While staff has always been attentive to potential changes in office location, the offices remain located at 426 C Street, NE., Washington, D.C. The advantages of present location are the proximity to Capitol Hill offices, and the value of the space (approximately $11 per square foot). However some improvement in the condition of the space is being sought from the landlord and equal value space is always an option should it be found.

C) Audits

In 1983, USIA audited the ACYPL programs since 1981, and of a total amount of $1.4 million audited, has questioned or suspended costs equal to 9% of the total, or approximately $135,000. Staff has compiled a detailed response to the USIA Audit, disputing all questioned and suspended findings, and anticipates a favorable resolution before January 30, 1984.

As required by grant agreements with USIA, independent auditors annually audit ACYPL; however, their review is not complete at this time.

PRIVATE SECTOR

A) Financial Support

In calendar year 1983 the ACYPL received approximately $66,500 in direct grants for programs, and over $50,000 in estimated in-kind contributions. As of January 1, 1984, the AYCPL will have available $44,379.51 for private sector support expenditures.

B) "Network"

In 1983, with the generous help of the Avon Corporation, ACYPL launched its "Network" publication, a newsletter on the activities of the ACYPL. By years' end, we had completed two full issues, and one "double" issue. It is intended to be a quarterly publication during 1984.

C) ACYPL Council

New activities were begun by the ACYPL Council in 1983. Sarah Weddington (D) and Don Cogman (R), both Trustees of the ACYPL, were appointed as respective co-chairs of the Council. As of the Annual Board Meeting on October 30, 1983, there were approximately 200 members of the ACYPL Council, equally divided between Republicans and Democrats.

D. Projects

Several diverse fundraising projects were begun in 1983, with a significant degree of success. By far the most successful to date was the Blair House lunch project done by the Council under the direction of Don Cogman. Over $5,000 has been received from that effort to date with more expected in the future.

Additional projects include letters to large private foundations, corporations doing business in Australia and New Jersey. Fundraising efforts had been particularly strong in Cincinnati, Ohio; Milwaukee, Wisconsin; Los Angeles, California; and Dallas, Texas.

PROGRAM SUMMARY

During 1983, ACYPL operated exclusively under one USIA grant (IA-20479-19-G), and utilized approximately $15,000 in private sector funds. We completed 15 USIA programs involving 119 participants. One program (Japan to U.S.) was cancelled due to parliamentary elections in Japan, and one (Yugoslavia to U.S.) will be completed in 1984 because of timing difficulties. Because of the extension of the Yugoslavian visit, Grant 20479 will be extended until April 1984.

A) U.S. to F.R.G. Federal Elections, Feb. 24 - March 7, 1983

Delegates:
- Rick Neal (R), Washington, D.C.
- Ken Blackwell (R), Cincinnati, OH
- Jason Turner (R), Washington, D.C.
- Danny McDonald (D), Washington, D.C.
- Chester Gerlach (D), Milwaukee, WI
- Richard Robinson (D), Sacramento, CA

B) Central America to U.S., March 18 - 30, 1983

Delegates:
- Joaquin Fernandez, Costa Rica
- Ricardo Castro Calvo, Costa Rica
- Macla de Torres, El Salvador
- Jose Merino Lopez, El Salvador
- Gulliermo Cadalso, Honduras
- Max Santos, Honduras
- Humberto Lopez, Panama
- Alfredo Ramerez, Panama

C) U.S. to F.R.G. (Haus Rissen), June 21 - July 3, 1983

Delegates:
- George Allen (R), Charlottesville, VA
- William O'Brien (R), Virginia Beach, VA
- Cliff Hoofman (D), Little Rock, AR
- Bruce Addison (R), Seattle, WA
- Jesse Oliver (D), Dallas, TX
- Nathan Walker (R), Anabel, MO
- Robert Murry (D), Bangor, ME
- Peter Ramsey (D), Manchester, NH

D) Congressional/Bundestag Staff Exchange, May 14 - 27, 1983

Delegates:
- Harmut Groos , Dept. of Budget, Finance
- Dr. Klaus Schmoelling, Nuclear Energy Commission

Dr. Burkhard Dobiey, German Security Policy, CDU/CSU
Hans Schreiner, CDU/CSU, Interior and Legal
Ursula Collet, Education and Science, SPD
Juergen Klie, Environmental Issues, SPD
Christian von Stecklow, Military and Security, FDP
Anne Marie Borgmann, Parliamentary Whip, Green

John Lynn, Rep. Jim Jones (D-OK), A.A.
Judy DeSarno, Rep. Mike Barnes (D-MD), A.A.
Robert Maynes, Sen. D. DeConcini (D-AZ), Press
Michael Reed, Rep. W. Gray (D-PA), L.A.
Doyce Boesch, Sen. D. Nickles (R-OK), A.A.
Linda Nave, Comm. Hse. Adm. (Minority), Staff D.
Michael Petit, Sen. R. Dole (R-KN), A.A.
Wythe Willey, Sen. C. Grassley (R-IW), St. Coord.

E) Hungary to U.S., October 22 - 29, 1983

Delegates:
Dr. Sandor Nagy, Sect. Gen'l. State Commission, Youth
Mr. Gabor Deak, 1st Sect., Communist Party, Budapest
Mr. Peter Madgyesi, Vice Minister for Finances
Ms. Marie Kopf, Sect., Youth Organization
Mr. Andras Simonyi, International Dept. State Commission
Mrs. Lajos Irhazi, Trade Union Sect.

F) U.S. to AAYPL Biennial Assembly, May 31 - June 11, 1983

Delegates:
Sarah Weddington (D), Washington, DC
Robert T. Anderson (D), Des Moines, IW
William Campbell (D), Atlanta, GA
Parris Glendening (D), Riverdale, MD
Denise O'Leary (D), Washington, DC
Gloria Molina (D), Los Angeles, CA
William Hybl (R), Colorado Springs, CO
Randal Teague (R), Washington, DC
Roy Blunt (R), Strafford, MS
Don Cogman (R), Washington, DC
Mimi Dawson (R), Washington, DC
Peter Minahan (R), Widefield, CO

G) Australia to U.S., June 14 - July 4, 1983

Delegates:
Michael Behan, Labor, Western Australia
Susan Yarrow, Labor, Queensland
Colin McKee, Labor, South Australia
Beverly Murch, Liberal, Victoria

Peter Kerestes, Liberal, South Australia
Ronald Cornish, Liberal, Tasmania
David Campbell, Democrats, Victoria
John Harvey, National, Canberra

H) U.S. to ATA (Rome), November 11 - 19, 1983

Delegates:
Mimi Dawson (R), Washington, DC
Roy Blunt (R), Strafford, MS
Gloria Hellewell (R), Washington, DC
Richard Shelby (R), Washington, DC
Bruce Weinrod (R), Washington, DC
Sarah Weddington (D), Washington, DC
Sandra Perlmutter (D), Washington, DC
Michael Hamby (D), Washington, DC
Robert Steingut (D), New York, NY
John Hurson (D), Washington, DC

I) F.R.G. to U.S. (Legislators), October 2 - 15, 1983

Delegates:
Juergen Adler, CDU, Berlin
Volker Bouffier, CDU, Hesse
Paul Busse, SPD, Hamburg
Leo Dautzenberg, CDU, Nordrhein-Westfalen
Peter Dehn, SPD, Lower Saxony
Juergen Eisele, CDU, Baden-Wuerttemberg
Karl Geimer, CDU, Rheinland Pfalz
Alexander Longolius, SPD, Berlin
Jakob Mittermeier, CSU, Bavaria
Guenther Neugebauer, SPD, Schleswig-Holstein
Leo Petry, SPD, Saarland
Manfred Richter, FDP, Bremen

J) U.S. to F.R.G. (Journalists'), July 9 - 20, 1983

Delegates:
John Boyer (D)
Perry Flippin (D)
Jeanine T. Levesque (D)
Judy Randle (D)
Charles Searcy (D)
Ron Thompson (D)
Bob Ewegen (R)
John Fund (R)
Suzanne Lang (R)
Stephen Masty (R)
William McGurn (R)
Thomas Miller (R)

K) Romania to U.S., September 16 - 20, 1983

Delegates:
- Nicu Ceausescu, Sect., Central Committee, YCL
- Dorel Mustatea, Division Chief, YCL
- Vasile Trandafir, Field Rep., YCL
- Anca-Irina Ionescu, Rep. of the Young Women, YCL

L) U.S. to Australia, October 15 - 31, 1983

Delegates:
- Michael Gildea (D), Washington, DC
- Kent Capperton (D), Bryan, TX
- Ann Evans (D), Davis, CA
- Sharon LaPlante (D), Sabattus, ME
- Kemp Hannon (R), Albany, NY
- Colleen Engler (R), Lansing, MI
- Michael A. Field (R), Pocatello, ID
- Richard Hohlt (R), Washington, DC

M) AAYPL Bureau Meeting, September 6 - 7, 1983

Delegates:
- Mimi Dawson (R), Washington, DC
- Lynn Van Housen (D), Washington, DC

N) U.S. to Turkey, November 1 - 8, 1983

Delegates:
- Jim Waltermire (R), Helena, MO
- Vincent Illuzzi (R), Montpelier, VT
- Henry Rivera (D), Washington, DC
- Mary Hanley (D), Philadelphia, PA

OUTLOOK

Because of restricted funding at the Federal level, it appears unlikely that significant additional program funding will be coming from USIA. It is anticipated that USIA will fund at the same level as in FY83, but a grant agreement has not yet been signed. ACYPL has been operating on extensions of the FY83 grant which was scheduled to end on October 31, 1983 for the ACYPL. However, ACYPL will expand its programs by further efforts in the private sector.

In addition, ACYPL is encouraged by the establishment of the National Endowment for Democracy (NED) which will have seperate funding from USIA available for private programs such as the ACYPL. It is the intention of the Board of Trustees to seek additional program funds for the calendar year 1984 from NED.

The ACYPL will continue to expand its role in educating young political leaders of the U.S. in international issues through the Twelfth Annual Foreign Policy Conference in Spring 1984. In addition, staff is supportive of involving more U.S. young political leaders in direct contacts with visiting delegations.

It is anticipated that the Trustees will approve a comprehensive fundraising plan for future efforts in the private sector. This will include a much larger role for our network of Council members, and increased reliance on staff to initiate and conclude private sector efforts.

GOALS

1. Planning and execution of USIA sponsored programs.
2. Fundraising emphasis on long range planning, and continued efforts to secure private sector funds.
3. Establishment of comprehensive council communications for delegate selection and targeting fundraising prospects.
4. Securing additional program funding from the National Endowment for Democracy.
5. Continued execution of NETWORK and the Foreign Policy Conference.

APPENDIX

AMENDED BYLAWS

THE AMERICAN COUNCIL OF YOUNG POLITICAL LEADERS

ARTICLE I

Name of the Corporation

Section 1. Name

The name of the Corporation is THE AMERICAN COUNCIL OF YOUNG POLITICAL LEADERS, a corporation organized under the law of the District of Columbia, hereinafter referred to as the "corporation".

Section 2. Offices

The principal offices of the corporation shall be located in Washington, District of Columbia. The corporation may have such other offices, either within or without the District of Columbia, as the Board of Trustees may determine from time to time.

ARTICLE II

Membership

Section 1. Categories

The members of the corporation shall be divided into three categories: the first category shall be the Board of Trustees of the corporation, hereinafter referred to as the "Trustees"; the second category shall be the Council of the corporation, hereinafter referred to as the "Council"; and the third category shall be the Associates of the corporation, hereinafter referred to as "Associates". The Trustees may, from time to time, establish additional categories of membership with such rights, powers, and duties as the Trustees deem to be in the best interest of the corporation.

Section 2. Eligibility

a. Board of Trustees. Eligibility for membership on the Board of Trustees shall be detemined by the Board of Trustees.

b. Council. Eligibility for membership on the Council shall be determined by the Board of Trustees upon proper nomination, as hereinafter discussed.

c. Associates. Eligibility for membership as an Associate shall be determined by the Board of Trustees.

Section 3. Nomination and Election

a. Board of Trustees. Any member in good standing of the Board of Trustees may submit nominations of persons to be elected to the Board of Trustees. To be elected to membership to the Board of Trustees, a nominee must receive the affirmative vote of a majority of the Trustees present at any meeting.

b. Council. Any member in good standing of (1) the Board of Trustees, or of (2) the Council, may submit nominations of persons to be elected to the Council. To be elected to membership to the Council a nominee must receive the affirmative vote of a majority of the Board of Trustees present at any meeting.

Section 4. Composition and Tenure

a. Board of Trustees. The Board of Trustees shall number thirty (30). All members of the Board of Trustees will be elected for two year overlapping terms. Fifteen (15) members of the Board shall be elected at each annual meeting of the Board of Trustees. Membership on the Board of Trustees shall be divided equally between representatives of the Republican and the Democratic parties, and such parity shall exist in both categories of tenure. As terms expire or vacancies occur, members shall be elected to the Board of Trustees for the length of the term of the predecessor.

b. Council. The number of members of the Council shall not exceed three hundred (300), no more than one-half of which number shall be of one political party. The Chairman of the Young Republican National Federation and the President of the Young Democratic Clubs of America may, at the invitation of the Board of Trustees, serve as members of the Council during the tenure of their office.

Section 5. Voting

Each member in good standing of each category shall be entitled to one vote on each matter voted upon by the respective category. Unless otherwise governed by applicable statute or by these Bylaws, a majority vote shall be determinative of any matter presented to the Board of Trustees and/or the Council.

Section 6. Termination of Membership

The Board of Trustees, by affirmative vote of two thirds (2/3rds) of all the Trustees, may suspend or expel any member for conduct grossly inimical to the purposes and best interests of the corporation.

Section 7. Resignation

Any member may resign by filing a written resignation with the Secretary.

Section 8. Vacancies

In the event of a vacancy among the Trustees, Council or Associates, by reason of death, resignation or termination, the Trustees shall have the authority, in conformity with the requirements of these Bylaws, to fill the vacancy for the remainder of the term.

ARTICLE III

Board of Trustees

Section 1. General Powers

The Board of Trustees shall have all the powers in the conduct, control, and management of the affairs and the property of the corporation which shall be consistent with law, the Articles of Incorporation, and these Bylaws, including, but not limited to, the power to approve and review all matters involving major administrative policies, programs and transactions; to guide and counsel the officers of the corporation in their fulfillment of their responsibilities; to evaluate the needs of the corporation and devise programs to meet them; to determine persons authorized to sign checks, drafts, or other orders for the payment of money in the name of the corporation; to review and approve all reports from committees and subcommittees; to review and approve periodic statements of fiscal operations and the annual budget; and to establish, with such powers as the Trustees and these Bylaws may from time to time provide, change the membership of, and discontinue committees. Trustees need not be residents of Washington, District of Columbia.

Section 2. Annual Meeting

The Annual Meeting of the Board of Trustees shall be held at any place within or without the District of Columbia, at which there may be transacted and business which shall properly be brought before the meeting. If for any reason the Annual Meeting is omitted, a Special Meeting may be held in place thereof and any business transacted at such meeting shall have the same effect as if transacated or held at the Annual Meeting.

Section 3. Conduct of Business by Mail and Telephone

The Trustees may also conduct their business by telephone and mail, except that before any such decision or actions of the corporation become final, the Secretary must reduce said actions and decision to writing in the form of minutes of a meeting of the Board, and submit said minutes to each of the members of the Board of Trustees, which minutes must be signed by at least a majority of the members, and must set forth the vote of each Trustee on each matter of business.

Section 4. Notice

Notice of any meeting of the Board of Trustees shall be given at least two (2) weeks previously thereto by written notice delivered personally or sent by mail or telegram to each Trustee at his address as shown by the records of the corporation. Any Trustee may waive notice of any meeting. The attendance of a Trustee at any meeting shall constitute a waiver of notice of such meeting, except where a Trustee attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. The business to be transacted at the meeting need not be specified in the notice of such meeting, unless specifically required by law or these Bylaws.

Section 5. Quorum

A majority of the Board of Trustees present in person or by proxy shall constitute a quorum for the transaction of business at any meeting of the Board; but, if less than a majority of the Trustees are present in person or by proxy at any meeting, a majority of such Trustees may adjourn the meeting from time to time without further notice.

Section 6. Proxies

At any meeting of the Board, a member entitled to vote may vote by proxy executed in writing by the member or by his duly authorized attorney in fact. No proxy shall be valid after two (2) months from the date of its execution.

ARTICLE IV

The Council

Section 1. General Powers

The Council shall serve as an advisory adjunct to the Board of Trustees, and, as appropriate, shall undertake projects and perform services as the Trustees may dictate.

ARTICLE V

Associates

Section 1. General Powers

Associate members shall have those rights, duties and obligations which the Trustees may from time to time determine.

ARTICLE VI

Officers

Section 1. General

The officers of the corporation shall be a Chairman of the Board of Trustees, a President, an Executive Vice President, a Vice President, a Secretary, a Treasurer, and other such officers as may be elected in accordance with the provisions of this article. The Board of Trustees may elect or appoint such other officers, as it shall deem desirable. Such officers shall have the authority to perform the duties prescribed, from time to time, by the Trustees.

Section 2. Chairman of the Board of Trustees

The Chairman of the Board of Trustees shall exercise generally all the duties usually incident to the office of Chairman of the Board. His duties shall include presiding at the Annual Meeting and meetings of the Board of Trustees. The Chairman of the Board of Trustees shall be a member of the Executive Committee and an _ex-officio_ member of all other committees of the corporation.

Section 3. President

The duties of the President shall include all of the duties usually incident to a chief executive officer including, but not limited to, the following: reporting on the general state of the corporation and recommending policies and cources of action; assisting the Chairman of the Board in carrying out his duties and, at the request of the Chairman of the Board or in his absence or disability, performing all the duties of Chairman of the Board and when so acting having all the powers of the Executive Committee and of the Council; assisting the Trustees in the formulation of policies; interpreting and implementing policies and programs established by the Board of Trustees in the management of the corporation and its programs and activities; reviewing budgets and appropriations before submission to the Trustees; appointing such administrative or special committees as may be required; appointing the chief adminstrative officer of the corporation (the Executive Director) with the advice and consent of the Executive Committee; conferring with committee chairmen to see that their duties are being carried out; and exercising general supervision over corporation finances by periodically reviewing budgetary performance and consulting with the Treasurer in preparation and submission of the budget. The President shall be an _ex-officio_ member of the Membership Committee and the Delegate Selection Committee.

Section 4. Executive Vice President

The Executive Vice President shall assist the President in carrying out his duties and, at the request of the President or in his absence or disability, the Executive Vice President shall perform all the duties of the President and when so acting shall have all the powers of President, and further shall perform such other duties as may from time to time be required by the Board of Trustees. The Executive Vice President shall be an ex-officio member of the Membership Committee and the Delegate Selection Committee.

Section 5. Vice President

The Vice President, at the request of the Executive Vice President or in his absence or disability, shall perform all the duties of the Executive Vice President and when so acting shall have all the powers of Executive Vice President, and further shall perform such other duties as may from time to time be required by the Board of Trustees. The Vice President shall be an ex-officio member of the Membership Committee and the Delegate Selection Committee.

Section 6. Secretary

The Secretary shall generally perform all duties usually incident to the office of Secretary and other duties as from time to time may be prescribed by the Board of Trustees.

Section 7. Treasurer

The Treasurer shall generally perform all duties usually incident to the office of Treasurer and other duties as from time to time may be prescribed by the Board of Trustees.

Section 8. Election and Term of Office

The officers of the corporation shall be elected annually from the ranks of the Board of Trustees by a majority vote of the Board of Trustees at the Annual Meeting of the Trustees. New offices may be created and filled at any meeting of the Board of Trustees. Each officer shall hold office until his successor has been qualified and duly elected.

Section 9. Removal

Any officer elected or appointed by the Board of Trustees may be removed by two-thirds (2/3rds) vote of the Board of Trustees.

Section 10. Vacancies

A vacancy in any office because of death, resignation, removal, disqualification, or otherwise, may be filled upon action by the Board of Trustees as hereinbefore discussed for the unexpired portion of the term.

ARTICLE VII

Committees

Section 1. Delegate Selection Committee

a. Composition and Organization. At the Annual Meeting of the Board of Trustees, or such Special Meeting of the Board of Trustees as may be called for the purpose, the Trustees shall: (1) elect from their number two (2) persons, one Republican and one Democrat, who shall constitute the representatives of the Board of Trustees to the Delegate Selection Committee; and (2) shall elect from the Council four (4) persons, two (2) Republicans and two (2) Democrats, who shall constitute the representatives of the Council to the Delegate Selection Committee. All members will serve one (1) year terms and will be eligible for reelection.

b. Powers and Duties. The Delegate Selection Committee shall be empowered to select those individuals who shall represent as "Delegates" the American Council of Young Political Leaders in its international activities and at seminars within the United States. The method of selection shall be as follows:

(1) Prospective delegates may be nominated by any member of the Board of Trustees or the Council who shall forward their nominations/recommendations to the Delegate Selection Committee;

(2) Upon receipt of recommendations, the Co-Chairmen of the Delegate Selection Committee, in consultation with the members of the Committee, shall consider each nomination and with majority approval of the Committee, select delegates and alternates in a timely fashion.

In the event that the Delegate Selection Committee is unable to consider nominations due to an invitation received less than thirth (30) days prior to departure or other reasons, the Co-Chairmen of the Delegate Selection Committee shall be empowered to select members of the delegation in order to expedite selection, provided that the Co-Chairmen shall make a good faith effort to discuss such nominations with all members of the Delegate Selection Committee.

(3) The Delegate Selection Committee shall make reasonable effort to assure that each delegation:

(a) is equally divided between representatives of the Republican and Democratic parties;

(b) is composed of at least fifty percent (50%) elected public officials;

(c) has no member over forty (40) years of age, and

(d) reflects a good faith effort to ensure adequate representation of women and minorities.

(4) Subsection (3)(a) and (b) of Article VII, Section 2.b., preceeding shall not be applicable to the selection of delegates in the event an invitation specifies to the contrary.

Section 2. Executive Committee

a. Duties. There shall be an Executive Committee which shall manage affairs of the Corporation between meetings of the Board of Trustees. The acts of said Executive Committee shall be in conformity with and subject to provision of the Articles of Incorporation, the Bylaws and the policies and positions established by the Board of Trustees.

b. Composition. The Executive Committee shall be composed of the Chairman of the Board of Trustees, the President, the Executive Vice President, the Vice President, the Secretary, and the Treasurer of the corporation and the Co-Chairmen of the Delegate Selection Committee.

c. Meetings. All meetings of the Executive Committee shall be held within the District of Columbia unless another place outside the District of Columbia is jointly agreed upon by both the President and the Executive Vice President of the corporation. The Executive Committee shall meet upon the joint call of the President and Executive Vice President of the corporation who shall give ten (10) days written notice to each of the members of the time and place of the meeting and provided further that notice of any such meeting may be waived in writing and attendance shall constitute notice of any such meeting. Neither the business to be transacted at nor the purpose of any such meeting need by specified in the notice or waiver of notice of such a meeting.

d. Procedure and Operation. The President, Executive Vice President, and two (2) other members of the Executive Committee, present either in person or by proxy, shall constitute a quorum and all decisions of the Executive committee must be by unanimous vote, and in the event of a dissent by one or more members concerning any questions then said matter shall be referred to the Board of Trustees for consideration and action; and provided further that said Executive Committee may operate and conduct its business by meetings of the Committee by telephone and mail.

e. Actions. All actions taken by the Executive Committee shall be reduced to writing and immediately circulated to the Trustees.

ARTICLE VIII

Books and Records

The corporation shall keep correct and complete books and records of accounts; shall keep minutes of the proceedings of properly convened meetings of those duly elected or appointed officials or committees having and exercising any authority of the corporation; and shall keep at the principle office a record of the names and addresses of the members entitled to vote. All books and records of the corporation may be inspected by any member of the Board of Trustees or his agent or attorney for any proper purpose at any reasonable time at the office of the corporation.

ARTICLE IX

Fiscal Year

The fiscalyear of the corporation shall begin on the first day of October and in each year end at midnight on the thirtieth day of September the following year.

ARTICLE X

Seal

The Board of Trustees shall provide a corporate seal, which shall be two inches in diameter and which shall read "AMERICAN COUNCIL OF YOUNG POLITICAL LEADERS CORPORATE 1966 SEAL DISTRICT OF COLUMBIA".

ARTICLE XI

Waiver of Notice

Whenever any notice is required to be given under any provision of the Code of the District of Columbia or under any provision of the Articles of Incorporation, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

ARTICLE XII

Indemnification

The corporation shall indemnify to the full extent permitted by law any person made, or threatened to be made, a party to an action, suit or proceeding (whether civil, criminal, administrative, or investigative) by reason of the fact that the person, or the person's testator is or was a trustee, director, officer, or staff member of the corporation or serves or served any other enterprise at the request of the corporation.

ARTICLE XIII

Amendment of Bylaws

These Bylaws may be altered, amended, or repealed, and new Bylaws may be adopted by a majority of the Board of Trustees present at any Annual Meeting, Special Meeting, or acting by mail, if at least two (2) weeks written notice is given of intention to alter, amend or repeal or to adopt new Bylaws at such meeting or vote of the Trustees at any Annual or Special Meeting. In accordance with the Articles of Incorporation, the aforesaid requirement for notice may be waived either prior to the meeting, by attendance at a meeting, or subsequent to the meeting.

THE AMERICAN COUNCIL OF YOUNG POLITICAL LEADERS

Board of Trustees

November 1, 1983

EXECUTIVE COMMITTEE

Chairman of the Board

Hon. Terry Sanford (D)
President
Duke University
Durham, North Carolina 22702
919/684-2424 (O)
919/684-6116 (R)

Vice President

Hon. M. Peter McPherson (R)
Administrator
Agency for International Development
320 21st Street, NW.,
Washington, DC 20523
202/632-9620 (O)
301/654-8547 (R)

President

T. Timothy Ryan, Jr. (R)
Pierson, Ball and Dowd
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202/331-8566 (O)

Secretary

Robert Understein (R)
Understein and Associates
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301/656-1060 (O)
301/652-4331 (R)

Executive Vice President

Hon. Hodding Carter (D)
918 16th Street, NW.,
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Treasurer

Robert L. Schmidt (D)
President, Communications Technology Management, Inc.
6861 Elm Street
McLean, Virginia 22101
703/734-2724 (O)
703/827-0748 (R)

Co-Chair
Delegate Selection Committee

Randal C. Teague, Esq.(R)
Vorys, Sater, Seymour & Pease
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202/822-8200 (O)

Co-Chair
Delegate Selection Committee

R. Spencer Oliver(D)
Staff Director and General Counsel
Commission on Security and
Cooperation in Europe
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Washington, DC 20515
202/225-1901 (O)
202/986-1971 (R)

Co-Chair
Council

Don V. Cogman (R)
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618/397-9517 (R)

William Belk (D)
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THE AMERICAN COUNCIL OF YOUNG POLITICAL LEADERS

PRIVATE SECTOR DIRECT GRANTS

1982 - 1983

Payor	Date	Amount
G.D. Searle Company	1982	$1,000.00
Robert S. Carter	1982	900.00
Sarah Weddington	1982	500.00
Adolph Coors Foundation*	1982	5,000.00
Avon Products, Inc.	12-82	2,000.00
Mr. and Mrs. John Hoving	1-3-83	500.00
Philip Morris, Inc.	1-3-83	10,000.00
T.R. Justin and Valere Potter Foundation*	1-3-83	25,000.00
Avon Products, Inc.	1-21-83	5,000.00
James D. Wolfensohn, Inc.	2-16-83	500.00
The Kroger Co. Charitable Trust	2-22-83	2,500.00
New Jersey Consumer Finance Assoc.	3-25-83	500.00
Beneficial Management Corp.	3-25-83	1,000.00
The Annenburg Fund	3-30-83	500.00
Sea-Land Industries, Inc.	4-5-83	2,000.00
Ingersoll-Rand Company	4-21-83	1,000.00
Exxon Corporation	4-28-83	5,000.00
Maurice and Joan Tobin	7-8-83	3,000.00
Fluor Foundation	9-7-83	1,000.00
T.R.W., Inc.	10-4-83	500.00
Avon Products, Inc.*	10-5-83	1,000.00
Abbott Laboratories	10-12-83	2,000.00
Robert E.B. Allen	10-21-83	500.00
International Business Machines	10-28-83	2,500.00
Cincinnati Gas and Electric		1,500.0
First National, New Jersey		1,000.00
TOTAL:		$75,900.00

* Restricted Use

**Note: $42,400 Unrestricted

DRAFT

AMENDED

ARTICLES OF INCORPORATION

OF

(5/24/82)

THE AMERICAN COUNCIL OF YOUNG POLITICAL LEADERS

ARTICLE I

The name of the corporation is The American Council of Young Political Leaders.

ARTICLE II

The period of duration of the corporation is perpetual.

ARTICLE III

The purposes for which the corporation is organized are to operate exclusively for charitable, educational, scientific, and literary purposes, within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1954 (or corresponding provisions of any subsequent federal tax laws). Consistent therewith, the corporation's purpose shall be to receive funds from any lawful source in order to promote understanding and an interchange of ideas and cooperation among young political leaders and political youth organizations in the United States and young political leaders and organizations throughout the world; to educate and inform political leaders and people in general about the purpose, goals, and problems of other countries; and to assist in sponsoring study tours, meetings and other projects which contribute to the education of citizens in the United States and other nations of the world; provided, no substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office; and, consistent with the above, to exercise all powers available to corporations organized pursuant to the District of Columbia Non-profit Corporation Act.

ARTICLE IV

The corporation shall have members in such classes and for such time periods as are set out in the By-laws.

ARTICLE V

The affairs of this corporation shall be managed by its Board of Directors. The number of directors and terms of office shall be fixed in the By-laws, except that there shall not be less than four directors.

ARTICLE VI

The provisions of the By-laws shall govern the time, place and manner of electing, appointing or removing directors.

ARTICLE VII

In all events and under all circumstances, and notwithstanding merger, consolidation, reorganization, termination, dissolution, or winding up of this corporation, voluntary or involuntary or by operation of law, or upon amendment of the Articles of the Corporation --

(a) The corporation shall not have or exercise any power or authority either expressly, by interpretation, or by operation of law, nor shall it directly or indirectly engage in any activity, that would prevent it from qualifying (and continuing to qualify) as a corporation described in Section 501(c)(3) of the Internal Revenue Code of 1954 (or corresponding provisions of any subsequent federal tax laws).

(b) No part of the assets or net earnings of the corporation shall inure to the benefit of or be distributable to its incorporators, directors, officers, or other private persons having a personal or private interest in the corporation, except that the corporation shall be authorized and empowered to pay reasonable compensation for services actually rendered and to make reimbursement in reasonable amounts for expenses actually incurred in carrying out the purposes set forth in ARTICLE III hereof.

(c) No substantial part of the activities of the corporation shall consist of the carrying on of propaganda, or of otherwise attempting, to influence legislation; nor shall the corporation in any manner or to any extent participate in, or intervene in (including the publishing or distributing of statements), any political campaign on behalf of any candidate for public office; nor shall it engage in any "prohibited transaction" as defined in Section 503(b) of the Internal Revenue Code of 1954 (or corresponding provisions of any subsequent federal tax laws).

(d) Neither the whole, nor any part or portion, of the assets or net earnings of the corporation shall be used, nor shall the corporation ever be operated, for objects or purposes other than those set forth in ARTICLE III hereof.

(e) Upon dissolution of the corporation, all of its assets and property of every nature and description remaining after the payment of all liabilities and obligations of the corporation (but not including assets held by the corporation upon condition requiring return, transfer, or conveyance, which condition occurs by reason of the dissolution) shall be paid over and transferred to one or more organizations which engage in activities substantially similar to those of the corporation and which are then qualified for exemption from federal income taxes as organizations described in Section 501(c)(3) of the Internal Revenue Code of 1954 (or corresponding provisions of any subsequent federal tax laws).

ARTICLE VIII

The address, including street and number, of the corporation's initial registered office in the District of Columbia is

THE AMERICAN COUNCIL OF YOUNG POLITICAL LEADERS

D R A F T

EXECUTIVE COMMITTEE
ACTION TAKEN

December 29, 1983

Approved a $5,000 limit from private sector funds for return to USIA in settlement of questioned or suspended expenses.

Established working group for USIA dealings on FY84 request, to be called to a meeting by the ACYPL President.

Approved exchange with South Africa if (a) in conjunction with visit to black African nation also and (b) no South African government funds used unless U.S. government funds used.

Approved establishment of Texas Advisory Committee for raising funds in Texas.

Named John Hurson Executive Director.

426 C Street, N.E., Washington, D.C. 20002
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THE AMERICAN COUNCIL OF YOUNG POLITICAL LEADERS

D R A F T

MINUTES OF THE MEETING OF

THE EXECUTIVE COMMITTEE OF

THE BOARD OF TRUSTEES

December 29, 1983

Pierson, Ball and Dowd
1200 18th Street, NW.,
1000 Ring Building
Washington, D.C. 20036

Call to Order and Attendance

The President of the ACYPL, Tim Ryan, Jr., called the meeting to order at 12:04 p.m. in the conference room of Pierson, Ball and Dowd, 1200 18th Street, N.W., Washington, D.C. In attendance were Mr. Ryan, Randal Teague, R. Spencer Oliver, Don Cogman, Robert Understein, and Stuart Ross. Deputy Executive Director John Hurson was also in attendance. Mr. Ryan called for approval of the agenda, which was unanimously approved.

FY84 Request

(a) Audit Issues

Mr. Ryan reported that the staff had assembled a detailed response to the ACYPL audit, completed in August 1983. In discussions with USIA, Mr. Ryan had indicated a desire to resolve all outstanding issues of the Audit as quickly as possible. It was the Executive Committee's (E.C.) desire to be held to a 40 - 48 thousand dollar range on money to be returned to USIA, including an amount of $43,000 representing unexpended funds from previous programs. It was suggested by Mr. Oliver that staff "get in writing" USIA's reasons for asking ACYPL to return $43,000 to the U.S. Treasury. Mr. Ross inquired whether USIA had discretion to reprogram funds from previous years' expenditures.

(b) Program Proposal for FY84

Mr. Ryan reported on the recommendations that USIA Private Sector Programs Office would make in regard to our budget (see Attachment #1). It was his concern that USIA was trying to limit ACYPL's discretion in the selection of delegates. Mr. Teague and Mr. Oliver were concerned with specific examples USIA might be

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able to provide on the issue of delegate selection problems and/or timeliness of USIA post notification. They could not recall any instance of problems over the last few years. Mr. Oliver noted that what problems may occur are the result of the sporadic funding procedure for ACYPL programs. Mr. Ryan noted that in our effort to get additional funding, we will utilize the influence various members of the Board have on Capitol Hill because USIA is more responsive at that level. Mr. Ryan proposed, and it was agreed, that a working group be established to formulate and activate a strategy to receive additional funding.

In general comments, the Executive Committee had doubts about the efficacy of the Bundestag/Staff Exchange. They see the concentration on State Legislators as a more viable program. The E.C. was very concerned about USIA's plan to drop funding for interpreters.

Nigeria Proposal

The E.C. discussed recent letters from Tom Hutson regarding exchanges with Africa. Mr. Ryan explained that Mr. Hutson had suggested ACYPL pursue an offer from South African Forum and/or Foundation to fund a visit of young political leaders. Mr. Hutson also indicated he would like to raise money for ACYPL in Nigeria from U.S. companies or their subsidiaries who cannot take their Nigerian currency outside the country. Mr. Cogman suggested that Westinghouse is a good contact. Mr. Hurson indicated that Sarah Weddington was in favor of this project. Mr. Oliver indicated that he was concerned about opening an ACYPL account in a foreign country, and the management of that account. Mr. Oliver is in favor of the idea of an exchange with Nigeria and other African countries, but is concerned about the method of managing financial arrangements for such a program as outlined by Mr. Hutson. Mr. Teague supported the exchange concept, given the limitations of funding in the USIA recommendation. Mr. Ryan expressed the hope that Mr. Hutson's interest can be maintained. The E.C. determined that any ACYPL exchange with South Africa must be done in conjunction with a visit to a black African nation, and that no funds from the South African government should be utilized unless U.S. government funds were also involved.

Japan Program

The E.C. discussed recent Japanese proposals to restructure the financing of the Japanese exchanges. Mr. Oliver suggested that any exchange, even a one-sided one with Japan, would be an excellent idea. The E.C. agreed to set up a meeting with Tadasi Yamamoto as soon as possible to work out these details. Mr. Cogman suggested that Japan programs are the easiest to privately fund.

National Endowment

Mr. Oliver reported that the Endowment is still in the administrative formulation stage, and that it would probably be ready for proposals in 2 - 3 months. He suggested staff work on a small, unique FY84 proposal for submission in the near future.

Other Action

(a) The E.C. agreed to establishment of a "Texas Advisory Committee" under the leadership of Trustee Sarah Weddington for the purposes of raising funds in Texas.

(b) Robert Understein agreed to call Allan Roberts to determine the additional amount of funds needed to complete the independent Audit.

Executive Session

In Executive Session, Mr. Ryan proposed the Deputy Executive Director, John Hurson, be named Executive Director. There was unanimous consent for this action.

No other discussion or action was taken by the E.C., and the meeting was adjourned at 2:05 p.m.

Respectively Submitted,

Robert Understein
Secretary

TENTATIVE ACYPL 1984 CALENDAR

FEBRUARY
People's Republic of China to U.S.
U.S. to Brussels and Paris (AAYPL)

MARCH
U.S. to Central America

APRIL
Yugoslavia to U.S.
*U.S. to Japan

MAY
U.S. to India
U.S. to West Germany (Congressional Staffers)
12th Annual Foreign Policy Conference

JUNE
*Australia to U.S.

JULY
West Germany to U.S. (Bundestag Staffers)

AUGUST
Brazil to U.S.
*U.S. to Middle East

SEPTEMBER
U.S. to West Germany (State Legislators)

OCTOBER
Western Europe to U.S. (Election Study Tour)
U.S. to Ottawa (ATA)

* *Pending approval and/or funding*

Pierson, Ball & Dowd
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TELEX NO. 64711

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FIRST OKLAHOMA TOWER
SUITE 1310
210 W. PARK AVENUE
OKLAHOMA CITY, OKLA. 73102
TEL. (405) 235-7686

COUNSEL
THOMAS N. DOWD
ROBERT B. HANKINS

LOWELL J. BRADFORD
RETIRED (1980)

file

November 22, 1983

Honorable Michael Deaver
Assistant to the President
Deputy Chief of the White House Staff
The White House
Washington, D.C. 20500

Dear Mike:

Just a short note to thank you for your support and to outline some of my goals and planned administrative activities for the ACYPL during the next few months.

Obviously, my two most important priorities for the Council must be:

- selection of an Executive Director; and
- approval by USIA of the ACYPL budget proposal for fiscal year 1984.

In coordination with the other members of the Executive Committee I plan to finalize these two matters before the end of the year. We now have a number of highly qualified candidates for the Executive Director position and we hope to make a selection from among that group.

Administratively, I have initiated biweekly meetings with the ACYPL staff to discuss ongoing programs as well as budgetary matters. These meetings, which began November 7, are held every other Monday at 8:00 A.M. in our offices here at Pierson, Ball & Dowd. Should you wish to attend, please feel free to join us. Executive Committee meetings will also be scheduled for the next six months so that members of the Committee can reserve those dates on their calendars; I will forward the schedule to you in the very near future. Finally, I expect to work very closely with the staff to carry on the excellent work done by Randy Teague, formulating personnel guidelines and financial standards for them.

Pierson, Ball & Dowd

Honorable Michael Deaver
November 22, 1983
Page Two

I look forward to working with you and request that if you have any comments, complaints or suggestions, feel free to call me either at the office (202/331-8566) or at home (703/524-6314). Should you be unable to reach me, please speak with Ms. Jo Ann Beall at my office.

Sincerely,

Tim

T. Timothy Ryan, Jr.